ASTU 5010.001 Professional Practices for the Studio Artist

- Course Meeting Location: Art 258
- Course Meeting Days: Thursday
- Course Meeting Times: 5-8 pm
- Spring 2023

- Instructors Names: Associate Professor Alicia Eggert, Professor Nicole Foran
- Email: Alicia.Eggert@unt.edu; Nicole.Foran@unt.edu
- Office Hours: Upon Request

Course Description
Introduces and examines a wide range of strategies for developing a professional practice as a working visual artist. Topics will include the following: Exhibition Proposals and Planning, Employment Application, Conference Proposals, Professional Opportunities, Public Engagement, University Administrative Structure, gallery networking, shipping artwork, budgetary planning.

Course Content Statement
Content in the arts can sometimes include works, situations, actions, and language that can be personally challenging or offensive to some students on the grounds, for example, of sexual explicitness, violence, or blasphemy. As the College of Visual Arts and Design is devoted to the principle of freedom of expression, artistic and otherwise, and it is not the college’s practice to censor these works or ideas on any of these grounds. Students who might feel unduly distressed or made uncomfortable by such expressions should withdraw at the start of the term and seek another course.

Studio Art IDEA Statement
The Department of Studio Art is committed to fostering an inclusive community that respects and values diverse experiences and viewpoints. We provide a supportive, creative environment where students are encouraged to be curious, explore wide-ranging traditional and unorthodox artistic practices, engage in self-reflection, demonstrate cultural competency, and approach challenges with a critical eye to identify creative solutions. The Department of Studio Art supports the representation and participation of diverse populations, including but not limited to individuals of many cultures, religions, socio-economic backgrounds, races, ethnicities, abilities, sexual orientations, genders, ages, and intersectional experiences. The department will actively engage in practices that support diversity, equity, and inclusion within our community of faculty, staff, and students.

The Department of Studio Art will:

- **Honor student agency and voice.** We understand that our students come from diverse backgrounds and bring with them a wealth of experience and culture that informs their actions and ideas. We acknowledge that their education starts before they enter our
doors and that we are contributing to a process of life-long learning. We are committed to crafting assignments that rely on a broad understanding of cultural knowledge that is aimed at enfranchising and empowering all our students.

- **Equip students with the skills to connect broad ideas and approach the world with curiosity and openness.** Our curriculum reinforces concepts of community and justice-oriented citizenship through open discussion, critical analysis, personal accountability, and respect. We foster self-efficacy by scaffolding our curriculum to grow students’ confidence and direction.

- **Foster anti-racist teaching practices.** Coursework at every level is designed to explicitly address histories of oppression and to critique the ongoing social structures that contribute to systemic racism. We provide our students with the necessary tools to recognize, intervene, and dismantle injustice, judgment, and shame. Faculty engage in teaching methods that disrupt conventional pedagogical approaches that reinforce structural discrimination.

- **Value contributions and perspectives that are different than our own.** We pledge to defuse defensiveness and fear and replace it with generosity, openness, and appreciation. We support intersectional research initiatives and encourage our students to express their personal and complex identity(ies). We recognize the importance of representation and the necessity to recruit and retain diverse faculty, staff, and students. We identify opportunities to highlight under-represented voices through our selection of visiting artists and guest lecturers.

- **Respect each other’s disciplines and artistic practice.** We celebrate our broad-based knowledge and range of expertise that stems from the pursuit of multifarious artistic practices and research agendas. We value the contributions from all members of our community and recognize that we are stronger and have richer intellectual experiences because of our pluralism. We support equal access to opportunities, interdisciplinary pursuits, and the cross-pollination of ideas that lead to growth spread equitably amongst all constituents.

- **Attend to the psychological realm of our student, faculty, and staff’s experiences.** We are mindful of the emotional impact of our course content, academic expectations, and social interactions and that there is a differential impact born by individuals from different backgrounds. We seek to address feelings of invisibility and isolation by broadening community engagement and providing greater access to diverse examples of success.

- **Acknowledge this work is ongoing and shared responsibility.** Regardless of position within the department, we are equally accountable for upholding the community standards outlined in this document.

### Course Outcomes and Objectives

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Objectives</th>
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<tbody>
<tr>
<td>Knowledge: What students should know</td>
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</table>
- Learn about the diverse opportunities and pathways available to professional Studio Artists
- Demonstrate the skills necessary to sustain a career in art

- Learn how to prepare for entry into a competitive employment landscape

- Skills: What students should be able to do

- Writing resumes, cover letters, bios, proposals, etc. that exhibit professionalism and a connection to organizational mission
- Demonstrate readiness to apply for professional opportunities and employment

- Pursue research that aligns with professional goals.
- Demonstrate an understanding of how to identify relevant jobs, grants, fellowships, artist residencies, commissioned projects.

- Communicating artistic practice and intent verbally and in written form.
- Demonstrate ability to make connections and communicate with a diverse audience.

- Synthesis: How students will combine knowledge and skill to demonstrate learning

- Prepare professional documents for application purposes.
- Collaborate and grow your community and artistic network.

Course Content and Schedule

The course schedule reflects expected class progress in course subject matter and is considered tentative. The course schedule is subject to change in content and scope at the Course Instructor’s discretion.

<table>
<thead>
<tr>
<th>Class</th>
<th>Date</th>
<th>Content</th>
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<tbody>
<tr>
<td>2</td>
<td>Thurs. Jan. 26</td>
<td>Abstracts Due. Workshop conception: K-12, large institution/high participation, master class, non-profit minimal resources, outdoor festival, artist run center public engagement.</td>
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<tr>
<td></td>
<td>Date</td>
<td>Event</td>
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<tr>
<td>6</td>
<td>Thurs. Feb. 23</td>
<td>Artist/Educator Lectures. DEI statement.</td>
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<tr>
<td>7</td>
<td>Thurs. March 2</td>
<td>DEI statement Due. Artist Educator Lectures. CV.</td>
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<tr>
<td>8</td>
<td>Thurs. March 9</td>
<td>CVs Due. Artist Educator Lectures.</td>
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<tr>
<td></td>
<td>Thurs. March 16</td>
<td>• Spring Break</td>
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<td></td>
<td>Thurs. March 16</td>
<td></td>
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<td></td>
<td>Thurs. March 16</td>
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<tr>
<td></td>
<td>Thurs. March 30</td>
<td>No class today. Meet in Dallas on Saturday, April 1, for a tour of different artist studio models.</td>
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<tr>
<td></td>
<td>Thurs. April 6</td>
<td>Pricing, Selling and Shipping work. Applying for Opportunities.</td>
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<tr>
<td></td>
<td>Thurs. April 13</td>
<td>No class today. Meet in Dallas on Saturday, April 15, to visit Dallas galleries.</td>
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<tr>
<td></td>
<td>Thurs. April 20</td>
<td>No class today. Meet in Dallas on Saturday, April 22, to visit the Dallas Art Fair.</td>
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**Course Requirements**

This class will introduce the students to best practices for the working artist with emphasis on job searches, project proposals, best practices when working with galleries, collaboration, and communication. You will be expected to plan ahead, meet deadlines, and come to class prepared to engage in discussion and strategic planning, and to attend class field trips and on-site opportunities.

Overview of major written assignments/presentations:

- **Small Group Exhibition Proposal**: Students will work in groups of 2-4 to prepare materials for a professional small group exhibition proposal.
- **Workshop proposals**: Students will create three separate workshop proposals that aligns with the needs/limitations/resources of three disparate organization types.
- **Conference Abstract**: Students will prepare an abstract for conference(s) in their field.
- **Employment application documents**: Students will prepare professional cover letters, CV’s, DEI Statements, etc.
• **Lecture:** Students will provide a timed lecture that describes their artistic practice, and the skills and experience they can bring to the position of their choosing.

• **Prices & Comps:** Students will determine prices for two artworks by researching comparable artists and artworks on Artsy, at Dallas Galleries, and at the Dallas Art Fair.

### Assignments and Assessments

<table>
<thead>
<tr>
<th>Breakdown of Assignments in 1st half of semester:</th>
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<tbody>
<tr>
<td>• Conference Abstracts</td>
<td>• 6 %</td>
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<tr>
<td>• Solo Exhibition Proposal</td>
<td>• 6 %</td>
</tr>
<tr>
<td>• Workshop Proposals (3)</td>
<td>• 6 %</td>
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<tr>
<td>• Cover Letter</td>
<td>• 6 %</td>
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<tr>
<td>• DEI Statement</td>
<td>• 6 %</td>
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<tr>
<td>• CV</td>
<td>• 5 %</td>
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<tr>
<td>• Artist Lecture</td>
<td>• 15 %</td>
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<tr>
<td><strong>Total at Midterm:</strong></td>
<td>50% of final grade</td>
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<table>
<thead>
<tr>
<th>Breakdown of evaluation in 2nd of semester:</th>
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<tbody>
<tr>
<td>• Prices &amp; Comps</td>
<td>5%</td>
</tr>
<tr>
<td>• Participation in Dallas trip on April 1</td>
<td>15%</td>
</tr>
<tr>
<td>• Participation in Dallas trip on April 15</td>
<td>15%</td>
</tr>
<tr>
<td>• Participation in Dallas trip on April 23</td>
<td>15%</td>
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<tr>
<td><strong>Total:</strong></td>
<td>100%</td>
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### Required Readings

- Readings will be selected as they relate to class activities.

### Class Participation Expectations

- I expect you to attend every class. You are responsible for completing all of the required assignments. I expect all students to participate in class discussions, contributing ideas and perspectives on topics or art. All your work should incorporate aspects or issues addressed in class in relation to your personal or professional interests.

- You are expected to assist in maintaining a classroom environment that is conducive to learning. In order to assure that everyone has an opportunity to gain from time spent in class, unless otherwise approved by the instructor, you are prohibited from using cellular phones or beepers, checking your email or surfing the internet, updating your social networking sites, eating or drinking in class, making offensive remarks, reading newspapers or magazines, sleeping or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in, minimally, a request to leave class, which will be counted as an unexcused absence.
Attendance Policy

- Regular and punctual attendance is mandatory.
- Three absences will be tolerated.
- More than three absences will require a note from a doctor or a note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences) in order to be counted as excused.
- More than three absences will lower your final grade by one letter grade per additional absence (4 or more)
- Most lectures, demonstrations, and assignments will occur at the beginning of class periods and will not be repeated for those who come in late. If you are late to class, you will need to notify me at the end of the class period to replace an absence with a tardy. Three tardies will constitute an absence.
- A tardy is considered to be arrival 5 minutes after the beginning of class.
- Examinations, quizzes, and in-class assignments missed may only be made up with an official doctor’s excuse or note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences).
- Critiques missed may not be made up, and grades will reflect the student’s failure to participate in the critique discussions.

Late Work / Make-Up Policy

- Late work will not be accepted unless the student provides proof of an acceptable mitigating circumstance: serious illness, death of a family member, or other circumstance if approved by the instructor.

Grading

Grades will be provided regularly through the semester (after assignments are submitted, critique, etc.) and at mid-term. Your final grade will be comprised of 50% work accomplished with Professor Foran, and 50% work accomplished with Associate Professor Eggert.

- A = Excellent (100-90%)
- B = Above Average (89-80%)
- C = Average (79-70%)
- D = Inferior (69-60%) [passing but not necessarily satisfying degree requirements]
- F = Failure (59% or below)

Academic Integrity Standards and Consequences

- According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation].

ADA Accommodation Statement
• UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website at disability.unt.edu.

Course Safety Procedures (for Laboratory Courses)
• Students enrolled in ASTU 5010 are required to use proper safety procedures and guidelines as outlined in UNT Policy 06.038 Safety in Instructional Activities. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the UNT is not liable for injuries incurred while students are participating in class activities.

• All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider obtaining Student Health Insurance. Brochures for student insurance are available in the UNT Student Health and Wellness Center. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If students have an insurance plan other than Student Health Insurance at UNT, they should be sure that the plan covers treatment at this facility. If students choose not to go to the UNT Student Health and Wellness Center, they may be transported to an emergency room at a local hospital. Students are responsible for expenses incurred there.

Emergency Notification & Procedures
• UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

Retention of Student Records
• Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record;
however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

- Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University’s expectations for student conduct apply to all instructional forums, including University and electronic classrooms, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.

Access to Information – Eagle Connect

- Students’ access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail: eagleconnect.unt.edu/

Student Evaluation Administration Dates

- Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey, they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website at www.spot.unt.edu or email spot@unt.edu.

Survivor Advocacy

- UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT’s Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim’s compensation applications, contacting professors for absences related to
an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565-2759.
PERMISSION TO USE STUDENT ARTWORK

- We would like to use your work to spread the news about the amazing art made at CVAD! Please help us put your talent on display by allowing us to photograph and exhibit your art on CVAD’s social media, websites and paper advertising. Thank you!
- I hereby grant permission to UNT and CVAD to use, copy, reproduce, publish, distribute or display any and all works created in my classes while at UNT. Additionally, I consent to the use of my name to coincide with images of my artwork.

1. **Scope of Permission.** This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising, social media, and classroom presentations. My permission is on-going, but can be revoked by giving the professor of record for this course written notice of my wish to revoke permission and use of any images of my artwork. UNT will have three months from the date of my notice to stop all use agreed with this permission.

2. **Certificate of Ownership.** I am the owner of all work submitted and the work is not subject to any restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.

3. **Privacy Release.** I hereby authorize and consent to the release, maintenance, and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use described in this Agreement.

4. **Signature.** By signing below, I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non-exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

- Printed name: 

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• Signature:

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• Date:

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• Course Number and Title:

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