COLLEGE OF VISUAL ARTS AND DESIGN
ADES 3550 Fashion Design: Draping
SYLLABUS

FALL 2020  Sec 501 Tuesday/Thursday  11:00 AM – 1:50 PM
Sec 502 Tuesday/Thursday  2:00 PM – 4:50 PM

Instructor: Chanjuan Chen, Assistant Professor  E-mail: Chanjuan.Chen@unt.edu
Office Hours: Virtual meetings on Tuesdays/Thursdays, 10AM-11AM

COURSE DELIVERY MODE: 100% REMOTE
Class will be 100% remote. There are no on-site meetings. Class demos and meetings are delivered via Canvas and Zoom. Exercises and Projects are submitted digitally to Canvas for grades.

COURSE DESCRIPTION: To prepare the student for a career in the field of fashion design; draping method of creating patterns, advanced design, and garment construction will be instructed. Fitting and professional construction methods are also taught. Prerequisites: ADES 2555, ADES 2560

TEXTBOOKS:

GRADING & EVALUATION:
- Summer Assignment 100 points
- Exercise 1: Basic Bodice (drape, pattern) 80 points
- Exercise 2: Dart Manipulation 40 points
- Exercise 3: Collars 40 points
- Exercise 4: Yokes and Fullness 60 points
- Exercise 5: Classic Princess Seam Torso 60 points
- Exercise 6: Basic Skirt (drape, pattern) 80 points
- Exercise 7: Flared Skirt 40 points
- Exercise 8: Knit 80 points
- Project I: Bustier (drape, garment) 160 points
- Project II: Conceptual Design (drape, garment) 220 points
- Attendance & Submission Requirements 40 points

Total 1000 points

A (excellent): grade point total of 895 – 1000 with good attendance
B (good): grade point total of 795 – 894 with good attendance
C (average): grade point total of 695 – 794 with good attendance
D (below average): grade point total of 595 – 694 with good attendance
F (fail): grade point total of 0 – 594

SUPPLY LIST:
• Computer with internet access
• Webcam and microphone (if not available on your personal computer)
• Digital camera OR smart phone camera
• Size 8 dress form (Size 8 from Dress Forms USA with code UNT-STUDENT. Cheaper option: Size 6/8 from Roxy Display Form. If you find any other options, please contact the instructor before purchasing).
• Dress form cover* (recommended only for adjustable dress forms, can be purchased here)
• Home sewing machine
• Home iron and ironing board
• Pattern paper
• A large cutting mat* (recommended)
• One black draping tape OR twill tape ¼”
• One separating Zipper for project 1 Bustier (White 10” Jacket Zipper - size #3, plastic zipper teeth)
• Rigilene Boning for project 1 Bustier (1/2” sew-through boning-white)
• Bolt of unbleached muslin
• Tape measure
• Super fine Silk Pins (supplied in ADES3550)
• Hand Sewing Needles
• #2 Pencils
• 2 Colored pencils for corrections (Red and Blue, etc)
• Fabric shears
• Stapler
• Masking Tape
• Fine line markers (either Crayola set or Sharpie singles) Colors: Red, Blue, Green, Purple, and Brown.
• Yellow Hi-Lighter
• Staple puller
• 18” C-Thru Ruler
• French curve; Triangle and/or L-Square
• Push Pins
• Band-Aids

Supplies are available in the University store, Hancock's, Office Depot, JoAnn’s Fabric, Hobby Lobby, Amazon, and Wawak.com unless otherwise specified.

TOOL KIT FOR THE FASHION DESIGN PROGRAM
• Notcher
• Awl
• Tweezers
• Pattern shears
• Juki Bobbin Case # 52237
• 4 - Juki Bobbins # 270010
• 5-Pattern hooks
• Needle Point Tracing Wheel
• Screwdriver and Wrench
• 16x257 machine needles, size 80 &70
• B-27 needles for serger size 80
• 5 Sewing machine feet: Basic, Regular Zipper, Invisible Zipper, Right & Left Cord/Zip

Replacement tools or parts are available from: City Sewing Machine, LLC. 2554 Irving Blvd., Dallas, Texas 75207
Phone: 972-243-3522; Fax: 972-243-3529 www.citysewingmachine.com Or on line at http://www.ids-la.com/

ATTENDANCE
Students are expected to attend class, arriving in a punctual manner. Roll will be taken at the beginning of the class. If the student misses roll, it will be the student's responsibility to see the instructor after class to gain credit for attendance. The student is responsible for all material covered during any class missed and should take the initiative to meet with a classmate to acquire missed information.

• Every 3rd tardy will convert to an unexcused absence.
• The 3rd unexcused absence will cause a final grade reduction of one letter grade. For each additional 3 absences, the grade will be lowered another letter grade. (For example, if a student has earned an "A" in the course, but has accumulated 6 unexcused absences, the student will receive a "C" in the class)
• A written excuse for an absence must be presented upon the first day returning from the absence(s) in order to be considered.

**COVID-19 impact on attendance**
While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class meetings because you are ill, or unable to attend class meetings due to COVID-19 including symptoms, potential exposure, pending or positive test results, or if you have been given specific instructions to isolate or quarantine from a health care provider or a local authority. It is important that you communicate with me prior to being absent so I may make a decision about accommodating your request to be excused from class.

If you are experiencing any symptoms of COVID-19 please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

INSTRUCTOR’S POLICIES
1. **Exercises and Projects** – Exercises and Projects MUST be turned in to the instructor AT THE BEGINNING OF CLASS digitally and ready for critique. **No late work will be accepted for grade.** Excused attendance late work must be accompanied by a written excuse upon the first day the student returns to class and the late work will **ONLY BE ACCEPTED ON THAT DAY AND WITH ONE LETTER GRADE REDUCTION.**

   The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

2. **E-mail the instructor** – **Emails will be answered on Monday- Friday from 8AM to 5PM.** Students are expected to attend all required virtual meetings, take notes, keep all handouts and course information, utilize class time for questions and discussion, and refer to the textbook for further clarification of information. If a student is still having difficulties, then an appointment should be made during the instructor's office hours to discuss the matter. Emailing the instructor for missed class assignments, course or assignment grades, or to answer and individual question is prohibited. Your questions will benefit others and should be saved for class. Instructor email is NOT to be utilized as your private tutoring tool.

3. **Reasonability checking e-mail & fashion design blog** – Students should check e-mails, Canvas, and blog postings periodically, http://untfasdes.blogspot.com, for internships, competitions, scholarships, important school information, and so forth.

4. **Commercial patterns are not allowed to use for class assignments and projects.**

5. If you are in need of a letter of recommendation from the instructor, below is a list of requirements to be eligible for a letter.
   a. You must have completed at least 2 studio classes with me and earned a “B” or better with excellent attendance.
   b. The instructor needs a two-week notice when you give the request.
   c. Request must be given in written form with the information of who/or what this letter is to be written to.

6. **Academic integrity** - UNT’s policy on academic integrity can be found here: [http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student_Affairs-Academic_Integrity.pdf](http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student_Affairs-Academic_Integrity.pdf). The definitions of cheating and the consequences for cheating are enforced in this course.
7. The instructor of record determines all grades for each project, in class work, and attendance. A grade of “C” or better is required to proceed in the Fashion Design Program.

8. Students may not post or share any course demo videos and materials outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

CLASS RECORDINGS: Synchronous (live) sessions in this course will be recorded for students enrolled in this class section to refer to throughout the semester. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

ADA ACCOMMODATION STATEMENT: In accordance with university policies and state and federal regulations, the university is committed to full academic access for all qualified students, including those with disabilities. To this end, all academic units are willing to make reasonable and appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies in order to facilitate equality of educational access for persons with disabilities. See UNT Policy 04.015. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation website at http://disability.unt.edu. You may also contact them by phone at (940) 565-4323.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS: A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility. If at any point you consider dropping this or any other course, please be advised that the decision to do so may affect your current and future financial aid eligibility. Please visit http://financialaid.unt.edu/satisfactory-academic-progress-requirements for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.

COURSE RISK FACTOR: According to University Policy, this course is classified as a category two course. Students enrolled in this course will be exposed to some significant hazards but are not likely to suffer serious bodily injury. In this class those risks are related to the industrial sewing machines, irons and scissors if not used responsibly. Students will be informed of any potential health hazards or potential bodily injury connected with the use of any materials and/or processes and will be instructed how to proceed without danger to themselves or others. Students who are pregnant or will become pregnant during the course of the semester are advised to check with their doctor immediately to determine if any additional risks are reason to postpone this course until a later semester. Upon request, your professor will provide a list of chemicals and safety issues for your doctor to review. Material Safety Data Sheets are available on all chemicals. It will be up to you and your doctor to determine what course of action to take.

BEST PRACTICES FOR HEALTH AND SAFETY/STUDIO RULES: While working in the studio, no food and only bottled drinks are allowed. Follow proper use of equipment and turn off when not in use. No running or horseplay, standing on stools or chairs, or climbing on tables. The floor should be kept swept and free of paper, fabric, and threads to prevent falls and slipping. Non-fashion majors are not allowed to use studios. The CVAD Health and Safety Handbook can be found: https://art.unt.edu/healthandsafety; fashion design appendix is here: https://art.unt.edu/sites/default/files/Fashion-Design.pdf.
BUILDING EMERGENCY PROCEDURES: In case of emergency (alarm will sound), please follow the building evacuation plans posted on each floor of your building and proceed to the nearest parking lot. In case of tornado (campus sirens will sound) or other weather-related threat, please go to the nearest hallway or room on your floor without exterior windows and remain there until an all clear signal is sounded. Follow the instructions of your teachers and act accordingly. For Welch Street Complex #1, the Texas Fashion Collection are the designated shelters.

CENTER FOR STUDENT RIGHTS AND RESPONSIBILITIES: Each University of North Texas student is entitled to certain rights associated with higher education institutions. See www.unt.edu/csrr for further information. Cases of academic dishonesty will be referred to University authorities. See UNT Policy 06.003.

ACCEPTABLE STUDENT BEHAVIOR: Acceptable Student Behavior: Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university’s expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at http://deanofstudents.unt.edu.

SEXUAL DISCRIMINATION, HARASSMENT, & ASSAULT: UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more. UNT’s Dean of Students’ website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: http://deanofstudents.unt.edu/resources_0. Renee LeClaire McNamara is UNT’s Student Advocate and she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students’ office at 940-565-2648. You are not alone. We are here to help.

PERMISSION TO USE STUDENT WORK:
1. Grant of Permission. I, the undersigned, am a student at the University of North Texas (UNT) and I am enrolled in ADES 3550 Fashion Design: Draping. By my signature below I hereby grant permission to UNT to use, copy, reproduce, publish, distribute or display any and all works created to comply with the requirements of this course in accordance with the terms set forth below. Additionally, I consent to the disclosure of the work created in this class as may be accompanied by my name and other personally identifiable information for purposes as set forth below.
2. Scope of Permission. This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising and classroom presentations. My permission is on-going and will continue until such time as I revoke it by giving UNT three months written notice of revocation to the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.
3. Certificate of Ownership. I am the owner of all work submitted in accordance with the requirements of the named course and the work is not subject to any grant or restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.
4. Privacy Release. I hereby authorize and consent to the release, maintenance and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use in accordance with the terms of this Agreement.
5. Signature. By signing below, I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non-exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.
I _________________________________ (print) acknowledge that I have read the course syllabus. I understand the course structure, grading and attendance policies as well as the risk factor rating and permission to use student work. I hereby agree to the syllabus and its provisions.

Course Number, Section (circle section) ADES 3550 - 501/502

Risk Rating: 2

Student Phone Number _____________________________

Student E-mail Address (print)______________________________

Student Signature_____________________________ Date _____________

Faculty Name: Chanjuan Chen  Faculty Signature ___________________________ Date _____________