FIBERS - Surface Design I

Course Number & Section: ASTU 3141-501
Instructor Name: Amie Adelman
Course Meeting Location: WSC 1, Room 131
Email: Amie.Adelman@unt.edu
Course Meeting Days: Tuesdays and Thursdays
Phone Number: No Office Phone
Course Meeting Times: 11:00-1:50
Office Location: No Office
Term & Year: Spring
Office Hours: Thursday 9:00-11:00

COURSE DESCRIPTION*
3 hours. (0; 6) Developing additional competence in special areas.

COURSE CONTENT
Numerous techniques will be addressed in class including mechanical resists (shibori), chemical resists, deconstructed screen printing and vat dye discharge. Each assignment includes handouts and a demonstration. Students will keep a journal with handouts (including syllabus), notes, samples and sketches. Students will share their research for each project by presenting a short PowerPoint presentation during the semester. Emphasis will be placed on technical proficiency, conceptual development and research.

SCHEDULE CHANGES
The course schedule reflects expected class progress in course subject matter and is considered tentative. The course schedule is subject to change in content and scope at the Course Instructor’s discretion.

COURSE OUTCOMES & OBJECTIVES*

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Objectives</th>
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<tbody>
<tr>
<td>Knowledge: What students should know</td>
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<tr>
<td>Understand the history, current issues, and direction of the artistic discipline</td>
<td>Acquire increasingly sophisticated knowledge of the history, current issues, and direction of fiber art media, including functional knowledge of industrial application of techniques.</td>
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<tr>
<td>Place works in the historical, cultural, and stylistic contexts of the artistic discipline</td>
<td>Increased ability to place works in historical, cultural, and stylistic contexts of fibers art media.</td>
</tr>
<tr>
<td>Use the technology and equipment of the artistic discipline</td>
<td>Develop advanced knowledge of materials and technical procedures.</td>
</tr>
<tr>
<td>Use the elements and principles of art to create artworks in the artistic discipline</td>
<td>Utilize the tools, techniques, and processes of fibers to create work from concept to finished object.</td>
</tr>
<tr>
<td>Create artwork that demonstrates perceptual acuity, conceptual understanding, and technical skill</td>
<td>Create works of ceramic art that demonstrate advanced perceptual acuity, conceptual understanding, and technical skill.</td>
</tr>
<tr>
<td>Analyze and evaluate works of art in the artistic discipline</td>
<td>Participate in analysis and evaluation of works of fiber art.</td>
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Skills: What students should be able to do

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Objectives</th>
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<tbody>
<tr>
<td>Produce artworks demonstrating technical skill and disciplinary knowledge</td>
<td>Produce fiber objects demonstrating advanced technical skill and disciplinary knowledge.</td>
</tr>
<tr>
<td>Use knowledge of art and disciplinary vocabulary to analyze artworks</td>
<td>Participate in critique of own works and the works of others using the vocabulary of fiber media and demonstrating sound understanding of aesthetic principles and design elements.</td>
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<tr>
<td>Participate in critiques of own work and work of others</td>
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Synthesis: How students will combine knowledge and skill to demonstrate learning

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COURSE REQUIREMENTS*

1. **Notebook – to develop organizational skills**
   Regular recording of thoughts will help you develop ideas for this course. Your journal should contain:
   - Class notes including techniques, discussions and critiques.
   - Documentation of your exploration of each assignment.
   - Sketches, diagrams and other visual documentation of the design process and technical information.
   - Research - Visual recordings of artists’ work and your analysis of their work.
   - Examples of visual sources that interest you – anything that catches your eye, including sketches, photographs, etc.
   - Definition of terms.
   - Notes from critiques
   - All handouts including the syllabus (please keep them in order).
   Please bring your journal to every class meeting.

2. **Research – to develop communication and critical thinking skills**
   - Research for each project is two-fold:
     1. List of Artists
        - Submit a list of 3 artists who incorporate the processes we are discussing.
        - Include 5 facts about each artist.
     2. The PowerPoint:
        - You will be presenting a PowerPoint presentation to the class on one of the three artists.
        - To receive credit you must present the presentation in class.
        - No partial credit will be given for presentations emailed to me.
        - Must be formatted as a PowerPoint not KeyNote.
        - A minimum of 5 images of the artwork must be included in the PowerPoint.
        - All images must be saved as JPEGs.
        - Put one image per page with one detail if available.
        - Include the artist’s name, title of work, dimensions and the source of the information with each image.
        - If the information is not available write, “No Title” or “No Dimensions” etc.
        - Use a white background.
        - Use 12-point Arial font.
        - Include a list of 20 facts about the artwork at the end of the PowerPoint presentation.
          Please do not email the outline to me.
        - Upload the PowerPoint on to Blackboard.
        - The presentation is worth 50 points.

3. **Artist Statement – to develop communication and critical thinking skills**
   Upload statement to Canvas by 5:00 on the due date.
   - Paragraph 1 – Concept
   - Paragraph 2 - Technique

4. **Complete 4 projects – to develop artistic skills**
   - Mechanical Resists (Shibori)
     - Arashi (pole wrapping) - polyester
     - Mokume (wood grain) - cotton
     - Makinui (chevron) - cotton
     - Ori-Nui (teeth) – silk charmeuse
     - Karamatsu (pine cone) - silk habatat
     - Kamasage Knot – silk netting
     - Folding and Clamping - rayon
   - Polychromatic and Deconstructed Screen Printing
     - Direct Application with MX Dyes
     - Digital Printing
     - Discharge Dyeing
     - Immersion Dyeing with Acid Dyes
     - Immersion Dyeing with Disperse Dyes
     - Immersion Dyeing with MX Dyes
   - Chemical Resists
     - Corn Dextrin
     - Potato Dextrin
   - Vat Dye Discharge
     - Direct Application with Vat Dyes
     - Carving Insulation Board
### Assignments

<table>
<thead>
<tr>
<th>Assignment 1 – Mechanical Resist (Shibori)</th>
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<tbody>
<tr>
<td>Arashi (pole wrapping) - polyester = 10 points</td>
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<tr>
<td>Mokume (wood grain) – cotton = 10 points</td>
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<tr>
<td>Makinui (chevron) – cotton = 10 points</td>
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<tr>
<td>Ori-Nui (teeth) – silk charmeuse = 10 points</td>
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<tr>
<td>Karamatsu (pine cone)-silk habatai = 10 points</td>
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<tr>
<td>Kamasage Knot – silk netting = 10 points</td>
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<tr>
<td>Folding &amp; Clamping – rayon = 10 points</td>
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<tr>
<td>Dye ½ of Folding &amp; Clamping = 10 points</td>
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<tr>
<td>Dye ½ of Silk Netting = 10 points</td>
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<tr>
<td>Labeled &amp; organized in notebook = 10 points</td>
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<tr>
<td><strong>Points</strong></td>
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<table>
<thead>
<tr>
<th>Assignment 1 - Research</th>
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<tbody>
<tr>
<td>3 Artists = 15 points</td>
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<tr>
<td>1 PowerPoint Presentation = 45 points</td>
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<td><strong>Points</strong></td>
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<thead>
<tr>
<th>Assignment 2 – Deconstructed and Polychromatic Screen Printing</th>
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<tbody>
<tr>
<td>Visual Sensitivity &amp; Intellectual Thought (Artist Statement) = 25 points</td>
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<tr>
<td>Consideration of Elements and Principles = 25 points</td>
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<tr>
<td>Craftsmanship = 25 points</td>
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<tr>
<td>Participation = 25 points</td>
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<tr>
<td>3 Artists = 15 points</td>
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<tr>
<th>Assignment 2 - Notebook</th>
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<tbody>
<tr>
<td>Preparation (sketches &amp; color studies) = 24 points</td>
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<tr>
<td>Exploration (samples) = 26 points</td>
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<td><strong>Points</strong></td>
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<thead>
<tr>
<th>Assignment 3 – Chemical Resists</th>
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<tr>
<td>Visual Sensitivity &amp; Intellectual Thought (Artist Statement) = 25 points</td>
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<tr>
<td>Consideration of Elements and Principles = 25 points</td>
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<tr>
<th>Assignment 4 – Vat Dye Discharge</th>
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<tr>
<td>Visual Sensitivity &amp; Intellectual Thought (Artist Statement) = 25 points</td>
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<table>
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<tr>
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<td>3 Artists = 15 points</td>
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<td>1 PowerPoint Presentation = 45 points</td>
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<td>Preparation (sketches &amp; color studies) = 24 points</td>
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<td>Exploration (samples) = 26 points</td>
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<thead>
<tr>
<th>Final – Test on Vocabulary</th>
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<tr>
<td>20 questions = 5 points each</td>
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<td><strong>Points</strong></td>
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<table>
<thead>
<tr>
<th>Total</th>
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<tr>
<td>850 points</td>
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### COURSE SCHEDULE*

<table>
<thead>
<tr>
<th>Class</th>
<th>Date</th>
<th>Topics and Assignments</th>
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| Week 1 | Tuesday 1/15/19 | Introduce Class  
Review and Sign Syllabus  
Demo:  
Mokume (Wood grain) –cotton broadcloth  
Arashi (pole wrapping) - polyester |
| Thursday 1/17/19 | Due: Name of three shibori artists with 5 facts about artist.  
Arashi (pole wrapping)  
Demo: Immersion Dyeing with Disperse Dye  
Ori-Nui (teeth) - silk  
Karamatsu (pine cone) – silk  
Bring: Dishwashing gloves – you must have gloves in order to dye fabric  
Measuring Cups  
Measuring Spoons  
Spatula for stirring  
2 pieces of wood - cut to the same shape and size  
1 or 2 C-clamps  
Sewing needles  
White or light colored thread  
Fine Point Sharpie  
Masking tape  
X-Acto knife with sharp blades  
Seam Ripper  |
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<tbody>
<tr>
<td>Week 2 Monday 1/21/19</td>
<td>Upload PowerPoint presentation to Canvas by 5:00</td>
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</tbody>
</table>
| Tuesday 1/22/19 | PowerPoint Presentations  
Due: Ori-Nui (teeth) - silk  
Karamatsu (pine cone) – silk  
Demo: Immersion Dyeing with Acid Dyes  
Makinui (chevron) – cotton  |
| Thursday 1/24/19 | Due: Mokume (wood grain) - cotton  
Makinui (chevron) – cotton  
Demo: Immersion Dyeing with MX Fiber Reactive Dyes  
Kamasage Knot – silk netting  
Folding and Clamping – rayon  
Removing thread  |
| Tuesday 1/28/19 | Due: Kamasage Knot – silk netting  
Folding and Clamping – rayon  
Demo: Degum  
Thiox  |
| Thursday 1/31/19 P&D SP 1 | Assignment 2 - Polychromatic & Deconstructed Screen Printing  
Due: Name of 3 artists with 5 facts about each artist  
Notebooks with all handouts and samples  
Demo: Painting on the screen and printing  
Deconstructed screen printing  
Print Paste Instructions  
Bring: Minimum 2 yards of cotton fabric (cotton broadcloth)  
4 quart plastic container with lid for print paste  
2 quart plastic containers with lids for dye  
Hand mixer  
Spatula  
Masking tape  
T-pins  
Screens for screen printing  
Plastic gloves  |
| Week 4 Monday 2/4/19 | Upload PowerPoint Presentation to Canvas by 5:00  |
| Week 5 | Tuesday 2/12/19 | Power Point Presentations  
 | P&D SP 4 | Demo: Direct Printing with thiox  
 | | Work on samples in class |
| --- | --- | --- |
| Thursday 2/14/19 | Due: 10 sketches  
 | P&D SP 5 | 1 value study (create a foreground, middle-ground & background or figure/ground play)  
 | | 3 color studies using 3 different color schemes  
 | | (Label each sketch with the color scheme and colors the colors used)  
 | --- | --- | --- |
| Week 5 | Tuesday 2/12/19 | Work on assignment in class  
 | P&D SP 4 | --- |
| Thursday 2/14/19 | Work on assignment in class  
 | P&D SP 5 | --- |
| Week 6 | Tuesday 2/19/19 | Work on assignment in class  
 | P&D SP 6 | --- |
| Thursday 2/21/19 | Work on assignment in class  
 | P&D SP 7 | --- |
| Week 7 | Tuesday 2/26/19 | Due: Assignment 2  
 | P&D SP 8 | Artist Statement  
 | | Notebook |
| Thursday 2/28/19 | Assignment 3 – Chemical Resist  
 | CR 1 | Due: Name of three artists with 5 facts about artist.  
 | | Demo: Cold Wax Resist  
 | | Corn Dextrin  
 | | Potato Dextrin |
| Week 8 | Monday 3/4/19 | Upload PowerPoint Presentation to Canvas by 5:00  
 | | Work on assignment in class  
 | Tuesday 3/5/19 | Power Point Presentations  
 | CR 2 | Work on assignment in class |
| Thursday 3/7/19 | Due: 10 sketches  
 | CR 3 | 1 value study (create a foreground, middle-ground & background or figure/ground play)  
 | | 3 color studies using 3 different color schemes  
 | | (Label each sketch with the color scheme and colors the colors used)  
 | --- | --- | --- |
| Week 9 | Tuesday 3/12/19 | Spring Break  
 | | --- |
| Thursday 3/14/19 | Spring Break |
| --- | --- | --- |
| Tuesday 3/19/19 | Work on assignment in class  
 | CR 4 | --- |
| Thursday 3/21/19 | Work on assignment in class  
 | CR 5 | --- |
| --- | --- | --- |
| Week 11 | Tuesday 3/26/19 | Work on assignment in class  
<p>| CR 6 | --- |</p>
<table>
<thead>
<tr>
<th>Date</th>
<th>Activity Details</th>
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<tbody>
<tr>
<td>Thursday  3/28/19 CR 7</td>
<td>Work on assignment in class</td>
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</table>
| Week 12   | **Tuesday 4/2/19 CR 8** Due: Assignment 3 Artist Statement Notebook  
Thursday 4/4/19 Vat Dyes 1 Assignment 4 – Vat Dye Discharge  
Due: Name of three artists with 5 facts about artist. Demo: Direct Application with Vat Dyes |
| Week 13   | **Monday 4/8/19** Upload PowerPoint Presentation to Canvas by 5:00  
Tuesday 4/9/19 Vat Dyes 2 PowerPoint Presentations  
Work on assignment in class  
**Thursday 4/11/19** Tentative – Visiting Artist Diedrick Brackens, UNT Fibers Alumni and Assistant Professor/Fibers Coordinator at California State University – Long Beach |
| Week 15   | **Tuesday 4/23/19 Vat Dyes 5** Work on assignment in class  
Thursday 4/25/19 Vat Dyes 6 Work on assignment in class |
| Week 16   | **Tuesday 4/31/19 Vat Dyes 7** Work on assignment in class  
**Thursday 5/2/19 Vat Dyes 8** Due: Assignment 4 Artist Statement Notebook |
| Week 17   | **Tuesday 5/7/19** Finals Week  
10:30-12:30  
Failure to attend finals will result in an F for the semester |

**REQUIRED & OPTIONAL COURSE MATERIALS / TEXTBOOKS***

- 1” 3-ring binder with plastic sleeves
- Paper (for sketching & taking notes)
- Tracing paper
- Pen
- Pencil
- Colored Pencils
- Stretchers (about 16” x 16”)
- Pushpins (no thumb-tacks)
- ¼” Elastic
- 1” T-pins
- Black trash bag
- Transparencies with images
- Screens with images
- Hand mixer
- Paintbrushes
- Foam brushes
- Stamps
- Masking tape
- Sharpie
- 1-Quart plastic containers with lids
- 4-Quart plastic container with lid
- Spatula to stir with
- Measuring spoons
- Measuring cups
- Small desk fan to dry artwork
- Dishwashing Gloves
- Disposable gloves

*Additional supplies may be needed to complete the assignments successfully.
REQUIRED READINGS *
Students will be required to read articles and books that are related to the artists they choose to conduct research on.

SUGGESTED READINGS


DUE DATE
Due dates are listed in the calendar section of this syllabus. Your project must be handed in at the beginning of class on the due date. Late projects will not be accepted, resulting in 0 points for the entire project.

ARTIST STATEMENT
An artist statement will be handed in with each project. Please upload it to Blackboard. Your artist statement must include a minimum of two paragraphs with a minimum of five sentences in each paragraph.
Paragraph 1 – Concept
Paragraph 2 – Technique

CRITIQUES
You and your work are to be present at the beginning of each critique. Each student is expected to participate fully in all critiques. In-progress critiques give you the opportunity to evaluate your artwork before it is completed. Final critiques include a class evaluation of your artwork to enhance strengths and confidence in present and future work. It is always a good idea to have another student take notes for you while your artwork is being critiqued.

CLASS PARTICIPATION EXPECTATIONS
• Attend every class and be on time.
• Complete all required assignments.
• Participate in class discussions, by contributing ideas and perspectives on topics of art.
• Assist in maintaining a classroom environment that is conducive to learning.
• You are prohibited from using cellular phones, checking your email, surfing the internet, updating your social networking sites, making offensive remarks, reading newspapers or magazines, sleeping or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in, minimally, a request to leave class, which will be counted as an unexcused absence.
• No eating in the classroom. If you have a drink, it must be in a sealed container and remain off the print tables.

ATTENDANCE POLICY*
It is your responsibility to sign-in at the beginning of each class. Missing class, forgetting to sign-in, or using illegible handwriting will affect your final grade. After missing three classes (excused or unexcused), your final grade will be reduced by a full letter grade for each class missed. More than three absences will require a note from a doctor or a note from the Art Office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences) in order to be counted as excused. Furthermore, examinations, quizzes, critiques and in-class assignments missed may only be made up with an official doctor’s excuse or note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences). You will be dropped from this course on the sixth absence or receive an F for the semester.

Keep in mind that half an absence adds up quickly! You will be given a 1/2 absence for:
1. Arriving late.
2. Leaving early.
3. Arriving unprepared to work.
4. Studying for other classes.
5. Doing art work for other classes
6. Reading a book, newspaper, or magazine that is not related to the assignment.
7. Sleeping in class.
8. Receiving or making calls on your cell phone.
9. Leaving the building to park your car or other function unrelated to the class.
Calling or emailing to inform me that you will not be in class is appreciated, but it still counts as an absence. When absent it is your responsibility to get information and handouts that you missed. It is impossible to repeat lectures and demonstrations. No extra credit will be given to compensate for absenteeism.

- Critiques missed may not be made up and grades will reflect the student’s failure to participate in the critique discussions.

LATE WORK / MAKE-UP POLICY

No late assignments will be accepted, unless the student provides proof of an acceptable mitigating circumstance: serious illness, death of a family member or other circumstance if approved by the instructor.

GRADING

The following grades will be assigned to each project:

A (90 – 100%) = Excellent – exceeds the assignment goals and objectives.

B (80 – 89%) = Above Average – meets all assignment goals and objectives.

C (70 – 79%) = Average – mixed strengths and weaknesses in relation to assignment goals and objectives.

D (60 – 69%) = Inferior – lacking in initiative to explore assignment goals and objectives. Also, the highest grade given to unfinished work. A grade of “D” is considered passing but does not necessarily satisfying degree requirements.

F (0 – 59%) = Failure – does not indicate understanding of materials or techniques. Work lacks initiative and/or creativity. A project or design that is handed into another class for credit will automatically receive an F.

* Final grades will take into consideration: perseverance; improvement; attitude; attendance; and participation in class discussions and critiques.

The following criteria will be used in determining the grade of each project:

- Preparation – includes a minimum of 10 sketches, 1 value study, and 3 color studies for each project (unless stated)
- Exploration – includes completing the required samples prior to completing the project.
- Research – includes online and library research for each assignment.
- The progress of each project must be seen during each class.
- Successfully solving assignment objectives.
- Originality and inventiveness.
- Concept - a high degree of visual sensitivity and intellectual thought should be evident in your work.
- Consideration of the formal aspects of design (elements and principles of design).
- Craftsmanship – excellent craftsmanship should be evident in each stage of the artwork
- Presentation – must exhibit excellent craftsmanship in how the artwork is displayed.

ACADEMIC INTEGRITY *

“According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.”

ADA ACCOMMODATION *

“UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website at disability.unt.edu.”
HEALTH & SAFETY PROGRAM *
“Students are required to follow the Department of Studio Art Health and Safety guidelines and are required to complete training for each studio course. The goal of the Studio Art Health and Safety Program is to protect the health and welfare of all faculty, staff, and students and to cooperate with the University of North Texas’ Office of Risk Management. Please visit the website for details and the departmental handbook: https://art.unt.edu/healthandsafety.”

BEST PRACTICES FOR HEALTH & SAFETY / STUDIO RULES *
All users of the studio classrooms are expected to follow studio area rules at all times. If you have any questions, ask your instructor or area technician.
* Follow all CVAD Health and Safety handbook guidelines (the handbook should be reviewed by your instructor in addition, can be found here: https://art.unt.edu/healthandsafety
* Follow the CVAD Waste Management Chart in the classroom and other health & safety guidelines posted
* In case of emergency, call campus police at (940)565-3000 or call 911
* File an incident report (forms may be found in the CVAD H&S handbook and in the main office) within 48 hours of the event.
* Do not prop classroom doors. Doors are to remain closed to ensure the building HVAC and ventilation work properly
* No food or drink in the studio
* Practice best practices for material handling. If you have questions about a material, ask your instructor for guidance.
* Do not spray any aerosols in any CVAD classroom/studio/doorway or exterior wall/floor. Items must be taken outside to spray. Cover the surface with cardboard and spray away from air intakes.
* No eating, consumption of alcohol or smoking is permitted in the studios.
* Clean up after yourself - Wipe up all spills (wet and dry) immediately. Use the shop vacuum to clean up spills of dried material like powder dyes or sawdust. A Spill Kit is located on the wall of Room 125 for hazardous liquid spills.
* Do not block doorways or block access to lights.
* Do not remove furniture from rooms or borrow furniture from rooms without permission from the area coordinators.
* Do not create “daisy chains” with multiple electric cords.
* No hazardous materials down sinks.
* Store all flammables in the flammable cabinet. Keep flammable cabinet closed at all times.
* Clean up after yourself.
* First aid kits are found in each studio. Notify your instructor or area technician if supplies are low.
* Report any safety issues IMMEDIATELY to your instructor or area technician.
* All courses must engage in an end of the semester clean up.
* When ready to discard sharps and blades, drop them in the red sharps bin (located under light table).
* Remove all T-pins from dirty drop cloths and fabric before placing in the laundry bin.
* Work in a ventilated area. When using the stove, turn on both vent hoods. Use the electrical vent hood when mixing powder dyes.
* If you experience an adverse symptom to anything, stop using the product and move away from the area to fresh air.
* Wear rubber gloves, apron, and old clothes, including old shoes with closed toes when using dyes and chemicals.
* Contact lens wearers should be careful around powders to avoid eye irritation.
* Use appropriate utensils to stir solutions and dye baths. If you use food utensils as dyeing tools, do not reuse them for food preparation.
* Avoid exposure to dye powders, auxiliary chemicals and vapors during pregnancy or lactation.
* Keep dye and auxiliary containers in a plastic container with lid.
* Label all containers with your name, chemical name, and date.
* Shoes must be worn at all times in the studio.
* Closed toe shoes must be worn when using the stove in and out of class hours.
* Never leave the stoves unattended when turned on.
* Report any safety issues IMMEDIATELY to your instructor.
* All courses must engage in an end of the semester clean up.
* Follow the CVAD CONTAINER POLICY (see below)
There are 3 types of labels used in CVAD. **All containers must have a label identifying the contents at all times.**

**UNIVERSAL LABELS** (while chemical is in use):
All secondary/satellite containers for hazardous materials (or what might be perceived as hazardous - i.e. watered-down gesso, graphite solutions, satellite containers of solvents, powders, spray paints, fixatives, oils, solvents) must be marked with content, your name and the date opened. All unmarked containers will be disposed of with no notice. Labels can be found in the studios. All containers must be marked with your name, contents and date opened.

**UNIVERSAL WASTE LABELS** (when material is designated as waste):
All containers solely containing a universal waste must have a universal waste label identifying the contents as “Universal Waste - (type of universal waste)” that are designated as waste for proper disposal. The label must also include the date the first item of universal waste entered the container.

**HAZARDOUS WASTE LABELS** All hazardous waste containers must have a label identifying the contents as hazardous. Labels should include all constituents in the waste mixture as well as an approximate percentage of the total for that item. All constituents should equal 100%.

**EMERGENCY NOTIFICATION & PROCEDURES** *
“UNT Emergency Guide: http://guidebook.com/app/emergency/guide/unteitmerge...
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to the course management system for contingency plans for covering course materials.

**ACCEPTABLE STUDENT BEHAVIOR**
“Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.”

**STUDENT EVALUATION ADMINISTRATION DATES**
“Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13 and 14 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from “UNT SPOT Course Evaluations via IASystem Notification” (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu.”

**INCOMPLETE GRADES**
“An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule. In consultation with the instructor, complete a request for an Incomplete Grade. This form can be found on the department website and must be turned into the department chair prior to the last day of classes (not the exam date). Note: A grade of Incomplete is not automatically assigned to students.”

**SEXUAL DISCRIMINATION, HARRASSMENT & ASSAULT**
“UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff
members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.
UNT’s Dean of Students’ website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: http://deanofstudents.unt.edu/resources_0. UNT’s Student Advocate she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students’ office at 940-565-2648. You are not alone. We are here to help.”
PERMISSION TO USE STUDENT ARTWORK

We would like to use your work to spread the news about the amazing art made at CVAD! Please help us put your talent on display by allowing us to photograph and exhibit your art on CVAD’s social media, websites and paper advertising. Thank you!

I hereby grant permission to UNT and CVAD to use, copy, reproduce, publish, distribute or display any and all works created in my classes while at UNT. Additionally, I consent to the use of my name to coincide with images of my artwork.

1. Scope of Permission. This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising, social media, and classroom presentations. My permission is on-going, but can be revoked by giving the professor of record for this course written notice of my wish to revoke permission and use of any images of my artwork. UNT will have three months from the date of my notice to stop all use agreed with this permission.

2. Certificate of Ownership. I am the owner of all work submitted and the work is not subject to any restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.

3. Privacy Release. I hereby authorize and consent to the release, maintenance and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use described in this Agreement.

4. Signature. By signing below, I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non-exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

Printed name: ________________________________________________

Signature: ____________________________________________________

Date: _________________________________________________________

Name of Course: ___ASTU 3141-501 Fibers: Surface Design I_____________________
FIBERS - Surface Design I

Course Number & Section: ASTU 3141-501
Course Meeting Location: WSC 1, Room 131
Course Meeting Days: Tuesdays and Thursdays
Course Meeting Times: 11:00-1:50
Term & Year: Fall 2018

Instructor Name: Amie Adelman
Email: Amie.Adelman@unt.edu
Phone Number: 940-565-4125
Office Location: WSC1, Room 116
Office Hours: Thursday 9:00-11:00

STUDENT ACKNOWLEDGEMENT*

These forms should be kept on file for all category 2 and 3 classes for 1 year.

I _______________________________ (print your full name) acknowledge that I have read the course syllabus. I understand the course structure, grading and attendance policies as well as the risk factor rating. I hereby agree to the syllabus and its provisions.

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Amie Adelman

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