

SPAN 1020 Elementary Spanish

Instructor Contact

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Pronouns: He/Him/His

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Communication Expectations: Email is the primary tool that will be used to communicate with students (Canvas may also be used to send class announcements). Instructors will only respond to email sent by students from a UNT Eagle Connect address. Likewise, instructors will only send email to UNT Eagle Connect addresses. Information about Eagle Connect can be found at [Eagle Connect](#).

Welcome to UNT!

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

Course Description

This course is designed to bring students to the novice-mid level on the ACTFL (American Council on the Teaching of Foreign Languages) proficiency scale. This course uses a variety of language teaching approaches to help students toward mastery of the four basic language skills: listening, speaking, reading, and writing. Students will also develop an increased awareness of cultures of the Spanish-speaking world.

Course Prerequisites

This course is designed for students with no prior experience studying Spanish, or who have studied Spanish for one year or less at the high school level, or the equivalent.

Course Objectives

Upon successful completion of this course, learners will be able to:

1. Discuss food, household chores, free-time activities, holidays, travel, and vacations.
2. Describe seasons, the weather, and emotions.
3. Use indefinite and negative words to articulate negation.
4. Describe ongoing and past actions.
5. Express *what*, *whom*, *to whom* and *for whom* using pronouns.
6. Employ commands to influence others.
7. Use superlatives to articulate extremes.
8. Express equal and unequal comparisons.

Required Materials

Dorwick, Pérez-Gironés, and Becher: *Puntos de Partida*, 11 ed. with Connect access card.
ISBN-13: 9781265026301

Note: The required materials listed above are a bundle containing a loose-leaf copy of the textbook and a 24 month access code for Connect. If in lieu of the bundle you choose to buy only an access code for Connect, the code will provide access to the electronic textbook, with the option available on your Connect account dashboard to rent or buy a hard copy of the textbook. Do not buy access to an electronic textbook that does not include access to Connect. Please check with your instructor if you have any questions about the course required materials.

Course Technology & Skills

Minimum Technology Requirements

- Computer
- Reliable internet access
- Speakers
- Microphone
- Webcam
- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements)

(<https://clear.unt.edu/supported-technologies/canvas/requirements>)

Note: LockDown Browser cannot be downloaded in Chromebook and Tablets. Without LockDown Browser, you will not be able to take exams and quizzes for this course.

Computer Skills & Digital Literacy

Course-specific technical skills learners must have to succeed in the course:

- Using Canvas
- Using Connect
- Using email
- Downloading and installing software
- Creating and uploading a short video

Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

UIT Help Desk: [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm) (<http://www.unt.edu/helpdesk/index.htm>)

Email: helpdesk@unt.edu

Phone: 940-565-2324

In Person: Sage Hall, Room 330

Hours and Availability: Visit <https://it.unt.edu/helpdesk> for up-to-date hours and availability

Laptop Checkout: 8am-7pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328)
(<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

For assistance with Connect, contact [McGraw Hill Technical Support](#)
Phone number: 800-331-5094

Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
- Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using “text-talk” unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these [Engagement Guidelines](https://clear.unt.edu/online-communication-tips) (<https://clear.unt.edu/online-communication-tips>) for more information.

COURSE REQUIREMENTS

Activities and Assessments

- Participation (25% of total)
- Online Activities (25% of total)
- Exams (5 chapter exams, 40% of total)
- Final Conversation (10% of total)

Grading

A = 90% - 100%

B = 89% - 90%

C = 79% - 70%

D = 69% - 60%

F = 59% - 0%

Participation

To achieve the highest possible personal level of proficiency in Spanish and to be successful in this course, it is necessary to come to each class focused on that goal. Students who perform the five basic tasks listed in the rubric below will be well on their way to being successful in communicating in Spanish. Additionally, students will see these efforts recognized and rewarded; class participation is a substantial portion of the course grade. Please note students must perform **all** five tasks listed in the rubric below to receive participation points each day. Students not meeting expectations for all five tasks listed in the rubric below will receive a zero (verbal/written warnings and reduced points may also be assigned according to the policy of the instructor).

Participation Rubric

Classroom Tasks	Exceeds / Meets Expectations	Does Not Meet Expectations
1. Speaks in Spanish as directed the entire class period.		
2. Works well with classmates (e.g., is an active listener, is respectful, helpful, and supportive of classmates, etc.).		
3. Stays on task during class.		
4. Comes prepared to class (e.g., completed assigned homework, brings required materials, etc.).		
5. Arrives on time to class and stays for entire period.		

Online Activities

You will complete activities using an online platform called Connect, which is accessed through Canvas. This portion of the course consists of video tutorials, activities, and projects offering practice for all vocabulary, grammar, and cultural topics introduced. Due dates are listed by week in Connect with weekly assignments due each Friday by 11:59 pm. No makeup work will be accepted for online activities except in the case of excused absence. In case of technical difficulties, students should contact [McGraw Hill Technical Support](#).

Exams

At the end of each chapter, you will complete an exam to demonstrate your mastery of the material covered for that chapter. The final exam covers the last chapter exam of the semester (chapter 10).

Final Conversation

At the end of the course, you will have a conversation in Spanish with a classmate. The conversation will cover the communicative functions practiced in the course and will be based on one of 4 topics related to the themes of the first four chapters covered during the course. The topic is chosen randomly, and the conversation will be 3-4 minutes long. This assignment will be graded individually on content and detail provided, incorporation of grammatical structures, vocabulary studied throughout the course, and preparation and use of communication strategies. Grading rubric, topics to study, and guidelines for this assignment are available in the module labeled “Final Conversation” on Canvas.

COURSE POLICIES

Attendance Policy:

Research has shown that students who attend class are more likely to be successful. You should attend every class unless you have a university excused absence such as active military service, a religious holy day, or an official university function as stated in the [Student Attendance and Authorized Absences Policy \(PDF\)](https://policy.unt.edu/policy/06-039) (<https://policy.unt.edu/policy/06-039>). If you cannot attend a class or complete an assignment due to an emergency, please let me know. Your safety and well-being are important to me.

Note: No makeup work will be allowed for unexcused absences. This applies to all instructional forums, including face-to-face and electronic classrooms.

Late Work

No late or makeup work is accepted except in the case of excused absence.

Statement on Diversity:

The Department of Spanish strictly adheres to UNT standards for diversity and inclusion in all interactions with students, faculty and staff as stated in UNT Policy 04.018 University Policy Statement on Diversity:

The University of North Texas values diversity and individuality as part of advancing ideals of human worth, dignity and academic excellence. Diverse viewpoints enrich open discussion, foster the examination of values and exposure of biases, help educate people in rational conflict resolution and responsive leadership, and prepare us for the complexities of a pluralistic society. As such, the University of North Texas is committed to maintaining an open, welcoming atmosphere that attracts qualified students, staff, and faculty from all groups to support their success.

The University of North Texas does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, or veteran status in its application and admission process, educational programs and activities, employment policies and use of university facilities.

Student Academic Integrity:

The UNT Department of Spanish adheres to the University’s policy on Student Academic Integrity. For all pertinent assignments and assessments, the work must be the student’s work only (unless otherwise indicated by the course instructor) and should reflect the student’s level of

proficiency. Students are prohibited from asking another person (i.e., a friend, tutor, or relative) to help them develop or compose a response (oral or written) in preparation for, or while completing, an assignment or assessment that will be graded and applied to the student's final grade in the course. This includes, but is not limited to, receiving outside assistance with drafting, revising, editing, or developing the content and structure of a response to an assignment or assessment question without consent from the course instructor. Please note that students are free to consult with tutors to discuss any questions they may have over material covered in the course. Also, the use of translation technology (any digital translation tool or app) is prohibited for all assignments and assessments and will be considered academic misconduct. Information "cut and pasted" or otherwise copied from other sources and used as answers in assignments and assessments will be considered plagiarism. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, they should consult with the course instructor before submitting their work. Cheating, plagiarism, and other examples of academic misconduct defined by University Policy will result in a zero on the assignment or assessment in question and a warning and may be reported to the Dean of Students.

Grade Appeals:

Any student who believes a grade has been inequitably awarded should first contact the instructor who awarded the grade to attempt to resolve the differences. If the instructor and the student are unable to come to an agreement, the student has 30 days from the first day of the term following the semester in which the grade was earned to file an appeal with the chair of the instructor's department. See full [UNT policy for grade appeals](#).

If the student believes that the grade was assigned due to discrimination or sexual harassment, the student must report this belief to the Office of Equal Opportunity.

UNT Policies

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website \(https://disability.unt.edu/\)](https://disability.unt.edu/).

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The

University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward email [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey, they will receive a confirmation email

that the survey has been submitted. For additional information, please visit the [SPOT website \(http://spot.unt.edu/\)](http://spot.unt.edu/) or email spot@unt.edu.

Survivor Advocacy

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-5652648.

Academic Support and Student Services

Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center)
(<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services)
(<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (<https://studentaffairs.unt.edu/care>)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
(<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)
(<https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>)

Chosen Names

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

**UNT eUIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

Pronouns

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and

in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- o [What are pronouns and why are they important?](#)
- o [How do I use pronouns?](#)
- o [How do I share my pronouns?](#)
- o [How do I ask for another person's pronouns?](#)
- o [How do I correct myself or others when the wrong pronoun is used?](#)

Additional Student Support Services

- [Registrar](https://registrar.unt.edu/registration) (<https://registrar.unt.edu/registration>)
- [Financial Aid](https://financialaid.unt.edu/) (<https://financialaid.unt.edu/>)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (<https://studentaffairs.unt.edu/student-legal-services>)
- [Career Center](https://studentaffairs.unt.edu/career-center) (<https://studentaffairs.unt.edu/career-center>)
- [Multicultural Center](https://edo.unt.edu/multicultural-center) (<https://edo.unt.edu/multicultural-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (<https://edo.unt.edu/pridealliance>)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (<https://deanofstudents.unt.edu/resources/food-pantry>)

Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success Center](https://success.unt.edu/asc) (<https://success.unt.edu/asc>)
- [UNT Libraries](https://library.unt.edu/) (<https://library.unt.edu/>)
- [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no

on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

COURSE CALENDAR

Syllabus may be subject to minor change if necessary due to unforeseen circumstances.

Class may be video recorded for pedagogical purposes.

Week 1: June 24 – 28

- **Capítulo 6: Las estaciones y el tiempo** (chapter introduction pp. 168-169)
- *¿Qué tiempo hace hoy?* (pp. 170-171)
- *Los meses y las estaciones del año* (pp. 172-173)
- *¿Dónde está? Las preposiciones* (Part 2) (pp. 174-175)
- *Salu2* (p. 176)
- Present Progressive: **Estar + -ndo** (pp. 177-181)
- Summary of the Uses of **ser** and **estar** (pp. 182-188)
- Comparisons (pp. 189-194)
- *Salu2* (p. 197)
- *Mundo hispano* (p. 198)
- **Connect online activities** (due Fri, June 28, 11:59 pm)
- **Chapter 6 Exam**

Week 2: July 1 - 5

- **NO CLASS JULY 4 – INDEPENDENCE DAY**
- **Capítulo 7:** (chapter introduction pp. 204-205)
- *La comida y las comidas* (pp. 206-208)
- *¿Qué sabe usted y a quién conoce?* (pp. 209-211)
- *Salu2* (p. 212)
- Direct Objects; The Personal **a**; Direct Object Pronouns (pp. 213-218)
- Indefinite and Negative Words (pp. 219-222)
- Commands (Part 1): Formal Commands (pp. 223-226)
- *Salu2* (p. 229)
- *Mundo hispano* (p. 230)
- **Connect online activities** (due Fri, July 5, 11:59 pm)

- **Chapter 7 Exam**

Week 3: July 8 – 12

- **Capítulo 8: De viaje** (chapter introduction pp. 236-237)
- *De viaje* (pp. 238-240)
- *De vacaciones* (pp. 240-243)
- *Salu2* (p. 244)
- Indirect Object Pronouns; **Dar** and **decir** (pp. 245-249)
- **Gustar** (Part 2) (pp. 250-254)
- Preterite of Regular Verbs and of **dar, hacer, ir, and ser** (pp. 255-260)
- *Salu2* (p. 263)
- *Mundo hispano* (p. 264)
- **Connect online activities** (due Fri, July 12, 11:59 pm)
- **Chapter 8 Exam**

Week 4: July 15 – 19

- **Capítulo 9: Los días festivos** (chapter introduction pp. 270-271)
- *Una fiesta de cumpleaños para Javier* (pp. 272-275)
- *Las emociones y los estados afectivos* (pp. 275-276)
- *Salu2* (p. 277)
- Irregular Preterites (pp. 278-281)
- Preterite of Stem-changing Verbs (pp. 282-285)
- Expressing Direct and Indirect Object Pronouns Together (pp. 286-289)
- *Salu2* (p. 291)
- *Mundo hispano* (p. 292)
- **Connect online activities** (due Fri, July 19, 11:59 pm)
- **Chapter 4 Exam**

Week 5: July 22 – 26

- **Capítulo 10: El tiempo libre** (chapter introduction pp. 298-299)
- *Los pasatiempos, diversiones y aficiones* (pp. 300-302)
- *Los quehaceres domésticos* (pp. 302-304)
- Descriptions and Habitual Actions in the Past: Imperfect of Regular and Irregular Verbs (pp. 306-311)
- Summary of Interrogative Words (pp. 312-313)
- Superlatives (pp. 314-316)
- *Mundo hispano* (p. 320)
- **Connect online activities** (due Fri., June 21, 11:59 pm)
- **Final Conversation**
- **Final Exam** (Fri., July 26, 10:00 am; final exam covers chapter 10 only.)