**SOCI 3330 Section 900** - Social Inequality and Stratification (Fall 2024)

**Instructor:** Mr. Curtis Joseph (He/Him/His)

**Virtual Office Hours:** By appointment

**Email:** curtis.joseph@unt.edu (please put “SOCI 3330” in subject line)

**IMPORTANT UNT DATES**

**Classes Begin:** August 19th

**Thanksgiving Break:** November 25th – December 1st

**Semester Ends:** December 13th

**COURSE DESCRIPTION**

The course explores bases of social differentiation; status, power and mobility in social systems; influence of stratification on behavior; class structure in the United States. The Sociology Department also advises this course for students planning sociology graduate work.  More specifically, this is an undergraduate Internet-based introductory course dealing with social stratification—i.e. vertical societal differentiation or hierarchical inequality in society. The course analyzes the causes, processes and patterns of social inequality in its various forms. The course places emphasis on the economic, political, ethnic/racial and other forms of social inequality, as manifested in socially conditioned and patterned differentials and inequities in terms of class, power, and status. While taking into due consideration the observation about the ubiquity of social inequality across human society and over historical time, the course centers its attention on the United States and other comparable contemporary societies. This course applies a thorough comparative-historical perspective on social stratification, by comparing and contrasting the United States and other developed societies over time.

The course combines sociological methods and concepts with empirical observations and facts to examine in objective scientific fashion issues of social inequality, for example, poverty, wealth/income disparities, political inequality, and the like. The course utilizes sociological methods, concepts, and data for the sake of a better understanding and explaining social stratification in contemporary communities and larger societies. Specific instructional methods include online lectures presenting main sociological concepts and empirical facts of social stratification through course outlines and the like. The profile and perspective of this course is mostly sociological. Nonetheless, the course will often combine this sociological perspective on social stratification with those of other social sciences, especially anthropology, political science and history. In this regard, the course will have a thorough inter-disciplinary orientation, which is necessitated by the (multi-disciplinary) character—economic, political, historical, and cultural--of the subject of social inequality. Given this orientation, the course can be interesting and challenging both for students with majors/minors in sociology and for those majoring in such social sciences as anthropology, history, political science, as well as psychology, economics, business, etc. However, the course is not limited to social-science students, but can also be of interest and use for those in the physical and other sciences, especially biology (e.g. the issue of the role of biological determinants in social inequality and human behavior overall). Preferably, students should possess some elementary preparation in sociology and related social sciences at the introductory level. Given its intermediate character, the course can serve as a stepping-stone for further studies of social stratification on undergraduate as well as graduate levels.

**COURSE OBJECTIVES**

After completion of this course, students will be able to:

1. Recall, define and identify concepts of Social Stratification,
2. Compare and contrast forms of Social Stratification,
3. Analyze and explain processes in Social Stratification,
4. Evaluate and predict trends in Social Stratification,
5. Apply and illustrate concepts, forms, processes and trends of Social Stratification in real life,
6. Construct and formulate an ideal system of Social Stratification for contemporary society,
7. Propose and argue possible solutions to certain problems or questions of Social Stratification in contemporary society,
8. Synthesize and summarize main concepts and facts of Social Stratification.

**Required Texts**

Martin Marger*. Social Inequality: Patterns and Processes*. McGraw Hill.  6th edition. ISBN 9780078026935



**Optional/Supplementary readings**

Edward Wolff. *Top Heavy: Increasing Inequality of Wealth in America and What Can Be Done about It*.  New Press. ISBN-13: 9781565846654



Journal articles as necessary via jSTOR.

All chapters of the Marger textbook will be used during the semester, with the exception of chapters 2 and 11. Additionally, chapter 10 will be covered over two weeks. If you are having problems accessing the reading we recommend that you download the free application [Seeing AILinks to an external site.](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fapps.apple.com%2Fus%2Fapp%2Fseeing-ai%2Fid999062298&data=02%7C01%7CTania.Heap%40unt.edu%7C981f06727d5d4c0c43e608d7776e209d%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C637109187190015088&sdata=yDICNrgc3IiYtZxF3pI7l%2BXTvBvJDGd5e0Hkdrq%2F%2BbM%3D&reserved=0) on your smartphone. This application will scan the reading material and narrate it for you. If you are experiencing issues with the app and/or are still unable to access the reading please contact your instructor or the Office of Disability Access (ODA) to submit an accommodation request.

**COMMUNICATION**

**Instructor:** Mr. Curtis Joseph. **Office hours:** by appointment only. **Email:** Curtis.Joseph@unt.edu

I want to make myself as available as possible to all students, so I place no limitations on when students can contact me. The primary tool for communicating directly with students will be email or the learning management system in CANVAS. Students should send personal concerns or questions to my email address or to the learning management system. Students can expect to receive a response to their emails within 24 hours on weekdays (usually sooner) and within 48 hours over the weekend.  The time frame in providing feedback on written assignments and on posting grades will be a week of the due date. In situations in which I am not able to provide feedback during that time frame, I will inform students of the time of providing it by an Announcement.

Additional communication policies and netiquette for the course, such as CLEAR Online Communication Tips, are provided in Module Start Here.

Late work in this course will not be accepted, including assignments, exams, and quizzes, after the deadline. All work performed and submitted after the due date will receive a grade of zero unless the student has a [university-excused absence  (Links to an external site.)Links to an external site.](https://policy.unt.edu/policy/06-039) and provides documentation within 48 hours of the missed deadline.

**GENERAL COURSE REQUIREMENTS**

Students will access and follow all course instructions found in the weekly content area of the CANVAS course.  Students will follow and access all online materials provided in Course Modules. Some materials such as videos are optional, and are provided simply to flesh out the essentials (textbook) for those so inclined. Students will complete the assigned ‘online’ exams and quizzes by accessing Modules in the CANVAS course. Quizzes and exams are located in Modules. Students will complete and submit assignments electronically using the CANVAS assignment tool if such assignments are specifically required. All assignments are due Sunday, at 11:59pm.

**EXAM REQUIREMENTS**

***3 Exams***

This course has simple exam requirements, namely objective exams that make the grading process as simply and objective as possible. In this course there will be three exams, including the first, midterm and final examination (see course schedule on Canvas). The format of the exams will have short, clear multiple-choice questions. The exams will be objective such to evaluate students’ reading, knowledge, and grasp of the readings. Exam scores will be computer-generated and so will be the final grade. Therefore, there will be no subjective elements in how exam scores and the final grade are determined. The worth of each exam will be 100 points (maximum). Exams will be given and taken only online (UNT CANVAS) during the specified time period and with specific time limits.

Failure to take an online exam, without proper documented justification, during the specified time period (see below) will result in a zero (0) score for the missed exam. If an online exam is missed with documented justification during the specified period, make-up exams can be taken either online or in person (closed books and notes) in the UNT Department Of Sociology no later than 2 days after the specified exam period. This applies only to the first two exams, but no final make-up exams will be given after the specified time period. Therefore, no incompletes will be given in case of a failure to take an exam during the specified time period without documented justification.

Exams cannot be retaken or continued either online or in person because of ‘bad’ Internet connection and other computer ‘problems’. It is student responsibility to have a proper Internet connection and computer. Online computer-generated exam scores are final and cannot be changed under any circumstances (just as SAT or GRE scores cannot be changed). Each exam may be taken only once (in one attempt), and any attempts to take the exam again will be an act of academic dishonesty and pursued accordingly. Exams must be taken by each student individually and independently of other students, and not in groups and collaboratively; if it is determined that an online exam is taken in groups and collaboratively, this will be treated as academic dishonesty and pursued accordingly. There is no ‘curving’ of exam scores. The only basis for dispensing credits/grades is objective performance and merit. This ensures maximum fairness in grading. It is students’ own responsibility for class notes, outlines, announcements, etc. The instructor will be always and maximally available to students online to address their queries and concerns. Please note that the due date for the final exam is the only one that falls **outside the Sunday norm**. The final exam is due by Wednesday, December 11th at 11:59pm.

Technical instructions (from UNT CLEAR). Avoid using a wireless connection for exams unless one is certain of its reliability. Take exams using a supported web browser on a computer or laptop rather than using an iPad. If using an iPad, the Chrome browser is recommended. Contact the UIT Helpdesk at 940-565-2324 for assistance in the event of technical problems affecting the ability to access or complete a test.

**Additional Course Requirements**

Additional course requirements include weekly quizzes and the Chapter Summary Paper.

***Quizzes***

Quizzes are given every week and cover the reading assignments for that week. Quizzes are required and provide additional points that will be added to and thus increase total exam scores. One quiz score (lowest) will be dropped at the semester’s end. The format of quizzes will be short, clear multiple-choice questions. Quizzes test students’ reading, knowledge, and recall of the readings. Quiz scores will be computer-generated and there will be no subjective elements in how they are determined. The worth of each quiz will be 5 points (maximum) with a correct answer being worth 1 point. Quizzes will be given and taken only online (UNT CANVAS) during the specified time and with specific time limits.

***Chapter Summary Paper***

The Chapter Summary Paper will be used to access student’s proficiency at explaining the concepts for one of the covered chapters in the Marger textbook. Students will select **one** chapter from the textbook of those reviewed over the semester to cover. Students will **not** use chapters from the textbook which were not previously analyzed during the course of the semester (chapter 2, for example, should not be chosen since it was not reviewed during the term). Within those parameters, students should choose the chapter which resonated most with them and write a brief review highlighting the primary arguments of the chapter, as well as any perceived strengths and weaknesses of those arguments that could lead to further advancements in the particular research area. The Chapter Summary Paper should be **2 pages** in length and include a citation page at the end for the selected chapter, and **in-text citations** when paraphrasing your arguments.

**Formatting for Chapter Summary Paper**

* I recommend using Microsoft Word.
	+ NOTE: Google Docs does not interface well with learning management systems. Do not use Google Docs.
	+ NOTE: Pages does not interface well with learning management systems. I do not recommend using Pages.
* Your paper should have one of the following document endings: .doc  .docx   .pdf
* If the instructor (or TA) cannot open your paper, you will receive a zero (0). If you do not contact one of them within one week of earning the zero (0), the grade will stick.
* **Use MLA formatting for this paper.**
	+ **For more help using MLA, visit the Purdue Owl at:** <https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/mla_formatting_and_style_guide.html>
* *For an example Works Cited page using MLA formatting, click on this URL:* <https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/mla_sample_works_cited_page.html>

*For an example Page 1 using MLA formatting, click on this URL:* <https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/mla_general_format.html>

There is no extra credit available for this course.

**COURSE ACTIVITIES AND ASSESSMENTS**

* Exam 1 (Chs 1, 3 & 4) = 100 Points Maximum (Required)
* Midterm Exam (Chs 5, 6 & 7) = 100 Points Maximum (Required)
* Final Exam (Chs 8, 9, 10 & 12) = 100 Points Maximum (Required)
* Quizzes = 5 Points Maximum Each (9 out of 10 Required)

**Grades will be determined as follows:**

* Maximum Points From Exams = 300 (required) 67%
* Maximum Points From Quizzes = 50 (required) 11%
* Chapter Summary Paper = 100 (required) 22%
* Total Points Possible From Course Requirements = 450 (total) 100%

**TENTATIVE SCHEDULE**

|  |  |  |
| --- | --- | --- |
| **Time Period** | **Description** | **Due Dates** |
| *Week 1:* Aug 19th – Aug 25th  | Introduction and Syllabus Review |  |
| *Week 2:* Aug 26th – Sep 1st  | Module 1: Quiz  | Sunday, September 1st  |
| *Week 3*: Sep 2nd – Sep 8th  | Module 2: Quiz  | Sunday, September 8th  |
| *Week 4:* Sep 9th – Sep 15th  | Module 3: Quiz  | Sunday, September 15th  |
| *Week 5:* Sep 16th – Sep 22nd  | Module 4: First Exam  | Sunday, September 22nd  |
| *Week 6:* Sep 23rd – Sep 29th  | Module 5: Quiz  | Sunday, September 29th  |
| *Week 7:* Sep 30th – Oct 6th  | Module 6: Quiz  | Sunday, October 6th  |
| *Week 8:* Oct 7th – Oct 13th  | Module 7: Quiz  | Sunday, October 13th  |
| *Week 9:* Oct 14th – Oct 20th  | Module 8: Midterm Exam  | Sunday, October 20th  |
| *Week 10:*Oct 21st – Oct 27th  | Module 9: Quiz  | Sunday, October 27th  |
| *Week 11:* Oct 28th – Nov 3rd  | Module 10: Quiz  | Sunday, November 3rd  |
| *Week 12:* Nov 4th – 10th  | Module 11: Quiz  | Sunday, November 10th  |
| *Week 13:* Nov 11th – 17th  | Module 12: Quiz  | Sunday, November 17th  |
| *Week 14:* Nov 18th – Nov 24th  | Module 13: Chapter Summary Paper  |  |
| Nov 25th – Dec 1st  | Module 14: Thanksgiving Break  |  |
| *Week 15:* Dec 2nd – Dec 8th  | Module 15: Quiz  | Sunday, December 8th  |
| *Week 16:* Dec 9nd - Dec 11th  | Module 16: Final Exam  | **Wednesday**, December 11th |

**Grading Standard Scale by total points/4 for easier understanding:**

* 90-100% = A
* 80-89% = B
* 70-79% = C
* 60-69% = D
* 59% or Less = F

**GRADE-RELATED POLICIES**

**Late Work:**Late work in this course will not be accepted, including exams and quizzes after the deadline. The course is only 5 weeks in length, and that time moves fast! All work performed and submitted after the due date will receive a grade of zero unless the student has a [university-excused absence Links to an external site.](https://policy.unt.edu/policy/06-039) and provides documentation within 48 hours of the missed deadline.

**Turn-around Time:**Graded work will be returned within one week of the due date. When this is not possible, an announcement will be made to the class.

**Grade Disputes:**Grade disputes or appeals should follow UNT policies and procedures (see [UNT policy on Grade AppealsLinks to an external site.](https://policy.unt.edu/policy/06-040)).

**ADDITIONAL INFORMATION**

**Technical Requirements**

* Computer w/ reliable Internet connection
* Speakers/Headset/Microphone (if students would like to connect over Zoom)
* MS Word
* Other related hardware or software necessary for the course

**Technical Assistance**

The following information has been provided to assist you in preparation for the technological aspect of the course.

UIT Help Desk: <http://www.unt.edu/helpdesk/index.htm>

Hardware and software necessary to use CANVAS: <https://clear.unt.edu/supported-technologies/canvas>

Browser requirements: <https://clear.unt.edu/supported-technologies/canvas/requirements>

**Email**: helpdesk@unt.edu
**Live Chat**: <https://it.unt.edu/helpdesk/chatsupport>
**Phone**: 940-565-2324

**In Person**: Sage Hall, Room 330

**Hours and Availability:** Visit <https://it.unt.edu/helpdesk> for up-to-date hours and availability

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328) (https://community.canvaslms.com/docs/DOC-10554-4212710328)

**Computer Skills and Digital Literacy**

Examples include:

* Using Canvas
* Using email with attachments
* Creating and submitting files in MS Word format (or as a PDF)
* Copying and pasting
* Downloading and installing software
* Using spreadsheet programs

**Access and Log in Information**

This course was developed and will be facilitated utilizing the University of North Texas’ Learning Management System, CANVAS. To get started with the course, please go to: https://clear.unt.edu/home

You will need your EUID and password to log in to the course. If you do not know your EUID or have forgotten your password, please go to: http://ams.unt.edu.

**Student Resources**

As a student, you will have access to:

* Student Orientation via CANVAS. It is recommended that you become familiar with the tools and tutorials within the Orientation to better equip you in navigating the course.
* CANVAS’s On Demand Learning Center for Students. It is recommended that you become familiar with the tools and tutorials to better equip you to navigate the course.
* From within CANVAS, you will have access to the “UNT Helpdesk” tab which provides student resources and Help Desk Information.

**Student Behavior / Rules of Engagement**

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at [www.deanofstudents.unt.edu](http://www.deanofstudents.unt.edu/)

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

* While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
* Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
* Ask for and use the correct name and pronouns for your instructor and classmates.
* Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
* Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
* Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
* Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
* Avoid using “text-talk” unless explicitly permitted by your instructor.
* Proofread and fact-check your sources.
* Keep in mind that online posts can be permanent, so think first before you type.
* See these Engagement Guidelines (https://clear.unt.edu/online-communication-tips) for more information.

**Course Evaluation**

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course. The time frame for completing SPOT evaluations will be announced at a later date. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](https://d.docs.live.net/jdl0126/AppData/Local/Temp/OneNote/16.0/NT/0/no-reply%40iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (http://spot.unt.edu/) or email [spot@unt.edu](https://d.docs.live.net/jdl0126/AppData/Local/Temp/OneNote/16.0/NT/0/spot%40unt.edu).

**UNT POLICIES**

**Attendance Policy**This course will follow UNT’s attendance policy: <https://policy.unt.edu/sites/default/files/06.039_StudAttnandAuthAbsence.Pub2_.19.pdf>

Students are expected to complete the assignments in this course, which will constitute attendance.

If you are experiencing any [symptoms of COVID-19](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fsymptoms-testing%2Fsymptoms.html&data=04%7C01%7CLauri.Morrow%40unt.edu%7Cf5922acf16c847d609bb08d95b7c3ee0%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C637641411465778240%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=5HZO7D21i5N9V9no6Y%2FiWWhE%2BIeE3xCPkLCTTeyuOsk%3D&reserved=0) ([https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fsymptoms-testing%2Fsymptoms.html&data=04%7C01%7CLauri.Morrow%40unt.edu%7Cf5922acf16c847d609bb08d95b7c3ee0%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C637641411465788226%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=EZ%2FLDed2Iw8BqwPBf9ya09neKFBckO2Yxf2Zg8yxUGw%3D&reserved=0)) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Team at COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure.

**Face Coverings**

UNT encourages everyone to wear a face covering when indoors, regardless of vaccination status, to protect yourself and others from COVID infection, as recommended by current CDC guidelines.  Face covering guidelines could change based on community health conditions.

**Academic Integrity Policy**

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

**ADA Policy**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at <https://studentaffairs.unt.edu/office-disability-access>. You may also contact ODA by phone at (940) 565-4323.

**Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)**

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

**Emergency Notification & Procedures**

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

**Retention of Student Records**

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

**Acceptable Student Behavior**

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT’s [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

**Access to Information - Eagle Connect**

Students’ access point for business and academic services at UNT is located at: [my.unt.edu](https://my.unt.edu/). All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

**Student Evaluation Administration Dates**

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](file:///C%3A%5CUsers%5Cjdl0126%5CAppData%5CLocal%5CTemp%5COneNote%5C16.0%5CNT%5C0%5Cno-reply%40iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (http://spot.unt.edu/) or email [spot@unt.edu](file:///C%3A%5CUsers%5Cjdl0126%5CAppData%5CLocal%5CTemp%5COneNote%5C16.0%5CNT%5C0%5Cspot%40unt.edu).

**Survivor Advocacy**

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-5652648.

**Important Notice for F-1 Students taking Distance Education Courses**

**Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

**University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student’s responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

**Student Verification**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (https://policy.unt.edu/policy/07-002).

**Use of Student Work**

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student’s permission unless all of the following criteria are met:

* The work is used only once.
* The work is not used in its entirety.
* Use of the work does not affect any potential profits from the work.
* The student is not identified.
* The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student’s written permission.

Download the UNT System Permission, Waiver and Release Form.

**Transmission and Recording of Student Images in Electronically-Delivered Courses**

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

**Academic Support & Student Services**

***Mental Health***

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

* [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
* [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
* [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
* [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
* [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

***Chosen Names***

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

* [UNT Records](https://registrar.unt.edu/transcripts-and-records/update-your-personal-information)
* [UNT ID Card](https://sfs.unt.edu/idcards)
* [UNT Email Address](https://sso.unt.edu/idp/profile/SAML2/Redirect/SSO;jsessionid=E4DCA43DF85E3B74B3E496CAB99D8FC6?execution=e1s1)
* [Legal Name](https://studentaffairs.unt.edu/student-legal-services)

*\*UNT euIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

***Pronouns***

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don’t assume someone’s name, we should also ask and not assume someone’s pronouns.

You can [add your pronouns to your Canvas account](https://community.canvaslms.com/docs/DOC-18406-42121184808) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

* [What are pronouns and why are they important?](https://www.mypronouns.org/what-and-why)
* [How do I use pronouns?](https://www.mypronouns.org/how)
* [How do I share my pronouns?](https://www.mypronouns.org/sharing)
* [How do I ask for another person’s pronouns?](https://www.mypronouns.org/asking)
* [How do I correct myself or others when the wrong pronoun is used?](https://www.mypronouns.org/mistakes)

***Additional Student Support Services***

* [Registrar](https://d.docs.live.net/jdl0126/AppData/Local/Temp/OneNote/16.0/NT/0/Registrar) (https://registrar.unt.edu/registration)
* [Financial Aid](https://financialaid.unt.edu/) (https://financialaid.unt.edu/)
* [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (https://studentaffairs.unt.edu/student-legal-services)
* [Career Center](https://studentaffairs.unt.edu/career-center) (https://studentaffairs.unt.edu/career-center)
* [Multicultural Center](https://edo.unt.edu/multicultural-center) (https://edo.unt.edu/multicultural-center)
* [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
* [Pride Alliance](https://edo.unt.edu/pridealliance) (https://edo.unt.edu/pridealliance)
* [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (https://deanofstudents.unt.edu/resources/food-pantry)

**Academic Support Services**

* [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (https://clear.unt.edu/canvas/student-resources)
* [Academic Success Center](https://success.unt.edu/asc) (https://success.unt.edu/asc)
* [UNT Libraries](https://library.unt.edu/) (https://library.unt.edu/)
* [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)