

Elementary Arabic

ARBC 1020

Spring 2017

Section 001	M, W, F	10- 10.50 am in LANG 214
Section 002	M, W, F	11- 11.50 am in LANG 214
Instructor	Caroline Najour	
E-mail	Caroline.Najour@unt.edu	
Office	LANG 401 L	
Office Hours	Mondays and Wednesdays	9:00 - 9:50 am and 1:00 - 1:50 pm
	Fridays	9:00 - 9:50 am and by appointment

Lab 301	Mon	12- 12.50 pm	in LANG 109
Lab 302	Tues	11- 11.50 am	in LANG 109
Lab 303	Thurs	1 - 1.50 pm	in LANG 109
Instructor	Jacob Figueroa		

Tutoring	Mondays: 1 - 3 pm in LANG 108 A		
	Thursdays 12 - 1 pm in LANG 108 A		
	Friday 1.30 to 2.30 in LANG 108 A		

Required Textbook

Kristen Brustad, Mahmoud Al-Batal, and Abbas Al Tonsi. *Al-Kitaab fii Ta'allum al-Arabiyya with DVDs: A Textbook for Beginning Arabic*. Part One. Third Edition. Washington, D.C. Georgetown University Press, 2013.

Students need to enroll in the instructor's course at the companion website. Check blackboard for registration instructions.

Course Description

This course is a continuation of ARBC 1010. We will cover chapters 3 to 7 of *Al-Kitaab*, Part One and will continue learning Modern Standard Arabic (MSA) and the shaami dialect simultaneously. In addition to the textbook, students will work on supplementary materials that will enable them to carry out a variety of tasks in Arabic such as ordering food at a restaurant and shopping at the market. By the end of the semester, students are expected to reach novice high proficiency.

Course Objectives

By the end of this course, you will be able to do the following:

1. Speak about yourself, your family, and your environment.
2. Initiate and sustain short conversations in dialect on a number of topics such as weather and hobbies.
3. Perform tasks such as ordering food at restaurant and shopping at the market.
4. Understand the main ideas of texts on familiar topics.
5. Understand simple and short videos on familiar topics.
6. Demonstrate familiarity with certain aspects of Arab culture.
7. Write simple paragraphs about yourself, using the present tense.

Course Policies and Requirements

Language:

You are expected to speak only in Arabic from the time you enter the classroom including when you chat with your classmates before class officially starts and when working in groups. If you need to speak in English, please ask permission first.

Academic Honesty:

- Do your own work. It is against the policy of this course to use an answer key or *Google Translate*, to enlist the help of a fluent Arabic speaker or to have your work checked by anyone other than your instructors before submitting it.
- Working on the homework with other classmates is allowed, but each student must submit to the instructor his or her own answers.

Homework:

- Assigned homework will be posted on blackboard and, unless otherwise noted, must be submitted before the following session.

Class conduct:

- Remember to greet the instructors and your classmates when you enter class. In Arab culture, you don't enter a room without greeting others.

- Eating or chewing gum is not allowed, but feel free to bring coffee, water or soft drinks to class.
- Please keep you cell phones in silent mode and in your backpacks.

Blackboard and E-mail:

This class relies heavily on blackboard where grades and assignments will be regularly posted. Be sure to **check blackboard and your email daily** as the instructor will share important information pertaining to class over the email.

Grade Distribution

Attendance, Participation and Preparation (20%)

- You are expected to attend all classes and to show up to class well prepared. Your daily attendance and participation grade will be on a scale from 1 to 5. It will be posted on blackboard after each class, so make sure to check blackboard daily to see how well you are doing.
- Most of class time will be devoted to doing group or pair work. To participate actively, you need to prepare well before class. If for any reason, you have been unable to prepare for class adequately, make sure to inform your instructor beforehand and she can arrange for you to learn by listening that day.
- In case of absence, please inform your instructor **before not after the class you will be missing**. The grade for that day's participation will be "0." The lowest 4 grades for attendance and participation (including lab sessions) will not be counted when calculating the final grade at the end of the semester. The attendance grade for lab sessions is counted as part of this class' grade.
- Students are responsible for any class work, homework and for any announcement made during their absence.
- Attendance and participation grades will be deducted for tardiness as follows:
 arrival during first 5 mins. of class = 1 Pt.
 during first 10 mins. = 2 Pts.
 during first 15 mins. = 3 Pts.

during first 20 mins. = 4 Pts

If you arrive more than 20 mins. late for class you will receive a "0" for that day's class participation

Homework Assignments (25%)

- Expect to spend an average of 1 ½ to 2 hours of homework in preparation for every class session. Homework assignments must be turned in at the beginning of every class, and **late homework assignments will not be accepted** unless you have received an approval from the instructor prior to the assignment's due date. The lowest 3 grades for homework will not be counted when calculating the final grade at the end of the semester.
- Homework must be double spaced, and **sheets of papers must be stapled**. Make sure you write your name and the homework number. Points will be deducted when submitted work does not follow any of those guidelines.
- Homework assignments will be graded on a scale from 1 to 5. You will be graded on the overall quality of your work, and on the effort you put into the homework and not on the number of incorrect answers. Also, feel free to do redo the drills from the website in order to improve your score.
- Make sure you write your homework assignment in full sentences for fill-in-the blank exercises. You will not receive credit for the exercise when you submit just a list of words rather than full sentences.

Quizzes (20%)

You will have several short vocab and grammar quizzes covering the material learned throughout the course. Dates for quizzes will be announced at least one week in advance.

Writing Assignments (10%)

This semester you will have 2 or 3 typed writing assignments. The instructor will give you feedback on your first draft. You will revise your writing accordingly, and only your second draft will be graded. Because the purpose is to practice the vocabulary and grammatical structures we are learning this semester, you are not allowed to use any new words, look up words in dictionary, or enlist the help of others. **Using words or constructs the student is not expected to know at this stage will result in a grade of "0" on that assignment.** Please check blackboard to guidelines.

Skits (10%)

For this class, you will prepare two skits with a partner using dialect. The first one is around the middle of the semester and will be at 4 minutes long, and the second is due around the end of the semester and must be at least 6 minutes long.

Reading and homework correction (5%)

- At the end of every chapter, you are required to read a specific passage to a tutor for a grade. Check the daily schedule for the due dates.
- Also, you are required to correct the “transcribe and translate” homework exercises in each chapter. Your instructor will underline some of your mistakes and label them with correction symbols (correction code on blackboard). A writing lab where you will work on correcting your errors with the help of your classmates and the lab instructor will take place during some of the lab sessions. The corrected homework must be submitted by the end of the writing lab session, so it is advisable that you start working on homework corrections before the writing lab session to make sure you are done by the end of class. When working on homework correction, correct the mistakes using a different colored ink on the original paper next to what you had originally written.

Final exam (10%)

The final exam will include listening, reading, and writing parts in addition to sections on vocabulary and grammar.

Grade distribution:

Attendance, Participation and Preparation: 20 %

Homework: 25%

Quizzes: 20 %

Writing assignments 10%

Skits: 10 %

Readings and homework corrections 5 %

Final: 10 %

Grading Scale

90-100	A
80-89	B

70-79	C
60-69	D
59 and below	F

Here is a list of important links:

Office of the Registrar— Spring 2017 Registration Guide

<http://registrar.unt.edu/registration/spring-registration-guide>

This is a link to important dates for adding, dropping, withdrawing, and so forth.

Office of the Registrar— Spring 2017 Exam Schedule

<http://registrar.unt.edu/exams/final-exam-schedule/spring>

This is a link to the official schedule for final exams.

Undergraduate Catalog

<http://catalog.unt.edu/>

This is a link to the official catalog for all undergraduate students.

UNT Policy Manual

<http://policy.unt.edu/policy-by-number/1>

This is a link to the official policy manual for faculty and students.

Student Perceptions of Teaching (SPOT)

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The short SPOT survey will be made available April 18th – May 1st to provide you with an opportunity to evaluate how this course is taught. For the spring 2017 semester you will receive an email on April 18th (12:01 a.m.) from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Please look for the email in your UNT email inbox. Simply click on the link and complete your survey. Once you complete the survey you will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu.

Disability Accommodation

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register

with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class.

Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student.

For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at 940.565.4323.

Acceptable Student Behavior:

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.deanofstudents.unt.edu

Sexual Discrimination, Harrassment, & Assault

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

UNT's Dean of Students' website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: http://deanofstudents.unt.edu/resources_0. Renee LeClaire McNamara is UNT's Student Advocate and she can be reached through e-mail at

SurvivorAdvocate@unt.edu or by calling the Dean of Students' office at 940-565-2648.
You are not alone. We are here to help.

[1] This syllabus is subject to change at the discretion of the instructor.