Course Description:
This is a course for students to develop professional competence in special areas of studio work.
Prerequisites: 12 hours of art in the selected area and consent of the school. May be repeated for credit.

Course Objectives:
• To add to and improve on previously addressed techniques in areas of studio practice
• To continue to develop a design sense and/or conceptual base appropriate to the methods and materials of one’s practice
• To understand the student’s place in the historical continuum of the field
• To improve problem-solving skills
• To better explore the potential of chosen materials for both utilitarian and expressive ends
• To develop the communication skills which support the making process
• To continue to prepare the students for a professional practice in a related field

Course Structure:
This class will meet on Tuesdays and Thursdays at 9:30am in HKY 180 on a regular basis unless otherwise announced by the instructor. Projects are open, to be determined by the student with counsel from the instructor. Each student is required to draft a proposal of the type and quantity of research and works to be undertaken by the student in the course of the semester for this class. This proposal, when agreed upon by the faculty, will serve as a contract for the semester. There will be four rolling group critiques, in addition to which the instructor is available for individual feedback. Students are required to apply to at least one off-campus competitive exhibition during the course of the semester. Additional exhibition applications may be made for extra credit. Periodic, relevant readings will be assigned in accordance with the needs of the class for purpose of group discussion.
The instructor is available to meet with a student during any of the regular class meeting times if no other activity is scheduled. Technical demonstrations will be given as needed, but students are encouraged to sit in on applicable demonstrations in undergraduate classes with permission of that instructor.

Student Evaluation:
As graduate students, it is expected that you have begun to develop an area of personal interest in metalsmithing. This may center on a group of processes, a type of imagery, a conceptual platform or all of the above. An MFA is the opportunity to pursue those interests within a community of inquiry and
under the tutelage of those who are more experienced. For evaluative purposes, emphasis will be on thoughtfully created objects that are executed well technically. The agreed upon studio projects will comprise 80% of the overall semester grade.

The Project grades will be determined by the following four criteria:
- Craftsmanship/Functionality
- Composition
- Creativity/Concept
- Complexity

Course grades will be as follows:

- Project Grades: 80%
- Participation: 10%
- Exhibition Application: 10%

Attendance Policy:

Attendance is mandatory for all class times unless otherwise announced by the instructor. More than three absences during the semester may lower the student’s grade. More than six absences may result in the student being dropped or failed from the course.

Final Exam Time:

The final critique for this class will take place at 8:00 on December 12th.

Academic Dishonesty

Cheating and plagiarism are serious offenses and violate UNT’s Code of Student Conduct. Any suspected act of dishonesty will result in a grade of “F” in the course. Further, the professor will report the behavior to the Dean of the College of Visual Arts and Design and the Dean of Students, each of whom will investigate the incident and pursue disciplinary actions at their discretion. According to the Center for Student Rights and Responsibilities, plagiarism is defined as “the deliberate adoption or reproduction of ideas, words or statements of another person as one’s own without acknowledgement” (www.unt.edu/csrr). Please note that this may apply to the designs of objects. Copying material from any source without providing a citation (footnote or endnote) is a form of plagiarism. Likewise, if you paraphrase another author’s words or ideas, you must credit that person with a citation. While many incidents of plagiarism are unintentional, it is your responsibility to ensure that you accurately indicate which words and ideas are those of others. When in doubt, consider the rule of “five words or five sources.” Do not use more than five words in a row from another author and footnote everything that is not your original thought or can be found in at least five sources (then considered common knowledge).

Please see the College Art Association website for information about intellectual property rights in the arts: http://www.collegeart.org/ip/

AMERICAN DISABILITIES ACT:

“The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability
Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at [http://www.unt.edu/oda](http://www.unt.edu/oda). You may also contact them by phone at 940.565.4323.

DISABILITIES ACCOMMODATION:
Please notify the instructor if you have a disability that requires accommodation. It is also required that you register with the UNT Office of Disability Accommodation, Student Union, Room 318. The College of Visual Arts and Design policy on accommodation is available upon request in the CVAD Dean’s offices, Room 107. Further questions and problems on accommodation may be addressed to Associate Dean Eric Ligon, School Accommodation Liaison, Art Building, Student Advising, Room 111.

COURSE RISK FACTOR:
According to University Policy, this course is classified as a category three course. Students enrolled in this course are exposed to significant hazards which have the potential to cause serious bodily injury or death. In this class, those risks are related to the use of power tools, chemical substances, open flames and similar metalworking equipment. Students enrolled in this class will be informed of potential health hazards or potential bodily injury connected with the use of materials and/or processes and will be instructed about how to proceed safely.

If you have not been instructed by a faculty member about how to use a tool or material in the classroom please DO NOT use it! Information on all hazardous materials is available in the form of materials Safety Data Sheets (MSDS). All students are encouraged to view the sheet on any hazardous material used in class. These sheets are kept on file in the Student Health Center, room 204 and in our file in the hallway across from the library/break room.

Students who are pregnant or will become pregnant during the course of the semester are advised to check with their doctor immediately to determine if any additional risks are reason to postpone this course until a later semester. Upon request, your professor will provide a list of chemicals and safety issues for your doctor to review. Material Safety Data Sheets are available on all chemicals. It will be up to you and your doctor to determine what course of action to take.

LIABILITY RELEASE FORM:
Every student must fill out and sign the UNT Liability Release Form. They are responsible for familiarizing themselves with the safety requirements of the sales in which they work.

BUILDING EMERGENCY PROCEDURES:
In case of emergency (alarm will sound), please follow the building evacuation plans posted on each floor of your building and proceed to the nearest parking lot. In case of tornado (campus sirens will sound) or other weather related threat, please go to the nearest hallway or room on your floor without
exterior windows and remain their until an all clear signal is sounded. Follow the instructions of your teachers and act accordingly.

CENTER FOR STUDENT RIGHTS AND RESPONSIBILITIES:
Phone: (940) 565-2039
Fax: (940) 369-8440
www.unt.edu/csrr
The Center for Students Rights and Responsibilities (CSRR) is responsible for addressing student conduct, enforcing university policies, and procedures, and providing students with the resources necessary to resolve their own personal disputes. The CSRR administers student disciplinary procedures in accordance with the Code of Student Conduct and maintains official disciplinary records. Each University of North Texas student is entitled to certain rights associated with higher education institutions. See www.unt.edu/csrr for further information.

FINANCIAL AID/SATISFACTORY ACADEMIC PROGRESS
A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit http://financialaid.unt.edu/satisfactory-academic-progress-requirements for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

The instructor retains the right to change the syllabus at any time with or without notice.
Course Contract

Please sign and return this page by September 1, 2016.

I ____________________________(print) acknowledge that I have read the course syllabus. I understand the course structure, grading and attendance policies as well as the risk factor rating. I hereby agree to the syllabus and its provisions.
Risk Rating: 3
Student e-mail address _that you check regularly:_

___________________________________________
Signature

___________________________________________
Date

Faculty Name: Ana M. Lopez
Signature

___________________________________________
Date