



University of North Texas  
College of Music  
Division of Jazz Studies  
MULB 1808.504  
Four O'Clock Lab Band

## COURSE INFORMATION

*Welcome to the Four O'Clock Lab Band!*

**Class Meetings:** Monday/Wednesday in person 12:00-12:50 P.M., Lab Band Departmental via Zoom every other Wednesday from 7:00-8:00 pm, beginning on January 20, weekly sectional in person

**Class Location:** MU 258

### Instructor Contact Information

**Director:** Eric Hitt **Faculty Mentor:** Alan Baylock

**Email:** [erichitt@my.unt.edu](mailto:erichitt@my.unt.edu)

**Office Hours:** By Appointment

### Course Description and Objectives

*This course is designed to develop skills for performing and rehearsing in a large jazz ensemble. Members will learn to embrace their specific role as part of their section and ultimately part of the lab band to create a unified sound.*

### Attendance

The Four O'Clock Lab Band meets for in person rehearsal Mondays and Wednesdays for 50 minutes at 12:00 P.M. In the instance of an emergency or illness, (excused absence), substitutes may be sent a maximum of six times during a semester (three times for students who play only twice a week) according to the following guidelines:

The substitute is qualified (currently enrolled at North Texas, preferably playing in the next higher or lower band). A Minimum of twenty-four hours advance notice must be given, except in the case of a verifiable illness or emergency. The music folder must be at the rehearsal. All other absences (unexcused) will lower the student's semester grade. In addition, there are on- and off-campus performances scheduled for the Lab Bands throughout each semester. Attendance for these performances and related dress rehearsals is mandatory. Excused absences MUST be approved by the instructor. Other meetings such as sectionals and a weekly lab band departmental are required. A student may be excused from lab band departmental for health or work conflicts with prior approval.

### COVID-19 impact on attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me prior to being absent as to what may be preventing you from coming to class so I may make a decision about accommodating your request to be excused from class. If you are experiencing cough, shortness of breath or difficulty breathing, fever, or any of the other possible symptoms of COVID-19

(<https://www.cdc.gov/coronavirus/2019-ncov/symptomtesting/symptoms.html>) please seek medical attention from the

Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

**Punctuality**

Be on time for all rehearsals and performances. You are expected to be set up, warmed up, tuned up, and ready to play on time. Mini sectionals will begin promptly at 12:00. Please warm up in a practice room or outdoors.

**Preparation and Equipment**

You are expected to have practiced and be prepared to play the planned music at any rehearsal or performance.

**For rehearsals:**

Trumpets - Flugelhorn double, cup, harmon and plunger mutes

Trombones - Cup and plunger mutes

Saxophones - Soprano saxophone, flute and clarinet doubles

Lead Alto must bring piccolo when needed.

Baritone Sax should have access to bass clarinet, bringing it when needed.

Guitar/Bass - All necessary patch cords and effects.

Drums - cymbals, bass drum pedal, sticks, brushes and mallets.

**For performances:** Appropriate dress, as determined before each performance.

All section leaders are required to hold a weekly sectional lasting 50 minutes with 30 minutes maximum of playing (wind instruments), located in the school of music. All section members must attend. Please notify me where and when your sectional will be. The director may check in on sectionals.

**Music Folders:** Charts and folders are the responsibility of each student. Music must be properly cared for and brought to all rehearsals and performances. A fee of \$1.00 per double page will be charged for the replacement of all lost parts. A fee of \$50.00 for any lab band folder that is lost.

**Grading Criteria**

You will be graded on the quality and consistency of your musical preparation in rehearsals and public performance. Your professional attitude, as it affects the ensemble, will also be a consideration. The following scale will be used to calculate your final grade out of 100 points:

**Attendance (50 points)**

**Professionalism (50 points)**

**Spring 2021 Performances**

Wednesday, April 7, 2021

6:30 pm – 7:00 pm

College of Music Building

Lab West MU282

The live stream for this event will begin at 6:50 PM at <https://recording.music.unt.edu/live>

**Other Considerations**

1. You may not use your cell phone during rehearsal. If you are expecting an important phone call, etc. let the director know prior to rehearsal and arrangements can be made.
2. Learn your music after you receive it to maximize the progress we can make as an ensemble. Listen to different recordings of the chart on your own.
3. When appropriate, don't wait for the director to address your section if you hear something that could be improved or if you have a question (especially section leaders). Always be respectful when communicating with your peers.
4. Always feel free to talk to the director outside of rehearsal if you have a question or concern.

**Syllabus Change Policy**

This syllabus is subject to change with notice.

**UNT POLICIES**

**ACADEMIC INTEGRITY** LINK: [https://policy.unt.edu/sites/default/files/06.003.AcadIntegrity.Final\\_.pdf](https://policy.unt.edu/sites/default/files/06.003.AcadIntegrity.Final_.pdf)

**STUDENT BEHAVIOR** LINK: Student Code of Conduct - <https://deanofstudents.unt.edu/conduct>

**ACCESS TO INFORMATION – EAGLE CONNECT**

Your access point for business and academic services at UNT occurs at [my.unt.edu](https://my.unt.edu). All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect.

LINK: [eagleconnect.unt.edu/](https://eagleconnect.unt.edu/)

**ODA STATEMENT** LINK: [disability.unt.edu](https://disability.unt.edu). (Phone: (940) 565-4323)

**UNT Policy Statement on Diversity** [https://policy.unt.edu/sites/default/files/04.018\\_PolicyStateOnDiversity.pub 8\\_.18.pdf](https://policy.unt.edu/sites/default/files/04.018_PolicyStateOnDiversity.pub 8_.18.pdf)

**2020-2021 Semester Academic Schedule (with Add/Drop Dates)** <https://registrar.unt.edu/registration/fall-registration-guide>

**Academic Calendar at a Glance, 2020-2021** <https://www.unt.edu/catalogs/2020-21/calendar>

**Final Exam Schedule** <https://registrar.unt.edu/exams/final-exam-schedule/fall>

**Financial Aid and Satisfactory Academic Progress** LINK: <http://financialaid.unt.edu/sap>

**RETENTION OF STUDENT RECORDS** Link: <http://ferpa.unt.edu/>

**COUNSELING AND TESTING**

UNT's Center for Counseling and Testing has an available counselor whose position includes 16 hours per week of dedicated service to students in the College of Music and the College of Visual Arts and Design. Please visit the Center's website for further information: <http://studentaffairs.unt.edu/counseling-and-testing-services>. For more information on mental health issues, please visit: <https://speakout.unt.edu>.

The counselor for music students is Myriam Reynolds  
Chestnut Hall, Suite 311  
(940) 565-2741 [Myriam.reynolds@unt.edu](mailto:Myriam.reynolds@unt.edu)

## ADD/DROP POLICY

<https://registrar.unt.edu/registration/fall-add-drop>

## STUDENT RESOURCES

The University of North Texas has many resources available to students. For a complete list, go to:  
[https://www.unt.edu/sites/default/files/resource\\_sheet.pdf](https://www.unt.edu/sites/default/files/resource_sheet.pdf)