**BFA Senior Print Studio**  
ASTU 4600.501, Spring 2023  

**Prerequisites:** Three of the following courses; Must have passed printmaking entry review.  
**Instructor:** Andrew (Andy) DeCaen  
**Office Hours:** by appointment Thursdays 11:30am-1:30pm in person or on Zoom Personal Meeting ID 562 058 6888  
**Email:** [andrew.decaen@unt.edu](mailto:andrew.decaen@unt.edu)  

**Communications:**  
***Please use normal UNT Email to** [decaen@unt.edu](mailto:decaen@unt.edu) ***for any issues you did not get addressed during normal class time. Please DO NOT use Canvas Messaging; since my Outlook email will flag it as "Clutter." I am also available for professional advising or printmaking program advising during office hours by appointment.  

**Course Description and Content:**  
BFA Senior Printmaking Studio is designed to further develop conceptual, technical, and formal issues and professional practices in printmaking. Undergraduate Seniors take this course twice as the Capstone Course in the printmaking concentration.  

This course will focus on printmaking as a primary form of expression. Each student will develop a portfolio according to their experience and trajectory. Individual research will include such processes as intaglio, lithography, relief, screen-print, monoprint/monotype, digital printmaking, non-traditional print formats, and/or conceptual extensions of print processes. Course content will also cover contextual research and assignments to lay a foundation for professional studio practice.  

**Course Objectives and Outcomes:**  
Upon successful completion of this course, students will have a Senior-level command of creative research with the ability to:  

1. Form creative research questions related to the content of their artwork.  
2. Technically manipulate materials through screen-printing and related processes.  
3. Create a unified portfolio of artworks resulting from the prior objectives.  
4. Engage in critical dialog related to this portfolio and portfolios of peers.  
5. Apply standards for formal documentation of the artist’s creative practice.
Course Structure:
We will meet twice per week (from 2:00PM - 4:50PM on Tuesdays and Thursdays). We are in class together nearly six hours each week, but you will need to plan on spending additional time working in the print studios outside of class time. In-person attendance is necessary to successfully participate in this class. The calendar PDF will be a guide for you to know what is expected each class period. Canvas will be a means to relate course structure, deliver additional content, and make weekly announcements. Canvas will also be a means for you to submit projects. The last 10 minutes of each class period will be reserved for a mandatory studio cleaning time. We will use a class session at the end of the semester for a holistic group clean-up session.

This course meets simultaneously with the Rotating Topics: Intermediate Screenprint course. Class days will be divided with a portion of each class devoted to the Topics in Screenprint section and a portion devoted to the Sr Print Studio section. You will need to be self-directed and productive during times when I am working with the other section.

There are 3 Unit Projects, a Professional Documents assignment, a BFA Exhibition Assignment, a holistic evaluation of the Cumulative Semester Portfolio, and evaluations of Participation. Each Project will have a series of presentations covering contextual underpinnings, ideation discussions, time to make matrixes, time to print work in-person, and a project critique. There may only limited technique-based demonstrations, but if you would like additional focused technical coaching or custom demonstrations, you may seek these out by making an appointment during office hours.
COURSE REQUIREMENTS & GRADING

Project #1: *Media/Process Your Choice.*
Projects should substantial to represent the time you have to work on each project. In that time you may choose to do monoprint series, limited editions, printed books, sculptural prints, an installation using print processes, a performance piece exploiting print processes and/or concepts, a video exploiting print processes and/or concepts, or some other mode of making artworks related to printmaking. Your work may be conventional/traditional or unconventional/avant-garde, but be sure that the product/process demonstrate a substantial amount of studio work. You will turn in on Canvas all of the following items for this project:

*Complete Project JPG images showing complete consistent Limited Edition, complete Monoprint Series, or another format.*

*Project Statement* identifying the specific intents of this project (100-200 word)

*Contextual Research Documentation* identifying specific ways you expanded your contextual understanding while making this project.

Project 1 is worth 4 points (approximately 13% of the semester total)
**Project #2: Variations Using the Matrix**

Projects should substantial to represent the time you have to work on each project. In this project you are asked to use at least one stable(repeatable) matrix to create significant variations. The matrix should enable you to be more productive and make a series of pieces that can be presented together without feeling redundant. Each piece in the series should create new meaning.

You will turn in on Canvas all of the following items for this project:

* Complete Project JPG images showing complete Monoprint Series, or another format.
* Project Statement identifying the specific intents of this project (100-200 word)
* Contextual Research Documentation identifying specific ways you expanded your contextual understanding while making this project.

Project 2 is worth 4 points (approximately 13% of the semester total)

**Project #3: Mixed Process**

Projects should substantial to represent the time you have to work on each project. In that time you are asked to use at least two print processes together in a project. For sake of clarity we will combine any of the following print processes: relief, screenprint, intaglio, lithography, monotype, digitally fabricated/printed prints, and bound books. For example, you may do a litho/screenprint, intaglio/bound book, relief with laser-etched paper, etc. The project goal is to combine the two print processes well, so planning attention to registration. The final product may be monoprint series, limited edition, or an interdisciplinary mode using a combination of print processes.

You will turn in on Canvas all of the following items for this project

* Complete Project JPG images showing complete consistent Limited Edition, complete Monoprint Series, or another format.
* Project Statement identifying the specific intents of this project (100-200 word)
* Contextual Research Documentation identifying specific ways you expanded your contextual understanding while making this project.

Project 3 is worth 4 points (approximately 13% of the semester total)

**Participation in Class and Critiques**

4 points accumulated. (approx.17% of total)

- Completion Syllabus agreement quiz (0.01 points)
- Participation during Project 1 (1.33 points)
- Participation during Project 2 (1.33 points)
- Participation during Project 3 (1.33 points)

**BFA Senior Exhibition Project**

This semester the BFA Seniors will present a group exhibition at the UNT Union Art Gallery (approx.13% of total). Each student i will take the leadership on one important exhibition tasks from among the following:

- Press Release Writing
- Digital/Physical Media Design (2 people)
- Digital Marketing Broadcast for CVAD Art News & Views
- Installation Layout and Wall Labels
- Installation & De-installation Materials Pre Prep and Post Check
Final Professional Documents
Professional Documents accumulate to 4 points (approx. 13% of semester total). Graded at end of semester.

- Portfolio (10 artworks) (1 point)
- Image ID sheet (1 point)
- Portfolio's Artist's statement (1 point)
- Artist's Resume (1 point)

Semester Portfolio Cohesion and Progression
Cohesion & progression of themes, imagery, & form with Cumulative Artist’s Statement.
8 points (approx. 25% of total), graded at end of semester

Point Grade Scale for Projects/Assignments:

Grades will be posted in canvas Comments to help direct your progress.
A (4.00 points) Excellent work that exceeds objectives, is very high in originality, and extremely well-conceived and executed.
A-(3.75 points)
B+(3.25 points)
B (3.00 points) Good work that meets the objectives, is high in originality, and well-conceived and executed.
B-(2.75 points)
C+(2.25 points)
C (2.00 points) Average acceptable work that meets the objectives, is fairly well-conceived and executed.
C-(1.75 points)
D+(1.25 points)
D (1.00 points) Inferior work that is minimally complete, but falls short of the objective of the project.
D-(0.75 points)
F (0.00 points) Failing work. Significantly incomplete, does not meet the objectives, and is poorly executed and/or conceived.

Total Point Scale for End of Semester Grades

UNT only allows whole-letter grades for the semester grade.

A (32 -28 points)
B ( 27.9 - 20 points)
C (19.9 – 12 points)
D (11.9 - 4 points)
F (3.9 – 0 points)
Late Work Policy

If you cannot complete your project when it is due, please submit the project in its unfinished state on Canvas. If you have to submit an unfinished project, you may ask to resubmit* the completed project later. If you present the project incomplete, the critique will be appropriately short. Your participation grade will be no better than a C. Coming to critique with nothing to present will earn an F for the project grade and a D or F for the participation grade. If you have not completed an assignment on time due to an excused absence, then this may be taken into consideration.

Project Re-Submissions

If you need to resubmit a project due to its being incomplete, or if you need to re-make a project because you were unsatisfied with it, you may resubmit until the class period of the final critique.

Submitting Projects In-Person & On Canvas

All projects and assignments are to be turned-in on Canvas. The quality of your digital image is imperative to evaluate the work. Poor photo/scanning will result in a lower grade. Please read the page titled "Photographing/Scanning Artworks for Submission on Canvas" to prepare these digital images well. Please pay close attention to file naming conventions described in each project outline. Be mindful of deadlines in each assignment.

***NOTE: I retain the right to change the syllabus and post changes on Canvas Announcements if the needs of the course or students change.

ATTENDANCE POLICIES Spring 2023

Attending all class in-person is essential to success in this class. When you attend class, you have real-space/real-time access to demonstrations, critiques, discussions, and assistance on your projects. You should learn as much from your peers as you do from your instructor. Attending class is the first step in developing a sense of community and social learning. It is your responsibility to answer roll call at the beginning of class. If you walk in late, you must let the instructor know right away so that you are marked tardy instead of absent. Participatory attendance is expected.

It is expected that students be on time and prepared each session. If you do not attend, you cannot participate. Class participation grade will be dramatically affected by poor attendance or poor punctuality. The final semester grade will also be affected by poor attendance:

Each Absences will reduce the Participation Grade by one letter for that project grading period.

- If your miss 1 class during a project grading period, then your participation grade will be no better than a B.
- If your miss 2 classes during a project grading period, then your participation grade will be no better than a C.
- If you miss 3 classes during a project grading period, then your participation grade will be no better than a D.
• If you miss 4 classes during a project grading period, then your participation grade will be no better than a F.

Missing Class Beyond 4 Absences:

• A Five absence per semester will additionally reduce your final Semester Course Grade by 1 full letter.
• A Sixth absence per semester will additionally reduce your final Semester Course Grade by 2 full letters.
• A Seven absences per semester will result in a Semester course Grade of F.

If you must be absent:
Email me before class to let me know. I appreciate knowing so that I won't wait for you to arrive late, AND
Ask another student to take notes for you, so that you can make up time outside of class and be prepared to return next class.
You may schedule an appointment during office hours if you need further assistance catching up on what you missed.

COVID-19 impact on attendance

Please inform the professor as soon as possible if you are unable to attend class meetings because you are ill, in mindfulness of the health and safety of everyone in our community.

If you are experiencing cough, shortness of breath or difficulty breathing, fever, or any of the other possible symptoms of COVID-19 (https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.htmlLinks to an external site.) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

Punctuality/Coming Late to Class

If you arrive after roll-call, you should assume that you were marked absent.
If you arrive late, immediately make sure that your absence is changed to a tardy.
Every Tardy will lower your participation grade by one step for that module. (e.g. A changes to an A-, or A- Changes to B+, etc)
Arriving to class more than 20 minutes late will reduced that participation grade by one letter.
Leaving class early will count as a Tardy.

Calendar BFA Print Studio Sp23b.pdf
Download Calendar BFA Print Studio Sp23b.pdf (219 KB)
Personal Supplies list Sp 23
ASTU 4600 /
Students in ASTU 4600 will use a variety of consumable materials and tools typically available in the printmaking studios. This is determined by which printmaking processes each student explores. In general, provided materials include inks and most chemistry. Some additional process specific personal materials may be available a few weeks into the semester.
ITEMS LOANED: (to be returned at the end of the semester):
Lithography Stones, Squeegees, Registration pins, Intaglio tools, relief tools can be checked out by your instructor. Items must be returned clean and in good shape – hand tools sharpened, stones flat, with the image removed. Failure to return these items in good shape at the end of the semester will reduce the semester grade by a full letter grade.

BFA Senior Portfolio for CVAD Self-Assessment
This semester you will turn in Professional Documents for a grade AND the BFA Senior Portfolio for the Studio Art Department Self-Assessment. This will appear to be redundant, but it is essential. The first is a graded assignment, while the second is used by the Studio Art Department to evaluate the progress of our program. In other words, the Department of Studio Art will make an assessment of itself by identifying the strengths and challenges of the Senior portfolios. While this assignment is not graded, It is a requirement for completing the class. Please do not forget to complete this.

BFA Senior Exit Interview
Near the end of the semester, we will have a period where I will meet individually with each senior who is graduating this semester. This meeting is a point where we can talk about your next steps, short-term, long-term goals, and resources for achieving those goals. This is not graded, but it is an opportunity for mentorship in your transition to post BFA.
PRINTMAKING COURSE SCHEDULE SPRING 2023
Spring 2023 Hours/Access

Only students currently enrolled in printmaking classes may use the printmaking studios. Students may use the studios during their scheduled class times and "open studio" blocks in the schedule. Students may also use the printmaking studios during another class ONLY with expressed permission from that instructor. When you work in the studios independently, you must follow the same clean-up, cleaning, and disinfecting protocols: cleaning up after yourself, cleaning surfaces before and after each use, and washing hands upon entering and exiting class.

Spring 2023 Printmaking Classroom Schedule
Open studio hours are subject to change for PANTS meetings and events

<table>
<thead>
<tr>
<th>Days</th>
<th>Time</th>
<th>Room</th>
<th>Course, Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MW</td>
<td>8am-10:50am</td>
<td>266</td>
<td>Beginning Print: Screen Print, ASTU 2602.501, Pickett</td>
</tr>
<tr>
<td>MW</td>
<td>11am-1:50pm</td>
<td>266</td>
<td>Beginning Print: Screen Print, ASTU 2602.502, Pickett</td>
</tr>
<tr>
<td>MW</td>
<td>2pm-4:50pm</td>
<td>266</td>
<td>MFA Praxis, ASTU 5001, Gibbons</td>
</tr>
<tr>
<td>MW</td>
<td>5pm-9pm</td>
<td>266</td>
<td>OPEN STUDIO</td>
</tr>
<tr>
<td>Days</td>
<td>Time</td>
<td>Room</td>
<td>Course, Instructor</td>
</tr>
<tr>
<td>MW</td>
<td>8am-10:50am</td>
<td>275</td>
<td>OPEN STUDIO</td>
</tr>
<tr>
<td>MW</td>
<td>11am-1:50pm</td>
<td>275</td>
<td>Intermediate Print: Intaglio, ATSU 3602, Gibbons</td>
</tr>
<tr>
<td>MW</td>
<td>2pm-4:50pm</td>
<td>275</td>
<td>MFA Praxis, ASTU 5001, Gibbons</td>
</tr>
<tr>
<td>MW</td>
<td>5pm-9pm</td>
<td>275</td>
<td>OPEN STUDIO</td>
</tr>
<tr>
<td>Days</td>
<td>Time</td>
<td>Room</td>
<td>Course, Instructor</td>
</tr>
<tr>
<td>TTR</td>
<td>8am-10:50am</td>
<td>266</td>
<td>Rotating Topics: Book Arts, ASTU 3000.505, Bangash</td>
</tr>
<tr>
<td>TTR</td>
<td>11am-1:50pm</td>
<td>266</td>
<td>OPEN STUDIO</td>
</tr>
<tr>
<td>TTR</td>
<td>2pm-4:50pm</td>
<td>266</td>
<td>Intermediate Print: Rotating Topics Screen Print, ASTU 3601, DeCaen</td>
</tr>
<tr>
<td>TTR</td>
<td>5pm-9pm</td>
<td>266</td>
<td>OPEN STUDIO</td>
</tr>
<tr>
<td>TTR</td>
<td>8pm-9pm</td>
<td>266</td>
<td>OPEN STUDIO</td>
</tr>
<tr>
<td>Days</td>
<td>Time</td>
<td>Room</td>
<td>Course, Instructor</td>
</tr>
<tr>
<td>TTR</td>
<td>8am-10:50am</td>
<td>275</td>
<td>Intermediate Print: Lithography, ATSU 3601, DeCaen</td>
</tr>
<tr>
<td>TTR</td>
<td>11am-1:50pm</td>
<td>275</td>
<td>Beginning Print: Relief Print, ASTU 2602.502, Gonzalez</td>
</tr>
<tr>
<td>TTR</td>
<td>2pm-4:50pm</td>
<td>275</td>
<td>BFA Sr Print Studio, ASTU 4600, DeCaen</td>
</tr>
<tr>
<td>TTR</td>
<td>5pm-7:50pm</td>
<td>275</td>
<td>Intro to Print, ASTU 2300, Lama</td>
</tr>
<tr>
<td>TTR</td>
<td>8pm-9pm</td>
<td>275</td>
<td>OPEN STUDIO</td>
</tr>
<tr>
<td>Days</td>
<td>Time</td>
<td>Room</td>
<td>Course, Instructor</td>
</tr>
<tr>
<td>Fri</td>
<td>7am-5pm</td>
<td>266 &amp; 275</td>
<td>OPEN STUDIO</td>
</tr>
<tr>
<td>Sat</td>
<td>9am-5pm</td>
<td>266 &amp; 275</td>
<td>OPEN STUDIO</td>
</tr>
<tr>
<td>Sun</td>
<td>9am-10pm</td>
<td>266 &amp; 275</td>
<td>OPEN STUDIO</td>
</tr>
</tbody>
</table>

Spring 2023 Building Hours
Jan. 17–May. 12
Monday–Thursday: 8 a.m.–9 p.m.
Friday: 7:30 a.m.–5 p.m.
Saturday: Noon–5 p.m.
Sunday: Noon–10 p.m.

Spring Break—graduate students, staff, and faculty will retain 24-hour access. Undergraduates will not have access to the Art Building outside of normal business hours during Spring Break.
Friday, March 10, building closes at 5:00 p.m.
Saturday and Sunday, March 11–12: closed
Monday–Friday March 13–17: 7:30 a.m.–5:00 p.m.
Saturday, March 14: closed
Sunday, March 15: Noon–10 p.m.

After-hours/extended Building Hours
Updated extended hours for the building have also been posted to the CVAD website’s section on how to apply for after-hours access

Undergraduate students can apply for this access starting the first day of classes. However, swipe access requests will not be submitted to Access Control until January 31 (the day after Census day) and could take up to 24 hours to be activated.

Hours are subject to change.

Technology Requirements

- Access to reliable Wifi with bandwidth suitable for Zoom calls.
- Device capable of Zoom features: audio, video, chat, share, etc (including webcam and mic if not already in this device)
- MS Word or comparable word processing app capable to save as a PDF.
- MS PowerPoint or comparable visual presentation app capable to save as a PDF.
- DSLR Camera, good smartphone camera, or scanner capable of making clearly focused images at 300 pixels per inch.
- Adobe Photoshop or other digital imaging software for editing photos and/or creating artworks.

Canvas Requirements

Please familiarize yourself with the technology requirements to use Canvas

- Hardware and Software Requirements for CanvasLinks to an external site.
- Canvas Browser CheckLinks to an external site.

Optimizing Weak Wifi Bandwidth on Zoom
We may all experience unpredictable internet periodically, but I want to offer some suggestions that may help with this. When you are on a zoom call it may help to:

- Close all other unnecessary apps (on a computers or and on phones).
• Ask others using the same wifi to pause their use until your call is complete. (I know this is not always possible.)
• Turn off Video and/or Audio features if you are experiencing a bad connection.

Online Rules of Engagement

Online Rules of Engagement refers to the way students are expected to interact with each other and with their instructors online.

Technology Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. The UNT Student Help Desk can help with Canvas or other technology issues.

UIT Help Desk: UIT Student Help Desk (http://www.unt.edu/helpdesk/index.htm)
Email: helpdesk@unt.edu
Phone: 940-565-2324
In Person: Sage Hall, Room 130
Walk-In Availability: 8am-9pm
Telephone Availability:
  • Sunday: noon-midnight
  • Monday-Thursday: 8am-midnight
  • Friday: 8am-8pm
  • Saturday: 9am-5pm

Laptop Checkout: 8am-7pm
For additional support, visit Canvas Technical Help (https://community.canvaslms.com/docs/DOC-10554-4212710328)

CVAD Computer Lab
https://itservices.cvad.unt.edu/labs/cvad-scl
CVAD Computer Lab has computers with software available during open hours. They also have laptops and other equipment available for short-term check-out.

UNT Willis Library Computer Lab
https://library.unt.edu/services/computer-labs/Links to an external site.
UNT Willis Library Computer Lab has computers with software available during open hours. They also have laptops and other equipment available for short-term check-out.

Adobe Creative Cloud
UNT Students may subscribe for a discount to buy Adobe® Creative Cloud™ All the apps. All the time. 100GB of free storage!
One Time Cost: $55.55 with your UNT-student discount
Access: Aug. 15, 2022 or from date of purchase through Aug. 31, 2023
Details: https://news.cvad.unt.edu/adobe-news
Purchase: https://unt.edu/adobe
UNT & CVAD Policies

Academic Integrity
According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Disability Accommodation
The University of North Texas makes reasonable academic accommodations for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at http://www.unt.edu/odaLinks to an external site.. You may also contact ODA by phone at (940) 565-4323.

CVAD Health and Safety Program
Students are required to follow the Department of Studio Art Health and Safety guidelines and are required to complete training for each studio course. The goal of the Studio Art Health and Safety Program is to protect the health and welfare of all faculty, staff, and students and to cooperate with the University of North Texas’ Office of Risk Management. Please visit the website for details and the departmental handbook: https://art.unt.edu/healthandsafetyLinks to an external site.. (also available as PDF in the Files of this course)

Health & Safety Best Practices for Printmaking Studios
Please read the appendixes of the H&S manual for the Printmaking Program at Links to an external site.https://art.unt.edu/healthandsafetyLinks to an external site.

Emergency Notification and Procedures
UNT Emergency Guide: https://emergency.unt.edu/about-usLinks to an external site.
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to the course management system for contingency plans.

Student Evaluations of Teaching
Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13 and 14 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the
email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu.

Incomplete Grades
An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule.

In consultation with the instructor, complete a request for an Incomplete Grade. This form can be found on the department website and must be turned into the department chair prior to the last day of classes (not the exam date). Note: A grade of Incomplete is not automatically assigned to students.

Important Academic Dates

• Registration Guides by SemesterLinks to an external site.
• Online Academic CalendarLinks to an external site.
• Final Exam ScheduleLinks to an external site.

Academic Integrity Standards and Consequences
According to UNT Policy 06.003, Student Academic Integrity Links to an external site, academic dishonesty occurs when students engage in behaviors including, but not limited to: cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Acceptable Student Behavior
Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student ConductLinks to an external site. The University's expectations for student conduct apply to all instructional forums, including University and electronic classrooms, labs, discussion groups, field trips, etc.

The Dean of Students OfficeLinks to an external site, enforces the Code of Student ConductLinks to an external site. The Code explains what conduct is prohibited, the process the DOS uses to review reports of alleged misconduct by students, and the sanctions that can be assigned. When students may have violated the Code they meet with a representative from the Dean of Students Office to discuss the alleged misconduct in an educational process.

Sexual Assault Prevention
UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor
Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Visit Title IX Student InformationLinks to an external site. for more resources.

**Undocumented Students**
Please see UNT’S Resources for DACA StudentsLinks to an external site. web page for more information.

**Content in the Arts Disclaimer**
Content in the arts can sometimes include works, situations, actions, and language that can be personally challenging or offensive to some students on the grounds, for example, of sexual explicitness, violence, or blasphemy. As the College of Visual Arts and Design is devoted to the principle of freedom of expression, artistic and otherwise, and it is not the college’s practice to censor these works or ideas on any of these grounds. Students who might feel unduly distressed or made uncomfortable by such expressions should withdraw at the start of the term and seek another course.

**UNT COVID Guidelines**
Go to https://healthalerts.unt.edu/ to see (Links to an external site.) the latest guidance on issues related to COVID-19 including information regarding vaccinations and testing.

**Handbook_Heath-Safety_8-12-18-1.pdf**
Download Handbook_Heath-Safety_8-12-18-1.pdf (12.4 MB)

**Printmaking HealthSafety-1.pdf**
Download Printmaking HealthSafety-1.pdf (111 KB)

**Printmaking Syllabus Agreement**
(Canvas Quiz)