

The Workers' Injury Law & Advocacy Group

PRIVACY POLICY

The Workers' Injury Law & Advocacy Group ("WILG") respects your privacy and is committed to protecting it at all times. This online Privacy Policy explains how WILG collects, uses and safeguards information on its website, www.WILG.org, (the "Site"). WILG collects information about our users in three ways: directly from the user, from its Web server logs and through cookies and other technologies. WILG uses the information primarily to provide you with a personalized website experience that delivers the information, resources, and services that are most relevant and helpful to you. WILG doesn't share any of the information you provide with others, unless WILG says so in this Privacy Policy, or when it believes in good faith that the law requires it. You should review this Policy and WILG's related **Terms of Use**. By accessing the Site and using its services, you agree to this Privacy Policy and to be bound by WILG's Terms of Use. **IF YOU DO NOT AGREE TO THIS PRIVACY POLICY AND THE TERMS OF USE, YOU HAVE NO RIGHT OR LICENSE TO ACCESS THE SITE AND MUST IMMEDIATELY TERMINATE YOUR USE OF THE SITE.**

1. Changes to the Privacy Policy. As WILG, its membership and benefits change from time to time, this Privacy Policy will change as well. WILG reserves the right to amend the Policy at any time, for any reason by posting revisions to the Site. You should regularly review the Policy posted to the Site, and checking the "Last updated" date at the bottom of this page.

2. What information WILG collects. When you browse www.WILG.org, and do not interact with the Site for any online service or product from WILG, you browse anonymously. Information that identifies you personally--such as your name, address, phone number and email address--is not collected as you browse.

When you create an account to become a registered user on the Site, or choose to interact with WILG in other ways, such as subscribing to a WILG publication, purchasing a WILG product/service, applying for WILG membership, participating in online surveys, submitting questions or comments, or requesting information or materials, WILG will collect certain personal information from you. The type will vary but may include name, address, phone number, billing and delivery information, email address, credit card information and other demographic information. WILG does not collect Social Security numbers. The product or service that you seek will determine the personal information collected.

3. How WILG uses personal information. Once collected, WILG may use your personal information for the following purposes:

- Register you for programs and services you have requested
- Process, fulfill and follow up on your orders or membership application
- Answer your emails or on-line requests
- Send information you request
- Ensure the WILG Site is relevant to your needs

- Deliver WILG services such as newsletters, meetings or events
- Recommend content that suits you
- Alert you when fresh content is posted or released
- Notify you about new products/services, special offers, upgrades and other related information from WILG.

When WILG hires vendors to deliver emails to you on WILG's behalf, they are under agreement and limited from using your email address and other personal information for any other purpose. These email messages may contain "clear GIFs" or "Web beacons" to measure the offer's effectiveness so WILG knows how to serve you better. WILG does not collect information that identifies you personally through "clear GIFs" or "Web beacons." You may refuse or remove the placement of these technologies and other cookies by selecting the appropriate settings on your web browser.

4. Management of account; How to opt out of email or e-newsletter. You can manage your account, limit alerts or opt-out of some or all future communications. All e-mail communications contain an "unsubscribe" option in case you want to discontinue the communication at any time. Contact WILG via the phone number or contact form on the Site at any time to:

- See what data WILG has about you, if any;
- Change/correct any data WILG has about you;
- Ask WILG to delete any data WILG has about you; and/or
- Opt out of some or all future communications from WILG.

5. With whom WILG may share information. WILG may share personal information (including your email address) with our business partners in order to provide them an opportunity to offer products or services that may be of interest to you. WILG also occasionally hires other companies to provide limited services on our behalf including, but not limited to, sending email communications, processing credit card transactions, packaging, mailing and delivering purchases, answering customer questions about products or services, consulting services, data modeling, printing, sending postal mail and processing membership and event registration. WILG will only provide those companies the information they need to deliver the service. They are prohibited from using that information for any other purpose. Except as described in this section, third parties may not collect personally identifiable information about your online activities over time or across different websites when you use the WILG Site.

WILG may disclose your personal information to a third party if (1) reasonably necessary to perform a service or deliver a product or publication; (2) authorized by you; (3) permitted under this Privacy Policy; (4) required by statute or regulation; or (5) in the good-faith belief that such action is necessary to: (a) conform to legal requirements or comply with legal process served on WILG; (b) protect and defend the rights or property of WILG; (c) protect the personal safety of WILG personnel or members of the public in urgent circumstances; or (d) enforce WILG's Privacy Policy or [Terms of Use](#).

6. Tracking activity on the Site. WILG tracks how the Site is used by both anonymous visitors and registered users who interact with the Site. One way WILG tracks is by using "cookies." A cookie is a small file or string of text on the Site user's computer that is used to aid Web navigation. Cookies allow us to collect information such as your browser type, time spent on our web sites and which of our pages you visited. We use the information for security purposes, to facilitate navigation, to display information more effectively, to personalize your experience and to recognize authorized devices to secure your use of our services. We also gather statistical information about web site usage in order to continually improve the design and functionality and to assist us with resolving technical support questions. Additionally, we use cookies and other technologies on our web sites and the sites on which we advertise to track advertising performance and to collect aggregate data on web page viewing. Cookies and other technologies used on the Site are not used to collect or disseminate any personal information.

7. Children under 13. WILG does not knowingly solicit data online from or market online to children under the age of 13.

8. Information security. WILG implements security measures to protect against unauthorized access to or unauthorized alteration, disclosure or destruction of data.

9. Username and password. Many areas of the Site require the use of a unique username and password as an additional security measure that helps protect your information. This allows WILG to verify who you are, thereby allowing you access to your account information and preventing unauthorized access. When you have finished using a secure area of the Site, make sure you always click on the "Log Out" link which appears on every secure page. When you click on the "Log Out" link, you will be given the option to end your session. No further secure transactions can be conducted without re-entering your username and password. You should be aware that browser software often "caches" a page as you look at it, meaning that some pages are saved in your computer's temporary memory. Therefore, you may find that clicking on your "Back" button shows you a saved version of a previously viewed page. Caching in no way affects the security of your confidential username or password.

10. No guarantee. Unfortunately, no data transmission over the Internet can be guaranteed to be 100% secure. Accordingly, and despite our efforts, WILG cannot guarantee or warrant the security of any information you transmit to WILG, on the Site, or to or from our online products or services. Email messages sent to or from a website may not be secure. Confidential information should not be sent by e-mail. Site visitors sending e-mail accept the risk that a third party may intercept e-mail messages.

11. Linking to other Internet sites. You should be aware that other Internet sites that link to the Site or to a WILG email may contain privacy provisions that differ from these. To ensure your privacy is protected, WILG recommends that you review the privacy statements of other Internet sites you visit.

12. How you can access and change information. If you are a registered user of the Site, subscriber to WILG publications, purchaser of WILG products/services or a WILG member, you may review and update or correct your information online or by contacting WILG at (603)520-0206.

13. Revision Date. 4/10/2017