

Fall 2020
THEA 4500- Property Design and Management for Theatre
Donna Marquet, Senior Lecturer

PLEASE NOTE: This class is meeting ONLINE ONLY so the content of the syllabus is copied completely from CANVAS and not being re-formatted for FIS submission.

THEA 4500 Section 001 - Theatre Topics (Fall 2020 1)

Please be sure to check here early and often as things are liable to change as the semester progresses.

Each week you will be faced with a challenge. Each challenge will have it's own module with instructions and resources. Although we are not meeting in person- you are never alone. the Fellowship of Props is strong and we will journey through this together!

[Our First Zoom Meeting will be Friday Aug 28 at 9:30 \(Links to an external site.\)](#)

I am so excited to share these challenges with you and watch you grow!

Course Description

This hands on class explores Property Design and Management through typical challenges that face the industry today.

Course Objectives

- The ability to take on the challenges presented in a theatrical script in regards to furniture and hand props in a organized and budget conscious fashion.
- The ability to think creatively and problem solve.
- Improved research and sourcing skills.
- Develop Time Management Skills
- Create portfolio worthy projects

Course Structure

The Course Has THREE components

- Weekly Hands on Projects
- Bi-Weekly "How Would You" Quizes

- Two Discussion Threads based on your Historic Research

Contact

Donna Marquet: Senior Lecturer in Scenic Design

Office Hours will be ALWAYS held via Zoom

Wednesday 10-12 (Simply click [HERE \(Links to an external site.\)](#) during those times and you will be placed in the waiting room and let in ASAP.) THE PASSWORD is **office214**

Individual Meetings are available upon request.

Always available via Email- donna.marquet@unt.edu

Please allow 24 hours for responses.

Grading

All grades will be posted on Canvas. I will also do my best to generate helpful responses to help you grow. Each assignment will have a detailed rubric. For a general overview of the Grade Breakdown [click here. ckickLinks to an external site.](#)

Course Activities & Assessments

(1,000 points total)

Assignments- 600 points

You will have a weekly assignment due each FRIDAY via Canvas. The Assignments or "Challenges" will each have their own module with resources and instructions. Each Assignment is worth 50 points.

Quizzes- 150 points

There is a series of "How would you..." Quizzes. These Quizzes ask you to describe how you would solve a problem in a step by step order of operations. Most of the time as a property manager you will be asked to make things that do not exist and also won't be broken by an actor. So basically, how would you tackle the impossible. You will be allowed to of course to research and ask the internet etc to come up with your answer(s). Each quiz is worth 25 points

Discussions- 150 points

There will be two discussion threads where you will start a thread about the assigned subject and then have to comment on two other's student's research. Each discussion is worth 75 points.

Portfolio- 100 points

If you have ever taken a class with me you know the routine.... Document your work throughout the semester to create a digital portfolio of your work. (If you are building a website for another one of my classes you can just create different page(s).)

Grading

- A: 90-100% (Outstanding, excellent work. The student performs well above the minimum criteria.)
- B: 80-89% (Good, impressive work. The student performs above the minimum criteria.)
- C: 70-79% (Solid, college-level work. The student meets the criteria of the assignment.)
- D: 60-69% (Below average work. The student fails to meet the minimum criteria.)
- F: 59 and below (Sub-par work. The student fails to complete the assignment.)

Grade-related Policies

Late Work

I will not accept late work in this course. All work turned in after the deadline will receive a grade of zero unless the student has a [university-excused absence \(Links to an external site.\)](#) and provides documentation with 48 hours of the missed deadline.

Turnaround Time

I aim to return graded work to you within one week of the due date. When this is not possible, I will send an announcement to the class.

Grade Disputes

You are required to wait 24 hours before contacting me to dispute a grade. Within that time, I expect that you will review the assignment details and reflect on the quality of the work you turned in. If you would still like to meet, email me to set up a meeting (I cannot discuss grades over email). You should come to our scheduled meeting with specific examples that demonstrate that you earned a higher grade than you received. If you miss your scheduled meeting, you forfeit your right to a grade dispute. If you do not contact me to schedule a meeting within seven days of receiving your grade, you also forfeit your right to a grade dispute.

Extra Credit

There are no extra credit opportunities in this course.

Course Supplies

Some hands on projects will come with a “kit” of materials that will be provided. That being said some projects will not have “kits” since they should be able to be achieved with regular household items. There is a suggested supply list that you should have at your disposal. If a “kit” is being provided it will be ready for pick up the Friday before the project is due between 1-6. Please practice social distancing, mask wearing and hand washing. If campus gets shut down I will shift to projects that are easily done with cheap items readily available. (I am trying to say that the class will not be free but I will try to keep the cost to a minimum.) Find the list of suggested supplies [here](#).

Fri Aug 28, 2020	Calendar Event THEA 4500 Props	9:30am to 10:30am
Fri Sep 4, 2020	Assignment Prop Paperwork	due by 9am
Fri Sep 11, 2020	Assignment Forever Delicious	due by 9am
	Assignment Take Out	due by 11:59pm
Fri Sep 18, 2020	Assignment Ephemera	due by 9am
Fri Sep 25, 2020	Assignment Electrical Magic	due by 9am
	Assignment Chatty Couch	due by 11:59pm
Fri Oct 2, 2020	Assignment Sew Much	due by 9am
	Assignment Books	due by 11:59pm
Fri Oct 9, 2020	Assignment Simple Machine	due by 9am
	Assignment Time's Up	due by 11:59pm
Fri Oct 16, 2020	Assignment Drawer Pull- Printed	due by 9am
Fri Oct 23, 2020	Assignment Amulet- Printed	due by 9am
	Assignment Varoom Varoom	due by 11:59pm
Fri Oct 30, 2020	Assignment "Sleeping" Animal	due by 9am
	Assignment Chairs	due by 11:59pm
Fri Nov 6, 2020	Assignment Glow Forge	due by 9am
	Assignment Boom	due by 11:59pm
Fri Nov 13, 2020	Assignment Paper Flowers	due by 9am
Fri Nov 20, 2020	Assignment Something Impossible	due by 9am
	Assignment Burr	due by 11:59pm
Mon Dec 7, 2020	Assignment Final Portfolio	due by 11:59pm

