

TULSA COUNTY BAR FOUNDATION LAW SCHOOL SCHOLARSHIP APPLICATION

The Tulsa County Bar Foundation is authorized to fund law school scholarships of up to \$2,500 per individual per year. The scholarships are intended for the benefit of law students in or from Tulsa County who are accepted to an ABA-accredited law school. The scholarships are offered and administered without discrimination based on race, ethnicity, religion, national origin, gender or disability.

While the scholarships are intended for the benefit of law students from Tulsa County, the Foundation recognizes that a student from Tulsa County may attend a law school outside Tulsa County and that students from other locations may attend law school in Tulsa County. The test for eligibility for consideration for a Foundation scholarship is therefore whether the student has “a significant connection” to Tulsa County in the judgment of the Foundation’s Scholarship Committee.

An award made to a first-year student may be renewed in each of the following years in law school. The total funding offered to any student shall not exceed three times the amount of his or her first scholarship, and the distribution of such funding shall be over a time period not exceeding four years. Although each recipient will need to re-apply for the scholarship each year, the expectation is that the scholarship will be renewed each year if satisfactory academic performance has been achieved, the student is otherwise eligible, and funding is available.

In selecting scholarship recipients, the Foundation will consider the applicant’s connection with Tulsa County; financial need; academic record; extra-curricular record and record of leadership and initiative; commitment to the study and practice or teaching of law; character; and work and life experience. Financial information for the applicant’s household and that of the applicant’s parents is necessary to evaluate financial need. Recipients will be selected by members of the Scholarship Committee of the Foundation. The decisions of the Committee are final.

Requirements for Eligibility

To be eligible to receive a Foundation scholarship, an applicant must meet all the following requirements:

1. The applicant must be an entering first-year law student in the 2018 academic year. Students who have completed one or more semesters of law school are not eligible. Applicants who are part-time law students also must be starting law school in the 2018 academic year to be eligible.
2. At the time of submission of the application, the applicant must have achieved undergraduate grades in the top 50% of the applicant’s college undergraduate class and have LSAT scores in the top 50% of the LSAT testing pool.
3. The applicant must be a citizen of the United States and *have a significant connection to Tulsa County*. In determining this factor, the Scholarship Committee will weigh past or current residency in Tulsa County, attendance at Tulsa County schools, intention to attend law school in Tulsa County, significant business or family connections in Tulsa County, or some combination of the above.
4. Immediate family members of any member of the Board of the Foundation (including executive director) or of the Scholarship Committee are not eligible to receive a scholarship.

Before receiving scholarship funds, recipients will be required to demonstrate admission to and plans to enroll in an ABA-accredited law school. Students who leave law school after accepting scholarship funds will be required to return all or a proportional amount of scholarship funds received during that academic year.

To apply for a Foundation scholarship, please provide the following information:

1. **Application Form.** Each applicant must complete the attached application form. Parents' financial information is required for every scholarship applicant regardless of the student's age, marital status, length of self-emancipation or family responsibilities. If special circumstances exist which prevent you from providing financial information for your parents, please explain those circumstances in a separate statement. If your parents are separated or divorced, please submit information from both biological parents. Parents may complete separate applications, and all information will be kept confidential.

To complete the application, you must attach copies of federal income tax forms for yourself and your parents. If you have completed your 2017 federal income tax return, please attach a copy to your application. If you have not yet completed your 2017 return, you may submit copies of your 2016 tax return. Please indicate in the appropriate section of the application if you or your parents are not required to complete federal income tax returns. Each applicant is responsible for notifying the Foundation in writing of any changes that may have an effect on his or her financial status.

2. **Personal Statement.** Your personal statement is your opportunity to include information that the application form does not convey and that you feel will assist us in reaching a thoughtful decision on your application. Your personal statement must begin with a paragraph establishing your eligibility for consideration for a Foundation scholarship by addressing each of the three "Requirements for Eligibility" set forth on the preceding page. You may also include information about your personal strengths, special or unusual circumstances that may have affected your academic performance, or educational progression; personal or family history of socio-economic disadvantage; reasons for your interest in a law-related career; and any other information you believe will assist the Committee in its consideration. Your personal statement should be typewritten and limited to 1000 words.
3. **Recommendations.** Each applicant must submit two letters of recommendation, at least one of which should be from a professor. If you have been out of school for a number of years and have difficulty finding an academic recommendation, please substitute letters from employers or others who have worked closely with you. No more than four recommendations will be considered. Recommendation letters are particularly useful when the writer provides substantive, comparative information about the applicant's abilities, activities and personal qualities, including specific examples that illustrate these attributes.
4. **Transcript.** Each applicant must submit a copy of his or her undergraduate transcript. If you are selected to receive a scholarship, you will be required to submit an official copy of the transcript before receiving scholarship funds.
5. **Interview.** The Committee reserves the right to interview an applicant in person or by telephone as part of the deliberative process.

**Tulsa County Bar Foundation
Application for Law School Scholarship
2018-19 Academic Year**

Name: _____
Last
First
Middle

Male: _____ Female: _____

Present Address: _____
 Street

City
 State
Zip Code

Telephone: (____) _____ (____) _____
 Daytime Evening

E-mail Address: _____

Permanent Address _____
 (if different from above) Street

City
 State
Zip
Code

Date upon which correspondence should be sent to permanent address: _____

Date of Birth: ____ / ____ / ____ Place of Birth _____

Citizenship: _____ How long have you lived in the US? _____

Optional: Ethnic identity _____

How did you learn about this scholarship opportunity? _____

Undergraduate and Graduate Education

Undergraduate Colleges/Universities	City and State	Degree	Graduation/degree date	Major	Grade Point Average
Graduate and Professional Schools	City and State	Degree	Graduation/degree date	Major	Grade Point Average

Please complete the following sections even if the information is included elsewhere in the materials you submit. Please do not use references such as "see resume" or "see attached material." If you need additional space, provide the remaining information on additional pages following the format of each section.

Academic and Non-Academic Honors and Awards

List the honors and awards you have received (memberships in honor societies, leadership awards, etc.)

Extracurricular Activities and Interests (Collegiate and/or During the Last 5 Years) List the activities and describe your participation or offices held.

Activity	Years or Semesters Involved	Description of Participation
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Score on Law School Admission Test (LSAT) (and percentage): _____ Date of test: _____

Community Service Activities

List community service activities in which you have participated. We encourage you to discuss these activities and your contribution to the activities in your personal statement.

Activity	Years or Semesters Involved	Description of Participation

Full Time Employment

List your last five positions of full-time employment and military service. (List employment during the school year in the section below.) Begin with your most recent employment.

From	To	Position Held	Name/Location of Employer	Reason for Leaving

Part-time and Term-time Employment

List positions of employment you held as an undergraduate or graduate student during the academic year. Begin with the most recent position.

From	To	Position Held	Name/Location of Employer	Reason for Leaving

Have you been placed on academic probation or been required to withdraw from any school for academic reasons?

Have you ever been the subject of any disciplinary action taken by any school or college, or are charges pending?

Has your undergraduate or graduate course been interrupted for one or more terms for any reason?

Have you ever been convicted of a felony or a misdemeanor? Or is any charge pending against you for any crime other than a minor traffic violation?

Have you ever been separated from a branch of the armed forces of the United States under conditions other than honorable?

If your answer to any of these questions is "yes," please explain fully in a separate statement.

To complete your application, you are required to submit at least two letters of recommendation. (No more than four letters of recommendation will be considered.) Please provide the names of the persons submitting recommendations on your behalf:

Please list the ABA-accredited law schools to which you have applied for admission:

Financial Information

Marital Status: Single _____ Separated/Divorced _____ Married _____

Do you have legal dependents other than a spouse? If so, how many? _____

Are you the first person in your family to attend college?

If accepted to law school, will you be the first person in your immediate family to attend graduate school?

Current Employment

	Student	Spouse
Weekly earnings:	\$ _____	\$ _____
Expected income for current calendar year:	\$ _____	\$ _____

Prospective Employment

	Name of Employer	Position	No. of Weeks	Weekly income
Summer 2018				
Academic Year 2018-2019				

Please complete the following financial information for the student and spouse.

_____ I completed a 2017 federal income tax return and a copy is attached. My 2016 Adjusted Gross Income (including spouse) was \$ _____

_____ I have not yet completed a 2017 federal income tax return. A copy of my 2016 federal income tax return is attached. My 2016 Adjusted Gross Income (including spouse) was \$ _____ (If you expect your 2017 income tax return to have material differences in income, please explain)

_____ I am not required to complete a federal income tax return.

Student's Asset Information

Please complete the following asset information for the student (and spouse). For information that requires an explanation, please refer to the section at the end of the application entitled "Special Circumstances or Explanation of Information."

- a. Cash, savings and checking accounts: \$ _____
- b. Home equity: \$ _____
- c. Other real estate (explain): \$ _____
- d. Business assets (explain): \$ _____
- e. Stocks, bonds, CD's, other investments: \$ _____
- f. Trust funds of which student/spouse is beneficiary: \$ _____
- g. Retirement accounts: \$ _____
- h. Other assets (cars, collections, antiques, etc.) \$ _____
- i. What is your monthly mortgage or rent payment? \$ _____

Educational Loans and Financial Assistance

For information that requires an explanation, please refer to the section at the end of the application entitled "Special Circumstances or Explanation of Information."

- a. Educational scholarships/grants for the 2017-2018 academic year. (If this information is not available at the time of filing, please provide updated information as it becomes available).

Source: _____ \$ _____
 Source: _____ \$ _____

- b. Financial assistance from student's parents:
 - Academic year 2017-2018 \$ _____
 - Academic year 2018-2019 \$ _____

- c. Are you currently in default on a federal educational loan? Yes _____ (explain) No: _____

Undergraduate financial aid:	Grants/scholarships	Loans
Freshman	\$ _____	\$ _____
Sophomore	\$ _____	\$ _____
Junior	\$ _____	\$ _____
Senior	\$ _____	\$ _____

- e. Graduate financial aid:

First year	\$ _____	\$ _____
Second year	\$ _____	\$ _____
Third year	\$ _____	\$ _____

Parents' Information

Mother's name: _____

Mother's address: _____
Street

City State Zip Code

Telephone: (____) _____ (____) _____
Daytime Evening

Mother's occupation: _____ Employer _____

Father's name: _____

Father's address: _____
(if different) Street

City State Zip Code

Telephone: (____) _____ (____) _____
Daytime Evening

Father's occupation: _____ Employer _____

Parents' marital status:

If parents are separated or divorced, financial information for each biological parent should be provided.

Family members who receive more than half support from applicant's parents:

Name	Relationship to Applicant	Attending college at least half-time?	If yes, name of college
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Parents' Financial Information

The income tax figures below are from (check one):

1. _____ a completed 2017 IRS Form 1040, 1040A or 1040EZ
2. _____ an estimated 2017 IRS Form 1040, 1040A or 1040EZ
3. _____ a completed 2016 IRS Form 1040, 1040A or 1040EZ
4. _____ will not file a 2017 U.S. income tax return (please skip to "d" below - "2017 Income earned from work - father")

Parents' Income Tax Figures:

- a. Total number of exemptions: _____
- b. Adjusted Gross Income: \$ _____
- c. U.S. Income Tax paid: \$ _____
- d. 2017 Income earned from work - father: \$ _____
- e. 2017 Income earned from work - mother: \$ _____
- f. Income other than from work: \$ _____

Untaxed Income and Benefits (yearly total)

- a. Social security benefits: \$ _____
- b. Earned Income Credit: \$ _____
- c. Child support received for all children: \$ _____
- d. Deductible IRA/Keogh payments, untaxed portions of pensions: \$ _____
- e. Other untaxed income and benefits: \$ _____

Parents' Asset Information

For information that requires an explanation, please refer to the section at the end of the application entitled "Special Circumstances or Explanation of Information."

- a. Cash, savings and checking accounts: \$ _____
- b. Home equity: \$ _____
- c. Other real estate (explain): \$ _____
- d. Business assets (explain): \$ _____
- e. Stocks, bonds, CD's, other investments: \$ _____
- f. Trust funds of which student/spouse is beneficiary: \$ _____
- g. Retirement accounts: \$ _____
- h. Other assets (cars, collections, antiques, etc.) \$ _____
- i. Parents' monthly mortgage or rent payment? \$ _____

Special Circumstances or Explanation of Information Provided. Please attach an additional sheet to explain any requested information on this form. Please use the section headings for reference on each additional sheet. You may also explain any other information that would affect your/your parents' financial situation.

I certify that to the best of my knowledge the information given on this application is complete and accurate. I understand that providing false, misleading or incomplete information will be the basis for denial or revocation of scholarship funds. I hereby agree to provide proof of the information that I have given on this application form, including a copy of my, and my parents', federal income tax returns. I understand that the failure to provide such proof may result in denial of scholarship funds. I will promptly inform the Tulsa County Bar Foundation, in writing, if there is any material change in any of the facts provided herein.

Signature of Applicant

Date

The completed application includes:

1. A completed application form, signed and dated by the applicant.
2. Copies of federal income tax forms for applicant and parents.
3. A personal statement.
4. At least two letters of recommendation.
5. A copy of the applicant's undergraduate transcript.

Applications must be postmarked no later than July 13, 2018, and should be submitted to:

Tulsa County Bar Foundation
Scholarship Committee
1446 South Boston Ave.
Tulsa, Oklahoma 74119

*If you have any questions about the application,
please contact Martha Rupp Carter, Scholarship Committee Chair, at (918) 830-4837.*