ART 1700.301: SPACE SUMMER I 2024

Instructor Contact

Name: Eliza Au  
Email: eliza.au@unt.edu  
Course Number & Section: ART 1700  
Course Meeting Location: ART 332  
Course Meeting Days: M - Th  
Course Meeting Times: 1 pm - 4:50 pm, May 20 – June 21, 2024  
Communication Expectations: Please contact me via email. I respond to emails within 24 hours, Monday through Friday.  
Office Hours:  
For Summer I, I am available Tuesdays and Wednesdays from 12 pm – 1 pm before class. You can find me in either Room 326 or in 322. For additional or alternative hours, please email me to schedule a Zoom meeting.

Course Description

This course explores multiple conceptions of space ranging from physical objects to metaphorical space.  
The purpose of this course is to prepare students for entry into a wide range of fields in art, craft, and design. Visual culture encompasses all creative output, whether it be a painting, architectural building, website, garment, or light projection. All these examples deal with 2D, 3D, and 4D space. Cultural production surrounds us in many forms and is important because it allows us to express and form our identity. It also may reflect the core of a society’s values, beliefs and habits over time.

Course Structure

Course concepts and project structures will be delivered online via Canvas. Projects, sketchbook requirements, and writing assignments will be documented by the student and submitted using the provided Canvas templates. Class periods for Summer I are three hours and fifty-minutes in duration, and will meet Monday through Thursday, for five weeks. In lab, you will be given time to work on project requirements and will receive critical in-progress feedback.

Although lab time will be given to work on projects, students should expect to work outside of class.

Course Prerequisites

There are no prerequisites for this course.

Course Objectives

By the end of this course, students will be able to:

1. Develop spatial awareness and material sensitivity and apply in multiple contexts.
2. Apply digital and analog tools and materials in processes of object and image making.
3. Exhibit professionalism, work ethic, resilience, and risk-taking strategies for the creative process.
4. Build vocabulary and art terminology that connects physical space with abstract notions of metaphorical space; effectively apply in discussion and in writing.
Course Supplies

- Sketchbook, 8.5 x 11 inches or larger
- Drawing pad, 18 x 24 inches
- Drawing pencils, assortment, 6B, 4B, 2B, HB, 2H
- Charcoal pencils
- White synthetic eraser
- 4 pack or 8 pack assortment of black Pitt pens
- X-Acto knife with replacement blades
- Masking tape
- Metal ruler
- Transparent liquid adhesive with tip applicator
- Straight pins
- White foam board

Additional Required Supplies

- Paper of choice for (1) 2D project
- Media of choice for (1) 3D project
- (2) projects where students choose digital/video/3D or 2D in answer to prompt

**Note: Some projects allow you to choose your media/approach for the completion of the final project. In that case, additional supplies of your choice will be required.**

Readings

All readings will be provided in a digital format.

Technology Requirements

- Access to a computer and internet
- For best performance, Canvas should be accessed on the current or first previous major release of Chrome, Firefox, Edge, or Safari. The Canvas interface was optimized for desktop displays, so using small form factors such as phones may not be a pleasant experience in using Canvas. For the best user experience, please download the Canvas mobile applications.
- Adobe Illustrator (available in CVAD computer labs) or equivalent, such as Illustrator Draw, Bez, Vectr, Inkscape, Sketchup or Blender.
- Mobile tracking app such as Map My Run (free download)
- Camera (phone camera is fine)

Adobe Suites Access

Throughout the semester, there may be situations where Adobe products are recommended or required in order to complete class projects. It is the student’s responsibility to decide how they want to acquire this software (UNT often offers great student discounts that can be researched on the University website.)

CVAD computer labs are fully available to all CVAD students during their open hours, and their computers will have access to Adobe Suites. You can also utilize the Willis Library, or the SPARK Facilities, which have
extensive hours of availability.

Course Requirements

- **Five Projects** that will explore different concepts of space, resulting in different potential 2D, 3D, 4D, and digital artworks. The project grade average is **60% of your final grade.**
- **Five scheduled quizzes.** The quiz average with the lowest quiz grade dropped is **10% of your final grade.**
- **Sketchbook requirements** include research and planning for projects, and notes from lecture readings/videos. Each module (including the Introduction module) has a sketchbook requirement. The Sketchbook average is **15% of your final grade.**
- **Writing Assignments.** You will complete three writing assignments. The average of these two grades is **15% of your final grade.**

Grading

- **90-100% A:** Outstanding, excellent work. The student performs well above the minimum criteria.
- **80-89% B:** Good, impressive work. The student performs above the minimum criteria.
- **70-79% C:** Solid, college-level work. The student meets the criteria of the assignment.
- **60-69% D:** Below-average work. The student fails to meet the minimum criteria.
- **59 and below Sub-par work F:** The student fails to complete the assignment.

Late Work

Late work is not accepted in this course. **All work submitted after the deadline will receive a grade of zero. Deadlines are announced in class and written on the schedule. You will NOT be notified individually via email to hand in late work.** Remember, it is always better to submit something by the due date than to submit nothing at all.

All work submitted after the deadline will receive a grade of zero unless the student has a university-excused absence and provides documentation with 48 hours of the missed deadline.

Second Chance

Project zeroes may be replaced with a Second Chance submission after the project deadline. Second Chance will count as half credit. All Second Chance work must be submitted by the final class day. Extra credit will be given (up to 15 additional project points) for graded projects which are improved and resubmitted for Second Chance.

Accommodations

Students with accommodation letters should speak to the instructor about workload in the course. Please note that attendance is still critical and work still needs to be submitted to pass the course. **No accommodation will be given without this letter from the Office of Disability Access. Once the parameters of the workload are set, they cannot be changed without the instructor’s approval.** The list of accommodations will also be emailed to the student and kept as a record if there are any discrepancies. If the student wishes to have a grade appeal, the student is responsible for documenting their work as evidence of their effort in the class. Any emails and physical documentation will be
discussed with the instructor, student and Director of Foundations.

Extra Credit
Extra credit opportunities may be offered throughout the semester. Students will be notified of these opportunities as they arise – both verbally and through announcements. Any additional information will be provided through Canvas. Extra credit will be offered throughout the semester. You will be notified of opportunities through Canvas announcements and by your lab instructors. Any extra credit offered must be completed by the deadline listed on Canvas. No late or partial submissions will be accepted.

Course Risk Factor
According to University Policy, this course is classified as a category two course. Students enrolled in this course will be exposed to some significant hazards but are not likely to suffer serious bodily injury. In this class those risks are related to exact-o knives, airborne charcoal dust particles, and spray fixative. Students will be informed of any potential health hazards or potential bodily injury connected with the use of any materials and/or processes and will be instructed how to proceed without danger to themselves or others. Most importantly, we will use spray fixative in a spray booth with hood ventilation or outside of the building.

Attendance Policy
Because of the expedited nature of Summer I, attendance is more important than ever (one class period is technically equal to a week of class work in a regular semester.) Students will be allotted 3 unexcused absences throughout our summer course, and each proceeding absence will impact the student’s final letter grade for the course, automatically lowering it one letter grade. Students with more than 6 absences throughout this 5-week session cannot pass the class.

Leaving early may count as an absence. Please be aware class is still in session even if I leave the classroom or we take a break. You may receive an email from me notifying you of this issue if it occurs more than once.

Class attendance is reflective of class participation, which is necessary to pass the course. Class participation includes being prepared to work when you enter the lab. Arrive to class on time with supplies prepped, and readings completed to keep up with our scheduling. Excessive lack of preparedness may result in being listed as absent from class, or loss of points to project grades.

Please note materials in the classroom are provided only as samples. Tools and supplies in the cabinets are only available during class time. These cabinets will be locked after class ends. Tools and supplies should not be taken out of the classroom.

Students will receive a 15-minute grace period at the beginning of class before being counted as tardy. Excessive tardiness can impact a student’s opportunity to have their final letter grade rounded-up at the end of the semester (ex. An 89 being rounded to a 90.)
Critique days and in-progress meetings with your instructor are mandatory. Critiques are crucial opportunities to communicate with your peers and your instructor about your work, and participation is noted in project rubrics. **Critiques cannot be excused or made up.**

Absences can be excused in extenuating circumstances with proper documentation, and punctual communication. A medical emergency, or similar emergency circumstance may qualify to be excused, but this is subject to approval at the discretion of your lab instructor. If you must miss class, you are responsible for reviewing missed lecture readings, preparing materials and supplies, and communicating with your lab instructors. Ultimately, communication is key. See the Undergraduate Course Catalog for university policy regarding absences due to sponsored activities (such as sports) and religious holidays. Students involved in such activities are encouraged to have absences approved in advance or as early in the semester as possible.

**Syllabus Change Policy**
This syllabus is subject to change with notice.

**Student Support Services**

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Counseling and Testing Services ([https://studentaffairs.unt.edu/counseling-and-testing-services](https://studentaffairs.unt.edu/counseling-and-testing-services))
- UNT Care Team ([https://studentaffairs.unt.edu/care](https://studentaffairs.unt.edu/care))
- Individual Counseling ([https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling))

Other student support services offered by UNT include

- Registrar ([https://registrar.unt.edu/registration](https://registrar.unt.edu/registration))
- Financial Aid ([https://financialaid.unt.edu/](https://financialaid.unt.edu/))
- Student Legal Services ([https://studentaffairs.unt.edu/student-legal-services](https://studentaffairs.unt.edu/student-legal-services))
- Career Center ([https://studentaffairs.unt.edu/career-center](https://studentaffairs.unt.edu/career-center))
- Multicultural Center ([https://edo.unt.edu/multicultural-center](https://edo.unt.edu/multicultural-center))
- Counseling and Testing Services ([https://studentaffairs.unt.edu/counseling-and-testing-services](https://studentaffairs.unt.edu/counseling-and-testing-services))
- Pride Alliance ([https://edo.unt.edu/pridealliance](https://edo.unt.edu/pridealliance))
- UNT Food Pantry ([https://deanofstudents.unt.edu/resources/food-pantry](https://deanofstudents.unt.edu/resources/food-pantry))

**Academic Support Services**

- Academic Resource Center ([https://clear.unt.edu/canvas/student-resources](https://clear.unt.edu/canvas/student-resources))
- Academic Success Center ([https://success.unt.edu/asc](https://success.unt.edu/asc))
- UNT Libraries ([https://library.unt.edu/](https://library.unt.edu/))
- Writing Lab ([http://writingcenter.unt.edu/](http://writingcenter.unt.edu/))
UNT Policies

Academic Integrity Policy
Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

ADA Policy
The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at http://www.unt.edu/oda. You may also contact ODA by phone at (940) 565-4323.

Emergency Notification & Procedures
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

Retention of Student Records
Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior
Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the
instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT’s Code of Student Conduct (https://deanofstudents.unt.edu/conduct) to learn more.

Access to Information - Eagle Connect
Students’ access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect (https://it.unt.edu/eagleconnect).

Student Evaluation Administration Dates
Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (http://spot.unt.edu/) or email spot@unt.edu.

Sexual Assault Prevention
UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT’s Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim’s compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.
ART 1700 SPACE
SYLLABUS CONTRACT a link will be provided for you to complete this contract online

Printed Name_________________________ Student ID #_________________________ Phone, email ________________________________

Acknowledgment
I have read the syllabus and understand what is expected of me in this course. I understand the course structure, grading, and attendance policies as well as the risk factor rating. I have had the opportunity to ask questions. I hereby agree to the syllabus and its provisions.

course number and section risk rating

Signature __________________________ date ________________

PERMISSION TO USE STUDENT ARTWORK (OPTIONAL)
We would like to use your work to spread the news about the amazing art made at CVAD. Please help us put your talent on display by allowing us to photograph and exhibit your art on CVAD’s social media, websites, and paper advertising. Thank you!

I hereby grant permission to UNT and CVAD to use, copy, reproduce, publish, distribute or display any and all works created in my classes while at UNT. Additionally, I consent to the use of my name to coincide with images of my artwork.

1. Scope of Permission. This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising, social media, and classroom presentations. My permission is on-going, but can be revoked by giving the professor of record for this course written notice of my wish to revoke permission and use of any images of my artwork. UNT will have three months from the date of my notice to stop all use agreed with this permission.

2. Certificate of Ownership. I am the owner of all work submitted and the work is not subject to any restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.

3. Privacy Release. I hereby authorize and consent to the release, maintenance and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use described in this Agreement.

4. Signature. By signing below I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non-exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

Printed name: ________________________________

Signature: ________________________________ Date: ________________________________

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