

ASTU 3104:501 CVAD MOLDS AND MULTIPLES SPRING 2026

Course Number & Section: ASTU 2101:502
Course Meeting Location: ARTF 135
Course Meeting Days: Tue/ Thurs
Course Meeting Times: 11 am - 1:50 pm
Term & Year: Spring 2026

Instructor Name: Eliza Au
Email: Eliza.Au@unt.edu
Office Location: ARTF 147
Office Hours: 2 pm – 3 pm Tues/Thurs or by appointment

Course Description:

In this class, we will explore the boundary between mass production and studio practice by investigating the utilitarian, decorative, sculptural, and architectural applications of mold-made objects. Creating a balance between form and function is our goal. This course introduces the technologies of mold making and slip casting with a focus on production and design. Though mold-made objects have been historically associated with design and industry, they can be utilized to create diverse types of objects that tell us about our ideas and values about community, culture and tradition.

Course Objectives:

The objective of this course is to investigate the broader issues within the field of ceramic art and design dealing with environment, history, culture, and psychology. We learn about these issues through object making, first through research, and then through technical methods. Through learning about our culture and how to work with the ceramic material, we are better equipped to create objects to fit their purpose.

This course covers the basic press molding and slip casting processes, which is the process of pressing clay or pouring liquid clay in a plaster mold. Because mold making is an extensive topic, and we have limited time during this class, some processes may be discussed but not demonstrated.

Technical Learning Objectives:

- To learn how to cast single to multiple piece plaster molds
- To learn the properties of casting slip and using it to create clay objects
- To learn how to use basic computer aided design (CAD) to create prototypes for casting
- To create or find objects to use as a prototype for casting
- To practice and learn how to load kilns with instructor supervision
- To learn how to mix glazes for the department and individual projects
- To learn about slip casting and mold making in an industrial/ factory production environment
- To be aware of experimental ways of working with molds and casting

Conceptual Learning Objectives:

- To be aware of the multiple and how to use it in an artistic context
- To be aware of issues of reproduction and its relationship to originality
- To learn about the historical development and use of mold making
- To use mold making to create objects of personal and cultural significance

Suggested Readings

Below are suggested readings. There will also be a reader (digital pdf version) compiled by the instructor that is available to students on canvas. It is optional to print a hardcopy of this reader.

Frith, Donald E., *Mold Making for Ceramics*, Krause Publications, 1985.

Wardell, Sasha. *Slipcasting*, A&C Black, 1997.

Colclough, John. *Mould Making*, A&C Black, 1999.

Martin, Andrew. *Mold Making & Slip Casting*, Sterling Publishing Co., 2006.

Nagelberg, Seth. *Batch Manufacturing for Ceramics*, Nail Mountain Studio, 2014.

Jackson, Paul. *Folding Techniques for Designers, From Sheet to Form*, Laurence King Publishing Ltd, 2012.

Digital Resources

- [Lynda](#), software tutorials, (sign in through UNT)

YouTube Channels:

- [Teaching Tech](#)
- [Maker's Muse](#)
- [3D Printing Nerd](#)

Other Software

- [RhinoCAD](#), 90 day free trial, software I use for my work
- [Simplify 3D](#), paid slicer that I use frequently
- [Packmage](#), paid, box design software
- [Fusion 360/ Slicer for Fusion 360](#), paid and free option
- [VCarve](#), paid, trial version, CNC software
- [Sketch Up](#), free and paid versions
- [Tinkercad](#)
- [Method Draw Vector Editor](#), draws simple vector lines/ shapes
- [Random Variable Studio](#), draws simple vessel shapes for 3D printing

3D Printers

- [Creality](#) (Most affordable)
- [Ultimaker](#)
- [Prusa](#)
- [LuzBot](#) (UNT computer lab has these)
- [Bambu](#)

And many more...

Course Structure

Please be present in the classroom when we start class. If you are absent, demos are recorded and will be made available to you after class. It is the student's responsibility to contact their classmates and/or instructor to be aware of homework assignments.

The class will be separated into several groups within the first two weeks of class. **Please ask your other classmates for help before you ask the instructor.** One of your group members should be a more senior/ advanced student who can help you with technical issues. I am happy to help, however due to the size of the class I may not be able to answer your question quickly or promptly.

At the start of each class, we may have a short informal 10–15-minute review/ critique and discussion with the class about any technical problems, design suggestions, etc. Please note that lectures, demos, presentations and discussions are priority during class time. **Though we will have some work periods, students are expected to complete most of their assignments in out-of-class time. Working during instructor demos or when visiting artists are present is not allowed. Visiting artist demos/ class periods are NOT optional. You will be marked as absent if you do not attend.**

Along with studio practice the aspects of research, documentation and presentation are emphasized. For each project you will complete a PDF document that records these aspects as well as images of your final work.

Please note project PDFs are very important; in some cases, can be the difference in a letter grade. Your standing and grade in the class should always be accessible to you on Canvas. If you wish to become a

ceramics major, entry review is in mid-semester and you will be notified of information, etc. closer to the deadline.

Working on projects unrelated to the class are not allowed. **No pipes, no bongs, no drug paraphernalia should be made in this class. These objects will be recycled.** Please note I monitor what gets loaded into the kiln.

Please do not use any electronic devices for non-class activity. Written notes, photographs and videos during demos are encouraged. This will allow you to review information if you need to follow assignments step-by-step, troubleshoot or discuss things with your instructor or peers. I use the Daily Schedule link at the top of the Module page in Canvas to write down the class schedule, major points and homework. Please access this information if you need a review. Demo videos recorded via zoom will be provided on canvas.

There are two major projects this semester, as well as two major final firings and critiques this semester, one at mid-term and the other at final. Do not miss these firings.

Note firings will not be rescheduled, even if your reason is legitimate or not. You need to wait for the next firing. I will not ask a senior student, or other instructor to fire your work. In the case of legitimate reasons with documentation, and alternate research assignment may be given. An alternate assignment can only be done once.

Content in the arts can sometimes include works, situations, actions, and language that can be personally challenging or offensive to some students on the grounds, for example, of sexual explicitness, violence, or blasphemy. As the College of Visual Arts and Design is devoted to the principle of freedom of expression, artistic and otherwise, and it is not the college's practice to censor these works or ideas on any of these grounds. Students who might feel unduly distressed or made uncomfortable by such expressions should withdraw at the start of the term and seek another course.

The instructor will inform the students of updated studio access and studio hours at the beginning of the semester. Note that if you are still in the building you can stay, but if you leave you will not be able to come back in. Doors may NOT be propped open, and all hallways and doors are video monitored. The door to the kiln yard at times may be propped to move carts in and out but should be closed immediately afterwards. There will be a punch code for the door leading to the kiln yard, which will be given by the instructor.

You are automatically given after-hours access for the first two weeks of class. After this, if you have not completed the quiz your access will be rescinded. The instructor will inform you of the exact deadline. If this happens, it is your responsibility to contact access control. If you drop the class, your swipe access will be removed.

Please see the quiz link on Canvas. If you have done the quiz and still have issues with your card, email Valerie Banes Hancock, valerie.hancock@unt.edu, and make sure to cc myself, eliza.au@unt.edu.

****Please note that email is the preferred choice of communication, and I will try my best to return your emails within 24 hours. Please make an appointment during office hours in advance if you need to see me individually.**

Assignments & Assessments

5% Course Material Charge Assignment

5% Glaze/ Test Tile Exercise

10%	Visiting Artist Workshop Assignment – Mayu Ueda
5%	Slip Casting Exam
15%	Participation
	7.5% Critiques Discussion and input into critiques and how thoughtfully concepts are connected to objects made. Shows the ability to explain and communicate the project clearly and in depth.
	7.5% Cleaning Duties, Clay Mixing and Kiln Firing Consistent participation in preparing clay and maintaining the studio over the semester.
60%	Projects (2 projects, 30% each) Please refer to the criteria for each project on the project sheet provided.

****Please see weekly course schedule in canvas**

Work must be ready for critique:

- **Only finished work will be critiqued.**
- Finished work: glaze fired work
- Unfinished work: work in the bisque and greenware stage (reviewed only in in-progress critiques)
- **Work that is not sufficiently cleaned (lips, seam lines and edges should be sponged down and smooth) will not be loaded into the bisque. Heavily glazed work or work with uncleared bottoms will not be loaded into the kiln.**
- **ALL KILNS FIRE ON TIME. If your work is not ready, you will need to wait for the next firing.**

Late Policy

Late assignments handed in on canvas will be deducted 10% each day it is late. If an assignment is 10 points, each day it will be deducted one point.

Use of Artwork Images and Confirmation of the Syllabus

Please complete the form on Canvas confirming you have read the syllabus and if we may use images of your artwork.

Plagiarism

Please follow the guidelines for each project regarding plagiarism. If you copy a CAD file from another student, the instructor, or off the internet to **avoid learning what is taught or because of procrastination**, it counts as plagiarism. An example of this is copying a file off the internet and submitting it as your own, when the purpose of the assignment is for you to learn a function in CAD to create a form. Minor adjustments to files (such as practice files) that you have not created will also count as plagiarism.

New molds and new work should be made for each project and during the period the project is active. For example, you cannot use molds, models, files, etc. from the first project for your second or third project. This is also applicable to molds, etc., that were produced last semester.

You can use existing molds in addition to but not in place of molds you need to make for the project.

Be prepared to show your prototype and mold as evidence of work. This should be documented in your final PDF. Any evidence of plagiarism can result in a reduction in grade, or a zero.

In some cases, taking references or images from the internet are part of the project, but it will be made clear when it is acceptable.

You cannot “double dip” or submit the same project to two classes. In some cases, you can do one project for two classes, but this **must be approved by both instructors and cannot suddenly be changed without approval**. Presenting objects that were not approved can result in penalties.

You cannot submit a presentation that you have submitted for a previous class, or present on the same topic or artist that you did in another class.

Please note that any lectures or student examples may not be provided on canvas, due to plagiarism. They will be shown in class only. References, such as books, links, etc. can be provided.

Materials List

Please bring all your tools and equipment to class. **Please note that the instructor will not lend or give any tools or materials to students.**

Tools:

- [Kemper S12 scraper \(6.19\) – order online- This is an important tool, make sure to order it!](#)
- [Mold Straps, 4ft long, \(24.40 for a 5 pack\) – it is suggested you buy your own](#)
- Clay tool kit: It should include a sponge, needle tool, smooth metal rib, wooden rib, wire cut off tool, wooden knife, loop tools and a fettling knife.
- Serrated metal rib – has little teeth on it. It is a very important tool for joining clay
- Small Rubber Rib
- Palette Knife (any size diamond shaped blade)
- Scissors
- Utility Knife/ Box Knife
- Sharpie, Pencils, Pens
- Cutting Mat (larger than 8.5 x 11" is best)
- 3-ring binder for notes and handouts ($\frac{1}{2}$ " – 1") and/or sketchbook
- Assortment of paint brushes for design & slip work, natural bristles are the best
- Work clothes or apron
- Hand towel
- [Respirator \(24.98\)](#) (I recommend 3M)
- Plastic for covering works in progress –clear is best
- Spray bottle
- Masking Tape
- Rulers and Measuring Tape (in both cm and in)
- Plastic Cups
- Dishwashing Gloves
- Bucket, around ice cream size is good
- Sandpaper, 60 to 80 grit recommended

Other Optional Items:

- Pointed X-acto knife or scalpel
- Heritage Arts Carving Tool Set
- Combination Lock for Locker
- [Scotch Brite Pads \(10.00\)](#)

**You may need to purchase other materials during this class, but you will be notified in advance.

Banding wheels – don’t take them home! Don’t keep them on your shelf – other students need them.
Please make sure to return all communal tools back to their spot after use!

	A (90-100%), Excellent	B (89-80%), Satisfactory	C (79-70%), Acceptable	D (60-69%), Inferior	F (59% below), Failing
Addressing Challenges, Conceptual and Technical Growth, and Troubleshooting	<p>This student challenges and pushes themselves to excel both technically and conceptually in this course. The work produced shows significant growth and an initiative in research <u>above and beyond</u> what is requested.</p> <p>Pays attention and takes excellent notes.</p>	<p>All requirements of the course are fulfilled, and craftsmanship and conceptual interpretation of projects is acceptable. Skills and knowledge, as well as work produced shows healthy growth and learning.</p> <p>Pays attention and keeps sufficient notes.</p>	<p>Meets all major project deadlines and shows competence in techniques and concepts presented but does not show significant creativity or originality in response to the project.</p> <p>Needs to review information covered in class due to lack of notes and/or time spent on course material.</p>	<p>One or more assignments are not completed and/or do not reflect revision or time needed for the project.</p> <p>Does not challenge themselves, absorb any new information and falls back on previous learning.</p>	<p>No evidence of effort to learn or complete projects in the class.</p>
Attendance and Participation	<p>Gives constructive criticism in class during discussions and critiques and is punctual to all classes and hands assignments in on time.</p> <p>Participates and volunteers in clay mixing, kiln loading and cleaning duties frequently.</p> <p>Attends all classes.</p>	<p>Participates in discussions and critiques and is fairly punctual to all classes and hands most assignments in on time.</p> <p>Participates when assigned in clay mixing, kiln loading and cleaning duties.</p> <p>Attends all classes.</p>	<p>Attends critiques but rarely gives input.</p> <p>Could participate more often in clay mixing, kiln loading and cleaning duties.</p> <p>Is close to having four or more absences.</p>	<p>Attends critiques but does not give input.</p> <p>Rarely participates in clay mixing, kiln loading and cleaning duties.</p> <p>Has four or more absences.</p>	<p>Has four absences or more and has missed one or more critiques.</p>
Completion of Assignments and Studio Time	<p>Is prepared to work in class.</p> <p>Exceeds the minimum studio requirement time.</p>	<p>Is prepared to work in class.</p> <p>Fulfils the studio requirement time.</p>	<p>Is not prepared to work in class.</p> <p>Work is hurried and all homework is finished in class. Assignments are often handed in late. Does not follow project directions and takes short cuts to save time.</p> <p>Is close to fulfilling the studio requirement but the work could benefit from more studio time.</p>	<p>Is not prepared to work in class.</p> <p>One or more assignments are late, not completed and/or do not reflect revision or time needed for the project.</p> <p>Does not complete homework on time.</p> <p>Does not fulfill the minimum studio requirement.</p>	<p>Is not prepared to work in class.</p> <p>Has not completed or handed in any finished work.</p> <p>Minimal or no time spent in class or out-of-class time on projects</p>

Evaluations Criteria Definitions

This criterion is heavily based on the studio time you put into this class. In general, the more effort and time you put into this class, the more you will get out of it. **Six hours is the minimum requirement of out-of-class studio hours**, but for a satisfactory outcome, you should be prepared to spend more time than the minimum requirement in the studio.

Attendance Policy

- Regular and punctual attendance is mandatory.
- More than three absences will require a note from a doctor or a note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences) to be counted as excused. This is the same for any exams, quizzes, and in-class assignments.
- **You are allowed three unexplained absences, each reoccurring absence may result in a drop in a letter grade; you will fail the class after 6 absences, regardless if your reasons are legitimate or not.**
- **A tardy/late is considered to be arrival 15 minutes after the beginning of class. Each tardy will be 2% off your final grade.**
- Most lectures, demonstrations, and assignments will occur at the beginning of class periods and will not be repeated for those who come in late. In this case, please speak with your classmate or see the information on canvas.
- Critiques missed may not be made up and grades will reflect the student's failure to participate in the critique discussions.
- **Please note you are responsible for completing all assignments even if you are absent for any reason, even if this reason is legitimate.**

Clay and Firing Policy

Firing kilns, mixing clay and studio cleanup will be done on a rotating schedule. At the intermediate level, students are required to mix their own clay and fire kilns with instructor supervision.

Ceramics Department Material Charge

In the UNT ceramics department, we believe in the educational importance for intermediate and advanced students to learn how to formulate and mix their own clay and glazes, so we provide our students with raw materials. For beginning students, the ceramics program mixes both the clay and glaze to aid in the technical making of their projects. If we did not supply students with these raw materials, they would be required purchase their own manufactured clay for \$40-\$50 per 50 lbs at a supplier in Dallas. To save students time and money, we require students taking a ceramics class to pay a \$50 materials charge within the first two weeks of class.

To pay this materials charge, **cash or check only**, please take the provided sheet from your instructor to the **Cashiers Services in the Eagle Student Services Building** (the Southwest part of the Union building) near the Wells Fargo. After paying, please return your receipt to your instructor or the ceramics technician, Valerie Hancock, so that we can mark you off as paid in our records. This ensures that we keep an accurate record of all payments. Please see Brooks Oliver or Eliza Au with questions or concerns.

Please note unpaid fees may result in a drop of one letter grade at the end of semester. We keep track of anyone who does not pay this fee and it may affect future registration in ceramic courses.

If you are not familiar with where Cashier Services is, please see this link [HERE](#).

After paying, please take a picture of the receipt and upload it to canvas as an assignment. Note that Student Services does NOT notify us if you have paid, therefore it is critical to take a picture. This assignment is 5% of your final grade.

Please note that any special materials, such as kiln stilts, mason stains, etc. are NOT provided, and you will need to purchase these on your own.

Studio Maintenance and Safety

Wearing a dusk mask or a respirator is mandatory when working with clay, ceramic materials or plaster. As faculty, we are concerned about your health, as inhalation of this dust may cause major health issues over long-term exposure. Do not pour materials or chemicals down the sink at any time (clay, glaze, plaster, etc.) This is not only an environmental hazard but also causes the sinks to clog. Keeping the studio in excellent condition at all times will be part of your final grade. **If you use the plaster room please check in with me regarding cleaning procedures.**

Please add the UNT Police number into your phone in case of a non-emergency. This number is (940) 565-3000. In case of an emergency call 911. Please only use the door off of Mulberry on the east side of the studio to enter and exit the studio. All other doors in the studio are emergency exits. Eating is not allowed in the studio but drinking containers with lids are allowed.

Studio Safety

Students in the CVAD may find themselves working in the shop or in their studios or classrooms using a variety of materials and power and handheld equipment, which may cause injury. Students should use the studio only after having received an orientation in the use of various equipment and when supervised by faculty. Should any injuries occur in the studio, inform your instructor immediately.

Course Risk Factor

According to the University Policy, this course is classified as a **category 3 course**. Students enrolled in this course are exposed to significant hazards which have the potential to cause serious bodily injury or death. In this class, those risks are related to chemical hazards (clay & glaze materials), mechanical hazards (wheels, clay mixers, extruders, slab rollers), electrical hazards (wheels, kilns, power tools) and burn hazards (hot kilns). Students enrolled in this course will be informed of potential health hazards or bodily injury connected with the use of materials and/or processes, and they will be instructed how to proceed safely.

Students who are pregnant or will become pregnant during the course of the semester are advised to check with their doctor immediately to determine if any additional risks are reason to postpone this course until a later semester. It will be up to you and your doctor to determine what course of action to take.

Health & Safety Area Specific Information: Ceramics

1. Hazards of the Materials

Clay Dust is a potential irritant and prolonged exposure may result in chronic conditions. Many substances in the glaze room are marked as toxic or hazardous materials. Ingestion and inhalation of these materials could be hazardous or fatal.

2. Best Practices

Use gloves and clean after yourself and your area to avoid exposure to hazardous materials.

3. Links for Safety

<http://www.lagunaclay.com/msds/>

4. Area Health & Safety Rules

All users of the studio classrooms are expected to follow studio area rules at all times. If you have any questions, ask your instructor.

- Follow all CVAD Health and Safety handbook guidelines (the handbook should be reviewed by your instructor and can be found here: <https://art.unt.edu/healthandsafety>)
- Follow the CVAD Waste Management Chart in the classroom and other health & safety guidelines posted
- In case of emergency, call campus police at (940)565-3000 or call 911
- File an incident report (forms may be found in the CVAD H&S handbook and in the main office. Turn

completed forms into the Studio Art Departmental Office within 48 hours of the event)

- Do not prop classroom doors. Doors are to remain closed to ensure the building HVAC and ventilation work properly
- No food or drink in the studio
- Read and obey all signs posted in the Ceramics areas
- Report any safety issues IMMEDIATELY to your instructor or the ceramics technician.
- Use best practices for material handling. If you have questions about a material, ask an instructor for guidance or check the MSDS sheets located in OSH 137 (glaze material room).
- Familiarize yourself with the closest eyewash station and first aid kit.
- Notify your instructor if first aid supplies are low.
- Do not spray any aerosols in any CVAD classroom/studio/doorway or exterior wall/floor. Cover any surface you are spraying on outside. Please do not use bricks from the ceramic brick piles to prop or hold down your items or surface cover.
- Shoes must be worn at all times. It is wise to change into clothes and / or wear an apron for this class to avoid carrying dust particles with you when you depart. These studio clothes or personal aprons may be stored in your OSH locker.
- It is recommended that protective equipment be worn at all times: safety glasses when scraping and cleaning shelves, protective lenses for kiln viewing, gloves for hot objects, ear protection for grinding and sawing, rubber gloves for mixing hazardous materials, etc.
- It is strongly recommended that a respirator with particulate filters be worn when working with dry materials, especially in the glaze material room (OSH 137), the clay mixing room (OSH 122), and the plaster room (OSH 124).
- Do not block aisles, halls, or doors
- Do not bring children or pets into the studios
- Studio, equipment and material use is restricted to students currently enrolled in a ceramics class.
- If you do not know how to use a piece of equipment or are unsure of proper procedures please ask someone. Do not use force on any piece of equipment.
- If something breaks, please tell the ceramics technician or your instructor immediately.
- Do not store things on the floor or on the counters. Tools, buckets, clay and works in progress should be stored in the storage areas provided.
- Clean up spills immediately
- Clean up your working area daily- wipe down all used surfaces and check the floors. Do not leave works in progress out on the tables, wheels or counters when you are not in the studio.
- Scoop up dry materials, mop up liquids, do not return spilled materials to original source as they are contaminated now
- If you accidentally cross-contaminate dry materials in the glaze material room (OSH 137), please inform the ceramics technician or your instructor immediately.
- All discarded bisqueware, glazeware and empty dry material bags must be taken to the dumpster. Do not place in the trash cans.
- All glazing utensils must first be rinsed in the yellow rinse bucket prior to being washed in the sink.
- Place materials containing barium carbonate or chromium oxide in the hazardous waste disposal area
- Do not sweep. This puts hazardous materials in the air. Rather vacuum, scrape up chunks and wet-clean.
- Do not sand greenware, glaze or bisqueware indoors. If sanding *must* be done, please do so outside (over a trash can) while wearing an appropriate dust mask or respirator.
- Do not block doorways or block access to lights.
- Do not remove furniture from rooms or borrow furniture from rooms without permission from the area coordinators.
- Do not create “daisy chains” with multiple electric cords.
- No hazardous materials down sinks.
- Store all flammables in the flammable cabinet. Keep flammable cabinet closed at all times.
- Report any safety issues IMMEDIATELY to your instructor.

- All courses must engage in an end of the semester clean up.
- Please make sure to label any ceramic materials including glazes, slips, clay, etc. with the your name, the name of the material, temperature, semester and year.

Ceramic Suppliers in the DFW area:

Trinity Ceramic Supply
 9016 Diplomacy Row
 Dallas, TX. 75247
 (214) 631-0540
 trinityceramic.com
 Mon-Fri 9-5 &
 1st Sat of the month 9-12

American Ceramic Supply
 2442 Ludelle St.
 Fort Worth, TX. 76105
 (817) 535-2651
 americanceramics.com
 Mon-Fri 9-5 &
 Sat 9-noon

Texas Pottery Supply
 3310 Keller Springs Rd #130
 Carrollton, TX 75006
 (817) 535-2651
 texaspottery.com
 Mon-Fri 10-5
 Sat 10-1
 Sun closed

University of North Texas
 Ceramic Studio Policies
 Brooks Oliver, Eliza Au
 Lab Tech: Valerie Hancock

1. Please help us keep the studio clean and safe.
2. Clean up after yourself. If YOU make a mess, YOU clean it up. The wheels, workstations, clay mixers, & extruders need to be washed down with a wet sponge. All kilns need to be vacuumed and shelves & kiln furniture needs to be returned to its home. Be considerate and don't leave a mess for someone else to clean up.
3. DO NOT PUT CLAY IN THE SINK! Use the large bin located in the center of the ceramics lab. Do not put anything other than clay in the slop bin.
4. Put all studio tools back in their proper place after use.
5. All clay objects to be fired must have your name, initials or logos on the piece. No name, no fire, no exceptions.
6. Scrape insides of glaze buckets after use. This helps prevent the glaze from building up on the inside of the bucket. Also sponge off the outside of the bucket. Cleaning up immediately after glazing is much easier than when the glaze has dried and hardened.
7. Work to be glazed must be cleaned up 3/8" from where it touches the tabletop. If it's not, you will find your piece on the REJECT SHELF and it will not be fired until YOU clean it up!
8. If your glaze is thick and drippy and runs onto the kiln shelf, you will be required to clean the shelf and possibly pay for the shelf, depending on the damage. Kiln shelves cost \$50.

9. Work that is unacceptable for firing, whether improperly glazed, cracked, or poorly constructed, will be placed on the REJECT SHELF. It is the responsibility of the student to remedy the problem before putting it back on the shelf to be fired. If you are not sure what the problem is, ask the instructor.
10. PLEASE DO NOT handle other people's work, it is very fragile.
11. Check the bisque shelves often! We will go through the bisque shelves and throw away bisque ware that has been there for more than 3 weeks. Space is a valuable commodity in this studio.
12. Cycle your work in a timely manner. Don't wait until the end of the semester, or you may be disappointed.
13. Lockers and shelves must be cleaned out at the end of each semester. Items that are not removed will be thrown away.
14. When testing glazes you must make your own test tiles. You also need to bring your own containers for your glazes.
15. Your cooperation is essential for a safe and smooth operation of this studio.

Thank you for your cooperation. Have fun and be safe!

PLASTER ROOM RULES

1.) After you have finished your work, clean up after yourself! Make sure to clean:

Table: Scrape down and wipe down all surfaces you have worked on, including any drips on the sides of the table.

Floor: Scrape and sweep any plaster that has fallen or stuck to the floor.

Communal Tools: Clean them with a wire brush, wipe them down and return them to their proper place.

2.) The clay mixing sink may be used to get water, but you cannot pour any contaminated plaster water or wash any plaster contaminated tools in it.

3.) Dispose of plaster correctly. Excess plaster should be mixed until stiff and heaped on the tabletop to harden. After it has set, dispose of it in the right bin labeled "Plaster Waste". **DO NOT** pour the plaster into the garbage or wash up bucket!!

4.) To dispose of plaster slop in the wet wash up bucket, siphon off the top water and then put dry plaster pieces into the bucket. Set aside until dry and throw it away in the dumpster. Fill a new bucket half way with water to use as a wash up bucket.

5.) The wet wash up bucket should be used for cleaning tools and hands **ONLY**. Before mixing plaster it is recommended to lightly grease the bucket (oil, Vaseline, half Vaseline/mineral spirits) before using to mix

plaster. Dirty plaster buckets should be allowed to harden and then squeezed or tapped on the side to break out the chips.

6.) **Do not cast any plaster on studio wareboards or bats!** These should always stay completely free of plaster. You may use these to transfer work to the plaster room, however they must be returned to the studio after use.

7.) **Any clay that is contaminated with plaster should not enter the clay mixing room or studio.** This becomes “mold clay”, strictly used for mold making only. If contaminated clay is fired or gets into the studio clay there could be major consequences.

8.) Once your mold is dry in the drybox, move it to your shelf to free up the space for another mold. Make sure to label your mold on the outside so we know whose it is.

9.) Stools should be returned to the studio after use. Please do not get any plaster on these stools.

Plaster is a messy process and we need your help to keep it clean. Thank you for your cooperation in advance!

ACADEMIC INTEGRITY *

According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

ADA ACCOMODATION *

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website at disability.unt.edu.

HEALTH & SAFETY PROGRAM *

Students are required to follow the Department of Studio Art Health and Safety guidelines and are required to complete training for each studio course. The goal of the Studio Art Health and Safety Program is to protect the health and welfare of all faculty, staff, and students and to cooperate with the University of North Texas' Office of Risk Management. Please visit the website for details and the departmental handbook: <https://art.unt.edu/healthandsafety>.

EMERGENCY NOTIFICATION & PROCEDURES *

UNT Emergency Guide: <http://guidebook.com/app/emergency/guide/unteitmerge...>

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to the course management system for contingency plans for covering course materials.

ACCEPTABLE STUDENT BEHAVIOR

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students

engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.

STUDENT EVALUATION ADMINISTRATION DATES

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13 and 14 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu.

INCOMPLETE GRADES

An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule.

In consultation with the instructor, complete a request for an Incomplete Grade. This form can be found on the department website and must be turned into the department chair prior to the last day of classes (not the exam date). Note: A grade of Incomplete is not automatically assigned to students

SEXUAL DISCRIMINATION, HARRASSMENT & ASSAULT

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more. UNT's Dean of Students' website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: <http://deanofstudents.unt.edu/resources>. UNT's Student Advocate she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students' office at 940-565-2648. You are not alone. We are here to help.

Molds and Multiples CVAD Spring 2026 Eliza Au

****Please note this schedule is subject to change**

Week	Dates	Tuesday	Thursday	Exhibitions and Events
1	Jan 13 & 15	Introduction and Syllabus Mixing Casting Slip and Glaze	Intro Project 1: Copy, Cut and Paste Mold Making Lecture: Overview Part 1 Mold Making: Object	

			Preparation and Demo 1-piece Mold	
2	Jan 20 & 22	Project 1 Research Due Part 2 Mold Making Demo: 2-Piece Plaster Mold Slipcasting and Joining Demo	Instructor Away Work Period	
3	Jan 27 & Jan 29	Work Period/ Mold Making	Work Period/ Slipcasting Molds Due, Dry	
4	Feb 3 & 5	Work Period/ Slipcasting Slipcasting Exam Review	Work Period/ Slipcasting Slipcasting Exam	
5	Feb 10 & 12	Work Period/ Slipcasting	Work Period/ Slipcasting	
6	Feb 17 & 19	Work Period/ Slipcasting Glaze Demo Final Bisque Project 1	Work Period/ Glazing	
7	Feb 24 & 26	Work Period/ Glazing Final Glaze Firing Project 1	Mid Term Critique Project 1	
8	Mar 3 & 5	Introduce Project 2: Tokoname Teapot Project 1 Final PDF Due Project 2 Demos	Project 2 Demos	
9	Mar 10 & 12	Spring Break	Spring Break	
10	Mar 17 & 19	Visiting Artist: Mayu Ueda Project 2 Research Due	Visiting Artist: Mayu Ueda Mid-Semester Clean Up Mar. 16-19	Mar 20 th Mayu Ueda Artist Lecture 11 am, ART 223 Mar 21 st CVAD Celebrates
11	Mar 24 & 26	Visiting Artist: Mayu Ueda Project 2 Prototypes Due	Visiting Artist: Mayu Ueda NCECA Mar 25-28 th	
12	Mar 31 & Apr 2	Work Period/ Mold Making	Work Period/ Casting Project 2 Molds Due, Dry	
13	Apr 7 & 9	Work Period/ Casting	Work Period/ Casting	

14	Apr 14 & 16	Work Period/ Casting	Sue Tirrell Visiting Artist Workshop Apr 15-16 th Friday, April 17th Last Wet Clay Day	
15	Apr 21 & Apr 23	Work Period/ Glazing Group Presentations	Work Period/ Glazing Group Presentations	
16	Apr 28 & April 30	Final Bisque Project 2 Work Period/ Glazing	Final Glaze Firing Project 2 Studio Clean Up	
17	May 5 & May 7 Finals Week	Final Critique Project 2	Project 2 PDF Due Friday May 8th, Everything out of studio and lockers by 12 pm	