

# 2019 TCRA Annual Convention Student Sponsorship Form

Please fill out the following form and submit it no later than **July 12, 2019**.  
 You will be notified via email, if you are sponsored, no later than **August 4, 2019**.

## 2019 TCRA Annual Convention Student Sponsorship Guidelines

1. Be reporting through use of shorthand machine method;
2. Be currently enrolled and in actual attendance in a court reporting school or an online program.
3. Priority will be given to TCRA student members for sponsorship and sponsorships will be awarded in order that the student's portion of payment is received.
4. Student members requesting sponsorship must pay 50% of their registration fee, \$187.50 when submitting request.
5. Non-member students will be requested to pay their 50% after August 4<sup>th</sup>, after all TCRA student members have been covered.
6. All students who receive financial assistance will perform a minimum of 3 volunteer hours as directed by the TCRA Executive Director.
7. Students will be required to attend the full convention from September 6-8, 2019. Sponsorships are not available for one-day only attendance.
8. Students will attend all sessions throughout each day of the convention. Except for the Student Debriefing Session, which is mandatory attendance, the students can choose their sessions.
9. All students will be provided a punch card that is required to be turned in at the end of the convention.
10. Failure by any student to account for their time at convention during the sessions will constitute ineligibility to apply for financial assistance for any TCRA Convention for two years.
11. Students must attend at least 10.0 hours of courses and submit their punch card as attendance proof at the close of Convention in order to receive their complimentary membership.
12. *If there is a waiver of sponsorship or there are excess funds available, a non-member may be assisted after the 30-day deadline for TCRA student members to pay their share in full. The non-member will then have 10 days to provide payment in full.*

<b>Name:</b>	
<b>Address:</b>	
<b>City, State, Zip:</b>	
<b>Cell Phone:</b>	
<b>Email:</b>	
<b>School:</b>	
<b>Current Speed:</b>	
<b>Thursday Software Session:</b>	<input type="checkbox"/> CaseCAT <input type="checkbox"/> Eclipse <input type="checkbox"/> StenoCAT <input type="checkbox"/> None

If attending as a sponsored student, you will be emailed closer to Convention to sign up for volunteer times.

<b>Check Number:</b> _____	
<b>Credit Card:</b> <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	
<b>Card Number</b> _____	<b>Expiration Date</b> _____
<b>Name on Card</b> _____	<b>Billing Zip Code</b> _____

**If you are sponsored and unable to attend, it is your responsibility to contact TCRA immediately. This allows us to open up the spot to another deserving student. By being a no-show, you prevent another student from attending and you may be required to reimburse your registration fee.**