INFO5330 Academic Libraries

Syllabus Summer II 2021

Instructor

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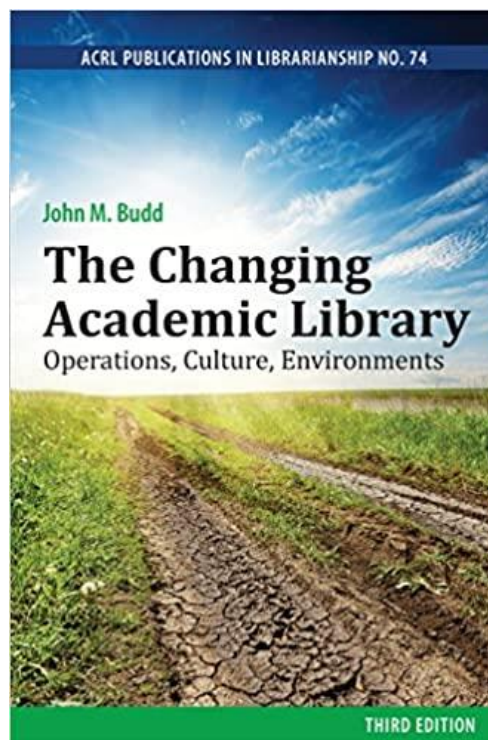 Email: daniel.alemneh@unt.edu

Course Description

This course will introduce the student to the issues of organization and management of university, college and community college libraries; their resources, functions and services. Federal and state programs, development and trends. Individual investigation of major issues and topics.

Prerequisite(s): SLIS 5300 or consent of school.

Course Text

Budd, John M. (2018) *The Changing Academic Library: Operations, Culture, Environments.* Chicago: Association of College and Research Libraries.

(Note: *Reading chapters are based on both the 2012 second and 2018 third editions, but you can use either one, depending on what edition of the text you purchase.*)

GOALS

The overall goal is essentially to prepare students to function effectively in academic library settings. Students will study, analyze, and discuss a wide variety of issues, trends, principles, problems and solutions relating to academic librarianship.

OBJECTIVES

1. Understand the evolution of higher education in the U.S. and the transformation of scholarship, all of which shaped the development of academic libraries.
2. Understand, discuss and analyze a variety of complex issues facing academic libraries, normally expected from entry-level librarians.
3. Understand the teaching, service, collecting, preservation, and access roles and functions of academic libraries.
4. Demonstrate understanding of management issues of academic libraries such as leadership, recruitment and retention, budgeting, balancing support between instruction and research, etc.
5. Understand the importance of academic library standards and guidelines.
6. Understand and appreciate the role of professional associations of interest to academic libraries.
7. Demonstrate familiarity with literature of specific interest to academic libraries.

COURSE REQUIREMENTS

In this course, students will be evaluated based on the following performances:

- Welcome message (5%),
- Reading discussions (60%),
- Paper/presentation on topic (10%)
- A final project (20%), and
- Class participation (5%).

Special Note: Week One Activities and Requirements:

- Submit welcome posting to the Welcome Forum.
- Post a thread titled with your full name. Tell us about your background, why you are taking this course, and what your favorite book is and why. Attach a picture of yourself (optional).

Reading Discussions: In this course, students need to post reading discussions while reading course materials from each module. After reading textbook chapters and supplementary reading articles, choose one journal article with a few days as listed in the calendar below and write a summary with comments and post to reading discussions forums. See chart at the end of the syllabus for due dates. Each reading assignment will be followed by a few days of group discussion.

Reading Discussion Evaluation:

- Scope of the paper is clearly summarized.
- Summary is substantive and related to the reading topic.
- Comments are original and clearly stated.
- The length the posting per each article or book chapter is between 200 to 800 words.

Group Discussion:

During the days following each Reading Blog assignment, you will discuss the Reading topics. You are expected to participate in all discussions, fully and frequently. In this fast paced summer class, it is recommended to log in daily during the discussion period to read posts and to respond. You are attempting to create a lively dialogue. To receive credit, your comments must reflect that you read the other student's posts on the topic and carried the discussion to a higher level.

Discussions must **be started and ended during the time periods** listed in the Course Calendar below. Postings prior to or after the time period will **not** count toward the grade. You must contribute ONE original posting (at least 200 words) and THREE pertinent follow-up postings (no word limit) per discussion assignment to receive full credit.

Posting your discussion:

1. Post in your group discussion area
2. Type directly into the text box, no attachments
3. Use the topic of your entry for subject of your original post. For example: Organization culture - Original post

Discussion Evaluation - Quality of Comments:

- **Very Good:** Comments clearly stated, substantive and related to the topic. Take the discussion to a higher level. **(90 - 100%)**
- **Good:** Most comments clearly stated, substantive and related to the topic. Some duplication of other comments. **(80 - 89%)**
- **Fair to poor:** Many comments not clearly stated, not substantive or related to the topic. Much duplication of previous posts or minimum participation. **(Partial credit)**

Final Project

For the final project, in addition to a brief paper or presentation on identified topic, you will interview an appropriate person in an academic library to gain insights from the real working environment. (Considering the possible COVID-19 issue, you don't have to meet in person).

The scope of your interview could be any of the following:

1. Conduct a survey or interview by phone, email, chat, or via other online communication tools of an academic librarian in an area of interest to you, including but not limited to:
   - Resource Organization and management, e.g., cataloging, metadata, indexing and abstracting, collection development.
   - Digital Libraries, e.g. Electronic Theses and Dissertations (ETDs), Institutional Repositories, Open Access and/or purchased contents.
   - Special Libraries and or Units, such as: Law Library, Music Library, Media Library, Archives and Rare books, Map Libraries, Government Documents, Library Publishing Unit, Scholarly Communication, Digital Humanity, etc.

- Library administration, including Dean, assistant deans and department heads, and unit supervisors.
- Others units or Library specialists (i.e., computer support, grant coordinator, digital humanist, scholarly communication, digital curator, data librarian, copyright librarian,) that you choose.

2. Submit your project. The name of the file should read [your last name]-Final Project. For example, David - Final Project.
Develop a list of at least 5 questions, which might include:

- What professional rank do you hold?
- Does your institution offer or have faculty status or tenure? If yes, is this the same as for teaching faculty? If no, what type of status do librarians have at your institution?
- What are the requirements for promotion in each rank?
- Why did you choose to work at an academic library?
- What is the organizational structure of your library? Hierarchical, collegial?
- What skills are expected from a future academic librarian?

3. Post a 100-250 word synopsis of your project to Discussion Board - Final Project. The subject line of the thread should read: [your last name]-Final Project. For example, David - Final Project.

Format and Evaluation of Final Project

1. Goals of Interview: Name at least two goals you have for the project.

2. Interviewing Data: Describe how the interview was conducted and why you chose this method. For example, if a Zoom interview was conducted, did you take notes or transcribe recorded audio?

3. Background of library and institution: clearly describe the library and institution of the person you have interviewed. Please provide only the initial of the person interviewed.

4. Questions: Did you ask at least five thoughtful questions? You can certainly use the above sample questions, but you should either modify them or create your own as appropriate.

5. Analysis of interview responses and questions: Did the questions you posed elicit the expected responses? What could you have done to get better responses?

Grade Options

Activities	Points
Start Here Assignment / Introduction	5
Reading post and discussions - Topic 1	10
Reading post and discussions - Topic 2	10
Reading post and discussions - Topic 3	10
Reading post and discussions - Topic 4	10
Reading post and discussions - Topic 5	10
Reading post and discussions - Topic 6	10
Paper or executive summary or presentation on a topic	10
Final Project (including summary)	20
Overall Participation*	5
Total Points	**100**

- Note: Reading chapters are based on both 2012 and 2018 versions of the textbook.

* You need to attend all live classroom/chat sessions or watch/listen all archives if you are not available.

Letter Grades:

- A = 90-100%,
- B = 80-89%,
- C = 70-79%,
- D = 69-60%,
- F = 59 or below.

POLICIES

Due Dates

Assignments are due no later than midnight of each date.

Incomplete Grades

The Graduate Catalog http://www.unt.edu/catalogs/ describes and explains grading policies. A grade of Incomplete (I) will be given only for a justifiable reason and only if the student is passing the course. The student is responsible for contacting the instructor to request an incomplete and discuss requirements for completing the course if an approval is agreed upon. If an incomplete is not removed within the time frame agreed upon by instructor and student, the instructor may assign a grade of F.

Withdrawal from the Course

The Graduate Catalog http://www.unt.edu/catalogs/ describes and explains withdrawal policies and deadlines.B The UNT semester course schedule lists specific deadlines. A grade of Withdraw (W) or Withdraw-Failing (WF) will be given depending on a student's participation and grades to date. Please note that a student who simply stops participating and does not file a UNT withdrawal form may receive an F.

ADA Accommodation

The LIS is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment and in order to facilitate equality of educational access, faculty members in the SLIS will make reasonable accommodations for qualified students with a disability, such as appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies when doing so does not fundamentally alter the course.

If you have a disability, it is your responsibility to obtain verifying information from the Office of Disability Accommodation (ODA) and to inform me of your need for an accommodation. Requests for accommodation must be given to me no later than the first week of classes for students registered with the ODA as of the beginning of the current semester. If you register with the ODA after the first week of classes, your accommodation requests will be considered after this deadline.

Grades assigned before an accommodation is provided will not be changed. Information about how to obtain academic accommodations can be found in UNT

Policy 18.1.14, at www.unt.edu/oda, and by visiting the ODA in Room 321 of the University Union. You also may call the ODA at 940.565.4323.

Academic Misconduct

Cheating and disciplinary action for cheating is defined by the UNT Policy Manual Code of Student Conduct and Discipline. Cheating is an act of academic dishonesty. It is defined and is to be handled as follows:

Plagiarism and cheating refer to the use of unauthorized books, notes, or otherwise securing help in a test; copying tests, assignments, reports, or term papers; representing the work of another a one's own; collaborating, without authority, and with another student during an examination or in preparing academic work; or otherwise practicing scholastic dishonesty.

Academic dishonesty matters may first be considered by the faculty member who may assign penalties such as failing, reduction or changing of a grade in a test, course, assignment, or other academic work, denial of a degree and/or performing additional academic work not required of other students in the course. If the student does not accept the decision of the faculty member, he/she may have his/her case heard by the academic department chairperson or head for review of his/her case. If the student does not accept the decision of the academic department chairperson, he/she may then follow the normal appeal procedures listed in Disciplinary Procedures.

Probation and Dismissal:

Probation: Students whose cumulative GPA falls below 3.0 will be placed on academic probation. Students on probation must maintain at least a 3.0 GPA on all SLIS graduate courses. Students on probation must remove their probationary status within one calendar year following the semester in which their grades initiated probationary status. Failure to remove the probationary status within this time period will result in dismissal from the program.

Dismissal: Students who have been dismissed from the program are not eligible for readmission.

Calendar Summer-II 2021

Due	Module and/or Topic	Readings	Assignments
July 5	Starting Point and Background	Read carefully: - Course Instructions - Environmental Scan	Post a short biography of yourself on the Discussion Forum Start to work on Module- 1 assignments
July 9	**Module-1: History** • Background of higher education and academic libraries	**Textbook:** Chapters 1 to 3 Chapter 1 to 4, 3rd ed.) **Supplementary:** Reading Set-1	Reading discussion original post
July 12	**Module-2: Scholarly Communication** • Open Access and Scholarly Communication • Collection Development	**Textbook:** Chapter 6 & 7 (Chapter 7 & 8, 3rd ed.) **Supplementary:** Reading Set-2	Reading discussions' feedback
July 16	**Module-3: Service** • Serving Academic communities • Digital Libraries	**Textbook:** Chapter 9 (Chapter 10, 3rd ed.) **Supplementary:** Reading Set-3	Reading discussion post

Due	Module and/or Topic	Readings	Assignments
July 19	**Module-4: Management** • Administration and governance • Management models • Libraries and money • Chat with the guest (6:00 to 7:00 PM Central)	**Textbook:** Chapters 4 & 5 (Chapters 5 & 6, 3rd ed) **Supplementary:** Reading Set-4	Reading discussion post Join the guest lecture and chat with Dr. John Martin, Scholarly Communication Librarian at UNT Libraries
July 23	**Module-5: Profession** • Library Workforce • Education and recruitment of Academic Librarians • Tenure and faculty status	**Textbook:** Chapter 5 & 10 (Chapter 6 & 11, 3rd ed.) **Supplementary:** Reading Set-5	Reading discussion post
July 26	**Module-6: Technology** • Horizon Technologies • Future of Academic Libraries	**Textbook**: Chapter 8 & 11 (Chapter 9 & 12, 3rd ed.) **Supplementary:** Reading Set-6	Reading discussion post
July 30	**Module-7: Emerging Trends** • Future of Academic Libraries Social computing and Web 2.0/3.0	- Literature review on the selected topic.	Submit final paper (literature review) or presentation on the selected topic.
Aug. 2	**Module-8: Project Summary** Interviews	-Read fellow class members' summaries	-Post your final Project's Summary -Give feedbacks to 3 or more class members' summaries
Aug. 6	**Final Project**	-	Final project due