

Impressions/Monotype in Florence (Study Abroad Summer 2026)

\ ASTU 3604 Summer 2026

Note: Students in this course will be simultaneously enrolled in a transfer course lead by an instructor at the Santa Reparata International School of Art (SRISA)

Prerequisites for ASTU 3604:ASTU 2601 & ASTU 2604

Instructor: Andy DeCaen

Office Hours: by appointment Fridays 9-10am in person or on Zoom Personal Meeting ID 562 058 6888

Email: andrew.decaen@unt.edu

Phone: (Text for normal communications. Voice for emergency communications) +1 940 ### ####

Communications:

- We will use **SMS TEXT** and **Group SMS TEXT** for normal class communications and reminders of our daily activities.
- **In the case of an Emergency always use a Voice Call.**
- **SRISA** may also use **Whatsap** or another communications app to provide group communications.
- **Normal UNT email** may be used for communications when attachments or non-immediate delivery is appropriate.
- **DO NOT use Canvas Messaging** for class communications for this class. I will not respond to messages on the Canvas app
- **DO NOT send photos or video files via SMS Text Message** since these may slow delivery and have data charges.

Canvas App: Please download the Canvas App to your phone so that you can refer to course content such as assignment/project requirements, course calendars.

Course Description and Content

This course will focus on creative research in the city of Florence. Students will draw on location for inspiration, then create one-of-a-kind monotype prints at the Santa Reparata International School of Art (SRISA), Florence, Italy. Site visits will include a variety of locations in Florence including locations such as museums, galleries, palaces, gardens, markets, train stations, and piazzas. Studio instruction will include various techniques of monotype printmaking including additive, subtractive, ghost, trace, and stencil methods with multiple-color printing.

General Course Objectives

- Practice creative research (stimuli, ideation, technical exploration, creation of artworks, critical dialog, and presentation).
- Develop fluency with various monotype processes.
- Develop a sense of productive individual practice as part of a group ethos.
- Gain a sense of confidence and flexibility working in unfamiliar environments.
- Gain a sense of comfort in the differences and similarities observed in an unfamiliar place and culture.

Specific Course Outcomes

- Document perceptual experiences in specific sites in Florence through drawing.
- Generate questions about experiences in Florence to research and synthesize into creative ideation.
- Explore a variety of monotype technical processes as a means of developing a creative vocabulary.

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- Create a series of monotype prints that stem from the creative research.
- Engage in description/discussion/critique of the creative artworks.
- Create a record of the ideation and the resulting artworks in a formal exhibition.

TEXTBOOK: There is no textbook for this course. You will take notes on technical demonstrations in class.

COURSE STRUCTURE AND SCHEDULE:

- Pre-Trip Meeting 1: Covering logistics of travel and living in Italy.
- Pre-Trip Meeting 2: Discussion of course and pre-trip assignments. (Note: the SRISA course will also lead a separate a separate pre-trip meeting 2.)
- SRISA Pre-Departure Orientation: Zoom meeting
- SCHEDULE IN ITALY:
- Arrival in Florence: When you arrive in Florence you will check into apartments and take a Walking Tour of the City Center.
- On Site Orientation and Welcome Galla: On the first full day in Florence you will attend a SRISA in-person Orientation covering practical matters of living in Italy, followed by an orientation of the Drawing and Printmaking Studios, a visit to the an art supply store and a SRISA Welcome Galla.
- Rotation of regular classes and activities:
- MW Morning Classes: Mornings working on location at various places in Florence. You will be developing a sketchbook by drawing at locations in the city. This time is meant to offer inspiration for the monotype series.
- MW Evening Classes: Afternoon/evenings working at the SRISA Printmaking studios. You will have demonstrations, discussions, and work periods to work on two series of monotypes with a critique for each series.
- SRISA Day Trip to San Gimignano. SRISA will arrange for bus transport leaving early AM and returning in the late afternoon.
- Friday "Flex Days": You will have the option of working in the studios with your instructor, or working at a site of your selection. This allows you to make independent excursions with friends or a long weekend at some location of your choice with a portable sketchbook assignment or get more time in the studios at SRISA. There will be one Flex Friday for this *Impressions* class and one for the *Figure Drawing* class.
- SRISA Optional Trips: SRISA organizes optional weekend trips to Portovenere, Chianti. For additional fees, you may join a group of SRISA students on a day trip arranged by SRISA staff. Sign up and pay with SRISA in March.
- SRISA Cultural Programming: SRISA faculty offer optional cultural lectures or tours in Florence. Sign up with SRISA, some are free.
- SRISA Exhibition and Reception: On the last day of the program, we will install a group exhibition of our work in the SRISA San Gallo Campus . The reception will be our final event of the program.
- Apartment check-out: You will check out of your apartment on the morning after the group exhibition. If you wish to stay longer, you may arrange for your accommodations and travel. Some will choose to travel in Europe before returning to the USA.

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COURSE REQUIREMENTS AND GRADING (There are 20 points available in this course)

Sketchbook Assignments

(Accumulation of all sketchbook assignment grades = **4 points or 25% semester grade**)

- SB Assignment 1 Pre-Trip: 0.4 points.
- SB Assignment 2 Pre-Trip: 0.4 points.
- SB Assignment 3 Morning on Location: 0.4 points.
- SB Assignment 4 Morning on Location: 0.4 points.
- SB Assignment 5 Morning on Location: 0.4 points.
- SB Assignment 6 Morning on Location: 0.4 points.
- SB Assignment 7 Morning on Location: 0.4 points.
- SB Assignment 8 Morning on Location: 0.4 points.
- SB Assignment 9 Morning on Location: 0.4 points.
- SB Assignment 10 Morning on Location: 0.4 points.

Monotype Series 1

(Due in-person June 1) **4 points or 25% semester grade**

Critique 1 will include work done in SRISA Studios developing a series of monotypes. *Graded on technique, concept, formal design, serial development, and investment in the project.*

Monotype Series 2

(Due in-person June 17) **4 Points or 25% semester grade**

Critique 2 will include work done in SRISA Studios developing a series of monotypes. *Graded on technique, concept, formal design, serial development, and investment in the project.*

Class Participation

The two participation grades evaluate participation in morning and afternoon class sessions and critiques. ***The two participation grades accumulate to 4 Points or 25% semester grade.***

- Participation during Project 1: 2 points, or 12.5% of the semester grade
- Participation during Project 2: 2 points, or 12.5% of the semester grade

Point Grade Scale for Projects/Assignments:

Grades are generally based on the same 4-point standard that calculates your GPA. This is not the same as the percent scale used by Canvas grade calculation

A (4.00 points) Excellent work, exceeding objectives, very high in originality, and extremely well-conceived and executed.

A-(3.75 points)

B+(3.25 points)

B (3.00 points) Good work that meets the objectives, is high in originality, and well-conceived and executed.

B-(2.75 points)

C+(2.25 points)

C (2.00 points) Average acceptable work that meets the objectives, is fairly well-conceived and executed.

C-(1.75 points)

D+(1.25 points)

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D (1.00 points) Inferior work that is minimally complete, but falls short of the objective of the project.

D-(0.75 points)

F (0.00 points) Failing work. Significantly incomplete, does not meet the objectives, and is poorly executed and/or conceived

Total Point Scale for End of Semester Grades

UNT only allows whole-letter grades for the semester grade.

A = 20 - 18.75 points

B = 18.74 - 13.75 points

C = 13.74 - 8.75 points

D = 8.74 - 3.75-points

F = 3.74-0.00 points

Late Work Policy

Please complete your projects on time! If your project is only partially complete when it is due, you may submit the project in its unfinished state on the due date, then resubmit it when it is complete. This will yield a low place-holder grade and a reduced participation grade.

Coming to critique with nothing to present will earn an F for the project grade with no opportunity to re-submit and a very low participation grade.

Project Re-Submissions

If you need to resubmit a project an incomplete project, or if you need to re-make a project because you were unsatisfied with it, you may resubmit until the final critique.

Submitting Projects In-Person

Monotype projects and Sketchbook assignments will be turned in in-person regularly. Be mindful of deadlines in each assignment.

*****NOTE:** *I retain the right to change the syllabus and post changes on Canvas Announcements if the needs of the course or students change.*

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ATTENDANCE POLICIES

Unexcused Absences will Reduce your Semester Grade

Attending all classes in-person is essential to success in this class, whether class meets in studio or on location. It is expected that students be on time and prepared each session. If you do not attend, you cannot participate. *The Semester grade will drop one letter for any unexcused absence.*

- 1 unexcused absence will reduce the semester grade by one letter grade.
- 2 unexcused absences will reduce the semester grade by two letter grades.

Absence Due to Illness

I may excuse only up to four absences due to serious health issues in the duration of the semester. ALL excusable absences require contacting the professor prior to each absence to set an alternative assignment to achieve in place of attendance.

If you become ill, it is imperative that you communicate with the professor **prior** to the start of that class, so you and the professor can discuss and mitigate the impact of the absence on your attainment of course learning goals. Typically I will assign a project you can achieve in your apartment to make-up for missing the class period.

Please do not come to class if you are at risk of spreading a contagious illness such as COVID-19, in mindfulness of the health and safety of everyone in our community. If you are experiencing any [symptoms of COVID-19](#) please inform your instructors and SRISA Staff, follow any SRISA guidelines, and seek good medical attention.

Punctuality/Tardies

If you arrive after roll-call, you should assume that you were marked absent.

If you arrive late, immediately make sure that your absence is updated to a tardy.

Every Tardy will drop your participation grade one letter grade for that project grading period.

Leaving class early will also drop your participation grade one letter grade for that project grading period.

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PERSONAL SUPPLIES LIST

The cost of Personal Supplies to will vary according to choices made by the individual student.

Bring these with you

- Cardboard tube to transport paper to Florence and drawings/monotypes home from Florence.
- Small Sketchbook (separate from the one for your figure drawing class)
- Pencil case
- Kimberly graphite pencil 9XXB
- Set of 6 graphite drawing pencils
- Portable pencil sharpener
- 0.7mm mechanical pencil with extra leads
- General's Factis eraser
- Mars Plastic Eraser
- uniball 207 Retractable Gel Pens, Ultra Micro Point
- Pentel Brush Sign Pens, Gray and Ochre
- Craft knife
- ear swabs for monotype
- Artist tape, 0.5 inch
- several sheets of 18 x 24 Strathmore 400 drawing paper for monotype paper stencils
- Paint brush set for monotype
- A few chemical resistant gloves

Other items you may want to bring:

- An assortment of any other drawing materials you like using for working in sketchbooks... (colored pencils, watercolors set, etc.)
- *(Do not bring any aerosol, flammable products, or oil paints.)*
- Lightweight Apron (optional)
- Additional chemical resistant gloves.
- **Digital Imaging Devices:** *You may have limited access to computers or digital printing devices at SRISA Studios. If you are accustomed to using laptops, tablets, or other devices, you may consider bringing this with you, but very careful to avoid theft and be sure to bring a USB thumb drive, electrical adapters or charger.*
- *If you need to rely on a lot of digital printing for ideation, please be aware that you may need to pay for printing at a photo-copy center offsite. A thumb drive may be useful here.*

Provided for your use in Italy:

- (Borrowed) Monotype plate (PETG) (provided by SRISA for use in the studio)
- Printmaking inks and chemistry (provided by SRISA for use in the studio)
- Cotton Rags
- Printing presses, ink knives, brayers, etc. (provided by SRISA for use in the studio)

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To be Purchased After Arrival in Florence at Zecchi's, Salvini, or another supplier:

Quality Printmaking Papers

(I recommend 3-6 sheets of Fabriano Folio Rosasina (50cm x 70cm) or Fabriano Folio Unica (50cm x 70cm) or Eastern papers such as Folio Carta di Riso (54" x 65")

Local Suppliers:

Salvini Belle Arti <https://www.salvinibellearti.it/>

Via degli Alfani, 111r

Mon-Thurs 8:30am-6:30pm

Rigacci <https://www.rigaccifirenze.it/>

Via dei Servi, 71R

Mon-Fri: 8:30am-7pm

Sat: 8:30am-12:30pm

Cartoleria Mugnai <https://www.mugnai1868.it/>

via S. Gallo, 105/R

Mon-Thurs. 8am-1pm & 3-5pm

Zecchi Colori Belle Arti <http://www.zecchi.it/>

Via dello Studio, 19r (Just south of the Duomo)

Mon-Thur: 9am-1pm & 3pm-7pm.

Sat 9am-1pm

Cartoleria Lory Belle Art <http://copystore.lory.net/>

Piazza Frescobaldi, 4-9r (just south of the river)

Mon - Thurs 9am-1pm & 2pm-6pm

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Technology Requirements

- A phone with international voice and SMS text capabilities. This must have an international calling plan that allows for regular texting and emergency voice calls. Some Data must be included)
- Device capable of using Canvas while in Italy.
- Device capable of using Wifi with Zoom features: audio, video, chat, share, etc. (this may be a phone)
**I don't expect us to need Zoom for classes, but it may be necessary if any of us have to quarantine or isolate for COVID reasons.*
- Phone Camera capable of making clearly focused images at high resolution.
- Phone Camera capable of basic digital photo editing capabilities

Canvas Requirements

Please familiarize yourself with the technology requirements to use Canvas

- [Hardware and Software Requirements for Canvas](#)
- [Canvas Browser Check](#)

Online Rules of Engagement

[Online Rules of Engagement](#) refers to the way students are expected to interact with each other and with their instructors online.

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UNT & CVAD POLICIES

Academic Integrity

According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Disability Accommodation

The University of North Texas makes reasonable academic accommodations for students with disabilities. Students seeking reasonable accommodation must **first** register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided **as early as possible** in the semester to avoid any delay in implementation. Note that students **must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class**. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at <http://www.unt.edu/oda>. You may also contact ODA by phone at (940) 565-4323.

Grades assigned before an accommodation letter is provided will not be changed.

Individuals with disabilities may find accessibility and accommodation in one or more of this program's locations very different from what you find in the United States. Although UNT cannot guarantee the accessibility of all program sites, students with disabilities can and do study abroad. Upon request, the UNT Study Abroad Office can provide information about the availability of accommodations and accessible facilities on the specific program and can help you determine whether this program can meet your accommodation needs.

Some physical/emotional functional capabilities are essential and cannot be modified to participate. For example, students encounter many buildings with stairs and no elevator, uneven sidewalks and cobblestone streets, and hot/humid environments. Students must carry their own luggage, have the ability to function in a close-knit group, and endure walking and standing for extended times and distances. Florence is a city with large summer tourist population: Students must be able function in crowded spaces.

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CVAD Health and Safety Program

Students are required to follow the Department of Studio Art Health and Safety guidelines and are required to complete training for each studio course. The goal of the Studio Art Health and Safety Program is to protect the health and welfare of all faculty, staff, and students and to cooperate with the University of North Texas' Office of Risk Management. Please visit the website for details and the departmental handbook: <https://art.unt.edu/healthandsafety>. (also available as PDF in the Files of this course)

Health & Safety Best Practices for Printmaking Studios

Please read the appendixes of the H&S manual for the Printmaking Program

[Download Handbook Heath-Safety 8-12-18-1.pdf](#) (2.38 MB)

[Download Printmaking HealthSafety-1.pdf](#)

Your Instructor will describe and demonstrate expectations for studio safety including personal use of protective wear, safe use/storage of hazardous materials, and safe disposal of waste products. ***If a studio tool/item is damaged, let the instructor know as soon as possible so that no one is injured trying to use it and so that the item can be repaired as quickly as possible.***

Emergency Notification and Procedures (Study Abroad)

In case of emergency during a class, please notify your instructors immediately and follow instructions. In case of natural disaster or terrorist event in the city, please contact both of your instructors to let them know you are alright, where you are, and who you are with, then meet at the SRISA San Gallo Campus or your apartment and remain there until the situation can be assessed and a plan determined. Your instructors will be in contact with the UNT SAO. Follow the instructions of your instructors and act accordingly.

Incomplete Grades

An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule.

In consultation with the instructor, complete a request for an Incomplete Grade. This form can be found on the department website and must be turned into the department chair prior to the last day of classes (not the exam date). Note: A grade of Incomplete is not automatically assigned to students

Important Academic Dates

- [Registration Guides by Semester](#)
- [Online Academic Calendar](#)

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Academic Integrity Standards and Consequences

According to UNT Policy 06.003, [Student Academic Integrity](#), academic dishonesty occurs when students engage in behaviors including, but not limited to: cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classrooms, labs, discussion groups, field trips, etc.

The [Dean of Students Office](#) enforces the [Code of Student Conduct](#). The Code explains what conduct is prohibited, the process the DOS uses to review reports of alleged misconduct by students, and the sanctions that can be assigned. When students may have violated the Code they meet with a representative from the Dean of Students Office to discuss the alleged misconduct in an educational process.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Visit [Title IX Student Information](#) for more resources.

Content in the Arts Disclaimer

Content in the arts can sometimes include works, situations, actions, and language that can be personally challenging or offensive to some students on the grounds, for example, of sexual explicitness, violence, or blasphemy. As the College of Visual Arts and Design is devoted to the principle of freedom of expression, artistic and otherwise, and it is not the college's practice to censor these works or ideas on any of these grounds. Students who might feel unduly distressed or made uncomfortable by such expressions should withdraw at the start of the term and seek another course.

Financial Aid and Satisfactory Academic Progress

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility. If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit <http://financialaid.unt.edu/satisfactory-academic-progress-requirements> for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

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GENERAL SAFETY RULES IN ITALY

- Always go out in groups; never alone. Go in 3's and STAY TOGETHER. There *is* safety in numbers.
- Keep your phone on you at all times.
- Carry your keys, apartment address, and emergency phone numbers on you at all times.
- Keep your passport copy on you at all times.
- Avoid becoming a target for thieves, scammers, or violence... blend in with the Italians, not the tourists.
- Do not wear expensive jewelry or watches.
- Keep handbags, backpacks, or cameras close to your body and in front where you can see them.
- Keep handbags, backpacks, or camera straps diagonally across your chest with the bag on the side away from the street to avoid motorized snatches.
- Secure openings in bags with a twist-tie to make it harder for a pick pocket.
- Do not keep a wallet in your back pocket. You may wear a money belt or neck wallet or similar item to keep your money safe.
- When making a purchase, always check your change.
- Do not flash large sums of cash or credit cards *anywhere*. Put only a small amount of cash in an easily accessible spot. Keep larger amounts in your money belt away from pickpockets.
- Keep receipts and credit cards separate.
- Be especially watchful in large crowds.
- Be wary of advice from any stranger, no matter how well-dressed or polite.
- Do not accept drinks or drugs from a stranger.
- Do not buy drinks for a stranger.
- Keep your passport and a photocopy of credit cards in locked luggage in the apartment.
- Leave a Photocopy your passport and credit cards with an emergency contact in the USA.
- Heavy pedestrian traffic is the norm in much of Florence's city center, but cars also move through the streets too. We need to be very vigilant of car traffic, especially on certain main artery roads and bus routes. Busses drive very close to the tiny sidewalks. Be vigilant with your eyes and ears.
- *Europe is safe. Common sense does apply. Avoid poorly lit or isolated places. Always travel in threes...*

I want to reassure each of you that I consider this a safe time to travel in Italy. I do not wish to put myself (and especially my students) in any situation that is dangerous. It is however a time to be cautious. Americans can be targets and we need to be aware of the things that we do that make us "stick-out". Most are simple things like clothing that is typically baseball caps and revealing clothing. Our verbal manners in public can also make us stick-out. We are sometimes noisy or show off for each other in public; Europeans aren't usually like this (except teenagers who take their cues from American media). Europeans value talking quietly with friends. Italians are a very warm and welcoming people with a distinct body language. No matter what adjustments we make to our appearance or behavior, we will still be Americans. Hopefully, we won't be obvious targets. If you have questions, or concerns, about our trip please let me know. I am making every effort to ensure that it is a meaningful and memorable experience.

Extra Curricular Activities:

- Outside of daily class and curriculum activities, you are free to create your own experiences. You will not have an evening curfew, but be safe; stay in groups of three.
- I do not monitor your behavior or your presence in your apartment. I do ask that you keep your behavior within socially acceptable parameters.

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- If you are arrested there is little I can do to assist you. You will be subject to Italian law, not USA law.
- If you engage in unacceptable behavior, UNT and SRISA may put you on the next plane back (at your expense). Unacceptable behavior includes but is not limited to putting yourself or anyone else at risk of health or bodily injury.

Extra Curricular Travel

We will have some long weekends when you are free to travel within or outside of Florence. I encourage you to do this. If you leave Florence, you must send a text or email prior to departure to me with your itinerary (specific transportation info, and cities you will visit, any overnight lodging, and names of at least one travel partner from our program). Please text when you return to let me know you are safely returned to Florence.. This “check in” is only for your safety, so that we can help you if there is some trouble. If you contact me early, I may be able to give you travel advice for your excursion.

Communications:

Andy's cell number is: +1 940-### ####

Please share with your Emergency Contact person in the USA in case of an emergency.

I will need the cell phone number you will use in Florence.

I prefer to use TEXT message for normal class communications as it is less expensive, but VOICE call is usually the best option in emergency situations.

You will need a cell phone with an international plan.

If you have a concern, suggestion, problem, or complaint, you can confide in me, and I will do our best to resolve it discretely. Do not talk about others in a negative way behind their backs. Open and informed communication makes for the best travel experience. In my role as a UNT SAO Program Leader, I cannot guarantee complete confidentiality where there is legal need to know communications with the university authorities.

We are going to have an amazing Italian adventure!

Syllabus Agreement (**online Canvas quiz**)