

# Stage Production I

DANCE/ THEATRE 2095

Lecture Friday 12-12:50 pm

Lab times based on your Assignment

## Course Description

“Stage Production I is a structured laboratory course for Dance & Theatre majors. This course offers ONE credit hour to undergraduate students for participation in the production (non-performance) areas of dance & theatre. This course provided the opportunity to work in a variety of production areas under the supervision of faculty and staff. These areas include, but are not limited to: costumes, scenery, properties, lighting, sound, stage management and front of house activities. Students will be assigned according to their ability, level of experience, departmental production needs and with consideration for the students’ desire for training in the specific areas

## Course Structure

This course requires attendance and participation in the weekly class meetings and **30 hours** of successful participation in assigned production areas.

**FIRST CLASS:** You will be given the opportunity to request areas that you are interested in participating. Your preferences will be considered but the faculty supervisors will base their decision on assessment of your experience, skills and department needs as well. If you do not attend the first class you will be dropped.

**SHOP ASSIGNMENTS:** Will be posted to Canvas by Monday August 31.

**WEEKLY CLASS MEETINGS:** The Friday classes will cover all the areas of production to ensure your basic knowledge of Lighting, Sound, Construction, Scenic/ Properties, Makeup and Costume safety and procedures. Attendance will be taken.

**CONTRACTS:** You will need to visit the various shop’s Modules in which you have been assigned. Contracts must be signed and schedules made by **Friday September 4 at 6pm or you will be dropped from the class.** Slots will fill so get there sooner than later to get first pick.

**YOUR ASSIGNMENT:** It is your responsibility to fulfill your contract and to fill in any time sheets and make sure a supervisor initials your entries.

**GRADING:** Grading will be based on the work and participation in the weekly class meetings (attendance), and your supervisor(s) will determine your grade for the contracted Lab hours assigned. Each supervisor will provide a grading scale for their area based on the following criteria. ...

- Quality and level of skill demonstrated in the work
- number of hours completed
- Your attitude and initiative
- A self-evaluation work

75%= Hours

15%=Attendance

10% =Final Exam

100-90=A      89-80=B      79-70=C      69-60=D      59-0=F

Each Friday class missed will result in a 5% reduction in your grade. After 4 absences for Friday class you will be asked to drop and re-take the class

## How to find out your lab assignments:

First: DO NOT ASK IN THE FRONT OFFICE ABOUT YOUR ASSIGNMENTS!

\*\*\*\*\*Assignments will be posted onCanvas on August 31 in the Introduction Module\*\*\*\*\*

**Paint & Prop Shop:** See Canvas Module from Donna Marquet

**Lighting/Sound:** See Canvas Module from Adam Chamberlin

**Scenic Construction & Stage Management:** See Canvas Module from Mario Toooh

**Adam Chamberlin**  
Lighting/Sound  
[Adam.chamberlin@unt.edu](mailto:Adam.chamberlin@unt.edu)

**Donna Marquet**  
Scenic/Props  
[Donna.marquet@unt.edu](mailto:Donna.marquet@unt.edu)

**Mario Toooh**  
Scenic construction/Stage  
Management  
[Mario.tooch@unt.edu](mailto:Mario.tooch@unt.edu)

## Class Calendar

**FOR ASYNCHRONOUS CLASSES:** The class content will be released on the Friday it is scheduled and then you have till the following Friday to complete the assessment.

**FOR SYNCHRONOUS VIA ZOOM:** Please use the provided link on Canvas to access the lecture.

**FOR IN PERSON CLASSES:** We will start each class in the University Theatre (RTFP 110) but may go to the various shops- PLEASE dress accordingly- Closed Toed shoes, outfits you are able to climb a ladder in.

NOTE: Synchronous and In Person classes will start promptly at Noon and attendance will be taken.

\*\*Any changes will be posted on the Canvas site.

DATE	INSTRUCTOR	LOCATION
8-28	First Class- ALL	Synchronous via Zoom
9-4	Donna Marquet	Asynchronous
9-11	Mario Tooch	In person- RTFP 110
9-18	Adam Chamberlin	Synchronous via Zoom
9-25	Guest Costume Designer- Jen Madison	Synchronous via Zoom
10-2	Mario Tooch	In Person RTFP 110
10-9	Adam Chamberlin	Synchronous via Zoom
10-16	Guest Costume Designer- Amy Perigo	Synchronous via Zoom
10-23	Mario Tooch	In Person RTFP 110
10-30	Adam Chamberlin	Synchronous via Zoom
11-6	Guest Costume- Susie Cox	Synchronous via Zoom
11-13	Donna Marquet	Synchronous via Zoom
11-20	Last Class Before Finals- Donna	Synchronous via Zoom
12-9	FINAL EXAM at 10:30-12:30	CANVAS

**PRODUCTION DATES:** Call times and days will vary but this gives you an idea about when the productions are. Supervisors will discuss dates with you when you sign up for your lab hours.

**Diary of Anne Frank**

Zoom Filming: Sept 26/27

Streaming Available: Oct 15-18

**Much Ado About Nothing**

Zoom Filming: Oct 31/Nov 1

Streaming Available: Nov 19-22

**New Choreographers Concert**

Zoom Filming: Nov 14/15

Streaming Available: Dec 3-6

**Clothing requirements:** as tech theatre requires some physical activity, working with sharp and/or heavy objects, climbing ladders, getting messy, we want to make you aware of proper attire for the different spaces

**\*When attending this classes lectures, labs, and final you must wear closed toed, rubber soled shoes. At times you may be working on the stage or Scene Shop and the shoe requirements are there for your safety. Please avoid canvas flats such as Toms, Vans...**

**\*For lab times in the Lighting and Scene Shop wear appropriate clothing, not loose flowy garments, no skirts or dresses, and proper shoes as stated above. If you have long hair, be prepared (bring a hair tie) to tie it back or put it up.**

**\*For Paint Shop lab hours wear clothes that you don't mind getting paint on.**

**\*There may be other rules and requirements for the different lab spaces, so be aware and follow them accordingly.**

**UNT Dance & Theatre Department Policies: Theatre Majors must have a Department GPA of 2.5 to graduate.**

Instructors can drop students on the first day of class for being absent without prior arrangement. Dance/ Theatre students are expected to budget and organize their time and efforts in order to meet both their academic and production commitments satisfactorily and on time. The faculty and staff recognize that the academic and production assignment within the Department as well as outside employment and other obligations sometimes impose conflicting pressures on Dance/ Theatre students. One of the principal responsibilities of each student is to carefully identify and monitor the commitments that compromise of their departmental assignments and outside obligations. It is also important to keep in mind that production work and outside obligations do not constitute an excused absence from any class or from the completion of any required class assignment.

### **UNT Policies: Academic Integrity**

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Dean of Students, who may impose further penalty. According to the UNT catalog, the term "cheating" includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term "plagiarism" includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

### **Acceptable Student Behavior**

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at <http://deanofstudents.unt.edu>.

Included below are also links to the university's policies on Sexual Harassment and Consensual Relationships.

<https://policy.unt.edu/policy/16-005>

<https://policy.unt.edu/policy/05-021>

### **Access to Information - Eagle Connect**

Your access point for business and academic services at UNT occurs at <http://www.my.unt.edu>. All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward your e-mail: <http://eagleconnect.unt.edu/>

### **Course Safety Statement**

Students are urged to use proper safety procedures and guidelines. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the University of North Texas is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider obtaining Student Health Insurance for this insurance program. Brochures for this insurance are available in the UNT Student Health and Wellness Center on campus. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If you have an insurance plan other than Student Health Insurance at UNT, please be sure that your plan covers treatment at this facility. If you choose not to go to the UNT Student Health and Wellness Center, you may be transported to an emergency room at a local hospital. You are responsible for expenses incurred there.

### **ADA Statement**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at <http://www.unt.edu/oda>. You may also contact ODA by phone at (940) 565-4323.

### **Emergency Notification & Procedures**

UNT uses a system called Eagle Alert to quickly notify you with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). The system sends voice messages (and text messages upon permission) to the phones of all active faculty staff, and students. Please make certain to update your phone numbers at <http://www.my.unt.edu>. Some helpful emergency preparedness actions include: 1) know the evacuation routes and severe weather shelter areas in the buildings where your classes are held, 2) determine how you will contact family and friends if phones are temporarily unavailable, and 3) identify where you will go if you need to evacuate the Denton area suddenly. In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

### **Retention of Student Records**

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion.