



**MELBOURNE**  
GIRLS GRAMMAR  
AN ANGLICAN SCHOOL

# MELBOURNE GIRLS GRAMMAR

## SCHEDULE OF TUITION AND BOARDING FEES FOR 2023

### INTERNATIONAL STUDENTS

YEAR OF STUDY	2023 ANNUAL FEE (AUD)	2023 TERM INSTALMENT
Years Prep to 4	\$38,900	\$9,725
Years 5 to 12	\$51,864	\$12,966
Boarding Years 7 to 12	\$30,368	\$7,592

GST is included to the extent determined by the School. School fees are reviewed and updated annually.

#### ADDITIONAL CHARGES

Fees for extra-curricular activities and compulsory fees such as camp will be billed as the charge is incurred.

All international students are required as a condition of their visa to maintain private health insurance (Overseas Student Health Care) for the duration of their visa. The approximate cost of an appropriate cover is \$1,700 p.a.

Boarding fees include costs during term time of accommodation, meals (breakfast, morning-tea, lunch and dinner) and some weekend activities. School term is generally for 38 weeks per year, spread between late January to early December (subject to minor annual variances to the schedule).

#### TERMS OF PAYMENT

The School's billing periods are defined as terms. Fees are charged one (1) term in advance, except on initial enrolment at the School, whereby two (2) terms are charged in advance. Thereafter, an account will be issued at the commencement of each school term and will be due for payment 14 days after the date of issue.

#### PAYMENT ARRANGEMENTS

As an alternative to paying tuition fees each term, parents may choose to pay the year's tuition fees in twelve monthly instalments. Instalment payments can be made by way of direct debit or credit card. Failure to maintain the agreed instalment period will result in a \$205 Administration Fee being charged and the School may rescind the offer to permit payment by instalment.

To arrange payment by instalments, a 'Direct Debit Request' or 'Credit Card Authorisation' form must be completed and returned to the School's Business Office. These forms can be obtained either by downloading them directly from eVI or emailing the Business Office at [fees@mggs.vic.edu.au](mailto:fees@mggs.vic.edu.au) and requesting a copy of the relevant form to be sent.

#### STUDENT WITHDRAWAL

A full term's notice in writing must be received by the Principal prior to the withdrawal of a student. Where less than one full term's notice of withdrawal is given, the School will charge a Fee In Lieu of Notice equivalent to one term's tuition fee.

#### PAYMENT OPTIONS

Fees may be paid using any one of the following options:

<b>eVI PARENT PORTAL</b> 	Current parents may pay via the School portal. Please visit <a href="http://evi.mggs.vic.edu.au">http://evi.mggs.vic.edu.au</a> with your login details and click on the Synergetic Parent Portal link on the left hand side menu. A finance tab will appear across the top, click on that and account details and payment options will be shown.
<b>MAIL</b> 	Forward cheque or money order payable to Melbourne Girls Grammar crossed 'Not Negotiable' and return upper portion of notice with payment to: MGGS, 86 Anderson St, South Yarra 3141
<b>IN PERSON</b> 	Present account / statement to the Accountant at MGGS, 86 Anderson St, South Yarra 3141. EFTPOS is available and MGGS accepts both debit and credit cards.
<b>BPAY</b> 	Please quote Biller Code 21352 and the reference number located at the top of the statement.
<b>INTERNATIONAL PAYMENTS</b> 	Bank Name: NAB Account Name: Melbourne Girls Grammar BSB: 083-004 Account: 180-380-927 Ref: Your daughter's name OR your Account Number (located at top right-hand corner of your statement) School's Bank's address: Ground Level, 330 Collins St, Melbourne, VICTORIA, Australia 3000 SWIFT code: NAT A Au 3303 M

Credit card payments will incur a 1% surcharge.

#### NON PAYMENT OF SCHOOL FEES

The School reserves the right to suspend or terminate enrolment of a student whose fees remain unpaid outside the School's terms of payment. Access to extra-curricular activities may not be available to students whose fees are in arrears.

#### POLICIES

Further details can be accessed in the Enrolment, Fees and Processes Policy, available on the School's website.

#### NOT-FOR-PROFIT AND THE EARLY LEARNING CENTRE

The School operates on a not-for-profit basis and a proportion of the fees charged may be used to support the operation of the Early Learning Centre (including 3 year old and 4 year old kindergarten programs).