University of North Texas
Fashion Design, College of Visual Arts and Design
ADES 1560 Introduction to Industrial Sewing Techniques
Section 501, Room 151
Fall 2014

Sec. 501: 8:00 AM – 9:50 AM
Instructor: Barbara Trippeer    Office: Room 121A
E-mail: barbaratrippeer@my.unt.edu    Office Hours: Wednesday 10-11:00, 3:00-4:00

Course Description:
Introduction to machinery and construction techniques used in the mass production of apparel. Student projects will focus on unlined garment construction.

Required Text Book:

Course Objectives:
Students will learn construction and finishing techniques used in the fashion industry. Hands-on training will be used to complete three garments incorporating methods demonstrated and discussed in class. A notebook of all techniques will be completed and included in the course evaluation.

AMERICAN DISABILITIES ACT: The College of Visual Arts and Design is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment “The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at http://www.unt.edu/oda. You may also contact them by phone at 940.565.4323.

If you have a disability, it is your responsibility to obtain verifying information from the Office of Disability Accommodation (ODA) and to inform me of your need for an accommodation. Requests for
accommodation must be given to me no later than the first week of classes for students registered with the ODA as of the beginning of the current semester. If you register with the ODA after the first week of classes, your accommodation requests will be considered after this deadline.

Grades assigned before an accommodation is provided will not be changed. Information about how to obtain academic accommodations can be found in UNT Policy 18.1.14, at www.unt.edu/oda, and by visiting the ODA in Room 321 of the University Union. You also may call the ODA at 940.565.4323.

Questions and problems on accommodation should be addressed to Mr. Eric Ligon, the College Accommodation Liaison Rm. 111

**Course Risk Factor:**
This course has a level 2 rating for risk. Students are exposed to some significant hazards but are not likely to suffer serious bodily harm. The industrial sewing machines, irons and scissors used can be dangerous if not used responsibly. However, all students must undergo the Designer Workroom Certification, which includes safety issues for using the equipment.

Students who are pregnant or will become pregnant during the course of the semester are advised to check with their doctor immediately to determine if any additional risks are reason to postpone this course until a later semester. Upon request, your professor will provide a list of chemicals and safety issues for your doctor to review. Material Safety Data Sheets are available on all chemicals. It will be up to you and your doctor to determine what course of action to take.”

**Instructor’s Policies:**

1. **ATTENDANCE** - Students are expected to attend class, arriving in a punctual manner. Roll will be taken at the beginning of the class. If the student misses roll, it will be the student’s responsibility to see the instructor after class to gain credit for attendance. The student is responsible for all material covered during any class missed, and should take the initiative to meet with a classmate to acquire missed information.

   - Every 3rd tardy will convert to an unexcused absence.
   - The 3rd unexcused absence will cause a final grade reduction of one letter grade. For each additional 3 absences, the grade will be lowered another letter grade. (For example, if a student has earned an "A" in the course, but has accumulated 6 unexcused absences, the student will receive a "C" in the class)
   - A written excuse for an absence must be presented upon the first day returning from the absence(s) in order to be considered.

2. **PROJECTS** - Projects MUST be turned in to the instructor at the beginning of the class and ready for the in-class critique. **No late work will be accepted for grade.** Excused Attendance late work must be accompanied by a written excuse upon the first day the student returns to class and the late work will ONLY BE ACCEPTED ON THAT DAY AND WITH ONE LETTER GRADE REDUCTION.

3. **E-mailing the Instructor** - Students are expected to attend class, bring tools to class, take appropriate notes, keep all handouts and course information, utilize class time for questions
and discussion, and refer to the textbook for further clarification of information. If a student is still having difficulties then an appointment should be made during the instructor's office hours to discuss the matter. Emailing the instructor for missed class assignments, course or assignment grades, or to answer an individual question is highly discouraged, email should be used to communicate unexpected absences. Your questions will benefit others and should be saved for class. Instructor email is NOT to be utilized as your private tutoring tool.

4. **MAINTENANCE** - Students should maintain the sewing machines, dress forms, as well as the working area. Students are required to clean their working areas 5 minutes before end of class.

   **Dress Form Issues:**
   a. Use your designated dress form for class exercises and projects through the entire semester. If for some unexpected reason you need to switch for one project, notify the instructor.
   b. Do not mark on any dress form. Use only #2 lead and colored pencils to assure no bleed through onto the forms.

5. Students should bring pattern making and sewing tools to class at all times.

6. Materials and maintenance of class equipment are paid for with student fees, therefore, only students in the fashion program are permitted to use materials such as pattern paper. In the same vein you are not allowed to use materials within the fibers studios/labs. If you notice a non-fashion student using or abusing materials and/or equipment please report to faculty with the day and time.

7. The instructor of record determines all grades for each project, in class work, and attendance. A final grade of “C” or Higher is needed to proceed to ADES 2560 - Advanced industrial sewing.

**BUILDING EMERGENCY PROCEDURES:** In case of emergency (alarm will sound), please follow the building evacuation plans posted on each floor of your building and proceed to the nearest parking lot. In case of tornado (campus sirens will sound) or other weather related threat, please go to the nearest hallway or room on your floor without exterior windows and remain there until an all clear signal is sounded. Follow the instructions of your teachers and act accordingly.

**PERMISSION TO USE STUDENT WORK:**
1. **Grant of Permission.** I, the undersigned, am a student at the University of North Texas (UNT) and I am enrolled in ADES 1560, Introduction to Fashion Design. By my signature below I hereby grant permission to UNT to use, copy, reproduce, publish, distribute or display any and all works created to comply with the requirements of this course in accordance with the terms set forth below. Additionally I consent to the disclosure of the work created in this class as may be accompanied by my name and other personally identifiable information for purposes as set forth below.

2. **Scope of Permission.** This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising and
classroom presentations. My permission is on-going and will continue until such time as I revoke it by giving UNT three months written notice of revocation to the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

3. **Certificate of Ownership.** I am the owner of all work submitted in accordance with the requirements of the named course and the work is not subject to any grant or restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.

4. **Privacy Release.** I hereby authorize and consent to the release, maintenance and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use in accordance with the terms of this Agreement.

5. **Signature.** By signing below I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non-exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

**Evaluation:**

Designer Workroom Certification (Threading, workroom safety and proper use of equipment)

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
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<tbody>
<tr>
<td>Threading Industrial Single Needle Sewing Machine</td>
<td>10</td>
</tr>
<tr>
<td>Threading Industrial Serger</td>
<td>10</td>
</tr>
<tr>
<td><strong>Notebook</strong></td>
<td>220</td>
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<tr>
<td>(Completion of four parts of sewing samples)</td>
<td></td>
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<tr>
<td><strong>First Project – Skirt (Garment)</strong></td>
<td>60</td>
</tr>
<tr>
<td><strong>Second Project – Shirt (Garment)</strong></td>
<td>120</td>
</tr>
<tr>
<td><strong>Third Project – Pants (Garment)</strong></td>
<td>80</td>
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<tr>
<td><strong>Total Points</strong></td>
<td>500</td>
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A = 450 - 500
B = 400 - 449
C = 350 - 399
D = 300 - 349
F = 0 - 299

*Fall 2014*
I ____________________________ (print) acknowledge that I have read the course syllabus. I understand the course structure, grading and attendance policies as well as the risk factor rating. I hereby agree to the syllabus and its provisions.

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<tr>
<th>ADES 1560: Section 501</th>
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<tbody>
<tr>
<td>Course Number, Section</td>
<td>Student Phone Number</td>
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____________________________
Student Email address (please print clearly)

____________________________________
Student Name (print) Signature Date

Barbara Cottrell Trippeer 08/25/2014
Faculty Name Signature Date