ART 1600 Perception & Translation

Course Number & Section: ART 1600-002
Instructor Name: Amie Adelman
Course Meeting Location: Online
Email: Amie.Adelman@unt.edu
Course Meeting Days: Online
Office Phone: 940-891-6742
Course Meeting Times: Online
Office Location: Art 210
Term & Year: Fall 2021
Office Hours: Tues & Thurs 1:00-2:00

Lab Sections

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 1600-201</td>
<td>10:30-12:50</td>
<td>MW</td>
<td>ART 319</td>
<td>Erika Jaeggli, TA</td>
</tr>
<tr>
<td>ART 1600-202</td>
<td>1:00-3:20</td>
<td>MW</td>
<td>ART 319</td>
<td>Brittney Hampton, TA</td>
</tr>
<tr>
<td>ART 1600-203</td>
<td>3:30-5:50</td>
<td>MW</td>
<td>ART 319</td>
<td>Kristin Boyer, TA</td>
</tr>
<tr>
<td>ART 1600-204</td>
<td>6:00-8:20</td>
<td>MW</td>
<td>ART 319</td>
<td>Kristin Boyer, TA</td>
</tr>
<tr>
<td>ART 1600-205</td>
<td>8:00-10:20</td>
<td>TR</td>
<td>ART 319</td>
<td>Brittney Hampton, TA</td>
</tr>
<tr>
<td>ART 1600-206</td>
<td>10:30-12:50</td>
<td>TR</td>
<td>ART 319</td>
<td>Amie Adelman, Professor</td>
</tr>
<tr>
<td>Art 1600-207</td>
<td>1:00-3:20</td>
<td>TR</td>
<td>ART 319</td>
<td>Aaron Hollingsworth, TA</td>
</tr>
<tr>
<td>ART 1600-208</td>
<td>3:30-5:50</td>
<td>TR</td>
<td>ART 319</td>
<td>Christine Drake-Thomas, TA</td>
</tr>
<tr>
<td>ART 1600-210</td>
<td>8:00-12:50</td>
<td>F</td>
<td>ART 319</td>
<td>Christine Drake-Thomas, TA</td>
</tr>
<tr>
<td>ART 1600-211</td>
<td>1:00-5:50</td>
<td>F</td>
<td>ART 320</td>
<td>Matthew Johnson, AA</td>
</tr>
<tr>
<td>ART 1600-214</td>
<td>1:00-3:20</td>
<td>MW</td>
<td>ART 320</td>
<td>Matthew Johnson, AA</td>
</tr>
<tr>
<td>ART 1600-215</td>
<td>6:00-8:20</td>
<td>MW</td>
<td>ART 320</td>
<td>Matthew Johnson, AA</td>
</tr>
</tbody>
</table>

Communication Expectations
While your lab instructors and I want to make ourselves available as much as possible to each of you, we have to set some boundaries. General questions should go through the Q&A forum in the Discussion Board on Canvas. Either one of your classmates, a lab instructor, or I will answer your questions. This way, we can all benefit from the Q&A. You may also want to find a lab partner with whom you can regularly communicate outside of the lab times. If you have a private question, you may contact your lab instructor or me via email; we will do our best to respond within 24 hours, Monday through Friday. Please do not expect a response over the weekend.

Course Content Statement
Content in the arts can sometimes include works, situations, actions, and language that can be personally challenging or offensive to some students on the grounds, for example, of sexual explicitness, violence, or blasphemy. As the College of Visual Arts and Design is devoted to the principle of freedom of expression, artistic and otherwise, it is not the college’s practice to censor these works or ideas on any of these grounds. Students who might feel unduly distressed or made uncomfortable by such expressions should withdraw at the start of the term and seek another course.
Course Description

This course focuses on the translation of visual phenomena using various digital and analog mark-making materials. It consists of three modules dived over 16 weeks:

- Seeing (2 projects)
- Experiencing (1 project)
- Translation (1 project)

You will create four ambitious projects over these 16 weeks.

#1: Drawing in Time,
#2: Mundane Monochromatic Drawings
#3: imPERManence
#4: Mediation

From this course, you will gain an understanding of how perception is multi-sensory and fluid. You will also develop skills to translate this range of perception into a range of stories, images, sounds, and words.

This class will strengthen your understanding of the following Elements of Design:

- Color
- Scale
- Value
- Line (Perspective)

Your sketchbook is an integral component; it is where idea development takes place. The course will place a high level of importance on research and idea development. The sketchbook and project portfolios will demonstrate your ability to conduct research and develop ideas that will come to fruition in final projects.

Course Outcomes and Objectives*

<table>
<thead>
<tr>
<th>Outcome</th>
<th>Objective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gain an understanding of and utilize a variety of drawing materials and surfaces.</td>
<td>Utilize multiple drawing materials and surfaces in a series of traditional, digital, and experimental projects.</td>
</tr>
<tr>
<td>Explore multiple approaches to drawing as process and product.</td>
<td>Apply a drawing perspective as both process and product in projects #1 and #3. Apply multiple approaches to what a drawing can be in all 4 projects.</td>
</tr>
<tr>
<td>Develop eye-hand-mind coordination and the ability to translate perceptual observation.</td>
<td>Use and practice keen visual observation of space and objects with mark-making tools to create drawings in projects #1, #2, and #4.</td>
</tr>
</tbody>
</table>
Build vocabulary and art terminology that connect drawing and other disciplines with an intercultural context.

Recognize art and design vocabulary and then, in turn, describe self and others’ work in critiques using this vocabulary. View artworks and designs that span the globe and history, and then analyze through discussions in labs and online.

Develop professionalism, work ethic, resilience, and learn from necessary failure.

Create 4 ambitious projects that require guided time management and reflection upon critiques with peers and instructors.

Develop verbal and written communication.

Critique self and peers’ work in critiques and online discussions.

Course Requirements
To complete the course successfully, students must participate in all aspects, including online, lab, digital, and outside work.

- **Online:** Course concepts and project structures will be available on Canvas. We will be looking at both contemporary and historical art by observing how drawing is a part of multiple fields in art, craft, and design. Responding to readings and ideas via discussion boards is an integral part of the course. Projects and their accompanying portfolios will be uploaded to Canvas.

- **Lab:** This class requires a 2 hour and 20-minute lab that meets two times a week. In the lab, we will practice and analyze the information absorbed from the Canvas content through a series of projects. The projects allow students to learn and practice technical skills and experience perception in new ways. The projects will require preparatory work, including drawings, plans, research, and, if necessary, models. In some projects, you will have quite a bit of freedom in determining the outcome. You will also be viewing artists’ works and responding to readings in class.

- **Digital:** Creating a digital portfolio of projects 2, 3, and 4 using InDesign software is required. The CVAD computer lab offers this software on their desktops and computers checked out of the lab. The first project will be uploaded via Foliotek. (E-portfolio). All due dates are within the schedule. The portfolio will be part of your project’s assessment.

- **Outside work:** Although lab time will be given to work on projects, students should expect to work on physical projects, documentation, and written responses and readings outside of class. Students can expect to spend an average of 15-20 hours on each project outside of class.
Schedule
The course schedule reflects expected class progress in course subject matter and is considered tentative. The course schedule is subject to change in content and scope at the Course Instructor’s discretion.

<table>
<thead>
<tr>
<th>Dates</th>
<th>Weeks</th>
<th>Module</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 23 - Sept 10</td>
<td>1-3</td>
<td>Seeing</td>
<td>#1: Drawing in Time</td>
</tr>
<tr>
<td>Sept 13 - Oct 15</td>
<td>4-8</td>
<td>Seeing</td>
<td>#2: Mundane Monochromatic Drawings</td>
</tr>
<tr>
<td>Oct 18 - Nov 5</td>
<td>9-11</td>
<td>Experiencing</td>
<td>#3: ImPERManence</td>
</tr>
<tr>
<td>Nov 8 – Dec 8</td>
<td>12-16</td>
<td>Translation</td>
<td>#4: Mediation</td>
</tr>
</tbody>
</table>

Required Materials
- Sketchbook, 8.5 x 11 inches or larger
- Drawing pencils, assortment, 6B, 4B, 2B, HB, 2H, (Optional, 4H)
- White synthetic eraser
- 4 pack or 8 pack assortment of artists pens (black)
- Thin colored drawing pens (markers)
- X-Acto knife with replacement blades
- Masking tape
- Optional: Watercolors, thicker markers, colored pencils, etc.
- Be prepared to purchase supplies for your self-designed projects (supplies will be up to you within the project’s guidelines).
- Be prepared to use either your digital (DSLR or mirrorless) camera OR borrow one from CVAD

Software Requirements
- InDesign, Adobe Creative Cloud, is available on all CVAD computers and laptops checked out from the CVAD Computer Lab located in ART 371. Adobe Creative Cloud is free to use on these computers for UNT students.

For students interested in purchasing InDesign, a one-year subscription will be available for a student rate of $50. I will let you know when this becomes available.

Required Readings
Digital downloads are available at the UNT Library. The course password is: perception
- Seeing, from Pilgrim at Tinker Creek, Annie Dillard.
- I Am For an Art, Claes Oldenberg.
- Art as Experience, segments from Having an Experience and Substance and Form, John Dewey.
- Reconsidering John Dewey’s Art as Experience on Hyperallergic, Alexis Clements.
• On Photography, segments, Susan Sontag.
• Landscapes, Memories and History in Beyonce’s Lemonade, from the UNC Press blog, LaKisha Michelle Simmons.

Class Participation Expectations
• Attend class and participate in the online course requirements.
• Complete all the required assignments.
• Participate in online and in-class discussions.
• Maintain a classroom and online environment that is conducive to learning.
• To ensure that everyone has an opportunity to gain from time spent in class unless otherwise approved by the instructor, you are prohibited from:
  • Using cellular phones, checking email, surfing the internet, updating your social networking sites.
  • Eating or in class
  • Making offensive remarks.
  • Reading books, articles, newspapers, or magazines that do not pertain to this class.
  • Sleeping in class.
  • Engaging in any other form of distraction. Inappropriate behavior in the classroom shall minimally result in a request to leave class, which will count as an unexcused absence.

Attendance Policy *
• Regular and punctual attendance during your scheduled lab time is mandatory.
• Three absences (excused or unexcused) will be accepted. After three absences, you will receive an Early Alert.
• More than three absences will require a note from a doctor or the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences)
• More than three absences will lower your final grade by one letter grade per additional absence (4 or more)
• Most critiques, lectures, demonstrations, and assignments will occur at the beginning of the lab and will not be repeated for those who come in late.
• If you are late to class, you will need to notify your lab instructor to replace an absence with a tardy at the end of the class period. Failure to do this could result in an absence.
• Two tardies equal one absence.
• A tardy is arriving after the class begins or leaving class early. Do not ask your lab instructor if you can leave to move your vehicle or get a cup of coffee.
• Examinations, quizzes, and in-class assignments missed may only be made up with an official doctor’s excuse or note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences).
• Critiques missed may not be made up. Grades will reflect the student’s failure to participate in the critique.
• COVID-19 impact on attendance:
  o While attendance is expected, as outlined above, all of us need to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Contact your lab instructor if you cannot attend class because you are ill or unable to attend class due to a related issue regarding COVID-19. It would help if you communicated with the lab instructor before being absent about what may be preventing you from coming to class.
  o If you are experiencing cough, shortness of breath or difficulty breathing, fever, or any of the other possible symptoms of COVID-19 (https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html), seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider. While attendance is an integral part of succeeding in this class, your health and others’ health in the community is more important.

Assessment

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 3 Discussion: Pilgrim at Tinker Creek</td>
<td>15</td>
</tr>
<tr>
<td>Week 4 Discussion: Project 2 – Visual Research &amp; Analysis</td>
<td>20</td>
</tr>
<tr>
<td>Week 6 Discussion: I am for Art</td>
<td>16</td>
</tr>
<tr>
<td>Week 10 Discussion: Second Sight</td>
<td>16</td>
</tr>
<tr>
<td>Week 12 Discussion: Project 4 – Drawing Analysis</td>
<td>4</td>
</tr>
<tr>
<td>Project 1 – Proposal</td>
<td>20</td>
</tr>
<tr>
<td>Project 1 – Preparation</td>
<td>20</td>
</tr>
<tr>
<td>Project 1 – Portfolio Submission</td>
<td>100</td>
</tr>
<tr>
<td>Project 1 – Critique</td>
<td>10</td>
</tr>
<tr>
<td>Project 2 - Proposal</td>
<td>20</td>
</tr>
<tr>
<td>Project 2 – In-progress Critique</td>
<td>10</td>
</tr>
<tr>
<td>Project 2 – Portfolio Submission</td>
<td>100</td>
</tr>
<tr>
<td>Project 2 – Critique</td>
<td>10</td>
</tr>
<tr>
<td>Project 3 – Preparation &amp; Analysis</td>
<td>20</td>
</tr>
<tr>
<td>Project 3 – Proposal</td>
<td>20</td>
</tr>
<tr>
<td>Project 3 – Portfolio Submission</td>
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<tr>
<td>Project 3 – Critique</td>
<td>10</td>
</tr>
<tr>
<td>Project 4 – Drawing Submission</td>
<td>20</td>
</tr>
<tr>
<td>Project 4 – Drawing Critique</td>
<td>10</td>
</tr>
<tr>
<td>Project 4 – Photograph Submission</td>
<td>20</td>
</tr>
<tr>
<td>Project 4 – Photograph Critique</td>
<td>10</td>
</tr>
<tr>
<td>Project 4 – Object In-Progress Critique</td>
<td>10</td>
</tr>
<tr>
<td>Project 4 - Portfolio Submission</td>
<td>100</td>
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</tbody>
</table>
Projects will be turned in via complete portfolios that tell the story of your process via Canvas.

**Rubric**

Each project utilizes the rubric below. The rubric assesses multiple facets of the project’s work and process:

- Development and Research
- Creativity
- Material Use
- Digital Documentation

Each area has the same weight. The five individual component scores are averaged to compute your project grade.

You will also receive verbal feedback in labs from your peers and instructor and written feedback from your instructor on the rubric. This feedback is the most important guidance you can obtain; it is more important than a letter or number grade.

**Participation (Online Discussions & Lab Critiques)**

Participation is measured by completing Canvas assignments, lab attendance, engagement in lab work, and critiques for that project’s period. Thus, at the beginning of each new project, your course participation is examined anew by your Lab Instructor.

**Development and Research**

Development and research are measured through preparatory, analysis, and proposal assignments submitted on Canvas. It also includes your research and preparation for each project found in your sketchbook. You must document and organize all of the information so that your Lab Instructor can see all of the work you have done and assess you accordingly.

**Grading**

A (90 – 100%) = Excellent – exceeds the assignment goals and objectives.
B (80 – 89%) = Above Average – meets all assignment goals and objectives.
C (70 – 79%) = Average – mixed strengths and weaknesses to assignment goals and objectives.
D (60 – 69%) = Below Average – lacking the initiative to explore assignment goals and objectives. Also, the highest grade possible for unfinished work. A grade of “D” is considered passing but does not satisfy degree requirements.
F (0 – 59%) = Failure – does not indicate an understanding of materials or techniques. Work lacks initiative or creativity. Handing in a project or design from another class for credit will automatically receive an F.

* Final grades will take into consideration perseverance, improvement, attitude, attendance, and participation in class discussions and critiques.

Grade Disputes
You are required to wait 24 hours before contacting me to dispute a grade. Within that time, I expect you to review the assignment details and reflect on the quality of the work you turned in. If you would still like to meet, email me to set up a meeting. It would help if you came to a scheduled appointment with specific examples demonstrating that you earned a higher grade than you received. If you miss the scheduled meeting, you forfeit your right to a grade dispute. If you do not contact me to schedule an appointment within seven days of receiving your grade, you lose your right to a grade dispute.

Digital Documentation
Digital Documentation is measured by the quality and organization of your entire portfolio for each project, submitted either through EPortfolio or InDesign. Documentation considers the quality of the images and videos of the projects and how the information presents the story of your work’s process and development. In addition to the guidance found in weeks 7 and 8, your Lab Instructor will work with you to improve this presentation at every submission, allowing you to improve upon and apply the skills you have learned- thus increasing your grade.

Assessment Rubric for Portfolio Submission

<table>
<thead>
<tr>
<th>Components</th>
<th>A: 90-100 Excellent</th>
<th>B: 80-89 Above Average</th>
<th>C: 70-79 Average</th>
<th>D: 60-69 Below Average</th>
<th>F: 59-0 Failing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development and Research</td>
<td></td>
<td></td>
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<tr>
<td>Projects demonstrate development from initial ideas in multiple directions and then focuses on the finish with a robust research component.</td>
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<tr>
<td>Creativity</td>
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<tr>
<td>Evidence of innovative thinking and unique point of view.</td>
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<tr>
<td>Material Use</td>
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</tbody>
</table>
Work is well-made with an appropriate selection of materials and strong attention to detail.

Digital Documentation
Exhibits ability to select and edit work while utilizing the designated software. Documentation tells a “story.”

Late Work Policy
Late projects will not be accepted unless an official doctor’s excuse or note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences) is provided. An assignment may be accepted after the due date under an extreme documented circumstance. However, 5 points will be deducted for each day late.

Digital Integration
You will notice that projects are often very open-ended in terms of specific subject/content and materials. Digital tools are encouraged as both methods of planning and final execution. However, in all students’ portfolios, at least one project from projects #1 through 4 must be physically/hand-made in its completed form.

Extra Credit
There are a total of six extra credit opportunities. Some replace grades, and others add points. Some are visual, and some are writings. All enhance your learning in the course. Look for the Extra Credit Module in Canvas for all opportunities. Submit extra credit assignments via the appropriate Canvas portal by December 8, 2021.

Health & Safety
All users of CVAD classrooms and facilities are required to follow the health and safety guidelines outlined in the Health & Safety Handbook at all times. Immediately report any safety issues to your instructor, area technician, departmental office, or the dean’s office.

CVAD has specific health and safety guidelines for all students, staff, and faculty members using the facilities. Follow health and safety procedures at all times. If a problem arises, contact the appropriate personnel. It is the responsibility of each student and instructor to be familiar with and follow all health & safety procedures when they are in CVAD buildings. Each member of CVAD must follow health & safety practices to keep the working and teaching environment safe for everyone.
Health and Safety Program Mission
The goal of the CVAD Health and Safety Program is to protect the health and welfare of all students, faculty, staff, and visitors and to cooperate with the University of North Texas office of Risk Management.

UNT Risk Management Program
Students enrolled in ART 1600 must use proper safety procedures and guidelines outlined in UNT Policy 15.012 Risk management Program. While working in laboratory sessions, students are expected and required to identify and use appropriate safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions, and hot and cold products. Students should be aware that the UNT is not liable for injuries incurred while participating in in-class activities.

Course Technology
Minimum Technology Requirements
- Computer
- Reliable internet access
- Text document software (Word, pages, or other)
- Microphone and webcam if using Zoom for meetings with instructors
- Canvas
- Adobe’s InDesign (in CVAD computer labs)
- Adobe’s Photoshop (in CVAD computer labs)
- Your DSLR (or mirrorless) cameral OR borrow one from CVAD IT
- Optional: other digital programs and tools of your choice for projects (Tablets, Illustrator, Corel Draw, GIF makers, Photoshop for your phone, Autodesk, etc...)

Technical Assistance
Working in an online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT, we have a Student Help Desk that you can contact for help with Canvas or other technical issues.

UIT Help Desk: UIT Student Help Desk site (http://www.unt.edu/helpdesk/index.htm)
Email: helpdesk@unt.edu
Phone: 940-565-2324
In-Person: Sage Hall, Room 130
Walk-In Availability: 8 am-9 pm
Telephone Availability:
  Sunday: noon-midnight
  Monday-Thursday: 8am-midnight
  Friday: 8am-8pm
  Saturday: 9am-5pm
Laptop Checkout: 8am-7pm

For additional support, visit Canvas Technical Help (https://community.canvaslms.com/docs/DOC-10554-4212710328)

UNT POLICIES

Face Coverings

“UNT encourages everyone to wear a face-covering when indoors, regardless of vaccination status, to protect yourself and others from COVID infection, as recommended by current CDC guidelines. Face covering guidelines could change based on community health conditions.”

COVID-19:
If you are required to quarantine, have symptoms, have come in contact with someone who has COVID-19, or receives a positive COVID-19 diagnosis:

1. Contact the UNT COVID hotline:
   - 844-366-5892
   - COVID@unt.edu
   - Isolate at home until you receive a doctor’s or the hotline’s OK to leave (do not come to class)

2. Contact your Lab Instructor and let them know:
   - Your Lab Instructor will give you a Zoom link if you are quarantined
   - Your Lab Instructor will work with you on alternate deadlines if you become ill

NOTE: Zoom links for classes are only for COVID-19 related issues

Confidentiality in the Classroom

“Except when disclosure may be required by state or federal law, students have the right to the confidentiality of information about views, beliefs, and political associations which they may share privately with instructors, advisors, or academic counselors. Judgment of ability and character may be provided under appropriate circumstances, normally with the knowledge and consent of the student. Students have the responsibility to state clearly what is and what is not confidential disclosure.”

Academic Integrity *

“According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from a warning to expulsion from the university.”
Online Rules of Engagement

- Remember that college communication is still professional communication. Use correct spelling and grammar, and always double-check your response before hitting send or reply. Do not use slang and limit the use of emoticons.
- Use standard, readable fonts, sizes, and colors and avoid writing in all caps.
- Use your instructor’s title of “Dr.” or “Professor,” or if you don’t know, use “Mr.” or “Ms.” Do not use “Mrs.” to address female instructors unless told otherwise by the instructor.
- Be mindful of tone in online communication as it lacks the nonverbal cues of face-to-face communication that provide clarity and context to conversations.
- Respect the personal identities of others based on gender, sexuality, race, ethnicity, class, and culture.
- Respect the privacy of yourself, your instructor, and your peers. Do not reveal information involving personal health or classroom performance, such as grades.
- Give people the benefit of the doubt. Though there may be a computer between you, there are people on the other side of the screen.
- Do not make assumptions about others’ technological skills. Technological skills vary across a variety of factors, including experience, age, culture, etc.

Office of Disability Access (ODA)*

“The University of North Texas makes reasonable academic accommodations for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is confirmed, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time; however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member before implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at http://www.unt.edu/oda. You may also contact ODA by phone at (940) 565-4323.”

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, visit the Electronic Code of Federal Regulations website. The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:
(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken online or through distance education and does not require the student’s physical attendance for classes, examination or other purposes integral to the completion of the class. An online or distance education course is a course that is offered principally through the use of television, audio, or computer transmission, including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student’s course of study is in a language study program, no online or distance education classes may be considered to count toward a student’s full course of study requirement.

Acceptable Student Behavior

“Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom, and the instructor may refer the student to the Dean of Students to consider whether the student’s conduct violated the Code of Student Conduct. The university’s expectations for student conduct apply to all instructional forums, including university and electronic classrooms, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.”

Sexual Assault Prevention

“UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) have experienced any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

UNT’s Dean of Students’ website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: http://deanofstudents.unt.edu/resources. UNT’s Student Advocate can be reached through email at SurvivorAdvocate@unt.edu or by calling the Dean of Students’ office at 940-565-2648. You are not alone. We are here to help.”

Undocumented Students

See UNT’S Resources for DACA Students (Links to an external site.) web page for more information.
Emergency Notification & Procedures

“UNT uses a system called Eagle Alert (Links to an external site.) to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). Please refer to Canvas for contingency plans for covering course materials in the event of university closure.”

Academic Integrity Policy

“According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from a warning to expulsion from the university.”

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Retention of Student Records

“Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.”

Access to Information - Eagle Connect

“Students’ access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward email Eagle Connect (https://it.unt.edu/eagleconnect).”
Student Evaluation Administration Dates

Student feedback is an essential part of participation. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14, and 15 of the long semesters. Students will receive an email from “UNT SPOT Course Evaluations via IASystem Notification” (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey, they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website at www.spot.unt.edu or email spot@unt.edu.”

Survivor Advocacy

“UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT’s Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim’s compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off-campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.”

Academic Support & Student Services

Student Support Services

Mental Health
UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

Student Health and Wellness Center (https://studentaffairs.unt.edu/student-healthand-wellness-center)

- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testingservices)
- UNT Care Team (https://studentaffairs.unt.edu/care)
- UNT Psychiatric Services (https://studentaffairs.unt.edu/student-health-and-wellnesscenter/services/psychiatry)
- Individual Counseling (https://studentaffairs.unt.edu/counseling-and-testingservices/services/individual-counseling)
Support Services

- Registrar ([https://registrar.unt.edu/registration](https://registrar.unt.edu/registration))
- Financial Aid ([https://financialaid.unt.edu/](https://financialaid.unt.edu/))
- Student Legal Services ([https://studentaffairs.unt.edu/student-legal-services](https://studentaffairs.unt.edu/student-legal-services))
- Career Center ([https://studentaffairs.unt.edu/career-center](https://studentaffairs.unt.edu/career-center))
- Multicultural Center ([https://edo.unt.edu/multicultural-center](https://edo.unt.edu/multicultural-center))
- Counseling and Testing Services ([https://studentaffairs.unt.edu/counseling-and-testingservices](https://studentaffairs.unt.edu/counseling-and-testingservices))
- Pride Alliance ([https://edo.unt.edu/pridealliance](https://edo.unt.edu/pridealliance))
- UNT Food Pantry ([https://deanofstudents.unt.edu/resources/food-pantry](https://deanofstudents.unt.edu/resources/food-pantry))

Academic Support Services

- Academic Resource Center ([https://clear.unt.edu/canvas/student-resources](https://clear.unt.edu/canvas/student-resources))
- Academic Success Center ([https://success.unt.edu/asc](https://success.unt.edu/asc))
- UNT Libraries ([https://library.unt.edu/](https://library.unt.edu/))
- Writing Lab ([http://writingcenter.unt.edu/](http://writingcenter.unt.edu/))

ART Building Hours (after 12th day of class)
Monday – Thursday: 7:00 am - 10:00 pm
Friday: 7:00 am - 5:00 pm
Saturday: 9:00 am - 5:00 pm
Sunday: 9:00 am - 10:00 pm

* Safety patrol will be walking the building after hours.