

# CJUS 3340: Computer Crime

## Course Syllabus

**Instructor:** Dee Williams, Ed.S.

**Term:** Spring 2026

**Class meeting:** This is an online class. Course expectations and classroom policies are outlined in the syllabus below. While students are expected to complete written assignments, participate in online discussions, and online quizzes, there are no on formal on campus meetings for this course which would require a student to come to campus.

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### Instructor's Contact Information

|                          |                              |
|--------------------------|------------------------------|
| <b>Email (preferred)</b> | Email directly within Canvas |
| <b>Office Phone</b>      |                              |
| <b>Office Location</b>   | By appointment               |
| <b>Office Hours</b>      |                              |

*Email expectations: **Students are to only email me directly within the Canvas platform.***

Please allow 24 hours of turnaround time

(weekdays). Also, to ensure that you receive timely course related correspondence, make sure your official email address at UNT is forwarded to your preferred email address. Emails sent after 5p **or** on the weekends (holidays) will be answered the following business day.

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### Required readings

The assigned text listed below is required for all students enrolled in this course. Reading assignments are noted in the Course Calendar.

Taylor, R.W., Fritsch, E.J., Liederbach, J.C., Saylor, M.R., & Tafoya, W.L. (2018). *Cyber Crime and Cyber Terrorism 4<sup>th</sup> ed.* United States: Pearson, Prentice Hall. ISBN-10: 0134846516 ISBN-13: 978-0134846514

## Course Description

Introduction to computer crime through an examination of the crime and those individuals committing it, as well as the specific laws, investigative techniques, and criminological theories applicable to computer crime. (3 credit hours)

## Learning Objectives

Upon successful completion of the course the student will be able to:

- Understand the different types of computer crime.
  - Define computer crime as an illegal behavior.
  - Identify and differentiate different types of computer crime.
- Explain participation in computer crime using traditional criminological theories.
  - Identify and describe traditional criminological theories.
  - Apply traditional criminological theories to individual participation in computer crime.
- Explain the unique role of each criminal agency in responding to computer crime.
  - Identify the roles of each criminal justice agency in responding to computer crime.
  - Distinguish primary activities within each agency.
  - Discuss the primary actors and their role within each agency.
- Explain the challenges facing law enforcement in responding to computer crime.
  - Identify the challenges facing law enforcement in responding to computer crime.
  - Describe the challenges facing law enforcement in responding to computer crime.
  - Identify and describe specific strategies that may help overcome these challenges.

## Technical Requirements/Assistance

The following information has been provided to assist you in preparation for the technological aspect of the course.

UNT Technical Support: <https://it.unt.edu/helpdesk>

Canvas Student Guides: <https://community.canvaslms.com/docs/DOC-10701>

Canvas Video Guides for Students:

[https://community.canvaslms.com/community/answers/guides/video-guide#jive\\_content\\_id\\_Students](https://community.canvaslms.com/community/answers/guides/video-guide#jive_content_id_Students)

Basic Technical Requirements for Canvas: <https://community.canvaslms.com/docs/DOC-10721>

Canvas VPAT: <https://www.canvaslms.com/accessibility>

### Minimum Technical Skills:

This is not a computer skills course and as such, students are expected to have a minimum skill set in order to access course materials and complete course assignments. Specifically, students should know how to access a Web site when given an address, use the features of their Web browser, download files, attach files to emails, use word processing software, copy and paste ...etc.

## Access and Navigation

### Access and Log in Information

This course was developed and will be facilitated utilizing the University of North Texas' Learning Management System, Canvas. To get started with the course, please go to: <https://unt.instructure.com/login/ldap>

You will need your EUID and password to log in to the course. If you do not know your EUID or have forgotten your password, please go to: <http://ams.unt.edu>.

### Student Resources

As a student, you will have access to:

- Student Orientation via Canvas. It is recommended that you become familiar with the tools and tutorials within the Orientation to better equip you in navigating the course.
- It is recommended that you become familiar with the tools and tutorials to better equip you to navigate the course.
- From within Canvas, you will have access to the “*UNT Helpdesk*” tab which provides student resources and Help Desk Information.

## Course Organization

Students will most of their time on the Modules page in the course. The Start here module will be available throughout the course and contains the course syllabus. Each week new materials will unlock in line with that noted in the syllabus. Each module will contain objectives, an introduction and to do list for the week, weekly notes, assignments that are due and next steps. You will be able to complete all activities for each week within the Module. Updates to the course and important information will be shared on the Announcements page. Finally, students can view their Grades in the course using the Grades tab in Canvas.

## First steps

Upon entrance into the online classroom, students should spend some time navigating course materials and links to ensure they are able to locate all required materials. The student should review the syllabus and course materials early in the semester and keep a copy of the syllabus for easy reference throughout the course.

## Student Support

The University of North Texas provides student technical support in the use of Canvas and supported resources. The student help desk may be reached at:

Email: [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

Phone: 940.565-2324

In Person: Sage Hall, Room 130

Regular hours are maintained to provide support to students. Please refer to the website (<http://www.unt.edu/helpdesk/hours.htm>) for updated hours.

## Method of Evaluation

As this is an online class, students must be prepared to take responsibility for their own learning. Students should be prepared to take quizzes and complete online discussions with little direction beyond that provided in the syllabus and individual assignment instructions. Students will earn points through two methods of evaluation.

**Online activities:** Students will complete 3 online activities during the semester worth a total of 75 points or 25 points each. Web links for these activities are provided in the assignment instructions for each activity in Canvas. Students will complete the activity as instructed. Students must submit a screenshot of the required components as a document through the Canvas submission link by the due date and time in order to receive credit for the assignment.

**Quizzes:** Students will complete a total of 10 quizzes throughout the semester worth a total of 100 points or 10 points each. Quizzes can be accessed through the Quiz tab in Canvas. Weekly quizzes will be available for 20 minutes and students will have two attempts to complete it. The highest score between the two attempts will be retained. Because two attempts are offered, there will be no resets or late submissions accepted for any reason. Quizzes are individual assignments and should be completed in private and not in the company of any other student. Quizzes may consist of multiple choice, true/false, matching, short answer questions, and/or essay. While course materials may be referenced during the quizzes, students should treat these quizzes as they would an in class exam and prepare accordingly. Quiz grades will be available following completion of the quiz. Questions regarding your quiz score should only be sent to the instructor after the quiz availability period has ended and you have a chance to review the assigned readings to justify an argument for your grade dispute.

**Discussion and participation:** Online discussions are designed to emulate that of the traditional or face to face classroom environment. Students will complete 6 discussion question posts worth 25 points each for a total of 150 possible points. For each discussion week, students will be required to both respond to the weekly discussion question as well as make two substantive posts to classmates' posts in order to receive full credit for the week. This may include responses to two separate classmates as well as responses to a classmate who responded to your original post. The idea is for this to emulate a real classroom discussion and not just write posts for the sake of writing posts. **INITIAL DISCUSSION POST IS DUE BY THURSDAY AT 11:59PM of each week. RESPONSES TO YOUR PEERS ARE DUE BY SUNDAY 11:59pm of each week. There will be a 5 point deduction for initial posts after Thursday at 11:59pm.**

Discussion question responses should range from 250-300 words of original content (references etc. do not count towards the word count requirement). Participation posts must reflect critical thought and reflect substantive contribution to the class discussion (a minimum of 150 words per response). Rather, simply posting that you agree or disagree with another students post or restating their post will not constitute a substantive response. These posts account for a substantive portion of the overall course grade and will not be treated as completion grades. Students should take their time in responding and crafting a carefully thought out response. Students will be graded on grammar, so proofread submissions prior to posting.

Responses should be typed in a word document before cutting and pasting them into the text submission box to ensure they have a backup copy in the event of a technical issue. Students are

strongly encouraged to complete their work as early as possible during the discussion week to avoid these types of issues.

Discussion posts must incorporate a minimum of 2 scholarly references with appropriate in text citations as well as a complete reference page in APA format for any and all information obtained from academic references. Full credit for participation posts will also include reference to at least 1 academic reference in support of your position. Discussions will close promptly at 11:59p on the due date listed in the course calendar at the end of the syllabus. Discussion/ participation posts cannot be submitted after the discussion forum closes on the designated due date and time.

\*Students must respond to the discussion question in order to unlock that week's discussion and enable the ability to respond to others' posts. All discussion **and** participation posts must be completed by the due date and time. *No late discussion posts or participation posts will be accepted for any reason.* If you have technical difficulties in submitting your post, you must email the instructor a copy of your post prior to the discussion due date to be eligible for partial credit. The instructor retains discretion to accept or evaluate any submission not turned in through the Discussion board in Canvas. Discussion posts/participation posts will be graded and returned within one week of the assignment due date.

Discussion questions are designed to assess your comprehension and understanding of course materials, not a description of your personal opinion regarding computer crime.

As discussed above, students will have the opportunity to earn up to 300 points for the semester. Possible points can be earned in the following manner:

|   |                            |
|---|----------------------------|
| Online activities (3 @ 25 points each)    | 75 possible points         |
| Quizzes (10 @ 10 points each)             | 100 possible points        |
| Discussion responses (6 @ 25 points each) | <u>150 possible points</u> |
|   | 325 total possible points  |

Final grades will be based on students' accumulation of points according to the table below (grades will not be rounded – the total points accumulated at the end of the semester will be used to determine the final grade):

A = 292.5-325 points  
B = 260-292 points  
C = 227.5-259 points  
D = 195-227 points  
F = 194 points and below

*\*There are no individual extra credit opportunities for this course. If an assignment becomes available for the class, it will be posted as an announcement in Canvas and made available to the entire class.*

*\* Grade related questions should be discussed with the professor within one week of the grade being posted to Canvas. (Don't wait until the end of the semester to discuss missing assignments from earlier in the course)*

## **Attendance Policy**

As this is an online course, there are fixed deadlines on assignments that students must meet in order to receive up to full credit for completed assignments. Students are expected to log in to the course daily to review course assignments, due dates, and check announcements, etc. Students may complete their work early and, in doing so, have a large amount of flexibility in completing their assignments. However, while work can be completed early, all assignments must be submitted by the due date listed in the course calendar in the syllabus. Students that have fallen behind, are failing and/or choose to not complete the coursework for the semester are responsible for officially withdrawing themselves from the course; failure to do so will result in a performance grade of "F".

## **Classroom Policies**

Students are expected to log in to Canvas daily to check Announcements or changes to the course. Missing deadlines as a result of not frequently checking Canvas will not be an excuse for late work submission.

No late submissions are accepted for any reason. Assignments are generally available for at least a week, as such, there are no extensions for last minute technical difficulties or unexpected events. As this is an online class, students are expected to use their time wisely and complete assignments within the availability period. Time management is an important skill both in terms of academic performance as well as in a professional environment. If a student will be out of town on vacation, work related travel, etc., the student should plan accordingly to complete any assignments prior to being out of town. Requesting exceptions to this policy is unfair to other students who complete assignments within the required time period.

Any assignment submitted in a format that the instructor cannot open, for any reason, will receive a score of a 0 regardless of when the assignment was submitted. Follow individual assignment instructors for formatting and submission expectations. Students should be careful to submit assignments as attachments, unless specifically instructed, as this increases the likelihood an assignment will not be visible to the instructor.

Grade related questions or concerns must be addressed within 1 week of the grade being posted to Canvas. Quiz grades post immediately with correct responses available after the quiz close date. Students should email the instructor with quiz questions after they have reviewed the correct responses within one week of the grade being posted. Questions related to the quiz will not be answered while the quiz is still available. Do not wait until the end of the semester or half way through the semester to ask questions about previous assignments. Students are expected to stay on top their grades as well as their course standings and ask questions in a timely manner.

Final grades are determined based on the point total listed in the syllabus. There is no rounding. Students should do their best on each assignment and submit all completed assignments on time to maximize their performance and earned point total for the course.

**Online Discussion Expectations:** While this is an online class, we will engage in online discussions in which individuals may have strong opinions regarding course related topics. Our online classroom is a collaborative environment in which every student should feel comfortable expressing ideas, opinions and engaging in thoughtful discussions. Students will respect the views and opinions of others at all times; name-calling and personal attacks are not permitted. Students engaging in disruptive or disrespectful behavior in the classroom will be given one warning through an email from the instructor. A second violation will result in the student being locked out of future discussions eliminating their ability to either participate in future discussions or earn additional discussion points for the course.

**A Grade of “Incomplete” (“I”):** An Incomplete Grade ("I") is a non punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule; and (3) arranges with the professor before the end of the semester to finish the course at a later date by completing specific requirements that the professor must list on the grade sheet. All work in the course must be completed within the specified time (not to exceed one year after taking the course) If you do not meet the specifications for this grade, you will need to see the Registrar’s office about resigning from the University.

## **Being a Successful Online Student**

[-What Makes a Successful Online Student?](#)

[-Self Evaluation for Potential Online Students](#)

## **Academic integrity**

Standards of academic integrity are expected with regard to any course related work or submission. Students should consult the UNT website for questions, guidelines, appeals, and other information related to these policies:

[http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student\\_Affairs-Academic\\_Integrity.pdf](http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student_Affairs-Academic_Integrity.pdf)

Academic violation of UNT policy consists of the following:

A. Cheating. The use of unauthorized assistance in an academic exercise, including but not limited to:

1. use of any unauthorized assistance to take exams, tests, quizzes or other assessments;
2. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out other assignments;
3. acquisition, without permission, of tests, notes or other academic materials belonging to a faculty or staff member of the University;

4. dual submission of a paper or project, or re-submission of a paper or project to a different class without express permission from the instructor;
5. any other act designed to give a student an unfair advantage on an academic assignment.

B. Plagiarism. Use of another's thoughts or words without proper attribution in any academic exercise, regardless of the student's intent, including but not limited to:

1. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement or citation.
2. the knowing or negligent unacknowledged use of materials prepared by another person or by an agency engaged in selling term papers or other academic materials.

C. Forgery. Altering a score, grade or official academic university record or forging the signature of an instructor or other student.

D. Fabrication. Falsifying or inventing any information, data or research as part of an academic exercise.

E. Facilitating Academic Dishonesty. Helping or assisting another in the commission of academic dishonesty.

F. Sabotage. Acting to prevent others from completing their work or willfully disrupting the academic work of others.

Any violation of academic integrity will be handled on a case-by-case basis. At a minimum, the student will receive a zero on the assignment in question, but more serious academic violations may be subject to the assignment of a failing grade for the course. Please do not hesitate to the contact the instructor with questions related to citations or other academic integrity concerns.

## **Resources**

**Links to Academic Support Services, such as Office of Disability Accommodation, Counseling and Testing Services, UNT Libraries, Online Tutoring, UNT Writing Lab and Math Tutor Lab are available on the university website.**

UNT Portal: <http://my.unt.edu>

UNT Library Information for Off-Campus Users:

<http://www.library.unt.edu/services/facilities-and-systems/campus-access>

UNT Computing and Information Technology Center:

<http://citc.unt.edu/services-solutions/students>

UNT Academic Resources for Students: <http://www.unt.edu/academics.htm>

Computer Labs: General access computer lab information (including locations and hours of operation) can be located at: <http://www.gacl.unt.edu/>



## **Student Evaluation of Instruction (SPOT)**

*Student feedback is important and an essential part of participation in this course. The student evaluation of instruction (SPOT) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester to provide you with an opportunity to evaluate how this course is taught. Student feedback is very important to UNT, please complete your SPOT (Student Perceptions of Teaching) survey during the open evaluation time.*

## **ADA Statement and Disabled Student Policy**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at 940.565.4323.

## **Important Notice for F-1 Students taking Distance Education Courses**

### *Federal Regulation*

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website at <http://ecfr.gpoaccess.gov>. The specific portion concerning distance education courses is located at "Title 8 CFR 214.2 Paragraph (f)(6)(i)(G)" and can be found buried within this document: <http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=8&PART=214&SECTION=2&TYPE=TEXT>

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

### *University of North Texas Compliance*

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must

be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email [internationaladvising@unt.edu](mailto:internationaladvising@unt.edu)) to get clarification before the one-week deadline.

## **Copyright Notice**

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Additional copyright information may be located at: <http://copyright.unt.edu/content/unt-copyright-policies>.



