



TOLEDO BAR  
ASSOCIATION

**TOLEDO BAR ASSOCIATION FOUNDATION  
GRANT APPLICATION**

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**Section One**

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**Organizational Information**

Date of Application

Applicant Organization (Full Legal Name)

Doing Business As

IRS Determination Letter Date

Tax Exempt ID # (EIN)

Name of Executive Director

Name of Fiscal Sponsor (if applicable)

**Contact Information**

Proposal Contact Name

Title

Phone

Email

Street Address

City, State, Zip

Organization Website

Mailing Address (if different than street)

City, State, Zip

**Organization Financial Information**

Organization's Budgeted Expenses for Current  
Year (provide fiscal year end mm/dd/yy)

Organization's Major Funding Sources by  
Percentage

Organization Affiliation, if applicable (i.e. United  
Way, chapter of national or regional organization,  
other)

## **Proposal Data**

Program/ Project Title

Total budget for this project/ program

Amount of this request

Anticipated Start Date

Community/counties served by this project

Total number of people to be served during grant period

Brief demographic description of population served by this project/program

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## **Section Two – Organizational Background**

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1. Brief summary of the organization's history and its mission.

2. Brief description of current programs, projects and activities.

3. Evidence of organization's overall effectiveness based on achievement of specific organizational or program goals.

4. Description of population and geographic region served by the organization.

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### **Section Three – Statement of Need**

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1. What is the problem, challenge or need that is unaddressed or unmet? Or, what is the community benefit that this project or project will impart?

*The problem:*

*The challenge or need that is unaddressed or unmet:*

*What is the community benefit?*

2. What is the research, statistics or evidence that shows this need or benefit exists?



- e. If the initiative is a pilot project and has not been done before, please list assumptions on why a new approach is needed.

2. Brief description of how grant funds will be used.

3. Please indicate which interest area(s) the project/program fulfills. Check all that apply.

Education & Academics

Community Outreach

Administration of Justice

Access to Legal Services

Professionalism

Recognition & Achievements

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## Section Five – Evaluation and Results

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1. Describe your project/program outcomes and how results will be measured. Indicate benchmarks utilized to measure your results.

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## Section Six –Project/Program Funding Plans

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1. List other funders to whom this current proposal has been and will be submitted. For each funder, indicate the amount requested and status of request. If funded, specify amount of grant and date received.
  
2. Other anticipated funding for this current proposal including (if applicable):
  - a. Earned revenue:
  - b. In-kind support:
  - c. Special events:
  - d. Fundraisers:
  - e. Other:
  
3. If this will be an ongoing project/program, describe plans and specific sources for future and long-term funding.

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## Section Seven – Required Financial Attachments

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1. Statement of Revenue/support and expenses for your organization's most recently completed fiscal/calendar year.
2. Total organizational budget for current fiscal year including a column showing the organization's year-to-date status.
3. Project/Program request budget for your entire project.

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## Section Eight – Required Non-Financial Attachments

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1. IRS letter of determination of 501 (c ) 3 status.
2. Names and professional affiliations of board members.

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## Section Nine – Authorization

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Signatures (Both are required)

Executive Director \_\_\_\_\_ Date \_\_\_\_\_

Board President \_\_\_\_\_ Date \_\_\_\_\_