The Viola Studio Attendance and Grading Policy
and other important information for students enrolled in 
MUAM and MUAC 1505, 3505, 5505, and 6505 Sections 701, 702, 703, and 720

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Grading and Attendance:
As the grading policy for applied lessons can appear more subjective than in courses where your grade is based solely on the results of an exam or exams, we would like for you all to have a clear outline of studio procedures and expectations. Your final semester grade will be based in part on your attendance, attitude, lesson preparation, and jury and departmental performances. There will also be a weekly technique class with topics assigned one week before. You can expect to play in studio every month.

• It is your responsibility to come to your weekly lesson on time with your assigned materials well prepared. Aim to exceed your instructors’ expectations, not just meet them.

• You are allowed to have 2 unexcused absences before your grade will be lowered, i.e., you are not prepared, or you forget about your lesson.

• In the event that you need to reschedule your lesson, try to switch lesson times with another student first. Lesson schedules for each week are posted on the bulletin boards outside Dr. Dubois and Dr. Gerling's offices, or in online Google Docs for which you will be sent a link. If a lesson swap cannot be arranged, contact us by email, and by phone as a last resort or if something has happened at short notice. Please remember that bad planning on your part does not constitute an emergency on our part. We are all busy and need to be as organized as possible to keep everyone’s schedules running smoothly.

• You will be required to attend weekly Studio Classes with your instrument–Tuesdays, room #287, from 2:00-4:00p.m. When you perform, please bring Xerox copies of your music for all the instructors. One unexcused absence will be allowed each semester.

• There is an online sign-up for students performing in studio class. When you are ready to play in studio, discuss with your instructor, and sign up on the form. This way you will know approximately what time you are
performing and can notify your pianist if applicable.

- Students are strongly encouraged to perform accompanied works in studio with piano. UNT expects students to provide their own accompanist when a TF assignment cannot be made for juries or for other performances. It is important that you plan ahead each semester and allow for this expense in your budget. A current list of accompanists will be posted outside studio bulletin boards, and available in our Google drive folder.

- Our studio performance space is not ideal. However, we ask that you treat the opportunity to play in studio as a real performance. Wear presentable clothing, and play for your audience, with focus, purpose, and expression. The attitude and level of preparation you bring to the studio contribute to the overall success and atmosphere of the studio. Do your part to make it positive and engaging.

- Recreational and distracting use of cell phones in studio class is strictly prohibited. Use your phone to record your performances or those of your peers, but otherwise keep phone use to an absolute minimum.

- Students presenting degree recitals are expected to perform their complete repertoire, with accompanist, in lessons for the applied teacher(s) no later than two weeks prior to the recital. Failure to do so will impact the recital grade at the instructors’ discretion.

- You will be required to attend all of the String Departmental Recitals unless you are a DMA student. If you have a class conflict during the 1:00 Thursday hour, you will need to email Prof. Bushkova at stringdepartmental@gmail.com, and copy Dr. Dubois/Dr. Gerling. Please apply to perform in departmental when you have a piece ready. Discuss with your instructor(s).

- Students participating in the Concerto Competition should note the final round is on October 17th. String department preliminaries will take place the week before. The time will be announced on the String Department board.

- Concert Attendance: all viola students will be required to attend and to submit to Dr. Dubois 14 recital programs with your name signed on them before the end of the semester. (Please place in her mailbox in the main office.) If this requirement is not met, the instructors will have the option of either lowering your grade a full grade, or using it as a deciding factor if you are between grades.

**Materials required for this course:**

- Each student must own and bring a notebook, a metronome, and a tuner, (apps ok) to every lesson. A three-ring binder or folder to keep studio handouts is strongly encouraged. Please also provide copies of your music for each teacher you work with, at every lesson.

- All studio materials, forms, sign-ups and handouts will be available to you on Google Drive in the Viola Studio Folder, which will be shared with you. Please bookmark the link to the folder for easy access. Please have a Google Drive account, and add the viola folder to “My Drive” for greatest ease of use. (This can be done with or without a gmail address.)

  - Mogill Scale Studies for Viola (Based on the Hrimaly Scale Studies for Violin). (Schirmer Edition)

  - Kreutzer 42 Studies -The Schirmer edition is preferred, but if you already own the International, it is ok.

  - Either the Melodic Double-Stop Studies by Hofmann (Viola World) or Melodious Double Stops by Josephine Trott (Hal-Leonard). Or Polo double stops (Ricordi). Please consult with your major teacher.
• Students working with Dr. Gerling need Kayser Etudes Op. 20 (Schirmer), Sevcik Op. 3, and Op. 8 (Bosworth)

• The Art of Practicing, Madeline Bruser. (Three Rivers Press/Random House) (Recommended, not required.)

• It is also your responsibility to maintain your instrument and bow in good condition, especially regarding rehairs and strings. (Joel MacMillian’s Repair shop is in the Music Annex #106.) If you borrow strings or other supplies from a faculty member, please reimburse them or replace the item by your next lesson.

We look forward to an exciting and productive year with you all!

Practical Work Experience in Performance and Teaching Applications:
Enrollment in this course also requires the student to obtain practical work experience in performing and/or teaching work; appropriate placement, length of position, and amount of time required will be determined at the discretion of the major professor. The appropriate positions(s) should be part-time and occur during the term of enrollment. Paid work as a church musician, teaching privately, or as a member of a performing ensemble are examples of appropriate applications for this course requirement. Combinations of single appointments and long-term positions may be used to satisfy this requirement.

University Policy Links:

ACADEMIC INTEGRITY LINK: http://facultysuccess.unt.edu/academic-integrity
STUDENT BEHAVIOR Link: https://deanofstudents.unt.edu/conduct
ACCESS TO INFORMATION – EAGLE CONNECT Your access point for business and academic services at UNT occurs at my.unt.edu. All official communication from the university will be delivered to your Eagle Connect account. LINK: eagleconnect.unt.edu/
ODA STATEMENT For additional information see the Office of Disability Accommodation. LINK: disability.unt.edu
2017-2018 Semester Academic Schedule (with Add/Drop Dates) Link:
http://catalog.unt.edu/content.php?catoid=17&navoid=1737 Academic Calendar at a Glance, 2017-2018 Link:
https://www.unt.edu/catalogs/2017-18/calendar Final Exam Schedule Link:
http://registrar.unt.edu/exams/final-exam-schedule/fall
FINANCIAL AID AND SATISFACTORY ACADEMIC PROGRESS LINK: http://financialaid.unt.edu/sap
LINK: http://financialaid.unt.edu/sap
RETENTION OF STUDENT RECORDS Link: http://ferpa.unt.edu/
RESPONDING TO STUDENTS IN DISTRESS: UNT CARE TEAM Please visit the CARE Team website to tips to recognize students in distress and what you need to do in cases of extreme behavior or references to suicide. Link: http://studentaffairs.unt.edu/care