

# 3701

THEA 3701  
STAGE CRAFT  
III  
FALL 2020

TUES/ THURS  
2PM- 4:20 PM

REMOTE



Death of a Salesman Sketch, Joe Melliziner

## COURSE DESCRIPTION & OBJECTIVES

### FROM THE COURSE CATALOGUE:

"Design principles applied to theatrical scenery and properties; drafting of ground plans and sections, rendering and model building, theoretical application on many different types of theatrical productions including drama, musicals, dance and opera."

### MORE ACCURATELY:

Exploration of theatrical scenic design techniques, genres, styles, venues and historical contexts. 2D, 3D and CAD visual communication techniques will be used in a variety of hands-on portfolio building projects.

### COURSE OBJECTIVES:

- Develop your skills in and understanding of scenic design.
- Create a perspective of historic as well as current trends in western theatre scenic design.
- Proficient and artful use of the space to best encapsulate the objectives of the production.
- Development of portfolio level work to aid in post graduate employment.

Donna Marquet

Instructor

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hours:MW 10:30-12:00  
or by appointment



Max Reinhardt

"Many people confuse imagination with ingenuity, with inventiveness. But imagination is not this thing at all.

It is the peculiar power of seeing with the eye of the mind. And it is the very essence of the theatre."

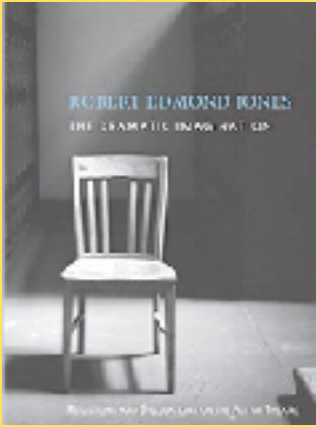
— Robert Edmond Jones, *The Dramatic Imagination: Reflections and Speculations on the Art of the Theatre*

# Texts

These scripts are available online and I have put their links on Canvas.

Although there may be several versions/ translation of a certain script be sure to ONLY use the one I have asked for since they were chosen for good reason and simplify communication.

Yes, I expect you to read ALL of the scripts.



## the scripts

### HE SAID, SHE SAID

Alice Gerstenberg

### MEDEA

Euripides

### A(NON)YMOUS

Naomi Iizuka

### INTIMATE APPAREL

Lynn Nottage

## suggested

**Making the Scene: A History of Stage Design & Technology in Europe & the United States**

-Brockett

**Stage Design: A Practical Guide**

-Thorne

**Theatrical Design & Production**

-Gillette

**The Handbook of Model-Making for Set Designers**

-Winslow

**The Dramatic Imagination**

-Jones

**Alice Through the Proscenium: More Scenic Design**

-DeVries

“Life is a theatre set in which there are but few practicable entrances.”

— Victor Hugo,  
Les Misérables

## Class Supplies

Multimedia Sketchbook-  
Various Pens & Pencils & Markers  
Architectural Scale Ruler  
Metal straight edge  
X-acto Knife and blades (#11)  
Scissors  
Various Glues & Tapes-  
*Elmer's, Rubber Cement, Super Glue*  
Bristol Board- at least 11x17  
Watercolors & brushes  
Access to a color printer  
tracing paper

Throughout the semester you will need various project specific supplies including:

Black & White Foamcore  
Illustration Board  
Water based paints  
found objects  
Other model building materials  
As the design dictates

## Remote Design Class in the Time of COVID

95% of the time we will be meeting during our scheduled class time via Zoom. (The other 5% will be individually scheduled one on one meetings.) What does a Zoom/online design class look like? Honestly, it looks a lot like what your future career could look like. It is very rare that I am in the same room as the design team or director.... I am often in conference calls, uploading and talking directors and tech teams through the plans and models etc.

I will expect you to be ready at the top of the class time since that is where the majority of the talking/ instruction will happen. From there we will do step by step demonstrations with you following along at home and able to ask questions.

Room 137 (the design studio) AKA where we were slated to have class will technically be open- but it is a small class and with poor air circulation on a good day. The classroom will be left open for your use during building hours when other classes are not scheduled to meet in it please practice social distancing and mask wearing.

Ideally, you could set up a studio area at your home where you can have a space to work on your projects and participate in class from but I understand this is difficult. Design classes take up room- there is going to be stuff. Be prepared.

# Class Decorum

## Come to Class, be on time and respectful of others.

What if you cannot make it to class? In past semesters I have had a strict attendance policy. The idea behind this was to allow little wiggle room for bad decision making. I know how easy it is to wait till the last minute, to sleep in, to simply want to stay home because.... same. The semester of Covid will give perfect and justifiable cover to you talking yourself out of coming to class. I understand. Why not? The goal is a degree- "C's get degrees...."

I have worked extremely hard to make sure this class will never be a waste of your time and that each and every project will benefit you as a theatre artist.

**Bottom line: I will not have a strict attendance policy. This is a 4000 level class- hold yourself to a higher standard. If you are sick- if you are actually sick- I understand if you are not able to log into class.... The university also will need you to be responsible for yourself and your community by getting tested if you have symptoms of Covid and to report those results and behave accordingly.**

You will still be required to turn in projects ontime unless discussed with me prior to the project due date. Please also understand that I have also been asked to take on a lot of work beyond teaching and will not be able to "catch you up" on class- check the canvas site and with your classmates first before you come to me with specific questions about what you missed and need to make up

### Your Fellow Classmates

Be kind. Theatre is a collaborative art form and we will be working with one another and giving constructive critiques. Anything but the utmost respect and patience will not be tolerated.

### Be ready

This will be an intense class that will require daily work and not just night before cram sessions. Make a commitment to yourself and your mental and physical health that you will take this class as an opportunity to improve on your time management.

## Grading Information

### Activities

The Majority of these Activities are a series of projects that are outside of the 4 major designs we will be working on this semester. They will typically be a substantial part of class time with some finishing work needed outside of class as necessary. (The projects outside of this description have a larger point value- see their individual assignment sheet).

- First Assignment (25)
- Influential Project (75)
- Door Warmup (10)
- Model Box (50)
- Song in Space (10)
- Model Furniture Building (10)
- Sample Structure (25)
- Staircase Construction (10)
- Sketching 101 (10)
- Color Theory (10)



Indigo Jones

### Design Projects

We will have 4 designs completed by the end of the semester in a variety of ways. Each design will have several assignment components which you will see broken down in their modules.

- *He Said, She Said* (75 points total)
- *Medea* (200 points total)
- *Anon(ymous)* (225 points total)
- *Intimate Apparel* (250 points total)

### Final

We will not have a formal "final" instead you will be creating a website of your work from the entirety of the semester due during the final time for this class: Thursday December 10 at 1:30pm (100 points)

### Grading

There is a total of 1110 points possible. At the end of the semester the grades will be calculated as:  
1000-900=A 899-800=B 799-700=C 699-600=D 599-0=F

- A: 90-100% (Outstanding, excellent work. The student performs well above the minimum criteria.)
- B: 80-89% (Good, impressive work. The student performs above the minimum criteria.)
- C: 70-79% (Solid, college-level work. The student meets the criteria of the assignment.)
- D: 60-69% (Below average work. The student fails to meet the minimum criteria.)
- F: 59 and below (Sub-par work. The student fails to complete the assignment.)

### Late Work

I will accept late work up to 24 hours after the due date for a 50% reduction in points. After 24 hours I will not accept the work. In the case of a student having a [university-excused absence](#) ([Links to an external site.](#)) provide documentation with 48 hours of the missed deadline.

Due dates in the industry are fast and hard and need to be respected or you will not be asked back. I also put this policy forward since it is not an option for me to get behind in grading or for you to get behind in the class.

### Turnaround Time

I aim to return graded work to you within one week of the due date. Ideally, it will be before the next class so that you can ensure you are on the right path and grow from the project.



## Class Calendar

*Subject to change  
Updates will be made in class  
& posted on Canvas*

\*ICDC: In Class Design Challenge



### Week 1\_\_\_\_\_

**8-25**

CLASS: Introduction, He Said She Said  
Research 101  
DUE:

**8-27**

CLASS: Designable Idea  
DUE: Read Research for HSSS

### Week 2\_\_\_\_\_

**9-1**

CLASS: Model Building  
DUE: Rough Design HSSS

**9-3**

CLASS: Model Building  
ICDC: Quick Model  
DUE:

### Week 3\_\_\_\_\_

**9-8**

CLASS: Director Collaboration &  
Mood Boards  
DUE: Model Box Finished & Medea  
Paperwork & Research

**9-10**

CLASS: Working Dimensionally  
ICDC: Model Furniture  
DUE:

### Week 4\_\_\_\_\_

**9-15**

CLASS: ICDC: Structure 101  
DUE: Medea Design Idea

**9-17**

CLASS: ICDC: Structure 101  
DUE:

### Week 5\_\_\_\_\_

**9-22**

CLASS: Medea Model Work  
DUE: Sample Structure

**9-24**

CLASS: Medea Model Work  
DUE:

### Week 6\_\_\_\_\_

**9-29**

CLASS: ICDC: Staircases  
DUE:

**10-1**

CLASS: Medea Critique  
DUE: Medea Model

### Week 7\_\_\_\_\_

**10-6**

CLASS: A(non)ymous Analysis  
DUE:

**10-8**

CLASS: Multi Location Sets &  
Storyboarding  
DUE:

### Week 8\_\_\_\_\_

**10-13**

CLASS: Storyboard Sketching  
DUE: Anon Research Due

**10-15**

CLASS: Present Concept  
DUE: Anon Concept

### Week 9\_\_\_\_\_

**10-20**

CLASS: Projections as a Designer  
ICDC: Projections for Song  
DUE:

**10-22**

CLASS: Individual Meetings  
DUE: Initial Storyboards

### Week 10\_\_\_\_\_

**10-27**

CLASS: Creating Depth in 2D  
DUE:

**10-29**

CLASS: Individual Meetings  
DUE: Storyboards version 2

### Week 11\_\_\_\_\_

**11-3**

CLASS: Moving Scenery  
DUE:

**11-5**

CLASS: Anon Critique  
DUE: Anon FINAL

### Week 12\_\_\_\_\_

**11-10**

CLASS: Intimate Apparel Discussion  
DUE: IA Paperwork

**11-12**

CLASS: Moving Scenery  
DUE: IA Research

### Week 13\_\_\_\_\_

**11-17**

CLASS: Individual Meetings  
DUE: IA Roughs

**11-19**

CLASS: Work Day  
DUE:

### Week 14—Hair Opens\_\_\_\_\_

**11-24**

CLASS: IA Critique  
DUE: IA Final

### 11-26 THANKSGIVING

### Week 15—Design Tech Expo\_\_\_\_\_

**12-1**

CLASS: Portfolio Creation  
DUE:

**12-3**

CLASS: Portfolio Review  
DUE:

EXAM WEEK:

TUESDAY 12-8 1:30

Portfolio Due

Your Website will be due that day by the  
start of the exam.



# UNT Dance & Theatre Department You Are Entering a Safe and Affirming Environment

We in the Department of Dance and Theatre strive to maintain a safe and affirming environment at all times.

A safe and affirming environment is a place for you to learn, visualize, contemplate, affirm, solve problems, get advice, express yourself, relax, have fun, hang out, and communicate with others. We use the phrase “safe and affirming” because it seems to incorporate the qualities of preciousness, sanctity, retreat, safety and refuge.

In the Department of Dance & Theatre, absolutely no one—whether she or he is a peer, faculty member, or administrative staff—is allowed to threaten, scare or harm another. We have “zero tolerance” for behavior that diminishes and alienates.

If anyone does threaten, scare or harm you, then report the incident immediately. The reporting can occur through face-to-face disclosure to faculty members or administrative staff you trust. You can also report the incident in writing as in an email, or in an anonymous note. Each report will be handled and investigated with utmost care and confidentiality.

Your feelings and concerns do matter and deserve full attention.

Keep in mind that you are not accusing anyone by reporting. You are simply reporting concerns about someone's conduct. In actuality, you are fulfilling your responsibility of keeping everyone safe.

Also, keep in mind that no form of retaliation will be tolerated.

A safe and affirming environment is possible. It starts with respect and support, requires that we address the hurt and pain inflicted, and continues with efforts to remedy our mistakes going forward.

## Department Policies

Instructors can drop students on the first day of class for being absent without prior arrangement. Dance/ Theatre students are expected to budget and organize their time and efforts in order to meet both their academic and production commitments satisfactorily and on time. The faculty and staff recognize that the academic and production assignment within the Department as well as outside employment and other obligations sometimes impose conflicting pressures on Dance/ Theatre students. One of the principal responsibilities of each student is to carefully identify and monitor the commitments that compromise of their departmental assignments and outside obligations. It is also important to keep in mind that production work and outside obligations do not constitute an excused absence from any class or from the completion of any required class assignment.

To remain a theatre major and to graduate, students majoring in theatre must maintain a cumulative grade point average of 2.5 for all theatre courses.

The department does not allow students to obtain a D or below more than twice in a theatre course comprising the major. Once the student receives the second D or below in the same course, the student will be dismissed from the department.

## ODA

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at <http://www.unt.edu/oda>. You may also contact ODA by phone at (940) 565-4323.

## Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.

## Course Safety Procedures

Students enrolled in THEA 1700 are required to use proper safety procedures and guidelines as outlined in UNT Policy 06.038 Safety in Instructional Activities. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the UNT is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider Standard Syllabus Statements Related Policy 06.049 Course Syllabi Requirements obtaining Student Health Insurance. Brochures for student insurance are available in the UNT Student Health and Wellness Center. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If students have an insurance plan other than Student Health Insurance at UNT, they should be sure that the plan covers treatment at this facility. If students choose not to go to the UNT Student Health and Wellness Center, they may be transported to an emergency room at a local hospital. Students are responsible for expenses incurred there.

## Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure,

please refer to Canvas for contingency plans for covering course materials.

## Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

## Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at [deanofstudents.unt.edu/conduct](http://deanofstudents.unt.edu/conduct).

## Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: [my.unt.edu](http://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail: [eagleconnect.unt.edu/](http://eagleconnect.unt.edu/)

## Student Evaluation Administration

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website at <http://spot.unt.edu/> or email [spot@unt.edu](mailto:spot@unt.edu).

## Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders,