

## Course Syllabus

Course ID/Course Name - Fall 2025

Building Internet Information Services / Internet Services Administration

LTEC/CECS 5450 & 4560, 020/026 – Combined

Instructor Contact

**Name: Blair Copeland, Ph.D., M.B.A., M.S., B.S.**

**Pronouns:** he/him/his

**Office Location:** via [Zoom](#) [Links to an external site.](#)

**Phone Number:** 940-367-0421

**Office Hours:** Available by Appointment, Online 10am to 5pm daily

**Email:** Blair.Copeland2@unt.edu

**Note:** Student's using assistive technology may encounter unexpected challenges in a dynamic course environment, and should not hesitate to reach out to the course instructor for assistance and accommodation as often as needed. We are here to help, do not hesitate to request assistance.

**Communication Expectations:** Please use Canvas messaging to contact me. If you message me in Canvas, I will also get a copy in my UNT email.

If you message me even as late as 1AM, you can usually expect a reply within the first 30 to 60 minutes, but often more quickly--that's right, even in the middle of the night I might be up. So, if you are going to email me for help, be ready to get that help or please tell me in the first email that you would like to talk to me the next day, otherwise I am going to get online to help you and be very very lonely.

Welcome to UNT!

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

## Course Description

Design and implementation of Internet information services including FTP, NNTP, World Wide Web and streaming media. Conferencing using H.323 and T.120 standards-based systems. Students both design and build various information services using representative software tools and hardware platforms.

## Course Structure

Effectively we will cover an assignment every 3 weeks, after the first week. During week 1 it would be a good idea to read the 5 assigned and the 1 optional chapters. The first week is set aside on each assignment so you have time to read the chapters in the syllabus that your quiz will come from in week 3. Scanning them lightly will significantly help you with the quizzes and assignments alike, so please at the very least do that. If you do not read, you will struggle as the assignments increase in complexity. Reading will take some time, but it will save you so much more time as you work through assignments.

Starting the second week of each assignment, you should be watching the assignment video and following along by reading the PDF with the video. This will help you understand the format of the PDF and what you have to change, and when you have to change it, as you work through each assignment. By the end of the second week, you should be able to complete your assignment in a couple of hours, if you have done the preparation work. Some people who have not, have taken days to complete the assignments. *If you are taking days, please reach out to me, we need to talk about your plan.*

Plan a minimum of six to nine hours a week of preparation is a safe time allocation for successfully completing this course. The Zoom session will cover the assigned reading materials, selected topics and assigned projects. There will be assignments, discussions, and quizzes during the semester.

The PDF discusses a server named **student** with the full name "*student.lt.unt.edu*" and a **students** <- with an "s" that refers to the EUID authentication of your enterprise ID using the "*students.ad.unt.edu*" AD domain.

There is an Informational Guide titled *Connecting to Your Server* to help you get connected to the UNT VPN and to help you download the software you will need to connect to your server.

The good news is you will have read most everything by the 5th week of class, so after that it is mostly review and expand on what you already know!

***Student groups, if required, will be assigned during the first 10-14 days of the course.***

## Course Prerequisites or Other Restrictions

Although not required, students having taken CECS 5260 Computer Graphics, CECS 5420 Web Authoring, and CECS 5100 programming will find that those courses enrich the learning experience.

Prerequisite(s): None listed.

## Course Objectives

By the end of this course, students will be able to:

1. Discuss the allocation and structure of IP addresses and DNS names in the identification and location of internet services.

2. Configure SSH and SFTP/SCP software to provide terminal access and file transfer ability from a host system with appropriate public and private security.
3. Install & configure software to provide both a "private" collaboration forum and with controlled access.
4. Discuss the challenges posed in the educational environment posed by access to the Internet, with emphasis on access by minors to inappropriate content.
5. Install and configure a World-Wide Web Server. Demonstrate the use of logging, performance tuning, and security parameters in the provision of a functional information system.
6. Implement remote management of a server with appropriate security considerations.
7. Explain backup methods for server technology and why it is important.
8. Explain the role of Database back-ends in the development of Web-based information services.
9. Implement a simple (i.e. based on a standard template) database-driven web application for discussion/collaboration.
10. Discuss network capacity planning issues in the context of streaming media delivery systems.
11. Discuss Educational policy implications for "acceptable use" of Internet services with minors.
12. Managing and configure Linux.

#### Materials

- REQUIRED Textbook information:
  - **LINUX+ GUIDE TO LINUX CERT**, 4th ed, 2015  
Jason W. Eckert  
Publisher: Thomson  
ISBN-13: 978-1305107168  
ISBN-10: 1305107160 <- **Use this ISBN and you should find the correct material.**
- OPTIONAL Other materials and/or readings:
  - Beginning UNIX  
Paul Love, Joe Merlino, Paul Weinstein, Craig Zimmerman, Jeremy C. Reed  
2005, 191 pages  
Publisher: Wiley, John & Sons, Incorporated  
ISBN: 0764579940
  - Linux Pocket Guide  
Daniel Barrett

2006, 191 pages  
Publisher: O'Reilly and Associates, Inc  
ISBN: 0596006284

- Linux for Non-Geeks  
Rickford Grant  
2006, 320 pages  
Publisher: No Starch Press  
ISBN: 1593270348

### Teaching Philosophy

I believe strongly in multi-modal content delivery, as such, you are reading the theory in the textbook, you are being shown HOW TO in a video, WHAT TO in the PDF, and then allowed to actively engage the content on your assigned VM server. This leads to an experiential educational opportunity using mastery learning techniques.

### Course Technology & Skills

#### Minimum Technology Requirements

Provide a list of the minimum technology requirements for students, such as:

- Computer
- Reliable internet access
- Speakers
- Microphone
- Plug-ins
- Microsoft Office Suite
- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements)Links to an external site. (https://clear.unt.edu/supported-technologies/canvas/requirements)

### Computer Skills & Digital Literacy

Provide a list of course-specific technical skills learners must have to succeed in the course, such as:

- Using Canvas
- Using email with attachments
- Downloading and installing software
- Using spreadsheet programs
- Using presentation and graphics programs

### Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

**UIT Help Desk:** [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm)[Links to an external site.](#) (<http://www.unt.edu/helpdesk/index.htm>)

**Email:** [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

**Phone:** 940-565-2324

**In Person:** Sage Hall, Room 330

**Walk-In Standard Availability:**

- Monday–Thursday: 8 a.m.- 9 p.m. (CST)
- Friday: 8 a.m.- 5 p.m. (CST)
- Saturday–Sunday: 11 a.m.- 3 p.m. (CST)

**Telephone Availability:**

- Extended hours may vary.

**Laptop Checkout:**

- Visit the College of Arts and Sciences [website](https://itservices.cas.unt.edu/services/labs/articles/laptop-checkout-unt-students)[Links to an external site.](#) [external link] for more details. (<https://itservices.cas.unt.edu/services/labs/articles/laptop-checkout-unt-students>)

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328)[Links to an external site.](#) [external link] (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

**Rules of Engagement**

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.

- Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
- Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using “text-talk” unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these [Engagement Guidelines](https://digitalstrategy.unt.edu/clear/online-communication-tips.html) [Links to an external site.](https://digitalstrategy.unt.edu/clear/online-communication-tips.html) [external link] for more information. (https://digitalstrategy.unt.edu/clear/online-communication-tips.html)

#### Course Requirements

There will be assigned homework problems that will be completed in teams. Students will build and administer a Linux box over the course of the semester. Projects will require the student(s) to spend time working together on their server.

#### Grade Breakdown

<b>Assignment</b>	<b>Points Possible</b>	<b>Percentage of Final Grade</b>
<b>Syllabus Acknowledgement - Required</b>	0.5 points	Required
<b>Student Introductions- Required</b>	0.5 points	Required
<b>Assignment 1 – Messaging</b>		
• Server	7 points	7%
• Discussion	3 points	3%
• Quiz	10 points	10%
<b>Assignment 2 – Access</b>		
• Server	7 points	7%
• Discussion	3 points	3%
• Quiz	10 points	10%
<b>Assignment 1 – Apache2</b>		

## Grade Breakdown

<b>Assignment</b>	<b>Points Possible</b>	<b>Percentage of Final Grade</b>
· Server	7 points	7%
· Discussion	3 points	3%
· Quiz	10 points	10%
<b>Assignment 1 – Joomla</b>		
· Server	7 points	7%
· Discussion	3 points	3%
· Quiz	10 points	10%
<b>Assignment 1 – Wordpress</b>		
· Server	7 points	7%
· Discussion	3 points	3%
· Quiz	10 points	10%
<b>Participation</b>		
• <b>Attendance –Zoom</b>	1 points	Bonus
• <b>Assistance –Helping Others</b>	1 points	
<b>Total Points Possible</b>	<b>103 points</b>	<b>103%</b>

## Grading

Letter grades will be assigned from the following standard:

A = 90-100+

B = 80-89

C = 70-79

D = 60-69

F = 50-59

## LT Incomplete Policy

The department complies with university policy regarding the assignment of an Incomplete Grade in any course. Please see <https://registrar.unt.edu/grades/incompletes> for information.

Per UNT policy, a grade of Incomplete can only be awarded to a student who is 1) passing the course and 2) has a justifiable and documented reason, beyond the control of the student, for not completing the course work on schedule. Notification and submission of documentation must be provided to the instructor at the time of the emergency.

### **Course Evaluation**

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course. **[Date will be provided when SPOT evaluations become available here.]**

### Course Policies

#### Face Coverings

UNT encourages everyone to wear a face covering when indoors, regardless of vaccination status, to protect yourself and others from COVID infection, as recommended by current CDC guidelines. Face covering guidelines could change based on community health conditions.

#### Mastery Learning Policy

As discussed above, this class uses a hybrid mastery learning approach. As students take the course they are given assignments which allow them to show their mastery of the materials being covered. In a pure mastery learning approach, we would hold off on proceeding to the next assignment until all students had shown mastery and in the worse case, students falling behind would be held back until a later course. Since this is not reasonable in a college course, this hybrid approach expects students to meet the goals of each assignment and then grades are assigned based on their mastery. Students can then decide if they wish to improve their mastery (as reflected in their grade) or continue on to the next assignment to show their level of mastery on the next assignments content. While the assignments build on one another, students can show less mastery in one assignment and still show better mastery in a proceeding assignment.

#### Assignment Policy

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: [helpdesk@unt.edu](mailto:helpdesk@unt.edu) or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

1. Homework will result in working applications and Internet Services. Projects are expected to contain the elements required in the assignment. See the assignments for full details and requirements.
2. This course uses a hybrid-[mastery learning approach \(Links to an external site.\)](#)[Links to an external site.](#), as mentioned above. Thus, students get more than one opportunity to show

that they can master the materials required in assignments. Students may choose to redo assignments that do not meet 100% of the assignment requirements at the due date.

- Assignments are due on the date assigned.
- Assignments that are **not present**(no project) will be assigned a grade of 0 (zero) and **cannot be redone**.
- Assignments that are **present**, but do not meet 100% of the requirements will be assigned a grade of 50% (grade points to be rounded down).
- Students may elect to correct **present** assignments 1 through 4 and resubmit for a re-grade, not for assignment 5. Corrections are available as follows:
  - Assignment 1 (one time) - Recommended Reading Chapters (**Read**1, 3, 6, 10 & 12; 2 optional)
  - Assignment 2 (one time) - Recommended Reading Chapters (**Review** 6; **Read**4, 5, 7, 8, 9 & 11)
  - Assignment 3 (one time) - Recommended Reading Chapters (**Review**10, 11 & 12; **Read** 13 & 14)
  - Assignment 4 (one time) - Recommended Reading Chapters ( **Review**1, 3, 7, 8, 9, 10, 12 & 14)
  - Assignment 5 - (zero times) - Review Chapters as Needed.
- All assignment submitted for regrading must be completed by the time of the next assignment due date, unless the student has made prior arrangements with the instructor. Do not let issues with one assignment keep you from completing the next one. Ask for help in the forum if you are having trouble.
- When assignments are resubmitted and meet the assignment requirements will count 80% of the original points (grade points to be rounded down).
- Resubmitted assignments are typically graded with the next due assignment, except for the final project assignment. You may not reattempt for the final project assignment.
- **Discussion Assignments**
- Discussion postings are due the day of the homework assignment due date. Discussion postings may not be redone.
- Replies to assignment postings can be made up to three days after the due date of the assignment.
- Discussion postings can be made before the due date of the discussion assignment, and you are encouraged to complete them early to allow for replies.

- Each review of an article is worth 1/3 point. Students must complete at least two replies to two different articles to receive the remaining 1/3 point.
3. Any assignments not turned in by the date of the final assignment will be assigned a grade of zero, unless the student has made prior arrangements with the instructor.
  4. Students are encouraged to carefully check the logic and the output of their programs before submitting them for review and grading.

#### Examination Policy

All quizzes are open-book and you may use an Internet Search Engine (ISE).

#### Instructor Responsibilities and Feedback

**Your instructor will provide support to help you through more difficult issues you cannot resolve on your own, but once assignments are due your instructor will not provide any support until assignments are graded. You can expect assignments to be graded within 3 days of due date. So it is a good idea to start early enough that you will be done by the due date even if you have problems.**

#### Grading Period - **Do NOT Work Ahead of Assignment Open Dates!**

Some assignments partially or completely disable previous assignments, and the instructor cannot grade what is not there. Do not attempt an assignment if your prior assignment has not been graded, obviously this does not apply to your first assignment. You are given about 3 weeks for each assignment, and your instructor will require at least 3 days to grade assignments.

#### Late Work

UNT instructors have the prerogative to accept or not to accept late work. Individual circumstances will be considered within UNT required allowances.

#### Attendance Policy

Zoom attendance is encouraged, but not required.

#### Class Participation

You can participate as little or much as you feel comfortable, but you must make a fair attempt at every assignment, this includes introducing yourself and discussion assignments. This does not mean you can skip assignments; as assignments build on each other, each must be completed (alone or with instructor assistance) or you cannot continue in this course.

#### Syllabus Change Policy

Any changes required due to changes in circumstances or availability of staff, faculty or resources will be announced in Canvas. Conflict and circumstances of students will be considered where possible to avoid impossible or unbearable burdens.

#### UNT Policies

##### Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but

not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.

#### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website](https://disability.unt.edu/) [Links to an external site.](https://disability.unt.edu/) (https://disability.unt.edu/).

#### Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

#### Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

#### Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

#### Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student ConductLinks to an external site.](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

#### Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: [my.unt.eduLinks to an external site.](https://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle ConnectLinks to an external site.](https://it.unt.edu/eagleconnect) (https://it.unt.edu/eagleconnect).

#### Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT websiteLinks to an external site.](http://spot.unt.edu/) (http://spot.unt.edu/) or email spot@unt.edu.

#### Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

#### Important Notice for F-1 Students taking Distance Education Courses

#### **Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/)[Links to an external site.](#) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

### **University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure the student personally needs to participate in an on-campus experiential component for this course, the student should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email [internationaladvising@unt.edu](mailto:internationaladvising@unt.edu)) to get clarification before the one-week deadline.

### **Student Verification**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002)[Links to an external site.](#) (<https://policy.unt.edu/policy/07-002>).

### Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) personally created within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the [UNT System Permission, Waiver and Release Form](#)

### **Transmission and Recording of Student Images in Electronically-Delivered Courses**

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, the instructor must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

### Class Recordings & Student Likenesses

Synchronous (live) sessions in this course may be recorded for students enrolled in this class section to refer to throughout the semester. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

Academic Support & Student Services

## Student Support Services

### Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center)[Links to an external site.](#) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services)[Links to an external site.](#) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [UNT Care Team](https://studentaffairs.unt.edu/care)[Links to an external site.](#) (https://studentaffairs.unt.edu/care)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)[Links to an external site.](#) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)[Links to an external site.](#) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

### Chosen Names

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)[Links to an external site.](#)
- [UNT ID Card](#)[Links to an external site.](#)
- [UNT Email Address](#)[Links to an external site.](#)
- [Legal Name](#)[Links to an external site.](#)

*\*UNT eUIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

### Pronouns

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#)[Links to an external site.](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns and why are they important?](#)[Links to an external site.](#)

- [How do I use pronouns?Links to an external site.](#)
- [How do I share my pronouns?Links to an external site.](#)
- [How do I ask for another person’s pronouns?Links to an external site.](#)
- [How do I correct myself or others when the wrong pronoun is used?Links to an external site.](#)

Additional Student Support Services

- Registrar (<https://registrar.unt.edu/registration>)
- [Financial AidLinks to an external site.](#) (<https://financialaid.unt.edu/>)
- [Student Legal ServicesLinks to an external site.](#) (<https://studentaffairs.unt.edu/student-legal-services>)
- [Career CenterLinks to an external site.](#) (<https://studentaffairs.unt.edu/career-center>)
- [Multicultural CenterLinks to an external site.](#) (<https://edo.unt.edu/multicultural-center>)
- [Counseling and Testing ServicesLinks to an external site.](#) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride AllianceLinks to an external site.](#) (<https://edo.unt.edu/pridealliance>)
- [UNT Food PantryLinks to an external site.](#) (<https://deanofstudents.unt.edu/resources/food-pantry>)

Academic Support Services

- [Academic Resource CenterLinks to an external site.](#) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success CenterLinks to an external site.](#) (<https://success.unt.edu/asc>)
- [UNT LibrariesLinks to an external site.](#) (<https://library.unt.edu/>)
- [Writing LabLinks to an external site.](#) (<http://writingcenter.unt.edu/>)
- MathLab (<https://math.unt.edu/mathlab>)

Course Summary:

Date	Details	Due
Thu Aug 21, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420</a> and <a href="#">LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm

Date	Details	Due
Fri Aug 22, 2025	Quiz <a href="#">Start Here Confirmation Quiz - (Test Your Web Browser Here)</a>	due by 11:59pm
	Discussion Topic <a href="#">Student Introductions</a>	due by 11:59pm
	Quiz <a href="#">Syllabus Acknowledgement</a>	due by 11:59pm
Tue Sep 2, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm
Thu Sep 4, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm
Sun Sep 7, 2025	Assignment <a href="#">Assignment 1</a>	due by 11:59pm
	Discussion Topic <a href="#">Discussion 1</a>	due by 11:59pm
Wed Sep 10, 2025	Quiz <a href="#">Quiz 1</a>	due by 11:59pm
Tue Sep 23, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm
Thu Sep 25, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm
Sun Sep 28, 2025	Assignment <a href="#">Assignment 2</a>	due by 11:59pm
	Discussion Topic <a href="#">Discussion 2</a>	due by 11:59pm

<b>Date</b>	<b>Details</b>	<b>Due</b>
Wed Oct 1, 2025	Quiz <a href="#">Quiz 2</a>	due by 11:59pm
Tue Oct 14, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm
Thu Oct 16, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm
Sun Oct 19, 2025	Assignment <a href="#">Assignment 3</a>	due by 11:59pm
	Discussion Topic <a href="#">Discussion 3</a>	due by 11:59pm
Wed Oct 22, 2025	Quiz <a href="#">Quiz 3</a>	due by 11:59pm
Tue Nov 4, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm
Thu Nov 6, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm
Sun Nov 9, 2025	Discussion Topic <a href="#">Discussion 4</a>	due by 11:59pm
Wed Nov 12, 2025	Quiz <a href="#">Quiz 4</a>	due by 11:59pm
Tue Dec 2, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm

<b>Date</b>	<b>Details</b>	<b>Due</b>
Thu Dec 4, 2025	Calendar Event <a href="#">LTEC 4560 Section(s) 420 and LTEC 5450 Section(s) 420 (Fall 2025 1)</a>	7pm to 8pm
Sun Dec 7, 2025	Discussion Topic <a href="#">Discussion 5</a>	due by 11:59pm
Wed Dec 10, 2025	Quiz <a href="#">Quiz 5</a>	due by 11:59pm
	Assignment <a href="#">Assistance</a>	
	Assignment <a href="#">Attendance</a>	