Course Description:
Design, construction and forming using basic techniques.
Prerequisite(s): ART 1440 and 1450

Required Textbook:
The Complete Metalsmith, Tim McCreight

Course Objectives:
• To introduce the basic techniques of metalsmithing.
• To develop a design sense appropriate to the methods and materials presented.
• To become familiar with the characteristics and possibilities of most non-ferrous metals, and to recognize these things in the material surroundings.
• To gain an understanding of the history of metalsmithing as well as a sense of the contemporary field.
• To gain problem-solving skills.

Course Structure:
This class will meet two days a week for three hours. Projects will be presented with a combination of written directions and technical demonstrations. There will be assigned due dates for samples, design work and finished projects. On project due dates, there will be an in-class critique in which all students are required to participate. Participation in group critiques includes the presentation of one’s own work, discussion of one’s own work, and giving constructive feedback about the projects of other classmates. Projects must be handed in at the start of the class during which they are due. A series of quizzes, based on lectures and readings, will serve to reinforce terminology and practice. The required text is meant to supplement, but not replace, in-class demonstrations. To increase the students’ understanding of the contemporary field of metalsmithing, each student will create a presentation and poster about a twentieth century metalsmith.

Student Evaluation
The final grade will be composed of the following elements in these percentages:
Project 1: 20%
Project 2: 20%
Spring 2014 Beginning Metalsmithing & Jewelry Studio

Project 3: 20%
Project 4: 20%
Quizzes: 10%
In-class presentation and poster: 5%
Final exam: 5%

5% penalty for not having all tools in working condition in drawer at end of semester!

Assignments will be distributed throughout the semester. Evaluation will be based on the overall Project Rubric. Each project will have specific aspects that will relate to the overall Rubric. These aspects will be included with each Project Assignment. A critique slip or podcast with grades and feedback will be given to each student after projects have been evaluated if the piece was turned in on time. The final grade may also be adversely affected by attendance (see Attendance Policy below). It is important that assignments are present for the in-class critique. For every start-of-class that an assignment/project is late, the final grade for that project/assignment will be dropped by 10%.

Final Exam: Monday December 8 10:30 - 12:30 am
This will be cumulative for the semester.

Attendance and Late Work Policies:

Attendance is mandatory for all class times unless otherwise announced by the instructor. Attendance will be taken at 11:05. Students who arrive after 11:05 will be counted tardy, which is the equivalent of 1/3 of an absence. Students who arrive after 11:05 must ensure that the instructor has noted their arrival for the purpose of attendance taking. Students who miss more than an hour of class will be counted as absent for that day. Each student is allowed no more than three unexcused absences. Each additional unexcused absence will result in the student’s final grade for the course being lowered by one third of a letter grade. Excused absences include sickness with a doctor’s note, deaths in the immediate family, and other dire circumstances, as to be determined by the instructor. When absent, students are still responsible for material covered, announcements made, handouts given, and amendments made to course requirements. If you miss a class on a day when a handout is distributed or if you lose a handout, ask another student if you can photocopy theirs, or get it from the Blackboard web site. Late work must be turned in at the next class the student attends.

AMERICAN DISABILITIES ACT:
"The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability
Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at http://www.unt.edu/oda. You may also contact them by phone at 940.565.4323.

DISABILITIES ACCOMMODATION:
Please notify the instructor if you have a disability that requires accommodation. It is also required that you register with the UNT Office of Disability Accommodation, Student Union, Room 318. The College of Visual Arts and Design policy on accommodation is available upon request in the CVAD Dean’s offices, Room 107. Further questions and problems on accommodation may be addressed to Associate Dean Eric Ligon, School Accommodation Liaison, Art Building, Student Advising, Room 111.

COURSE RISK FACTOR:
According to University Policy, this course is classified as a category three course. Students enrolled in this course are exposed to significant hazards which have the potential to cause serious bodily injury or death. In this class, those risks are related to the use of power tools, chemical substances, open flames and similar metalworking equipment. Students enrolled in this class will be informed of potential health hazards or potential bodily injury connected with the use of materials and/or processes and will be instructed about how to proceed safely. If you have not been instructed by a faculty member about how to use a tool or material in the classroom please DO NOT use it! Information on all hazardous materials is available in the form of materials Safety Data Sheets (MSDS). All students are encouraged to view the sheet on any hazardous material used in class. These sheets are kept on file in the Student Health Center, room 204 and in our file in the hallway across from the library/break room.

Students who are pregnant or will become pregnant during the course of the semester are advised to check with their doctor immediately to determine if any additional risks are reason to postpone this course until a later semester. Upon request, your professor will provide a list of chemicals and safety issues for your doctor to review. Material Safety Data Sheets are available on all chemicals. It will be up to you and your doctor to determine what course of action to take.
LIABILITY RELEASE FORM:
Every student must fill out and sign the UNT Liability Release Form. If a student is under 18 years of age a parent or legal guardian must sign these forms.

BUILDING EMERGENCY PROCEDURES:
In case of emergency (alarm will sound), please follow the building evacuation plans posted on each floor of your building and proceed to the nearest parking lot. In case of tornado (campus sirens will sound) or other weather related threat, please go to the nearest hallway or room on your floor without exterior windows and remain there until an all clear signal is sounded. Follow the instructions of your teachers and act accordingly.

CENTER FOR STUDENT RIGHTS AND RESPONSIBILITIES:
Phone: (940) 565-2039 Fax: (940) 369-8440 www.unt.edu/csrr
The Center for Students Rights and Responsibilities (CSRR) is responsible for addressing student conduct, enforcing university policies, and procedures, and providing students with the resources necessary to resolve their own personal disputes. The CSRR administers student disciplinary procedures in accordance with the Code of Student Conduct and maintains official disciplinary records. Each University of North Texas student is entitled to certain rights associated with higher education institutions. See www.unt.edu/csrr for further information.

FINANCIAL AID/SATISFACTORY ACADEMIC PROGRESS
A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit http://financialaid.unt.edu/satisfactory-academic-progress-requirements for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.

The instructor retains the right to change the syllabus at any time with or without notice.
Course Contract

Please sign and return this page by August 27, 2014.

I ____________________________(print) acknowledge that I have read the course syllabus. I understand the course structure, grading and attendance policies as well as the risk factor rating. I hereby agree to the syllabus and its provisions.

Course number and section: ART 2150.504
Risk Rating: 3

Student e-mail address that you check regularly:

________________________________________

Signature

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Date

________________________________________

Faculty Name: Ana M. Lopez

Signature

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Date