Intermediate Print: Monotype

ASTU 3604.501, Fall 2025

Prerequisites: ART 1600 and one of the following: ASTU 2601 and ASTU 2602

Instructor: Andy DeCaen

Class Meeting: TTR 8am-10:50am, room 274/275

Office Hours: by appointment Thursdays 11:30am-1:30pm in person or on Zoom Personal Meeting ID 562 058

6888

Email: andrew.decaen@unt.edu

Communications:

***You may *use my <u>UNT Email</u> <u>decaen@unt.edu</u>* to contact me with any questions or concerns outside of of class time.

- ***I do not use Canvas messaging to receive or send messages. Always contact me from a UNT email address.
- ***I am available for technical or conceptual assistance during office hours by appointment.
- ***I am available for professional advising or printmaking program advising during office hours by appointment.

Course Description and Content

Concepts and techniques of monotype printmaking. Coursework will include making unique print artworks from instable matrixes using additive, subtractive, ghost, trace, and stencil methods for imaging along with multiple impression registration printing.

Students will use monotype printing to develop a creative direction and make a unified portfolio of studio artworks. Content of the artworks will be determined by the student with the expectation of to develop content, aethetics, and imagery from their studio experiences and concentration. Contextual research and working in series will provide structure for continuity in the portfolio.

Course Objectives and Outcomes

Upon successful completion of this course, students will have am intermediate- to advanced-level command of creative research with the ability to:

- 1. Form creative research questions related to the content of their artwork.
- 2. Technically manipulate materials through monotype printmaking and related processes.
- 3. Engage in critical dialog related to this portfolio and portfolios of peers.
- 4. Apply standards for formal documentation of the artist's creative practice.
- 5. Create a unified portfolio of artworks resulting from the prior objectives.
- 6. Contribute to interactive social learning experiences that progress creative growth.

Course Structure:

We will meet twice per week (from 8am-10:50am on Tuesdays and Thursdays). In-person attendance is necessary to successfully participate in this class. Class will begin with roll call and end with a studio clean-up. We also will do a group clean-up session at the end of the semester.

This course meets simultaneously with the Senior Print Studio capstone course. Class days will be divided with a portion of each class devoted to the Montype section and a portion devoted to the Sr Print Studio section. You will need to be self-directed and productive during times when I am working with the other section.

The <u>Calendar PDF</u> will guide expectations for each class period. The Canvas App will define assignments, provide additional resources, deliver weekly announcements, and serve as the way you turn-in all projects and receive grades.

There are <u>3 Module Projects</u>, <u>3 Module Participation grades</u>, and a holistic evaluation of the <u>Cumulative Semester Portfolio</u>. Each project will consist of making a new series of multi-color monotype prints while learning and practicing new methodologies and documenting contextual research.

Typical class time will focus on contextual presentations, pair/group discussions to develop concepts and community, technical demonstrations, time to make matrixes, time to print, and a project critiques.

This course will assume you already have a firm handle on basic printmaking processes learned in the beginning print classes. If you feel like you need more instruction on basic skills like paper handling, paper tearing, color planning, ink color mixing, etc, then please request to meet during office hours. Likewise, if you would like additional coaching for image and concept development, you may also request an appointment during office hours.

COURSE REQUIREMENTS & GRADING

<u>NOTE:</u> Grades in this course are calculated on a 4-point scale based on the GPA point calculator (not percentage). I will indicate grades in grade comments. The Canvas grade calculator will not be used because it is not accurate for a 4-point scale.

Cumulative Artist's Statement and Portfolio

- Cohesion & progression of themes, imagery, & form with Cumulative Artist's Statement.
- 8 points (approx. 20% of semester total), graded at end of semester

Monotype Series Project #1

- 3 to 5 Monotypes in series (4-drop minimum per print) (submit all JPGs showing attention to edge and finish)
- Contribution of at least one layer drop to Collaborative Mash-Up Monotypes
- Project 1 Contextual Research and Statement
- Graded as 4 points (approx. 20% of semester total)

Monotype Series Project #2

- 2 to 5 Monotypes in series (4-drop minimum per print) (submit all JPGs showing attention to edge and finish)
- Contribution of at least one layer drop to Collaborative Mash-Up Monotyes
- Project 1 Contextual Research and Statement
- Graded as 4 points (approx. 20% of semester total)

Monotype Series Project #3

- 2 to 7 Monotypes in series (4-drop minimum per print) (submit all JPGs showing attention to edge and finish)
- Contribution of at least one layer drop to Collaborative Mash-Up Monotyes
- Project 1 Contextual Research and Statement
- Graded as 4 points (approx. 20% of semester total)

Participation in Class & Critiques

- Completion Syllabus agreement quiz (0.01 points) (Required)
- Participation during Project 1 (1.33 points)
- Participation during Project 2 (1.33 points)
- Participation during Project 3 (1.33 points)
- Cumulative Points for Participation: 4 points (approx. 20% of semester total)

Point Grade Scale for Projects/Assignments:

Grades will be posted in canvas Comments to help direct your progress.

A (4.00 points) Excellent work that exceeds objectives, is very high in originality, and extremely well-conceived and executed.

A-(3.75 points)

B+(3.25 points)

B (3.00 points) Good work that meets the objectives, is high in originality, and well-conceived and executed.

B-(2.75 points)

C+(2.25 points)

C (2.00 points) Average acceptable work that meets the objectives, is fairly well-conceived and executed.

C-(1.75 points)

D+(1.25 points)

D (1.00 points) Inferior work that is minimally complete, but falls short of the objective of the project.

D-(0.75 points)

F (0.00 points) Failing work. Significantly incomplete, does not meet the objectives, and is poorly executed and/or conceived

Total Point Scale for End of Semester Grades

UNT only allows whole-letter grades for the semester grade.

A (24-21 points)

B (20.99-17 points)

C (16.99-14 points)

D (13.99-10 points)

F (9.99-0 points)

Late Work Policy // Project Re-Submissions // Deadlines

<u>Coming to critique with nothing to present will earn an F for the project grade.</u> (No possibility for late submission)

Coming to critique with nothing to present will earn a D for the <u>participation grade</u> if you are engaged and an F if you are not.

<u>Failing to turn in a project on Canvas by the deadline will reduce the project grade progressively one letter every</u> class period after the deadline.

The deadline for turning in a project for re-grading is the final critique day. No exceptions.

Individual project deadline extensions <u>may be requested before the deadline</u> if there is a documented illness or other family emergency.

If your project is unfinished when it is due, you may present the unfinished project at critique AND_turn in the project incomplete on Canvas by the due date. The grade and amount of critique time will reflect this. The Project Participation Grade will also reflect the incomplete project.

Once the project is completed, it may be re-turned-in (by the final critique day) by following these directions:

- FIRST: Read the Canvas Grade Comments.
- SECOND: Respond to the Canvas Grade Comment by attaching the revised version of your complete project (all flies: images and contextual research). *Note: if you just "resubmit" your project on Canvas, the previous submission attempt will be deleted, so you must submit all the files in the project (all images & contextual research)
- THIRD: Send a normal email to <u>decaen@unt.edu</u> (<u>Not Canvas message</u>) to let me know you have turned in a completed version of the assignment so that I know you want it re-graded.

Submitting Projects In-Person & On Canvas

You will present your physical prints to critique, but all projects and assignments are to be also turned-in on Canvas. Installing your physical prints carefully is essential. Hang the work at evenly at eye-level without damaging the artwork, unless the work demands unconventional presentation methods. The quality of your digital image is imperative to evaluate the work. Poor photo/scanning will yield a lower grade. Please read the page titled "Photographing/Scanning Artworks for Submission on Canvas" to prepare these digital images well. Please pay close attention to file naming conventions described in each project outline. Be mindful of deadlines in each assignment.

Cross-Course Projects

Normally, you will not turn in the same work for two different classes, but in a rare case where your project is exceptionally invested in processes across disciplines, it might make sense to overlap two courses. If this is the case, you will need to get <u>explicit permission from both Instructors prior to starting</u> so that it is agreed to how the work overlaps and how it can be distinctly evaluated for each course. This course policy includes cross-course projects regardless or the kind of class (Studio Art, Art History, Art Education, Design, IADS, etc.)

Integrity of Authenticity

^{*} If you are unsatisfied with a completed project, you may re-make it and re-turn-in for re-grading in the same way.

Please turn in product of your own creative work. If you are using the words that someone else wrote in a written assignment, you <u>must use quotation marks</u> and <u>cite your sources</u>. If you have any questions on this topic, please ask me and/or read the following link: https://teachingcommons.unt.edu/teaching-essentials/academic-integrity/academic-integrity-primer

Using Artificial Intelligence software to write any part of a written assignment is not allowed for this course.

If you are using Artificial Intelligence software as part of your image ideation or image creation process, please do this with thoughtful conceptual purpose that demonstrates more than creative deficiency, <u>and</u> address these conceptual motivations in your project/artist's statements.

***NOTE: I retain the right to change the syllabus and post changes on Canvas Announcements if the needs of the course or students change.

ATTENDANCE POLICIES Fall 2025

Attending all classes in-person is essential to success in this class. In-person attendance gives opportunities for real-space/real-time access to demonstrations, critiques, discussions, and assistance on your projects. You should learn as much from your peers as you do from your instructor. Attending class is the first step in developing a sense of community and social learning. It is your responsibility to answer roll call at the beginning of class. If you walk in late, you must let the instructor know right away so that you are marked tardy instead of absent. Participatory attendance is expected.

It is expected that students be <u>on time</u> and <u>prepared</u> each session. If you do not attend, you cannot participate. Class participation grade will be dramatically effected by poor attendance or poor punctuality. The final semester grade will also be effected by poor attendance:

Each Unexcused Absences will reduce the Participation Grade by one letter for that project grading period.

- If your miss 1 class during a project grading period, then your participation grade will be no better than a
 B.
- If your miss 2 classes during a project grading period, then your participation grade will be <u>no better than</u> a C.
- If you miss 3 classes during a project grading period, then your participation grade will be <u>no better than</u> a D.
- If you miss 4 classes during a project grading period, then your participation grade will be <u>no better than</u> <u>a F.</u>

Missing Class Beyond 4 Absences:

- A Fifth absence per semester will additionally reduce your final Semester Course Grade by 1 full letter.
- A Sixth absence per semester will additionally reduce your final Semester Course Grade by 2 full letters.
- A Seven absences per semester will result in a Semester course Grade of F.

If you must be absent:

- <u>Email me before class</u> to let me know. I appreciate knowing so that I won't wait for you to arrive late. AND
- Request to schedule an appointment during office hours to address any missed discussion, presentation, demonstration, etc., or if you want to discuss conceptual issues of your project.
 AND
- Ask another student to take notes for you, so that you can make up time outside of class and be prepared to return next class.

Absences Due to Illness

I may excuse only up to three absences due to serious health issues in the duration of the semester. ALL excusable absences require contacting the professor <u>prior</u> to each absence, so you and the professor can discuss and mitigate the impact of the absence on your attainment of course learning goals.

<u>Please do not come to class if you are at risk of spreading a contagious illness</u> such as COVID-19, in mindfulness of the health and safety of everyone in our community. If you are experiencing any <u>symptoms of COVID-19</u> please seek medical attention prior to coming to campus.

Punctuality/Coming Late to Class/Leaving class early

If you arrive after roll-call, you should assume that you were marked <u>absent</u> and immediately come to me to make sure that your absence is updated to a <u>tardy</u>.

Every Tardy will lower your participation grade by one step. (e.g. A changes to an A-, or A- changes to B+, etc.) Arriving to class more than 20 minutes late is counted as an absence.

Leaving class early will count as a Tardy.

Leaving class without completing your daily clean-up assingment will be counted as a Tardy.

<u>Download Calendar Monotype F25.pdf</u> (171 KB)

Download 25 FALL Printmaking schedule.pdf (107 KB)

PRINTMAKING STUDIOS ACCESS

- Only students currently enrolled in printmaking classes may use the printmaking studios.
- Students may use the studios during their scheduled class times and during "open studio" blocks in the schedule.
- Students may use the printmaking studios during another class period ONLY with expressed permission from that instructor.
- When you work in the studios independently, you must cleaning up after each use and put away personal items before you leave.
- The Screenprint Studio, Darkroom, and Washout Room, may not be used for making t-shirts except for a printmaking class project or under the auspices of P.A.N.TS.
- The Art Building will be closed for university holidays.
- The Art Building hours will be limited during for Thanksgiving/Spring Breaks. Look for an announcement later for specifics about this.

Regular Building Hours:

https://cvad.unt.edu/about/hours.html

After-Hours Access:

To request after-hours "swipe" access, students must:

- Read the information regarding rules and practices found on this web page: https://cvad.unt.edu/about/hours.html
- Request after-hours access to the Art Building by going to the <u>UNT Qualtrics-based online web form</u> and quiz

PERSONAL SUPPLIES LIST, MONOTYPE, FALL 2025

As an intermediate-level screenprint course, your projects will be largely self-directed with various options for the scale and amount of materials used. The quantity and kinds of personal supplies will vary from student to student. The following list will set minimum requirements and general recommendations.

- Printing Paper: at least 5 sheets of 22" x 30" (or equivalent amount of paper in another size)
 (The total amount of paper you use this semester will depend onhow you approach each project)
 (You will need at least 1 sheet of BFK paper before the paper order arrives.)
 - +Best Quality Suggestions: Rives BFK, Pescia, or Sommerset Satin paper.
 - -Acceptable Economy Quality Suggestions: Fabriano Rosaspina, Arnehiem1618,
 - ***There will be a **group paper order** organized by the Printmaking Technician. I recommend Kit # 1 or 3 for the savings.***

Possible Sources for independent purchase: Takach Paper (online), Dickblick (online), Voertman's Store (local

• Graphite drawing pencil (traditional or mechanical) 2B lead recommended for drawing, registration, and signing prints.

Possible Sources: Dickblick (online), Voertman's Store (local). Xacto knife with cover and Extra Xacto Blades

Possible Sources: Dickblick (online), Voertman's Store (local).

Masking tape or painter's tape, minimum 1/2" thick

Possible Sources: Home Depot, Target, etc

• Synthetic Paintbrushes:

Size 1 or 2 Script or Liner, short handle,

Size ½" Flat, short handle,

Possible Source: Dickblick or Voertman's

- Ear swabs with normal tips (Q-tip or other brand) regular and/or precision tip (50 count or more) Possible Sources: Home Depot, Target, Kroger
- Cotton Jersey Rags for reductive methods (old cut up t-shirts work great!)

Possible Source: Home Depot: bag of rags (avoid rags of polyester or terrycloth materials)

• Eraser (I recommend a vinyl or plastic eraser and/or kneeded eraser, but not a pink pearl.

Possible Source: Dickblick or Voertman's

- Ballpoint pen, for trace monotype (better in a color, does not need to be expensive)
 Possible Sources: Office Depot, Target, Kroger, Voertman's etc
- Nitrile Gloves that fit (These are required for clean-up and Not optional)
 Possible Source: Home Depot
- Sharpie Fine tip marker (Mark all your personal items with your name)
- Sketchbook and/or laptop/tablet for visual ideation and note taking.

Optional Items that may be useful depending on your approach to the projects:

- Chine Colle or Monotype Collage Paper: If you want more or different kinds than what I am providing.
 Possible options: Kitakata, Okawara. Nideggen, etc.
 Possible Sources for independent purchase: Takach Paper (online), Dickblick (online), Voertman's Store
- <u>Larger or More Stencil Paper and/or Stencil Fabrics</u>
 Possible Sources for independent purchase: Takach Paper (online), Dickblick (online), Voertman's Store (local)
- Paintbrushes of other sizes and shapes as desired
- Opaque Pigment Pens (Faber Castel PITT Pens or or Zig Opaque pens, or Uni Tosca paint markers)
 Possible Source: Dickblick, Voertman's
- Grafix PM Drafting Film, 18" x 24," clear. for registering color prints. thickness: .003" or .005"
 Possible Source: Voertman's Store, Dickblick.com, Amazon.com
 (If you don't mind useing a dirty one left from last year may not be necessary if using left-overs from last year)
- <u>1-2 Plain Cellulose Sponges</u> (e.g. Ocelo brand. Not synthetic sponges.

Possible Sources: Home Depot, Target, Kroger

• lightweight apron.

(local)

Possible Sources: Home Depot, Target, Kroger

Other supplies may be added to these lists as the course progresses.

Items Loaned:

(to be returned at the end of the semester):

• 18" x 14" acrylic plate

Supplies Provided for use in the studios:

- Oil based inks and modifiers
- Printing Presses and felt blankets
- Hand tools, brayers, rollers, etc.
- Simple Green and other cleaners as needed in the studio
- Tracing paper (limited quantities)
- Stencil paper in limited quantities.
- Digital printing in the 3rd floor digital print lab, on bond paper. Great as template under your plate
- Monotype Collage/ Chine Colle Paper (Limited quantities)

Download Classroom Layout Printmaking 0824 .jpg (494 KB)

TECHNOLOGY REQUIREMENTS & RESOURCES

- Access to reliable Wifi with bandwidth suitable for Zoom calls.
- Device capable of Zoom features: audio, video, chat, share, etc (including webcam and mic if not already in this device)
- MS Word or comparable word processing app capable to save as a PDF.
- MS PowerPoint or comparable visual presentation app capable to save as a PDF.
- DSLR Camera, good smartphone camera, or scanner capable of making clearly focused images at 300 pixels per inch.
- Adobe Photoshop or other digital imaging software for editing photos and/or creating artworks.

Canvas Requirements

Please familiarize yourself with the technology requirements to use Canvas

- Hardware and Software Requirements for Canvas
- Canvas Browser Check

Online Rules of Engagement

<u>Online Rules of Engagement</u> refers to the way students are expected to interact with each other and with their instructors online.

CVAD Computer Lab

https://itservices.cvad.unt.edu/labs/cvad-scl

CVAD Computer Lab has computers with software available during open hours. They also have laptops and other equipment available for short-term check-out.

UNT Willis Library Computer Lab

https://library.unt.edu/services/computer-labs/

UNT Willis Library Computer Lab has computers with software available during open hours. They also have laptops and other equipment available for short-term check-out.

UNT Willis Library Spark Lab

https://guides.library.unt.edu/spark

UNT Willis Library Spark Lab has Cricut Machines for digitally cutting small (up to 12" x 24") paper or vinyl. Training required. The Spark Lab is open at the start of the semester.

CVAD Fabrication Lab

https://itservices.cvad.unt.edu/fablab/

CVAD Fab Lab has Vinyl Cutters, Laser Cutters, and many other digital fabrication toos available during open hours. Training required. The Fab Lab is open after the 12th class day of the semester.

Adobe Creative Cloud

UNT Students may subscribe for a discount to buy Adobe® Creative Cloud™

All the apps. All the time. 100GB of free storage.

One Time Reduced Cost: with your UNT-student discount

Access: One year from date of purchase

Details: https://news.cvad.unt.edu/adobe-news

Purchase: https://unt.edu/adobe

UNT & CVAD Policies

Academic Integrity

According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Disability Accommodation

The University of North Texas makes reasonable academic accommodations for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, *ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation*. Note that *students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class.* Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at http://www.unt.edu/oda. You may also contact ODA by phone at (940) 565-4323.

CVAD Health and Safety Program

Students are required to follow the Department of Studio Art Health and Safety guidelines and are required to complete training for each studio course. The goal of the Studio Art Health and Safety Program is to protect the health and welfare of all faculty, staff, and students and to cooperate with the University of North Texas' Office

of Risk Management. Please visit the website for details and the departmental handbook: https://art.unt.edu/healthandsafety. (also available as PDF in the Files of this course)

Health & Safety Best Practices for Printmaking Studios

Please read the appendixes of the H&S manual for the Printmaking Program at https://art.unt.edu/healthandsafety

Emergency Notification and Procedures

UNT Emergency Guide: https://emergency.unt.edu/about-us

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to the course management system for contingency plans.

Student Evaluations of Teaching

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13 and 14 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (noreply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu.

Incomplete Grades

An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule.

In consultation with the instructor, complete a request for an Incomplete Grade. This form can be found on the department website and must be turned into the department chair prior to the last day of classes (not the exam date). Note: A grade of Incomplete is not automatically assigned to students

Important Academic Dates

- Registration Guides by Semester
- Online Academic Calendar
- Final Exam Schedule

Academic Integrity Standards and Consequences

According to UNT Policy 06.003, <u>Student Academic Integrity</u>, academic dishonesty occurs when students engage in behaviors including, but not limited to: cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classrooms, labs, discussion groups, field trips, etc.

The <u>Dean of Students Office</u> enforces the <u>Code of Student Conduct</u>. The Code explains what conduct is prohibited, the process the DOS uses to review reports of alleged misconduct by students, and the sanctions that can be assigned. When students may have violated the Code they meet with a representative from the Dean of Students Office to discuss the alleged misconduct in an educational process.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Visit Title IX Student Information for more resources.

Content in the Arts Disclaimer

Content in the arts can sometimes include works, situations, actions, and language that can be personally challenging or offensive to some students on the grounds, for example, of sexual explicitness, violence, or blasphemy. As the College of Visual Arts and Design is devoted to the principle of freedom of expression, artistic and otherwise, and it is not the college's practice to censor these works or ideas on any of these grounds. Students who might feel unduly distressed or made uncomfortable by such expressions should withdraw at the start of the term and seek another course.

Download Handbook Heath-Safety 8-12-18-1.pdf (12.4 MB)

Download Printmaking HealthSafety-1.pdf (111 KB)

Printmaking Syllabus Agreement 0825 (Mandatory Online Canvas Quiz)