
COSTUME 1- INTRODUCTION TO COSTUMES

THEA 1043.001/301/302

Instructor: Amy Pedigo-Otto

Pronouns: She/Her

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Office Hours: MW 1-2:30pm

Office Location: 252 RTFP

Class meeting time: TR: 12:30-1:50pm

Communication Expectations: Please use the office hours or feel free to email to set up an individual meeting. All projects, assignments, lectures, and class announcements will be via Canvas

COURSE DESCRIPTION

This course is an introduction to the principles and practices governing the preparation of costumes for theatrical productions. The course covers basic costume construction, materials, pattern making, design techniques, and movement and etiquette in period garments. Material is presented thru reading text, lectures, practical application in the laboratory, and costume work for theatrical productions.

SUPPLIES REQUIRED

1. Text: No required textbook: selections from many sources will be copied for your reading.
2. Digital Content: Audio, Video, and Online content will be used and required in this class. Students must have access to a computer to download, listen and view all digital content. The instructor will provide links and copies of the content.
3. Other Supplies Needed: (please see the instructor if financial or other hindrances prevent you from acquiring these supplies BEFORE needed for class; not having materials on the day they are due IS NOT AN EXCUSE!)
 - Digital Camera (a camera on your cell phone is fine)
 - Materials for drawing: pencils, erasers, markers, pen and ink, charcoal, newsprint paper
 - Fabric scissors
 - Paper scissors
 - Measuring tape
 - Watercolor paint set (at least 12 colors)
 - Sewing Kit (needles, threads, seam ripper)
 - Access to a sewing machine

COURSE ETHICS AND ATTENDANCE

1. ATTENDANCE: Punctual attendance is mandatory for all classes. This class is a combination of lecture, demonstration, and discussion. Skills and information you get in the course will be used on assignments, not to mention the rest of your theatrical career. You will be responsible for material missed if absent. **You are allowed 3 absences. For every subsequent absence, points will be deducted from your final grade.** Roll is taken at the start of every class. If you are late, it is your responsibility to make sure you are marked present.

2. LAB: This is a required component of this class. You will report to the costume shop during your class time. Some Lab days will be used for practicing skills demonstrated in class, some classes will be working on class projects, and some will be for working on the costumes for the department productions. NEVER be afraid to ask to try something! Take advantage of the opportunities that are available to you. When you leave the lab, honor the space by returning all tools and equipment used to their proper places.

3. BEHAVIOR: This course requires artistic and personal interpretation of work. Please respect and honor the other students by carefully choosing your words and images you present in class and enter such discussions and critique with an open mind and the ability to listen and learn. Also, in this course, bodies and clothing are assessed, measured, and discussed. Please use respectful language and tone. Any body-shaming/insulting/harassing will not be tolerated. The offending person will be removed from the room and referred to campus authorities to conduct, investigate, and take remedial action when appropriate. No cell phones while in lab or class unless instructed by teacher. No food or drinks (except water) in the shop.

COURSE REQUIREMENTS

Deadlines for all assignments are listed in the course calendar at the end of this syllabus.

Instagram Project.....	50 points
Measurements	25 points
Scene Breakdown	25 points
World Board	100 points
Design Project	100 points
Handsewing Project.....	100 points
Pillow Project	100 points
Pants Project	100 points
Final Project	100 points
Lab Hours	150 points
Class Participation	100 points
Final Exam	50 points
Total	1000 points

GRADING: To determine your final grade in the course, I will add up the grade you earned on all the assignments. These will be converted to letter grades as follows:

900-1000= A 800-899 = B 700-799 = C 600-699 = D 500-599 = F

BASIS FOR EVALUATION: It is expected that you will approach this class with an open mind, enthusiasm, and a **willingness to try**. A substantial portion of your grade will be based on this expectation, as evidenced by the completeness of your work, the level of skills you develop, and how far you progress within the class. More emphasis is placed on willingness to work and a sense of responsibility than on the level of skill achieved. Thus, a person with no skills who works hard and develops substantially may receive a better grade than a person with skills who only does the minimum required.

ASSIGNMENTS

SEWING PROJECTS: You will be asked to complete sewing projects that demonstrate the skills you learned in class. The instructor will provide the materials and instructions for these projects. You may use the Costume Shop and its staff to help complete these projects. These projects are to be worked on during your lab hours. Any extra time needed in the shop must be by appointment. *Note: the staff is there to help, NOT to complete this project for you.

DESIGN PROJECT: This project requires you to create and present to the class costume renderings accompanied by preparation materials (research, analysis) of costume designs for a play. These will be evaluated on the quality of analysis and interpretation of the play and understanding of the principles of design. **THE EMPHASIS IS ON THE THOUGHT PROCESS RATHER THAN THE SKILLS IN DRAWING AND PAINTING.** This project is designed to give you an idea of the designer's steps to get to the beginning of the construction phase. More detailed information to come as we get closer to the project.

OTHER ASSIGNMENTS: The instructor may add assignments at any point if certain topics need more emphasis or practice. Please be ready and willing to dive into these assignments as a tool for learning and growth as a theatre practitioner.

EXTRA CREDIT ASSIGNMENTS: Go see a show or watch a movie. Write an analysis paper with an emphasis on costume design, costume-wearing, and period details. Get 50 points! (2 max for a total of 100 points)

NOTE: In a class such as this, many students often feel frustrated at first. I would rather have you request assistance and admit your shortcomings than to simply do it wrong or, worse, to do nothing at all. Please feel free to talk to me or get help from the lab assistants if you are "stuck." Conversely, if you are already knowledgeable in some areas, please feel free to request a training in a new or more complicated area.

COURSE CALENDAR			
<i>These dates are subject to change at the discretion of the instructor.</i>			
Day	Date	Module/Topic	Due on this Date
Tues	1/18	<ul style="list-style-type: none"> • Module: Welcome • Topic: Introduction, Syllabus, 20 Questions 	
Thur	1/20	<ul style="list-style-type: none"> • Module: Character in Clothes • Topic: Why Costumes, A Character and Their Clothes • Lab: Intro to Handsewing 	
Tues	1/25	<ul style="list-style-type: none"> • Module: The Costume Shop • Topic: Shop Equipment/Roles • Lab: Intro to Sewing Machine 	
Thur	1/27	<ul style="list-style-type: none"> • Module: Character in Clothes • Topic: Instagram Presentations • Lab: Sewing Machines Continue 	<input type="checkbox"/> Instagram Project Due
Tues	2/1	<ul style="list-style-type: none"> • Module: Character in Clothes • Topic: Instagram Presentations Continue 	
Thur	2/3	<ul style="list-style-type: none"> • Module: Sewing • Topic: Hand Sewing 	
Tues	2/8	<ul style="list-style-type: none"> • Module: Sewing • Topic: Hand Sewing 	
Thur	2/10	<ul style="list-style-type: none"> • Module: Sewing • Topic: Specialty Sewing Techniques 	

Tues	2/15	<ul style="list-style-type: none"> • Module: The Costume Shop • Topic: Running Wardrobe and taking care of clothes 	
Thur	2/17	<ul style="list-style-type: none"> • Module: Design Time • Topic: Design the Process and Elements of Design 	<input type="checkbox"/> Hand Sewing Project Due
Tues	2/22	<ul style="list-style-type: none"> • Module: Design Time • Topic: Script Analysis/ Breakdown 	<input type="checkbox"/> Read Play by today
Thur	2/24	<ul style="list-style-type: none"> • Module: Design Time • Topic: Where in the World 	
Tues	3/1	<ul style="list-style-type: none"> • Module: Rendering • Topic: Drawing the Human Figure 	<input type="checkbox"/> Scene Breakdown Due <input type="checkbox"/> Bring Art Supplies
Thur	3/3	<ul style="list-style-type: none"> • Module: Design Time • Topic: World Board Presentations 	<input type="checkbox"/> World Board Due
Tues	3/8	<ul style="list-style-type: none"> • Module: Rendering • Topic: Drawing Clothes 	<input type="checkbox"/> Bring Art Supplies
Thur	3/10	<ul style="list-style-type: none"> • Module: Rendering • Topic: Watercolor Painting 	<input type="checkbox"/> Bring Art Supplies
Tues	3/15	<ul style="list-style-type: none"> • SPRING BREAK 	
Thur	3/17	<ul style="list-style-type: none"> • SPRING BREAK 	
Tues	3/22	<ul style="list-style-type: none"> • Module: Design Time • Topic: Design Presentations 	<input type="checkbox"/> Designs Due

Thur	3/24	<ul style="list-style-type: none"> • Module: Costume Shop • Topic: Taking Measurement, How to Pillow Project 	<input type="checkbox"/> Measurements Due (in class)
Tues	3/29	<ul style="list-style-type: none"> • Module: Know the Details • Topic: Parts of A Garment Scavenger Hunt 	
Thur	3/31	<ul style="list-style-type: none"> • Module: Know the Details • Topic: Researching Clothes and Period Detail, Brief Fashion History 	
Tues	4/5	<ul style="list-style-type: none"> • Module: Know the Details • Topic: Period Movement and Manners 	
Thur	4/7	<ul style="list-style-type: none"> • Module: Know the Details • Topic: Period Movement and Manners 	<input type="checkbox"/> Pillow Project Due
Tues	4/12	<ul style="list-style-type: none"> • Module: Know the Details • Topic: Patterning, PJ Pant Intro 	
Thur	4/14	<ul style="list-style-type: none"> • Module: Know the Details • Topic: Specialized Sewing 	
Tues	4/19	<ul style="list-style-type: none"> • Module: Know the Details • Topic: Specialized Sewing 	
Thur	4/21	<ul style="list-style-type: none"> • Module: Know the Details • Topic: Final Project Explained, Fabric 	
Tues	4/26	<ul style="list-style-type: none"> • Module: Know the Details • Topic: Reading a Pattern 	<input type="checkbox"/> PJ Pants Due

Thur	4/28	<ul style="list-style-type: none"> Module: Putting it All Together Topic: Flexible 	
Tues	5/3	<ul style="list-style-type: none"> Module: Putting it All Together Topic: Flexible 	
Thur	5/5	<ul style="list-style-type: none"> Module: Putting it All Together Topic: Jobs in Costumes 	<input type="checkbox"/> Final Project Due
Tues	5/10	<ul style="list-style-type: none"> FINAL EXAM 	FINAL EXAM

UNIVERSITY POLICIES

Face Coverings

UNT encourages everyone to wear a face-covering when indoors, regardless of vaccination status, to protect themselves and others from COVID infection, as recommended by current CDC guidelines. Face covering guidelines could change based on community health conditions.

Attendance

Students are expected to attend class meetings regularly and to abide by the attendance policy established for the course. It is important that you communicate with the professor and the instructional team prior to being absent, so you, the professor, and the instructional team can discuss and mitigate the impact of the absence on your attainment of course learning goals. Please inform the professor and instructional team if you are unable to attend class meetings because you are ill, in mindfulness of the health and safety of everyone in our community.

If you are experiencing any [symptoms of COVID-19](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Team at COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure.

Course Materials for Remote Instruction

Remote instruction may be necessary if community health conditions change or you need to self-isolate or quarantine due to COVID-19. Students will need access to a webcam and microphone to participate in fully remote portions of the class. Additional required classroom materials for remote learning include: [the materials listed above]. Information on how to be successful in a remote learning environment can be found at <https://online.unt.edu/learn>

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website (<https://disability.unt.edu/>).

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age,

disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Course Safety Procedures (for Laboratory Courses)

Students enrolled in [insert class name] are required to use proper safety procedures and guidelines as outlined in UNT Policy 06.038 Safety in Instructional Activities. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the UNT is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider obtaining Student Health Insurance. Brochures for student insurance are available in the UNT Student Health and Wellness Center. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If students have an insurance plan other than Student Health Insurance at UNT, they should be sure that the plan covers treatment at this facility. If students choose not to go to the UNT Student Health and Wellness Center, they may be transported to an emergency room at a local hospital. Students are responsible for expenses incurred there.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed

via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (<https://deanofstudents.unt.edu/conduct>) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward email Eagle Connect (<https://it.unt.edu/eagleconnect>).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (<http://spot.unt.edu/>) or email spot@unt.edu.