Syllabus

MUTH 3510/5510 – Form Analysis online

Spring 2026

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Office hours: Mondays and Wednesdays, 11 a.m., office MUS 1004, or by appointment. Zoom appointments are also possible. Email me to schedule a Zoom appointment.

DATES TO REMEMBER

- **First Day of Class: January 12, 2026**
- **Martin Luther King Day: January 19**
- **Spring Break: Week of March 9**
- **Last Day of Class: April 30, 2026**
- **Final Essay Due: May 6, 2026, at 11.59pm**

COURSE MODE

This is an asynchronous online course, administered through CANVAS. No class contact hours are required. You can work at your own pace. However, deadlines for assignments, discussions, and quizzes must be followed strictly. Read the next section on late assignments.

Some important rules and regulations to remember - PLEASE READ CAREFULLY:

- **Time commitment**: This course is designed to approximately match the time commitment of a 3-hour classroom course in a long semester. So, for instance, you would check the schedule of the week on Monday morning and plan your work accordingly. You would work through the respective Module of the week on Tuesdays and Thursdays (or Mondays/Wednesdays). Assignments are mostly due Tuesdays or Thursdays, at midnight.
- **Types of work:** Work consists of reading the pages, watching the instruction videos, and listening to example pieces. Occasionally you may have to write music examples or harmonic reductions on staff paper.
- **Homework/assignments** consist of Quizzes, Discussions, and essay-style assignments. All assignments are on Canvas. Written assignments need to be uploaded as PDF file. Especially the essay assignments are time-consuming to complete, particularly in the second half of the semester. Do start working on assignments well in time before the

deadline. Avoid running out of time. Make sure that your internet connection is stable to upload essay assignments in time.

- **Schedule planning:** If you foresee a tight schedule in a future week (competition/concert/other exams/presentation in another class/travel of some sort) let me know and I can open FUTURE assignments IN ADVANCE. This way, you can work ahead of the schedule instead of running behind. NO MAKEUP for missed or late submission of assignments.
- **Late assignments:** Always calculate extra time for network or computer problems. Avoid trying to send your assignment two minutes before midnight in order to have time to resolve network issues. You should have completed your assignment an hour before the deadline minimum, i.e. at 11 pm. If you turn it in late I will reduce your grade by 5 points if turned in within 6 hours after the deadline, 10 points within 6 and 12 hours after the deadline. After 12 hours (most of the time this is at noon on Wednesdays and Fridays) I will not accept late assignments, and you will get a grade of 0. Exceptions:
  - Illness, documented by the student sick form from the UNT Dean of Students
  - Absence due to a university-excused trip (such as a concert or competition) – important: this must be a university-sponsored event, with the official documentation for the excuse provided well before the event takes place. This does not include events organized by an individual student.
- **Grading time:** I will grade your assignment within about 48 to 36 hours after the deadline. I will share comments about your performance, mistakes, etc with you. If you have questions or want to discuss various opinions, contact me. I am always happy to meet with you, either virtually or in person.
- **Response time:** I will try to respond to your email within 24 hours unless I'm out of town. Then it could take a bit longer, but I will always be available during the semester.
- **No textbook** is required.
- **Required equipment:** Computer, reliable internet access, access to UNT CANVAS, WORD, Adobe pdf Reader or Adobe ACROBAT, printer, scanner, or another device to digitalize written pages.
- **Email address:** For contacting/responding to you I will only use your official UNT email address …@my.unt.edu. Make sure that you check your EAGLE MAIL inbox regularly.
- **I will send out "Announcements"** through Canvas regularly, most likely on Mondays of each week, and in addition as needed if some question of general interest comes up.

COURSE CONTENT

- "Structural principles of 18th- and 19th-century music determined by analysis of major composers' works, larger instrumental and vocal forms" (Undergraduate Catalog).

- Discussion, description, and analysis of phrase structures and large-scale forms of the common-practice era (1700-1900)

PREREQUISITES

[MUTH 2400](#)

[Links to an external site.](#) and [MUTH 2410](#)

[Links to an external site.](#), both with a grade of C or better.

Course-level Learning Objectives

Upon successful completion of this course, the learner will be able to…

- Define and describe phrase structures (period, sentence, hybrid) and large-scale forms (Sonata, Rondo, Variation) of musical works of the common-practice era (music of the 18th and 19th centuries) appropriately, including local sections, harmonic and motivic markers, and references.
- Analyze abstract formal functions and procedures (statement, repetition, development, cadence types, harmonic and motivic sequences etc.) appropriate for their respective style and repertoire.
- Communicate musical structure (large-scale and local) with the appropriate terminology, both in written documents (analytical essays) and in group discussions (blogs)
- Assess and critique a reasonable selection of repertoire of the common-practice era in the context of stylistic developments of music in the late baroque/classical/romantic eras.
- Being capable to read musical sources (scores) appropriately in order to evaluate categories of musical expression, related to structural components (dynamics, timbre, orchestration, expressive content, poetic meaning).

GenAI use in class

In this course, the use of Generative Artificial Intelligence tools is allowed, but you must adhere to the following rules:

1. **Proper Attribution:** Any AI-generated text must be treated as a direct quotation and properly cited, with a clear and precise reference to the source.

2. **Paraphrasing Restrictions:** Paraphrasing AI-generated content is not permitted. Students must ensure that all submitted work clearly distinguishes between original writing and AI-generated material.
3. **Use of AI in Research:** When utilizing AI tools for preliminary research—such as compiling a literature review or brainstorming ideas for an essay—authors must include a **disclosure statement** in the final work. For example: "The author used GenAI tools during the preliminary research phase of this work."
4. **Use of AI for writing improvement:** When AI is used to refine writing, it should be explicitly indicated that the originality of the content remains preserved. An appropriate **disclosure statement** might be: "The language style of this essay has been modified by GenAI, but the content is original."

These guidelines apply to all class assignments, including but not limited to research papers, analytical essays, CANVAS discussion comments, presentations, and literature reviews.

Clear attribution of AI assistance ensures transparency and maintains academic integrity. Remember that you are responsible for the actual content of your assignment.

Failure to adhere to these guidelines may result in academic penalties in accordance with university policy 06-003 on Academic Integrity. If you are unsure about the appropriate use of AI for a specific assignment, consult your instructor for clarification.

[This guideline utilizes the Academic Integrity Guidance on GenAI by t*he UNT Provost Office*, Spring 2025; the writing style has been modified by GenAI]

Information for students with disabilities

Sign up with the Office of Disability Accommodation for specific accommodations you need to follow in this course. For vision-impaired students, I can provide additional materials. You can also find Markup descriptions for the analytical videos in the Module "Materials for disability Accommodation." For best results set screen reader punctuation and/or verbosity to a higher setting to read any significant punctuation and symbols. In any case, let me know in advance how I can help to make this course even more accessible.

METHOD

All material will be presented on CANVAS. The participant is expected to read the material daily, according to the schedule provided within the modules. Online-class work time should be equivalent to approx.. 90 minutes work on class days of the term (MTWR), with some assignments being due Fridays. Each module consists of content pages, downloadable pdf files,

and assignment pages. It is the responsibility of the participant to follow the material in time and turn in assignments in time.

It is possible to work ahead of the schedule in case a participant is traveling etc. For this purpose, all remaining modules and assignments will be made accessible starting with Module 8.

ORGANIZATION

The content is organized in ten modules and an introductory module. For learning objectives and a detailed schedule for each module see the page "What we will learn and What to do" in each respective module. The given dates only indicate the beginning of the respective week of the semester, not the actual working day. You should check the Module of the respective week Monday mornings and read the "What we will learn and what to do" page to create your own work schedule for the week.

- **Get Started:** Introduction to the online course, fundamentals review – **Week #1, January 12**
- **Module 1:** Basic Definitions – Form Analysis in Context – **Week #2, January 20**
- **Module 2:** Basic Formal Structures. Phrase, Period, Sentence… - **Week #3, 4, Jan 26, Feb 2**
- **Module 3:** Binary and Ternary Forms – **Week #5, 6, February 9, 16**
- **Module 4**: Songs and Arias - **Week #7, February 23**
- **Module 5:** Ostinato and Variation Forms - **Week #8, March 2**
- **SPRING BREAK, March 9 through 13**
- **Module 6**: Rondo Form – **Week #9, March 16**
- **Module 7:** Sonata Form, basic formal design – **Week #10, 11, March 23, 30**
- **Module 8:** Sonata form, advanced formal designs – **Week #12, April 6**
- **Module 9:** Sonata-Rondo – **Week #13, April 13**
- **Module 10:** Solo Concerto Forms and Wrap up – **Week #14, 15, April 20, 27**
- **Last class day: April 30**
- **Finals due: May 6, 11:59 pm.**

Grading and Assignments:

For grading, we will use a 100-point scale:

90-100: A

80-89: B

70-79: C

60-69: D

below 60: F

Grading is based on four assignment categories:

- **Discussions**: 20% of the final grade. Total number: 6 discussions plus the non-graded introductory discussion. Content: short questions or assignments to be discussed by the participant as a blog.
- **Quizzes**: 20% of the final grade. Total number: 6 quizzes. Content: multiple-choice, fill-in-the-blank, and short-answer-type quizzes asking for details of the content of the respective module
- **Written assignments**: 40% of the final grade. Total number: 6. Content: More complex analytical questions requiring short essays, form tables, and harmonic reductions to be turned in (uploaded) via CANVAS.
- **FINAL ESSAY**: 20% of the final grade. An elaborated analytical essay about a movement of a common-practice work, including a form table/graph, as applicable. In addition, a harmonic reduction that represents the large-scale harmonic design as relevant to formal sections may be uploaded for extra credit in order to improve grades lower than A.
- **SPOT evaluation**: extra credit (3 points to the final grade) will be assigned to every student if at least 60% of the participants filled out the SPOT class evaluation at the end of the term.

UNT RULES AND REGULATIONS

ACADEMIC INTEGRITY

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Dean of Students (Office of Academic Integrity), who may impose further penalty. According to the UNT catalog, the term "cheating" includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term "plagiarism" includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished

work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

See: [Academic Integrity](#)

LINK: https://policy.unt.edu/policy/06-003

STUDENT BEHAVIOR

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classrooms, labs, discussion groups, field trips, etc.

See: [Student Code of Conduct](#)

Link: https://deanofstudents.unt.edu/conduct

ACCESS TO INFORMATION – EAGLE CONNECT

Your access point for business and academic services at UNT occurs at my.unt.edu. All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect.

See: [Eagle Connect](#)

LINK: eagleconnect.unt.edu/

ODA STATEMENT

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter. You can now request your Letters of Accommodation ONLINE

and ODA will mail your Letters of Accommodation to your instructors. You may wish to begin a private discussion with your professors regarding your specific needs in a course. Note that students must obtain a new letter of accommodation for every semester. For additional information see the Office of Disability Access.

See: ODA

LINK: disability.unt.edu (Phone: (940) 565-4323)

Diversity and Belonging

UNT values diversity and individuality as part of advancing ideals of human worth, dignity, and academic excellence. Diverse viewpoints enrich open discussion, foster the examination of values and exposure of biases, help educate people in rational conflict resolution and responsive leadership, and prepare us for the complexities of a pluralistic society. As such, UNT is committed to maintaining an open, welcoming atmosphere that attracts qualified students, staff, and faculty from all groups to support their success. UNT does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, or veteran status in its application and admission process, educational programs and activities, employment policies, and use of university facilities.

Health and Safety Information

Students can access information about health and safety at:

https://music.unt.edu/student-health-and-wellness

Registration Information for Students

See: Registration Information

Link: https://registrar.unt.edu/students

Academic Calendar, Spring 2026

See: https://registrar.unt.edu/registration/spring-academic-calendar.html

Link: https://registrar.unt.edu/registration/fall-registration-guide

Financial Aid and Satisfactory Academic Progress

Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total hours registered. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.

See: Financial Aid

LINK: http://financialaid.unt.edu/sap

Graduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Music scholarships require a 3.5 cumulative GPA. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended you schedule a meeting with an academic advisor in your college, an advisor in UNT-International or visit the Student Financial Aid and Scholarships office to discuss dropping a course.

See: [Financial Aid](#)

LINK: http://financialaid.unt.edu/sap

RETENTION OF STUDENT RECORDS

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university's policy in accordance with those mandates.

See: [FERPA](#)

Link: http://ferpa.unt.edu/

COUNSELING AND TESTING

UNT's Center for Counseling and Testing has an available counselor whose position includes 16 hours per week of dedicated service to students in the College of Music and the College of Visual Arts and Design. Please visit the Center's website for further information:

See: [Counseling and Testing](#)

Link: http://studentaffairs.unt.edu/counseling-and-testing-services.

For more information on mental health issues, please visit:

See: [Mental Health Issues](#)

Link: https://speakout.unt.edu.

The counselor for music students is:

Myriam Reynolds

Chestnut Hall, Suite 311

(940) 565-2741

Myriam.reynolds@unt.edu

ADD/DROP POLICY

Please be reminded that dropping classes or failing to complete and pass registered hours may make you ineligible for financial aid. In addition, if you drop below half-time enrollment you may be required to begin paying back your student loans. See Academic Calendar (listed above) for additional add/drop Information.

Drop Information: https://registrar.unt.edu/registration/fall-registration-guide

STUDENT RESOURCES

The University of North Texas has many resources available to students. For a complete list, go to:

See: Student Resources

Link: https://success.unt.edu/aa-sa-resources

(Note: A printer-friendly PDF version is available by clicking the green button on the home page)

CARE TEAM

The Care Team is a collaborative interdisciplinary committee of university officials that meets regularly to provide a response to student, staff, and faculty whose behavior could be harmful to themselves or others.

See: [Care Team](https://studentaffairs.unt.edu/care-team)

Link: https://studentaffairs.unt.edu/care-team