

University of North Texas
Department of Dance and Theatre
College of Liberal Arts and Social Sciences
Fall 2022
Ballet Level V
DANC 3415 Section 1
DATH 131
Tuesday/Thursday 9:00-10:20 AM

Faculty Contact Information:

Instructor Name: Annalise Boydston (she/her)

Email Address: annalise.boydston@unt.edu

Office Location: 103G

Office Hours: T/TR 11:00 am-1:00 pm or by appointment.

Course Description & Overview

Greater emphasis on expressive performance of classical ballet. Development of greater physical strength, stamina and flexibility. Introduction to partnering and more complex movement vocabulary.

Prerequisite(s): Students must complete each semester with a minimum grade of B to advance to the next level.

This class is the fifth course within a sequence of eight ballet dance classes in the dance major curriculum and is considered an intermediate/advanced professional-level of study. Emphasis is placed on experiencing and understanding the roles of performer, choreographer, and improviser within a professional dance context. Students will deepen their study of intermediate/advanced ballet technique, become aware of the importance of fundamental movement patterns and Dynamic Neurocognitive Imagery, spatial relationships and musical rhythms, and participate in basic improvisation practices intrinsic to ballet.

We are all coming into the classroom with rich and valuable knowledge. My goal is to facilitate a learning environment that explores, enriches, and complicates what we already know about Ballet. With that said, I acknowledge that I have a personal aesthetic, biases, and values that I bring into the classroom. This semester, we will approach Ballet within a framework of anatomical understanding, cultural and historical framing, and performance.

To support these learning values, we will:

- a.) Learn and perform teacher-generated material to challenge and develop our current abilities.
- b.) Choreograph and share peer-generated material to integrate new physical ideas.
- c.) Improvise with ideas to innovate and expand ways that ideas might manifest in movement.
- d.) Cultivate a deliberate movement practice focused on **body** (execution of movement), **mind** (ability to learn and reflect on movement material), and **artistry** (performance/soul/spirit of movement).
- e.) Reflect and discuss cultural and historical facets of ballet and their relationship to movement.

Proficiency Standards and Student Learning Outcomes

Level V ballet technique represents a high level of technical skill and creative process expertise in which students should be able to recognize, understand, and apply physical and technical-somatic knowledges while strengthening individual artistic integrity and personal responsibility.

Goal I: Engaging the Body: Vocabulary and Dynamic Alignment

- **Adagio**
 - Promenade en dehors arabesque,
 - Perform all French and Russian body positions and facings like croisé derriere, épaulé and écarté devant, etc. with clarity.
- **Allegro**
 - Grandes pirouettes en dedans en arabesque, attitude derrière and devant, à la seconde.
 - Pirouette combinations like en dehors attitude to a la second to passé.
 - Recombine waltz turn steps, balancé steps and tombé pas de bourrée
 - Double piqué turns.
 - Piqué turns in arabesque and attitude.
- **Petit allegro**
 - Brisé, sissonne ouverte, Sissonne double, échappé battu, assemblé battu, petit assemblé développé, assemblé en tournant, entrechat trois, entrechat cinq.
- **Grande Allegro**
 - Grande jeté croisée en avant (lands in attitude croise derrière), grande pas de chat développé, pas de poisson, temps de flèche, grand battement sauté passé développé.
- **Dynamic Alignment and understand bone rhythms within the context of dancing for the following:**
 - Pelvis, femur, knee, tibia and ankle
 - Pelvis and vertebrae

- Shoulder girdle (scapular, clavicle and sternum)

Goal II: Embodiment, Musicality, Movement Dynamics

- Shift responsively between movement qualities and use internal and external visual focus to communicate a range of performance intentions.
- Perform clear relationships to musical down beats and syncopations when performing intermediate/advanced ballet sequences.
- Perform 32 count intermediate/advanced petit allegro combinations with rhythmic clarity and buoyancy.
- Maintain spatial relationships and responsiveness to others in all group combinations.
- Make inferences regarding counts and meters.
- Discern and perform according to the qualities put forward by musical accompaniment through the rhythmic structure while performing intermediate/advanced ballet sequences.

Goal III: Exercising Community Respect

- Demonstrate commitment to individual growth as a dancer/artist by preparing self directed class goals that relate to mature artistic goals and by developing reflective physical and writing practices (including taking notes and completely weekly reflective journal entries).
- Demonstrate commitment to personal growth with consistent attendance to classes with no tardies or early exits and an ability to monitor energy as needed while dancing fully.
- Gauge the dynamics of the learning environment in a way that responsibly promotes empowered learning by asking appropriate questions and taking the space needed to deepen skills and expand knowledge.
- Weekly completion of a reflective journal entry that is clearly referenced in future class activity.
- Participate during class (no walking out, texting, excessive talking, etc) and independently adapt classroom material while participating to accommodate minor injuries in a way that supports progress in learning.
- Work with others in a mature manner regardless of interpersonal dynamics.
- Process and apply instructor-provided technical and performance feedback
- Actively develop routes to accessing a personal sense of joy within one's movement practice when in the ballet environment.
- Articulate possible causes for injuries and choose appropriate actions for recovery.

Course Materials and Supplies:

Appropriate attire for freedom of movement is required. The instructor will set the standard for appropriate dress in each class in accordance with the standards and norms of the movement form. Be considerate of the ways your clothing, jewelry, adornments may affect others in class.

Ballet shoes are required for this class.

Selected videos/films may be shown in class or may be required for viewing from online video databases.

Additional resources (NOT required for purchase):

- *Technical Manual and Dictionary of Classical Ballet* 3rd Ed. by Gail Grant
- *Inside Ballet Technique* by Valerie Grieg
- Video Dictionary of Classical Ballet. DVD.
- American Ballet Theatre Online Ballet Dictionary:
<https://www.abt.org/explore/learn/ballet-dictionary/>

Major Course Assignments and Examinations:

1. Attendance and full commitment to each class activity is of utmost importance.
2. Weekly journal entries cultivate a reflective movement practice through writing, verbalizing, and physicalizing ideas.
3. Midterm Performance and Observation Assessment require students to be conversant with Ballet and movement practices.
4. Final Performance and Observation Assessment require students to be conversant with personal practices and to witness peers.

*Please see Canvas for course calendar and assignment instructions.

Activities, Assignments, and Grading Policy:

Rubrics for each of the following activities will be supplied by the instructor.

- | | |
|------------------------------------|-----|
| 1. Daily In-Class Participation | 70% |
| 2. Journals | 10% |
| 3. Midterm Assessment + Reflection | 10% |
| 4. Final Assessment + Reflection | 10% |

Assessment throughout the Course:

Evaluation is ongoing throughout the semester via verbal and written comments from the instructor, outside observers and peers. Criteria for success in the performance of technique is based on technical expertise, the student's commitment to the activity as evidenced by energy investment, attention to performance quality, presence and classical ballet practice, contributions to discussions and application of suggestions from the instructor, peers and student to enhance quality of performance and technical expertise.

Grading and Evaluation: a student may receive 10 points per day based on the following grading criteria:

“A” 9-10 pts (Daily)

The student demonstrates *exemplary* ability to integrate, analyze, initiate, consistently apply, and attend to technical abilities such as connectivity, movement pick-up, physical capacity, musicality, improvisation, artistry and agency during the class time.

"B" 8-9 pts (Daily)

The student demonstrates *proficient* ability to integrate, analyze, initiate, consistently apply, and attend to technical abilities such as connectivity, movement pick-up, physical capacity, musicality, improvisation, artistry and agency during the class time.

"C" 6-7 pts (Daily)

The student demonstrates *marginal* ability to integrate, analyze, initiate, consistently apply, and attend to technical abilities such as connectivity, movement pick-up, physical capacity, musicality, improvisation, artistry and agency during the class time.

“D” 1-5 pts (Daily)

The student demonstrates *insufficient* ability to integrate, analyze, initiate, consistently apply, and attend to technical abilities such as connectivity, movement pick-up, physical capacity, musicality, improvisation, artistry and agency during the class time.

“F” 0 (Daily) Student is absent.

Attendance Grading Policy for Department of Dance studio classes:

Since performance in studio classes in particular relies almost entirely on work accomplished during each class any absence from class will impact the grade.

- Students are allowed two (2) absences. There are no excused absences except for personal or family emergencies or a UNT official activity, which the professor needs to approve. On the third absence your overall grade will be lowered by 5%; for example, a 90% becomes an 85%. On the fourth absence, you will earn a failing grade for the course. (UNT allows the instructor to ask the registrar to drop a student with a “WF” upon accumulation of the stated number of absences.)
- Students who do not attend the first day of class may be dropped to accommodate those who are on the waitlist.

- Students are expected to attend class meetings regularly and to abide by the attendance policy established for the course. It is important that you communicate with the professor and the instructional team prior to being absent, so you, the professor, and the instructional team can discuss and mitigate the impact of the absence on your attainment of course learning goals. Please inform the professor and instructional team if you are unable to attend class meetings because you are ill, in mindfulness of the health and safety of everyone in our community.
- Students are responsible for requesting an excused absence in writing, providing satisfactory evidence to the faculty member to substantiate excused absence and delivering the request personally to the faculty member assigned to the course for which the student will be absent.

Injuries and Serious Illness

In the event of an injury or serious illness that prevents a student from engaging in any activity for more than two weeks, the student should drop the course rather than risk receiving a failing grade. However, students may continue enrollment in a class by fulfilling minimal participation requirements agreed upon with the teacher until recovery from the injury or illness allows for return to full participation. (A period of minimal or adapted activity due to injury or illness should not exceed a total of four (4) weeks during any long semester.)

- Minimal or adapted participation may be in the form of substituting floor work for standing work, working the upper body while sitting in a chair, adapting choreography assignments to accommodate physical limitations, refraining from jumping, or working with a reduced range of motion. In addition, an extended Pilates program may be the appropriate course of action during injury recovery. The goal is to maintain physical conditioning and fitness during recovery so that the return to full activity will not compromise health and wellness.

If you are sick, are experiencing COVID-19 symptoms, or have come in contact with someone who tested positive for COVID-19, please reach out to the instructor right away so you and the instructor can create a plan of action to support your education and absences. UNT recommends you follow [CDC guidelines](#) for any COVID 19 related illness. Proof of a positive test will be required.

Lateness and Early Departures: Students should not arrive late to class or ask to leave early. Typically, **(2) tardies and/or early departures will equal one absence.** Students arriving 5 minutes late to class will be deducted 5 points from their daily (10) participation points. In order to ensure all students are properly warmed up and prevent injuries, students arriving 10 minutes late for class may not be allowed to take class.

Observations/Sitting Out: Students should request to observe a class only in exceptional cases - the expectation is that all students will participate even though the level of activity and kind of activity may be adjusted to accommodate specific health issues. If an observation is approved by the teacher, the student will take notes following specific directions given by the teacher. These notes will be turned in at the conclusion of class. The quality of these notes will determine the student's grade for that particular day. Under no circumstances should students' study for other courses during an observation.

Typically, *observations are considered one-half absences*, as the student is not fully engaged in the activity or the class.

Should a student need to sit down during class, they are expected to remain attentive and engaged with the class. Sitting at the front of the studio, watching, and learning through attentive observation, or taking written notes is appropriate. Lying on the floor, sleeping, talking, or texting on a cell phone, or engaging in conversation with other students during class is not considered appropriate. No student should be consistently sitting out as it warrants a low-class participation grade. **Typically, 'sitting out' two times equals one absence.**

Class Etiquette:

- There are certain rules of classroom etiquette that include but are not limited to: no leaving class during an exercise unless there is an emergency, no chewing gum, and no food/beverages other than water in the studio during class.
- Cell phones will not be tolerated unless explicitly used for a research tool when asked to during class. PLEASE SILENCE THEM
- Be kind to your fellow classmates. We will be giving constructive critiques and will help each other on progress in the movement analysis journey.
- You will be expected to work on your own and in groups. Recognize the pace in which you work and allot the necessary time to complete your assignments.

University Policies:

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

ADA Policy

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at <https://studentaffairs.unt.edu/office-disability-access>. You may also contact ODA by phone at (940) 565-4323.

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (<http://spot.unt.edu/>) or email spot@unt.edu.

Survivor Advocacy

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-5652648.

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (<https://policy.unt.edu/policy/07-002>).

Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form.

Transmission and Recording of Student Images in Electronically-Delivered Courses

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.

2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Academic Support & Student Services

Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Chosen Names

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in

class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

**UNT euIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

Pronouns

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns and why are they important?](#)
- [How do I use pronouns?](#)
- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)
- [How do I correct myself or others when the wrong pronoun is used?](#)

Additional Student Support Services

- Registrar (<https://registrar.unt.edu/registration>)
- [Financial Aid](#) (<https://financialaid.unt.edu/>)
- [Student Legal Services](#) (<https://studentaffairs.unt.edu/student-legal-services>)
- [Career Center](#) (<https://studentaffairs.unt.edu/career-center>)

- [Multicultural Center](https://edo.unt.edu/multicultural-center) (<https://edo.unt.edu/multicultural-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (<https://edo.unt.edu/pridealliance>)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (<https://deanofstudents.unt.edu/resources/food-pantry>)

Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success Center](https://success.unt.edu/asc) (<https://success.unt.edu/asc>)
- [UNT Libraries](https://library.unt.edu/) (<https://library.unt.edu/>)
- [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)

Academic Dishonesty: (<http://www.vpaa.unt.edu/academic-integrity.html>): The University takes plagiarism and cheating very seriously. Plagiarized work will earn a zero for the assignment. Students will face action according to University guidelines for academic dishonesty. I reserve the right to submit any paper I suspect of plagiarism to Turnitit.com.

Academic Ethics: (<http://www.unt.edu/csrr0>): Acts of academic dishonesty are subject to discipline at UNT. Cheating plagiarism and furnishing false or misleading information are acts of academic dishonesty. The definitions of these terms are clearly described in the Undergraduate Catalog (www.unt.edu/catalog) and by the Center for Students Rights and Responsibilities.

Authorized Class Absence: (http://www.unt.edu/vpaa_fy0708_fhb/III-a.html): All travel by students off campus for the purpose of participation in UNT sponsored activities must be authorized by the dean of the school or college of the sponsoring department. Within three days after the absence, students must obtain authorized absence cards from the dean of students for instructors.

Absence for Religious Holidays: (http://www.unt.edu/vpaa_fy0708_fhb/III-a.html): A student absent due to the observance of a religious holiday may take examinations/ complete assignments scheduled for the day(s) missed within a reasonable time after the absence. Class participants should notify the instructor via email of planned absences for religious holidays.

Disability Support Services: (<http://www.unt.edu/oda>)): ODA Office in Sage Hall, Suite 167.

Office of Disability Accommodation Statement: (ODA)- The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking

reasonable accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at 940-565-4323.