

Course Syllabus Fall 2018

COURSE: ADES 2630 – DRAWING FOR INTERIOR DESIGN

Section 501 – MW 8:00-10:50 Room 265

Section 502 – MW 2:00- 4:50 Room 265

Section 503 – MW 5:00- 7:50 Room 265

INSTRUCTORS: Bill Morgan (Section 501, 502, 503)
Office: TBD
Office Hours: M/W 11:00 AM – 12:00 PM
Email: bill.morgan@unt.edu

COURSE DESCRIPTION and PREREQUISITES:

2630. Drawing for Interior Design. 3 hours. Introduction to drafting, drafting conventions, drafting equipment, architectural graphics, and lettering. Emphasis on measured three-dimensional space for interior presentation using one- point perspective theory. Prerequisite(s): ART 1200, 1440, 1450, 1500, 1510, and ADES 1625.

This class requires a significant amount of outside class work. As a studio based/skill development course, please be aware that participating solely in class will not be sufficient to pass this course. This course will require many hours of outside class work to complete assignments and will increase as the semester progresses.

Content from this class will form the basis for the Sophomore Interior Design Portfolio Review.

LEARNING MANAGEMENT SYSTEM (BLACKBOARD & CANVAS):

This course will be available on the UNT Blackboard Learn™ system & Canvas. You'll be able to print reference material, handouts, assignments, and syllabi. Access login page at <https://learn.unt.edu>

REQUIRED TEXTS:

Hand Drafting for Interior Design, Second Edition – ISBN-13 1609019970; Diana Bennett Wirtz Kingsley
Architectural Graphics, Sixth Edition – ISBN 978-0470399118; Francis D.K. Ching
Understanding Comics: The Invisible Art, 1994- ISBN 978-006097625; Scott McCloud

COURSE GOALS:

1. To develop the skills, ability, and judgment to visualize, develop and communicate ideas through the two-dimensional graphic representation of three-dimensional objects and space.
2. To develop basic drawing and drafting skills and techniques as a tool for communicating design ideas, and as part of the design process.
3. Emphasis will be on teaching students to rapidly visualize and sketch their design ideas freely and quickly utilizing two dimensional and three-dimensional skills.

COURSE OBJECTIVES:

1. To develop consistency in hand lettering – a typographical style to reinforce collaboration.
2. To develop an understanding of the value of line-weights when sketching and drawing.
3. An introduction to professional drawing conventions.
4. To develop an understanding of architectural and interior design graphic standards.
5. To understand how to draw objects in perspective.
6. To learn how to translate objects and spatial enclosures from the orthographic view to the perspective and vice versa.
7. To learn the principles of one-point perspective.
8. To understand and apply the principles of shading and shadows.
9. To understand the basic principles of isometric drawings.

REQUIRED TOOLS AND EQUIPMENT:

See attached list.

Course Notebook/Folder:

You are required to keep a record of course documents for this class to include: syllabus, notes, lectures, handouts, grade sheets, and miscellaneous. You should be prepared to present this binder/folder/notebook to the instructor at any point during class sessions. Failure to do so could have a negative impact on your final grade.

Lecture Notes and Class Material:

Students will be responsible for all materials presented in class lectures and other materials given in the class. Students who miss a class may ask classmates for a copy of handouts or class notes. Lecture notes will not be posted on Blackboard. However, some handouts or reference material may be posted. Do not ask the instructor for past handouts and lectures; it is your responsibility to ensure you receive these items when provided during class. If you miss your class, you may attend one of the other sections, with Instructor approval, to observe lecture material only – you will not be given a drafting table or allowed to participate in any exercises, nor will you be given any class material.

Project and Assignment Requirements:

Students are responsible for all material assigned in the text, even if it is not covered during class.

ASSIGNMENTS:

All class assignments and projects are due according to the problem statement. With each exercise or lab assignment, you will receive a problem statement outlining requirements and general information. If for any reason you do not understand an assignment it is your responsibility to see the instructor for clarification and assistance (class time or office hours). All studio projects must be completed to receive a passing grade in the class. No late assignments will be accepted without prior in-person approval.

COURSE STRUCTURE:

The Studio course environment can be a stimulating, positive aid to your creativity and progress. To ensure this occurs, you are expected to be prepared to work in class. It is necessary to arrive to class with required activities completed to avoid being counted absent. The course will have three components: skills exercises, projects, and sketchbooks.

Component 1 - Skills Exercises (40% of grade):

Exercises in this component of the course will focus on, but not be limited to Hand Lettering, Drafting Principles, Line Weight, Textures, Variety of Scale, Plan Drawings, Elevation Drawings, Section Drawings, and other drawing types associated with the technical delivery of interior design graphic communication and model craftsmanship. Upon completion of the Skills component, the student will have the necessary tools and vocabulary to articulate design ideas.

Component 2 – Term Project (50% of grade):

The projects component will focus on but not be limited to Design Process, Design Drawing, Three-Dimensional Delineation, Study Models, and other methods to provide the student with design communication skills. The projects of this course will be topically based on methods of three-dimensional drawing types, while the deliverables or outcomes will be process driven.

Component 3 - Sketchbooks (10% of grade):

The sketchbook component will focus on teaching the student to visualize and then rapidly communicate a design idea. To become an accomplished sketcher, the student must be prepared for rigor and dedication. Sketching provides a valuable skill and is the primary means of design communication in the design profession. Upon completion of this component, you will have the skills necessary to sketch a design idea.

One more time:

All studio projects must be completed to receive a passing grade in this class, however, merely completing all projects does not guarantee a passing grade. No late assignments will be accepted without prior approval.

GRADING

Evaluation of student work in a studio class is challenging for the faculty as well as the student. All work must be seen in progress, and no work will be accepted that is completed entirely out of class. Please be aware that interior design work necessitates subjective as well as objective evaluation. The student's development of skills and amount of effort will be taken into consideration. These standards detail the meaning and level of accomplishment for grading:

Our evaluation policy is simple:

A = Exceptional Work	Student goes above and beyond to a superior level.
B = Above Average Work	Student goes above and beyond to a good quality level.
C = Average Work	Student meets the requirements to reach a competent level.
D = Below Average Work	Student does not meet the requirements and is at a substandard level.
F = Failing Work	Everyone knows this one.

59 and below (F) – Grade is achieved for submissions that are unacceptable, late work and work that reflects a lack of development and presentation merit.

RETENTION/REPRODUCTION OF STUDENT WORK:

The Department has the right to retain any and all student work for Council for Interior Design Accreditation (CIDA) accreditation reviews for a period of up to 2 years. It is the student's responsibility to document their work for personal purposes. Students will be allowed to photograph their works prior to retention. After the next CIDA accreditation review, students may retrieve their original work. It is the student's responsibility to retrieve their work in a timely manner; after two months, any work remaining will be destroyed.

The Department reserves the right to display student work at any time for the purpose of public relations and to reproduce student works in any form.

The instructor may request duplication of exemplary student work to be retained for use in future classes.

The CIDA review and interior design profession are critique based. Therefore, as part of the professional curriculum and evaluation process for successful interior designers, current and past student work may be publicly identified, displayed, critiqued, and used as teaching tools. Works of currently enrolled students may also be used in this educational process, and students enrolling in this major will automatically consent to engage in these activities, as this is a natural educational process within a studio setting.

See provisions outlined in Permission to use student work release form as posted on the Learning Management System (Blackboard & Canvas) site for this class.

RESPONSIBILITIES OF THE STUDENT: Academic Integrity.

Academic integrity is submitting one's work and properly acknowledging the work of others. Cheating, plagiarism, or fabrication constitutes academic dishonesty and is subject to disciplinary action. According to Webster, to plagiarize is "to steal or pass off the ideas or words or another as one's own...to use created productions without crediting the source...to commit literary theft...to present new and original an idea or product derived from an existing source."

Students are responsible for authenticating any assignments submitted to an instructor. If asked, you must be able to produce proof that the assignments you submitted are your work. Therefore, we recommend that you engage in a verifiable working process on assignments. Keep copies of all drafts of your work, make photocopies of research materials, write summaries of research materials, retain Writing Center receipts, keep logs or journals of your work on assignments and papers, and save work and drafts on a disk or cd. The inability to authenticate your work, should an instructor request it, is sufficient grounds for failing the assignment. In addition to requiring a student to authenticate his/her work, the instructor may employ various other means of ascertaining authenticity through engaging in internet searches, creating quizzes based on student work, requiring students to explain their work and process orally.

All violations will be forwarded to the proper college authorities for review. The college may, at its discretion, impose additional penalties including academic probation, suspension, or expulsion. Any form of disruptive behavior will not be tolerated.

Drop Procedures:

Official withdrawal from class is the responsibility of the student. If you are unable to complete the course or courses for which you have registered, it is your responsibility to withdraw formally from the course. Refer to the UNT course schedule for drop dates and procedures.

RELIGIOUS OBSERVANCE:

A student who is absent from class for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence if the student notified the instructor in each course of the date of the anticipated absence as early in the semester as possible. A religious holy day means a holy day observed by a religion whose places of worship are exempt from property taxations under Section 11.20, Tax Code. A student who is excused under this section may not be penalized for the absence, but the instructor may appropriately respond if the student fails to complete the assignment or examination satisfactorily.

CONTENT DISCLAIMER:

The instructor reserves the right to change the contents of the syllabus and schedule as needed to accommodate new material, guest speakers, and other educational factors that may improve class understanding, knowledge, and successful participation and completion of assignments.

ATTENDANCE POLICY:

The attendance policy for this course may be different from most you might encounter. You are adults; you have a responsibility to attend class. The course policy is as follows:

Attendance Record:

Attendance will be taken at the beginning of class using Canvas. If you show up late, please take your seat quietly and try not to disrupt the rest of the class. You will be marked late if you arrive after attendance is completed. Attendance will be taken periodically throughout the course session so it would be wise to stay for the duration of the class.

Reward:

One of the greatest assets to the successful completion of this course is your time spent with the instructor as well as the studio experience with your peers. As a reward for coming to class, you will have my 100% commitment to your success in this course. Nevertheless, the real reward is seeing your development and success with the sometimes-challenging course content, which hinges on your commitment to the pursuit of knowledge, and is achieved by your presence in class.

Absences:

Three (3) absences (excused or unexcused) will cost you 10% of your final grade.

For example, if you make an 85 for the course, your final grade would be a 77.

Four (4) absences will cost you 15% of your final grade

For example, if you make an 85 for the course, your final grade would be a 72.

Five (5) absences will cost you 20% of your final grade

For example, if you make an 85 for the course, your final grade would be a 68.

Six (6) or more absences will result in automatic failure of the course.

For example, if you make an 85 for the course, you would still fail.

Dropping/Withdrawing from the Course:

August 31, 2018 – Last day for a change of schedule other than a drop

October 5, 2018 – Last day to drop a course or withdraw from the university with a grade of W for courses a student is not passing. After this date, a grade of WF may be recorded.

November 21, 2018 – Last day to withdraw from the semester. The process must be completed by 5 p.m. in the Dean of Students Office.

AMERICAN DISABILITIES ACT (DISABILITIES ACCOMMODATION):

The Design Department in CVAD is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment and to facilitate equality of educational access, faculty members in the department will make reasonable accommodations for qualified students with a disability, such as appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies when doing so does not fundamentally alter the course.

If you have a disability, it is your responsibility to obtain verifying information from the Office of Disability Accommodation (ODA) and to inform me of your need for an accommodation. Requests for accommodation must be given to me no later than the first week of classes for students registered with the ODA as of the beginning of the current semester. If you register with the ODA after the first week of classes, your accommodation requests will be considered after this deadline.

Grades assigned before an accommodation is provided will not be changed. Information about how to obtain academic accommodations can be found in UNT Policy 18.1.14, at www.unt.edu/oda, and by visiting the ODA in Room 321 of the University Union. You also may call the ODA at 940.565.4323.

COURSE RISK FACTOR:

According to University Policy, this course is classified as a category two course. Students enrolled in this course will be exposed to some significant hazards but are not likely to suffer serious bodily injury. In this class, those risks are related to the use of an X-acto® knife for model making. Students will be informed of any potential health hazards, or potential bodily injury connected with the use of any materials and processes and will be instructed how to proceed without danger to themselves or others.

STUDENT RIGHTS AND RESPONSIBILITIES:

Students are encouraged to go to www.unt.edu/csr to review their rights and responsibilities within the academic community.

STUDENT ACADEMIC PROGRESS:

Financial Aid Satisfactory Academic Progress - Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility.

Please visit <http://financialaid.unt.edu/satisfactory-academic-progress-requirements> for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor at your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.

STUDENT EVALUATION OF TEACHING EFFECTIVENESS (SETE):

The SETE is a requirement for all organized classes at UNT and an important part of your class participation. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. Student feedback is invaluable for instructors in the improvement of teaching methods.

EMERGENCY INFORMATION:

In case of emergency (alarm will sound), please follow the building evacuation plans posted on each floor of your building and proceed to the nearest parking lot. In case of a tornado (campus sirens will sound) or other weather-related threat, please go to the nearest hallway or room on your floor without exterior windows and remain there until an all-clear signal is sounded. Follow the instructions of your teachers and act accordingly.

COURSE SCHEDULE

Some days may be left open to allow for flexibility and additional coverage of topics.

Every effort will be made to adhere to the schedule; however, due to different learning pace, it is not uncommon for the schedule to be altered to address areas where additional time is needed to learn the material.

It is natural that there will be variances in the instruction and information delivered between all three sections. Learning differences occur between groups and the type of, and delivery of information may be modified to assist with this learning curve.

If you are unable to attend your class, you may attend a different section. However, you will not be given a drafting table nor will you be allowed to participate in classroom exercises.

The best feedback you will receive is in the form of desk reviews, which will happen in many cases, for every student during most class periods.

NOTE: The instructor(s) retains the right to change the syllabus with or without notice.

COMMUNICATION:

All students are expected to activate their Eaglemail account provided by the university. Eaglemail is the official e-mail account and e-mail contact for all students at UNT. An Eaglemail account can be activated on the web at my.unt.edu by clicking on [Activate my EUID]. Instructors may send an e-mail to students' Eaglemail accounts via the official class roster generated in EIS.

PERMISSION TO USE STUDENT WORK

1 Grant of Permission. I, the undersigned, am a student at the University of North Texas (UNT) and I am enrolled in _____ (name of course). By my signature below I hereby grant permission to UNT to use, copy, reproduce, publish, distribute or display any and all works created to comply with the requirements of this course in accordance with the terms set forth below. Additionally I consent to the disclosure of the work created in this class as may be accompanied by my name and other personally identifiable information for purposes as set forth below.

2 Scope of Permission. This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising and classroom presentations. My permission is on-going and will continue until such time as I revoke it by giving UNT three months written notice of revocation to the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

3 Certificate of Ownership. I am the owner of all work submitted in accordance with the requirements of the named course and the work is not subject to any grant or restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.

4 Privacy Release. I hereby authorize and consent to the release, maintenance and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use in accordance with the terms of this Agreement.

5 Signature. By signing below I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non-exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

Student name:

Signature:

Date