

NEW CONSTRUCTION DETAIL FORM

YOU ARE REQUIRED TO FILL OUT THIS FORM FOR ANY NEW CONSTRUCTION (SEE BELOW)
IF YOU HAVE ANY QUESTIONS PLEASE CALL 304-487-8332

DATE OF NEW CONSTRUCTION: _____ TODAY'S DATE: _____

BUILDER: _____ BUILDERS LOCATION: _____

DISTRICT: _____ MAP: _____ PARCEL: _____

NAME OF OWNER: _____ MAILING ADDRESS: _____

PHYSICAL LOCATION: _____ PHONE NUMBER: _____

LAND COST: _____

PUBLIC WATER: YES NO

(PLEASE CIRCLE ONE)

BUILDING COST: _____

PUBLIC SEWAGE: YES NO

(PLEASE CIRCLE ONE)

LAND IMPROVEMENT

SPRINKLER SYSTEM: YES NO

COST: _____

(PLEASE CIRCLE ONE)

(driveway, landscape, sidewalk, well, septic)

CEILING HEIGHT: _____

TOTAL PROPERTY

COST: _____

IS THE BUILDING COMPLETED? _____

% OF COMPLETION INSIDE: _____

IF NOT LIST

APPROX. COMPLETION DATE: _____

TOTAL SQUARE FOOTAGE: _____

West Virginia Code 11-3-10. Failure to list property, etc.: collection of penalties and forfeitures.
...or if any person, firm or corporation, including public service corporations refuses to answer or answers falsely any question asked by the assessor or by the tax commissioner, or fails or refuses to deliver any statement required by law, he, she or it may forfeit, at the discretion of the assessor or the tax commissioner for good cause shown, not less than twenty-five nor more than one hundred dollars, and she be denied all remedy provided by law for the correction of any assessment made by the assessor or by the board of public works. (emphasis added)

The West Virginia Supreme Court has said An Assessor, in the fulfillment of his or her legal obligation to assess property at its true and actual value, may prepare and submit to taxpayers forms which constitute a request for information which he deems necessary in determining a proper valuation of the properties, and, so long as the information requested is reasonable, such information constitutes a statement required by law as contemplated by this statute In re Shonk Land Co., Gas Supply Corp. 178 W. Va. 230, 358 S. E. 2d 791 (1987), Both of these cases are available for anyone who request them.

RETURN FORM TO: MERCER COUNTY ASSESSOR'S OFFICE
1501 W. MAIN ST. STE 110
PRINCETON, WV 24740