

COSTUME 2 • THEA 3143

Instructor: Amy Otto

Email: amelia.Otto@unt.edu

Pronouns: She/Her

Class: T/TH 9:30-11:50 PM

Room: RFTP #251 - Costume Shop

Office Hours

M/W: 1:00-2:30 PM

Room: RFTP #252

I'm happy to schedule an appointment if these times don't work for you. Please email me.

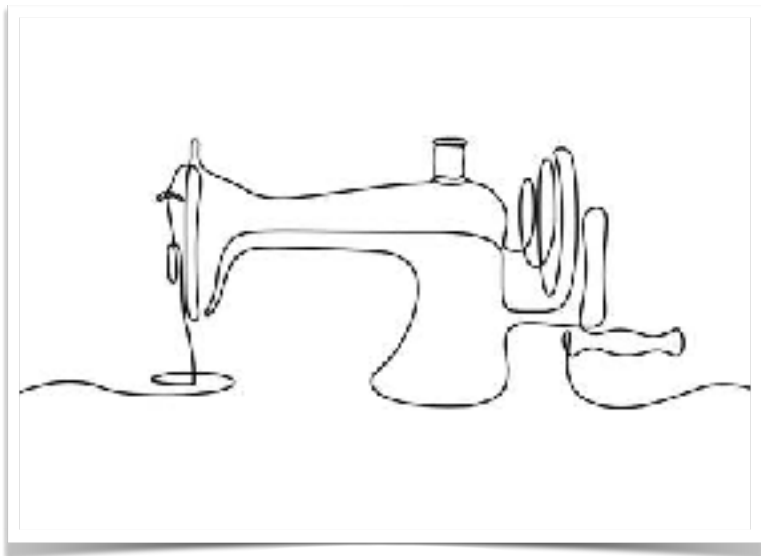
Required Material

- ✦ Materials for drawing: pencils, erasers, markers
- ✦ Fabric scissors
- ✦ Paper scissors
- ✦ Sewing Kit (needle, threads, seam ripper)
- ✦ 3" 3- Ring Binder

Canvas

All Course Material is available via UNT Canvas.

Dept. of Dance and Theatre

**About the Course**

Welcome to Introduction to Costume 2!

This class is for or the student with a basic knowledge of costume construction, this course will reinforce skills already learned and introduce new areas of costume construction for theatrical production. Primary emphases on developing additional sewing skills with particular attention to some techniques unique to theatrical usage, introduction to beginning patterning and draping techniques, and completion of projects that utilize these techniques in the construction of costumes.

Critical thinking will help you develop tools and habits of mind that will help throughout your academic journey by understanding the whys beyond the laid-out reality.

Course Goals

- ✦ **Construction Techniques** -Throughout the class, construction techniques will be demonstrated, and practiced. The student will create a sample of each technique to put in a notebook. Optional techniques may be discussed if time permits.
- ✦ **Fitting and alteration** -Throughout the semester, each student will participate in one or more fittings and perform the necessary alterations resulting from that fitting. Understanding this aspect of costuming is one of the basic vocabularies of the Costume Designer.
- ✦ **Fibers and Fabrics** -Students will learn basic information regarding characteristics and techniques for various fibers and fabrics
- ✦ **Patterning and Draping** -Students will learn basic techniques for draping and flat patterning, including fitting and construction. Topics may include Slopers, Dart Manipulation, Skirts, Slash and Spread, Sleeves, Draping

Required Material

1. Digital Content: Text, Audio, Video, and Online content will be used and required in this class. Students must have access to a computer to download, listen and view all digital content. The instructor will provide links and copies of the content.
3. Other Supplies Needed: (please see the instructor if financial or other hindrances prevent you from acquiring these supplies BEFORE needed for class; not having materials on the day they are due IS NOT AN EXCUSE!)
 - ✦ **Digital Camera (a camera on your cell phone is fine)**
 - ✦ **Materials for drawing: pencils, erasers, markers**
 - ✦ **Fabric scissors**
 - ✦ **Paper scissors**
 - ✦ **Sewing Kit (needle, threads, seam ripper)**
 - ✦ **3" 3- Ring Binder**
 - ✦ **Access to a sewing machine**
 - ✦ **Fabric and Notions for projects will be provided by shop stock unless you want to purchase something specific for a project**

Additional Information

- Communication is a two-way approach. Do not hesitate to reach out. **My main communication channel will be through Announcements on Canvas** - make sure to turn on notifications. And don't forget to check your UNT email regularly.
- **Punctual attendance is mandatory for all classes.** This class is a combination of reading, demonstration, and discussion. Skills and information you get in the course will be used on assignments. You will be responsible for material missed if absent. **You are allowed 3 absences. For every subsequent absence, points will be deducted from your final grade.** Roll is taken at the start of every class. If you are late, it is your responsibility to make sure you are marked present.
- This Syllabus is an overall guide - but not set in stone. Adjustments might occur along the semester, including content alteration, additional reading materials and extra activities.
- Late assignments will automatically lose 10% the first 3 days. 20% within 2 weeks. 30% after that.
- **Costume Shop:** Additional time in the Costume Shop may be required to finish your projects. Plan ahead. NEVER be afraid to ask a question! When you leave the lab, take 5 minutes honor the space by returning all tools and equipment used to their proper places. The Costume is generally open from 9-6 everyday. Please ask Shop Supervisor before starting work. It is the Supervisor's final decision whether you can work in there or not. Again, **plan ahead!**
- **No phones** may be used during class unless permission is given by the instructor.
- In this course, bodies and clothing are assessed, measured, and discussed. Please use respectful language and tone. Any body-shaming/insulting/harassing will not be tolerated. The offending person will be removed from the room and referred to campus authorities to conduct, investigate, and take remedial action when appropriate.

Your Commitments Are:

- To **read and watch the assigned materials, preferably in the designed order posted on Canvas. Readings must be done before the start of class and activities.** Assigned materials will provide us with a common ground upon which we will base our interaction and your contributions. Assignments are designed to provide you with opportunities to practice the skills and techniques learned in class.
- To **complete the required assignments in a timely fashion, including quizzes, projects and binder samples etc.** You will get the most out of the course if you **turn in your work on time.** Missing activities or deadlines result in an impact on your academic performance.

General Requirements

Please reserve around 4 hours per week to complete all class requirements.

SAMPLE BINDER: You will be instructed to keep a binder with samples of each technique covered in class. You provide the binder, the instructor will provide the sheets listing instruction and display. This will be checked in to instructor twice over the semester and then turned in for a final grading at the end of the term. Do not fall behind with your work on this. It is up to you to keep track of all your work.

PROJECTS: You will be asked to complete sewing projects that demonstrate the skills you learned in class. The instructor will provide the materials and instructions for these projects. You may use the Costume Shop to help complete these projects. These projects are to be worked on during class time. Any extra time needed in the shop must be on your own time.

OTHER ASSIGNMENTS: The instructor may add assignments at any point if certain topics need more emphasis or practice. Please be ready and willing to dive into these assignments as a tool for learning and growth as a theatre practitioner.

NOTE: In a class such as this, many students often feel frustrated at first. I would rather have you request assistance and admit your shortcomings than to simply do it wrong or, worse, to do nothing at all. Please feel free to talk to me or get help if you are "stuck." Conversely, if you are already knowledgeable in some areas, please feel free to request a training in a new or more complicated area.

Course Assessment

Deadlines for all assignments are listed in the course calendar at the end of this syllabus.

3-D Paper Project.....	50 points
Sample Binder.....	200 points
Vocabulary Test.....	50 points
Basic Draping.....	50 points
Draping Project.....	100 points
Hat Project.....	100 points
Research Project.....	150 points
Final Period Project.....	200 points
Final Exam.....	100 points
Total	1000 points

GRADING: To determine your final grade in the course, I will add up the grade you earned on all the assignments. These will be converted to letter grades as follows:

900-1000 = A 800-899 = B 700-799 = C 600-699 = D 500-599 = F

BASIS FOR EVALUATION: It is expected that you will approach this class with an open mind, enthusiasm, and a willingness to try. A substantial portion of your grade will be based on this expectation, as evidenced by the completeness of your work, the level of skills you develop, and how far you progress within the class. More emphasis is placed on willingness to work and a sense of responsibility than on the level of skill achieved.

Costume 2 - Agenda

Day	Date	Module/Topic for Class	Due on this Date
Tues	1/17	<ul style="list-style-type: none"> Module: Welcome Topic: Introduction, Syllabus, 3D shapes 	Tips: Make sure you get familiar with Canvas and the syllabus; set aside work time around 5 hours/ week; add deadlines to calendar; shop/order supplies and add your picture to Canvas; Readings are required before starting the activities
Thurs	1/19	<ul style="list-style-type: none"> Module: Welcome Topic: Flat to 3D Shapes 	
Tues	1/24	<ul style="list-style-type: none"> Module: Review Topic: Costume Vocabulary, Machine Review, Machine Stitches 	3D Paper Shapes
Thurs	1/26	<ul style="list-style-type: none"> Module: Binder Basics Topic: Seams – Curved seam, French seam, Felled Seam 	
Tues	1/31	<ul style="list-style-type: none"> Module: Binder Basics Topic: Seams cont. – serger, binding 	
Thurs	2/2	<ul style="list-style-type: none"> Module: Binder Basics Topic: Closures – plackets, interfacing, buttons 	
Tues	2/7	<ul style="list-style-type: none"> Module: Binder Basics Topic: Closures – zippers 	
Thurs	2/9	<ul style="list-style-type: none"> Module: Binder Basics Topic: Pockets 	Binder Check in

Day	Date	Module/Topic for Class	Due on this Date
Tues	2/14	<ul style="list-style-type: none"> Module: Binder Basics Topic: Pockets 	
Thurs	2/16	<ul style="list-style-type: none"> Module: Binder Basics Topics: Gathers, Pleats and Darts 	
Tues	2/21	<ul style="list-style-type: none"> Module: Binder Basics Topics: Gathers, Pleats and Darts (cont.) 	Vocabulary Test
Thurs	2/23	<ul style="list-style-type: none"> Module: Binder Basics Topic: Hems 	Binder Check In
Tues	2/28	<ul style="list-style-type: none"> Module: Draping Topic: Draping a Bodice 	
Thurs	3/2	<ul style="list-style-type: none"> Module: Draping Topic: Draping a Bodice (cont.) 	
Tues	3/7	<ul style="list-style-type: none"> Module: Draping Topic: Sleeves 	
Thurs	3/9	<ul style="list-style-type: none"> Module: Draping Topic: Draping skirts 	
Tues	3/14	<ul style="list-style-type: none"> SPRING BREAK 	
Thurs	3/16	<ul style="list-style-type: none"> SPRING BREAK 	
Tues	3/21	<ul style="list-style-type: none"> Module: Fabric & Draping Topic: Fabric Review & Draping bias 	
Thurs	3/23	<ul style="list-style-type: none"> Module: Draping Topic: Putting it all together 	Basic Draping Due

Day	Date	Module/Topic for Class	Due on this Date
Tues	3/28	<ul style="list-style-type: none"> Module: Draping Topic: Draping a Dress 	
Thurs	3/30	<ul style="list-style-type: none"> Module: Hats Topic: Soft Hats 	Draping Project Due
Tues	4/4	<ul style="list-style-type: none"> Module: Hats Topic: Sculpted Hats, Assign Period 	
Thurs	4/6	<ul style="list-style-type: none"> Module: Period Construction Topic: Analyzing Research 	Hat Project Due Bring Research
Tues	4/11	<ul style="list-style-type: none"> Module: Period Construction Topic: Pattern Reading 	
Thurs	4/13	<ul style="list-style-type: none"> Module: Period Construction Topic: Work Day 	
Tues	4/18	<ul style="list-style-type: none"> Module: Taking Care Topic: Repairing garments 	Research Project Due
Thurs	4/20	<ul style="list-style-type: none"> Module: Draping from Design Topic: Analyzing a Design 	Bring a Design to class
Tues	4/25	<ul style="list-style-type: none"> Module: Draping from Design Topic: Work Day 	
Thurs	4/27	Topic: Work Day	
Tues	5/2	Topic: Work Day	
Thurs	5/4	Topic: Flexible	Final Project Due
	5/	FINAL EXAM	

Course/University Policies & Resource

Attendance

Students are expected to attend class meetings regularly and to abide by the attendance policy established for the course. It is important that you communicate with the professor and the instructional team prior to being absent, so you, the professor, and the instructional team can discuss and mitigate the impact of the absence on your attainment of course learning goals. Please inform the professor and instructional team if you are unable to attend class meetings because you are ill, in mindfulness of the health and safety of everyone in our community.

If you are experiencing any [symptoms of COVID-19](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Team at COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure.

Course Materials for Remote Instruction

Remote instruction may be necessary if community health conditions change or you need to self-isolate or quarantine due to COVID-19. Students will need access to a webcam and microphone to participate in fully remote portions of the class. Additional required classroom materials for remote learning include: [the materials listed above]. Information on how to be successful in a remote learning environment can be found at <https://online.unt.edu/learn>

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a

private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website (<https://disability.unt.edu/>).

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Course Safety Procedures (for Laboratory Courses)

Students enrolled are required to use proper safety procedures and guidelines as outlined in UNT Policy 06.038 Safety in Instructional Activities. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the UNT is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider obtaining Student Health Insurance. Brochures for student insurance are available in the UNT Student Health and Wellness Center. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If students have an insurance plan other than Student Health Insurance at UNT, they should be sure that the plan covers treatment at this facility. If students choose not to go to the UNT Student Health and Wellness Center, they may be transported to an emergency room at a local hospital. Students are responsible for expenses incurred there.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with

Course/University Policies & Resource - Cont.

critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (<https://deanofstudents.unt.edu/conduct>) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward email Eagle Connect (<https://it.unt.edu/eagleconnect>).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT

Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (<http://spot.unt.edu/>) or email spot@unt.edu.