CJUS 4901.001: Senior Seminar Crime and Crime Policy  
Course Syllabus  
Fall 2020

Instructor: Andrekus Dixon  
Class meeting: This is an online class. Course expectations and classroom policies are outlined in the syllabus below. While students are expected to participate in online discussions, and online quizzes, there are no formal on campus meetings for this course which would require a student to come to campus.

Instructor’s Contact Information

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Andrekus Dixon</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:Andrekus.Dixon@unt.edu">Andrekus.Dixon@unt.edu</a></td>
</tr>
<tr>
<td>Office Phone</td>
<td>940-565-4475</td>
</tr>
<tr>
<td>Office Location</td>
<td>Chilton 273C</td>
</tr>
<tr>
<td>Office Hours</td>
<td>By appointment</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>GA:</th>
<th>Abigail Carpus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email:</td>
<td><a href="mailto:AbigailCarpus@my.unt.edu">AbigailCarpus@my.unt.edu</a></td>
</tr>
</tbody>
</table>

The Graduate Assistant (GA) for this course is Abigail Carpus. Abigail will be assisting with maintaining course documentation and grading. Abigail will serve as your first point of contact. If you have any questions, comments, concerns, etc. then please direct them to Abigail first. If Abigail feels that I (Professor Dixon) need to weigh in on the matter then she will forward your email on to me. Abigail is also available to answer questions and discuss class material. Please allow 48 hours of turnaround time (weekdays) for your email and telephone inquiries. Phone and email messages sent during the weekend or on holidays will generally be answered the following business day.

Email expectations: When sending an email, please put the COURSE NUMBER (CJUS 4901) in the subject line of the email. **Only emails sent from your UNT email account (username@my.unt.edu) will receive a response.** Also, to ensure that you receive timely course related correspondence, make sure your official email address at UNT is forwarded to your preferred email address.

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**Required readings**
There is one required text for the course. Reading assignments are noted in the Course Calendar.

Recommended reading:


Course Description
Examination of the problems and issues involved in forming and implementing criminal justice policy in the United States. Course represents the final capstone experience for the student and should generally be taken in the semester the student will graduate. (Prerequisite(s): Senior standing and at least 33 hours of criminal justice, with 18 hours from the criminal justice core.)

Learning Objectives
After completion of this course, it is expected that students will be able to:

• Discuss the importance of studying the effectiveness of criminal justice policy from an evidence-based perspective and identifying and incorporating appropriate scholarly sources
• Distinguish between the reality of crime and criminal justice policy from myths
• Describe the various models and types of public policy
• Summarize essential literature related to criminal justice policy
• Critique and evaluate diverse forms and sources of information
• Argue diverse perspectives, ideas, cultures, and viewpoints of criminal justice policy issues

Technical Requirements/Assistance
The following information has been provided to assist you in preparation for the technological aspect of the course.

UNT Technical Support: https://it.unt.edu/helpdesk
Canvas Student Guides: https://community.canvaslms.com/docs/DOC-10701 Canvas Video Guides for Students:
Basic Technical Requirements for Canvas:  https://community.canvaslms.com/docs/DOC-10721
Canvas VPAT:  https://www.canvaslms.com/accessibility

Minimum Technical Skills:

This is not a computer skills course and as such, students are expected to have a minimum skill set in order to access course materials and complete course assignments. Specifically, students should know how to access a Web site when given an address, use the features of their Web browser, download files, attach files to emails, use word processing software, copy and paste … etc.

Access and Navigation
Access and Log in Information
This course was developed and will be facilitated utilizing the University of North Texas’ Learning Management System, Canvas Learn. To get started with the course, please go to: https://learn.unt.edu

You will need your EUID and password to log in to the course. If you do not know your EUID or have forgotten your password, please go to: http://ams.unt.edu.

Student Resources

As a student, you will have access to:

- Student Orientation via Canvas. It is recommended that you become familiar with the tools and tutorials within the Orientation to better equip you in navigating the course.
- It is recommended that you become familiar with the tools and tutorials to better equip you to navigate the course.
- From within Canvas, you will have access to the “UNT Helpdesk” tab which provides student resources and Help Desk Information.

Course Organization
Course materials can be accessed for each chapter within the Modules tab. Discussions and Quizzes can be accessed through the “Modules” link. The Course Calendar located at the end of the syllabus provides a breakdown of quiz and discussion due dates for the course.

First steps
Upon entrance into the online classroom, students should spend some time navigating course materials and links to ensure they are able to locate all required materials. After the student has
reviewed the syllabus and course materials, **students will be required to post an introduction discussion forum post.**

**Student Support**
The University of North Texas provides student technical support in the use of Canvas and supported resources. The student help desk may be reached at:

Email: helpdesk@unt.edu
Phone: 940.565-2324
In Person: Sage Hall, Room 130

Regular hours are maintained to provide support to students. Please refer to the website (http://www.unt.edu/helpdesk/hours.htm) for updated hours

**RESOURCES**

UNT Portal: http://my.unt.edu

UNT Library Information for Off-Campus Users:
http://www.library.unt.edu/services/for-special-audiences/offcampus/information-for-off-campus-users

UNT Computing and Information Technology Center:
http://citc.unt.edu/services-solutions/students

General access computer lab information (including locations and hours of operation) can be located at: http://www.gacl.unt.edu/

**Method of Evaluation**
Each weekly Module will open on Monday at 6:00AM and close on Sunday at 11:59pm (with the exception of the final week of class---see course calendar). As this is an online class, students must be prepared to take responsibility for their own learning. Students should be prepared to take quizzes and complete online discussions with little direction beyond that provided in the syllabus and individual assignment instructions. Students will earn points through two methods of evaluation: quizzes and discussions.

**Respondus Lockdown**
You must download the respondus lock down browser in order to access the quizzes. All quizzes are protected by this browser. If you have problems downloading the browser, please contact Canvas support or CLEAR support immediately.

**Quizzes:** Students will complete a total of 6 quizzes throughout the semester comprised of 6 Chapter quizzes. Quizzes will be worth a total of 120 points or 20 points each. Quizzes can be accessed through the Modules tab within Canvas. There will be 20 questions worth 1 point each.
Quizzes will be available for 30 minutes upon opening the quiz and must be completed in one sitting (one attempt) – so make sure you have a reliable internet connection and are ready to complete the entire quiz when you open it. (Technical issues will only be considered in extreme circumstances, only once per semester and can only be evaluated by the instructor.) Questions that have not been answered at the end of 30 minutes will receive 0 points. **Quizzes will become available when scheduled on Monday morning at 6:00AM and are due Sunday night by 11:59PM (Central Standard Time) on the due dates outlined in the course calendar (with the exception of Quiz 6—see course calendar).** Quizzes are individual assignments and should be completed in private and not in the company of any other student. Quiz questions may consist of multiple choice, true/false, matching, short answer questions, and/or essay. While course materials may be referenced during the quizzes, students should treat these quizzes as they would an in class exam and prepare accordingly. Quiz grades will be available following completion of the quiz – correct responses will be available for review after the quiz availability period ends. ***There are no makeup or late submissions of quizzes. There will also be no study guides for chapter quizzes.***

**Discussion and participation:** Online discussions comprise the bulk of the course and will emulate that of the traditional or face to face classroom environment. There will be 9 discussion questions worth 40 points each. Students will complete 9 total discussions (which includes the Introduce Yourself discussion week 1). **For each discussion post, students will be required to both respond to the weekly discussion question as well as make 2 substantive posts to classmates’ posts in order to receive full credit for the week (with exception for the Introductory discussion).** Initial discussion question responses should range from 300-500 words (not counting citations). Participation posts must reflect critical thought and reflect substantive contribution to the class discussion (a minimum of 200 words for each response to a classmate). Rather, simply posting that you agree or disagree with another students post or restating their post will not constitute a substantive response. Additionally, you will be graded on grammar, so proofread your submissions prior to posting. It may be helpful to type your responses in a word document before cutting and pasting them into your submission – this will also ensure that you have a copy of your submission in the event that you have technical issues in submitting your responses. In your initial post students are also expected to incorporate a minimum of 2 scholarly references with appropriate in text citations in APA format and a reference/bibliography at the bottom of your post, for any information obtained from an outside source. Full credit for both participation posts will also include reference to a minimum of 1 outside source in support of your position. Discussions will run Monday’s (6:00AM) through Sunday’s (11:59PM) and will close at the end of each discussion week. Discussion/participation posts cannot be submitted after the due date and time. Discussions will be graded and returned within one week of the due date.

*Students must respond to the discussion question in order to unlock that week’s discussion and enable the ability to respond to others’ posts. All discussion and participation posts must be completed by the due date and time. No late discussion posts or participation posts will be accepted for any reason. If you have technical difficulties in submitting your post, you must email the instructor a copy of your post prior to the discussion due date to be eligible for
**partial credit.** Initial discussion posts/participation posts will be graded and returned within one week of the assignment due date.

Discussion questions are designed to assess your comprehension and understanding of course materials, not a description of your personal opinion regarding the discussion topic. As such, discussions will be evaluated using the following criteria:

<table>
<thead>
<tr>
<th>Content</th>
<th>Participation</th>
<th>Length</th>
<th>Editing (spelling and grammar)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Excellent 18-20 points</strong></td>
<td>Excellent 10 points</td>
<td>Excellent 5 points</td>
<td>Excellent 5 points</td>
</tr>
<tr>
<td>All of the required components of the response were adequately addressed with full explanations</td>
<td>Student submitted 2+ substantive participation posts. Supported arguments using properly documented empirical sources in APA format.</td>
<td>Discussion response exceeded required length, 2 participation responses were posted that also exceeded required length</td>
<td>If there were any spelling or grammar errors they were insignificant</td>
</tr>
<tr>
<td><strong>Good 15-17 points</strong></td>
<td>Good 8-9 points</td>
<td>Good 4 points</td>
<td>Good 4 points</td>
</tr>
<tr>
<td>A minor required component was missing, or there was not good explanation for at least one of the required major components</td>
<td>Student submitted 1-2 substantive participation posts. Supported arguments using properly document sources.</td>
<td>Discussion response met required length, 2 participation responses were posted - one response met the 200 word count requirement, one did not</td>
<td>There were a few spelling or grammar errors that were noticeable but did not detract from the paper</td>
</tr>
<tr>
<td><strong>Fair 13-14 points</strong></td>
<td>Fair 6-7 points</td>
<td>Fair 3 points</td>
<td>Fair 3 points</td>
</tr>
<tr>
<td>Important required components of the response were missing or there were a few components not fully explained.</td>
<td>Student submitted 1-2 substantive participation posts. Additional explanation or support was needed.</td>
<td>Discussion response was at or right below required length, 2 responses were posted, but neither met the 200 word count requirement or 1 response was posted that met the 200 word count requirement</td>
<td>There were a few spelling or grammar errors that were noticeable and detracted somewhat from the paper</td>
</tr>
<tr>
<td><strong>Poor 10-12 points</strong></td>
<td>Poor 4-5 points</td>
<td>Poor 1-2 points</td>
<td>Poor 1-2 points</td>
</tr>
<tr>
<td>Not all of the required components of the response were addressed, nor were they fully explained</td>
<td>Students submitted 0-1 substantive participation responses.</td>
<td>Discussion response was at or below required length, 2 responses were posted 1 substantive response was posted that did not meet the 200 word count requirement</td>
<td>There were a number of spelling and grammar mistakes that detracted from the paper</td>
</tr>
<tr>
<td><strong>Failing 0-9 points</strong></td>
<td>Failing 0-3 points</td>
<td>Failing 0 points</td>
<td>Failing 0 points</td>
</tr>
<tr>
<td>The content of the response was inadequate with limited coverage of required elements and very little if any explanation of required components</td>
<td>There were no substantive participation posts submitted.</td>
<td>Discussion response was at or below the required length and there were no substantive participation posts</td>
<td>There were a great number of spelling and grammar mistakes that detracted greatly from the reading of the paper, such that it was difficult to read</td>
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As discussed above, students will have the opportunity to earn up to 480 points for the semester. Possible points can be earned in the following manner:

<table>
<thead>
<tr>
<th>Chapter quizzes (6)</th>
<th>20 points each</th>
<th>120 possible points</th>
</tr>
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<tbody>
<tr>
<td>Discussion responses (9)</td>
<td>40 points each</td>
<td>360 possible points</td>
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480 total possible points

Your final grade will be based on your accumulation of points according to the table below (grades will not be rounded – the total points accumulated at the end of the semester will be used to determine the final grade):

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<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>F</th>
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<tbody>
<tr>
<td>432</td>
<td>384-431</td>
<td>336-383</td>
<td>288-335</td>
<td>287 or below</td>
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</table>

*If an extra credit opportunity becomes available, it will be posted as an Announcement or sent via Email in Canvas for the entire class to view. There are no individual extra credit opportunities.

**Grade related questions or concerns must be addressed within 1 week of the grade being posted to Canvas.

Attendance Policy
As this is an online course, there are fixed deadlines on assignments that students must meet in order to be eligible for full credit for completed assignments. Students are expected to log in to the course daily to review course assignments, due dates, and check announcements, etc. Students that have fallen behind, are failing and/or choose to not complete the coursework for the semester are responsible for officially withdrawing themselves from the course; failure to do so will result in a performance grade of "F". Please see University Handbook for drop date period.

Course Policies
It is your responsibility to utilize a computer system that works and is compatible with the UNT online system/Canvas Learn. This is especially critical during quiz times. I would recommend that you take your quizzes on the UNT campus, if possible. If that is not possible, I would recommend you avoid waiting until the last minute to take your quiz in case problems arise. Only problems as the result of the UNT online system/Canvas Learn will result in modification of due dates.

Make Up Policy
There are no make-up tests/quizzes/assignments in this class with the exception of authorized absences according to University policies prescribing authorized absences in certain situations. I reserve the right to consider extreme circumstances and modify this rule. Those in athletics, those who are absent for religious holidays, and/or those involved in other school supported activities that require being absent from class will be allowed make up if proper procedures are followed in
requesting an excused absence. I must have written documentation in advance that you will be away from class for the absence to be excused (e.g., traveling for a basketball game).

**There is absolutely no make-up for assignments turned in late unless authorized as a result of university related absence or through prior consultation and approval by myself.** Assignments as a result of authorized absences must be turned in within 3 days of returning from the authorized absence.

Only problems as the result of the UNT online system/Canvas Learn will result in modification of due dates.

**Participation, Preparation and Behavior**

To be successful at learning and understanding the material in this class, it is essential that you read and complete the assigned material and engage in thoughtful online discussions. Your active participation, along with your willingness to engage in thoughtful online discussions regarding criminal justice policies will be taken into account at all times during the semester.

An online classroom, at least during times of online discussion, is a place to express ideas, opinions, and engage in thoughtful discussions. Students will respect the views and opinions of others at all times or their status in the course will be re-examined. In sum, simply be appropriate during online interactions. Each student brings unique insight and perspectives, and that can make for a very interesting and lively discussion forum, but just please be appropriate and respectful of others. **Please review the undergraduate catalog concerning conduct that adversely affects the university community.** Students will respect the views and opinions of others at all times; name-calling and personal attacks are not permitted. Students engaging in disruptive or disrespectful behavior in the classroom will be given one warning through an email from the instructor. A second violation will result in the student being locked out of future discussions eliminating their ability to either participate in future discussions or earn additional discussion points for the course.

**Miscellaneous**

The material posted online is my personal intellectual property or that of the University of North Texas. You may not utilize the material for other than class purposes.

**Virtual Classroom Citizenship**

The same guidelines that apply to traditional classes should be observed in the virtual classroom environment. Please use proper etiquette when interacting with class members and the professor.

**Incompletes**

A Grade of “Incomplete” (“I”): An Incomplete Grade (“I”) is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule; and (3) arranges with the professor before the end of the semester to finish the course at a later date by completing specific
requirements that the professor must list on the grade sheet. All work in the course must be completed within the specified time (not to exceed one year after taking the course). If you do not meet the specifications for this grade, you will need to see the Registrar’s office about resigning from the University.

**Copyright Notice**
Some or all of the materials on this course Web site may be protected by copyright. Federal copyright law prohibits the reproduction, distribution, public performance, or public display of copyrighted materials without the express and written permission of the copyright owner, unless fair use or another exemption under copyright law applies. Additional copyright information may be located at: http://copyright.unt.edu/content/unt-copyright-policies.

*Information about the University of North Texas’ Attendance Policy may be found at: http://policy.unt.edu/policy/15-2-5*

**Syllabus Change Policy**
The syllabus is intended as a guide to the material that will be covered. The information that relates to quizzes and discussions will not be changed without good reason and a minimum of two weeks notification.

**Policy on Server Unavailability or Other Technical Difficulties**
The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty that prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and also contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

**UNT POLICIES**

**Student Conduct and Discipline**
Please refer to the UNT Faculty Handbook or your department regarding the Student Code of Conduct Policy.

**Academic Honesty Policy**
According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation]. I regret that I should even have to mention the issue of cheating, but here it is: If I
catch you, the very least you can expect is an F. Honor and integrity is the very core of Criminal Justice and I value my profession and its reputation very highly. Academic integrity is a hallmark of higher education. You are expected to abide by the University’s code of conduct and Academic Dishonesty policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University’s policies and procedures. Refer to the Student Code of Conduct at [http://www.unt.edu/csrr/student_conduct/index.html](http://www.unt.edu/csrr/student_conduct/index.html) for complete provisions of this code.

**ADA Statement**
UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website at [disability.unt.edu](http://disability.unt.edu).

**Add/Drop Policy**
Please refer to the UNT Faculty Handbook or your department regarding the Add/Drop Policy.

**STUDENT PERCEPTIONS OF TEACHING EFFECTIVENESS (SPOT)**
Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 4 and 5 of the summer course to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:no-reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at [www.spot.unt.edu](http://www.spot.unt.edu) or email [spot@unt.edu](mailto:spot@unt.edu).

**Acceptable Student Behavior:**
Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student’s conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom,
labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at [www.deanofstudents.unt.edu](http://www.deanofstudents.unt.edu)

**ACCESS TO INFORMATION – EAGLE CONNECT**

Students’ access point for business and academic services at UNT is located at: [my.unt.edu](http://my.unt.edu). All official communication from the University will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail: [eagleconnect.unt.edu/](http://eagleconnect.unt.edu/)

**SEXUAL DISCRIMINATION, HARRASSMENT, & ASSAULT**

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

UNT’s Dean of Students’ website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: [http://deanofstudents.unt.edu/resources_0](http://deanofstudents.unt.edu/resources_0). Renee LeClaire McNamara is UNT’s Student Advocate and she can be reached through e-mail at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students’ office at 940-565-2648. You are not alone. We are here to help.

**EMERGENCY NOTIFICATION & PROCEDURES**

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

**RETENTION OF STUDENT RECORDS**

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about students’ records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public
Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy.

**Important Notice for F-1 Students taking Distance Education Courses:**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website at [http://ecfr.gpoaccess.gov](http://ecfr.gpoaccess.gov). The specific portion concerning distance education courses is located at "Title 8 CFR 214.2 Paragraph (f) (6) (i) (G)" and can be found buried within this document: [http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=8&PART=214&SECTION=2&TYPE=TEXT](http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=8&PART=214&SECTION=2&TYPE=TEXT)

The paragraph reads:

(G) For F–1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F–1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

**University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student’s responsibility to do the following:

1. Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

2. Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.
**Course Calendar and Topics**

Students are responsible for keeping up with the schedule, any schedule changes as well as the assigned readings as we progress through the course. This is a tentative schedule and the instructor reserves the right to modify any part of the schedule at any time throughout the semester. **All assignments will open on Monday @ 6:00am must be submitted by Sunday @ 11:59pm Central time on the date listed below. The exception will be the final week of class, which opens Monday 12/7 @ 6:00am and closes Thursday 12/10 @ 11:59pm (see course calendar below) Late submissions are not accepted.**

<table>
<thead>
<tr>
<th>Date</th>
<th>Readings and assignment due dates</th>
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</table>
| Week1: 8/24-8/30 | **Assignments:** Review syllabus and Introduce Yourself  
                   **Discussion 1** due 8/30 by 11:59pm |
| Week2: 8/31-9/6  | **Readings:** Ch1 Crime and Policy: A Complex Problem  
                   **Assignments:** Discussion 2 due 9/6 by 11:59pm |
| Week3: 9/7-9/13 | **Readings:** Ch2 Models of Criminal Justice  
                   **Assignments:** Discussion 3 due 9/13 by 11:59pm |
| Week4: 9/14-9/20 | **Readings:** Ch3 The Going Rate  
                   **Assignments:** Discussion 4 due 9/20 by 11:59pm |
| Week5: 9/21-9/27 | **Readings:** Ch4 The Prediction Problem  
                   **Assignments:** Quiz #1 Chapter 4 due 9/27 by 11:59pm |
| Week6: 9/28-10/4 | **Readings:** Ch5 Unleash the Cops!  
                   **Assignments:** Discussion 5 due 10/4 by 11:59pm |
| Week7: 10/5-10/11 | **Readings:** Ch6 Deter the Criminals  
                    **Assignments:** Discussion 6 due 10/11 by 11:59pm |
| Week8: 10/12-10/18 | **Readings:** Ch7 Lock ‘Em Up  
                   **Assignments:** Discussion 7 due 10/18 by 11:59pm |
| Week9: 10/19-10/25 | **Readings:** Ch8 Close the Loopholes  
                   **Assignments:** Quiz #2 Chapter 8 due 10/25 by 11:59pm |
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<td>10/26-11/1</td>
<td><strong>Ch9 Protect Crime Victims</strong></td>
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<td><strong>Ch10 Control Gun Crimes</strong></td>
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<td><strong>Ch14 Crime and Community: Putting It All Together</strong></td>
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