

FALL
22



PROP DESIGN & MANAGEMENT

**Fridays
10-12**

Donna Marquet

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M/W 9-10 or by appointment M/W 2-4

**THIS IS A HANDS ON CLASS THAT EXPLORES PROPERTY
DESIGN & MANAGEMENT THROUGH TYPICAL CHALLENGES
THAT FACE THE INDUSTRY TODAY**

Course Objectives

- The ability to take on the challenges presented in a theatrical script in regards to furniture and hand props in a organized and budget conscious fashion.
- The ability to think creatively and problem solve.
- Improved research and sourcing skills.
- Develop Time Management Skills
- Create portfolio worthy projects

Course Structure

The Course Has THREE components

- Weekly Hands on Projects
- Bi-Weekly "How Would You" Quizes
- Two Discussion Threads based on your Historic Research

Supplies

- Glue gun & glue sticks
- All the glues- elmers, blue, super, craft
- Tapes- scotch, painters, masking, electrical
- Pins
- Exacto knife
- metal ruler 18" minimum
- good scissors
- Cutting board
- Corrugated cardboard
- Craft paint and paint brushes (various)
- Good place to get your craft on with good lighting
- needle nose pliers
- screw drivers

Much of this you may have from other classes and can buy as the semester goes on.... but for next week's (Sept 4) project you will need pretty much all of the above (except the pliers and screw drivers)

There may be other items needed throughout the semester but I will try to provide as much as possible since buying in bulk is cheaper and easier.

Calendar

LISTED ITEMS ARE DUE
Please see the Canvas Page
For more information

8-2 Intro

8-9 Prop Paperwork & QUIZ

8-16 Forever Delicious

8-23 Ephemera & QUIZ

8-30 Sew Much

10-7 Simple Machine & QUIZ

10-14 Electric Magic

10-21 Glow Forge & QUIZ

10-28 Sleeping Animal & DISCUSSION

11-4 Amulet

11-11 Flowers

11-18 Something Impossible &
DISCUSSION

11-25 thanksgiving

12-2 Drawer Pull

12-9 reading day

12-15 noon- FINAL PORTOFLIO



Course Grading

Assignments- 600 points

You will have a weekly assignment due each FRIDAY via Canvas. The Assignments or "Challenges" will each have their own module with resources and instructions. Each Assignment is worth 50 points.

Quizzes- 150 points

There is a series of "How would you..." Quizzes. These Quizzes ask you to describe how you would solve a problem in a step by step order of operations. Most of the time as a property manager you will be asked to make things that do not exist and also won't be broken by an actor. So basically, how would you tackle the impossible. You will be allowed to of course to research and ask the internet etc to come up with your answer(s). Each quiz is worth 25 points

Discussions- 150 points

There will be two discussion threads where you will start a thread about the assigned subject and then have to comment on two other's student's research. Each discussion is worth 75 points.

Portfolio- 100 points

If you have ever taken a class with me you know the routine.... Document your work throughout the semester to create a digital portfolio of your work. (If you are building a website for another one of my classes you can just create different page(s).)

Grading

- A: 90-100% (Outstanding, excellent work. The student performs well above the minimum criteria.)
- B: 80-89% (Good, impressive work. The student performs above the minimum criteria.)
- C: 70-79% (Solid, college-level work. The student meets the criteria of the assignment.)
- D: 60-69% (Below average work. The student fails to meet the minimum criteria.)
- F: 59 and below (Sub-par work. The student fails to complete the assignment.)

Grade-related Policies

Late Work

I will not accept late work in this course. All work turned in after the deadline will receive a grade of zero unless the student has a university approved excuse and provides documentation with 48 hours of the missed deadline.

Turnaround Time

I aim to return graded work to you within one week of the due date. When this is not possible, I will send an announcement to the class.

Grade Disputes

You are required to wait 24 hours before contacting me to dispute a grade. Within that time, I expect that you will review the assignment details and reflect on the quality of the work you turned in. If you would still like to meet, email me to set up a meeting (I cannot discuss grades over email). You should come to our scheduled meeting with specific examples that demonstrate that you earned a higher grade than you received. If you miss your scheduled meeting, you forfeit your right to a grade dispute. If you do not contact me to schedule a meeting within seven days of receiving your grade, you also forfeit your right to a grade dispute.

Extra Credit

There are no extra credit opportunities in this course.