

## Community Services Projects

### **I. Internal Programs**

The SDCBA has approved a variety of “internal” community service programs for members. Internal programs are programs that have been approved by the Board of Directors as SDCBA sponsored Community Service Programs. These programs are coordinated, organized and promoted by the SDCBA for SDCBA members. Currently, the approved internal programs are:

#### **Crawford Law Academy**

#### **San Diego County High School Mock Trial Competition**

#### **CA Statewide Civics Initiative**

#### **SDCBA/San Diego Regional Chamber of Commerce San Diego Citizen Action Academy**

**\*ABA Bullyproof** (effort housed and led by the Juvenile Law Section)\*

**\*Self Help Appellate Workshop** (effort housed and led by the Appellate Practice Section)\*

**\*Conflict Resolution Skills Program at Porter Elementary** (effort housed and led by the Alternative Dispute Resolution Section)\*

**\*Wills for Heroes in conjunction with Wills for Heroes Foundation** (effort housed and led by the Estate Planning Section)\*

\*denotes an internal program that is housed and maintained by a section of the SDCBA

It should also be noted that the LRIS and Law Week Committees engage in several approved community service projects. These projects include:

**"Ask a Lawyer" educational events** (sponsored by LRIS and/or Law Week Committees)

**"Ask a Lawyer" call-in events** (sponsored by LRIS, Law Week Committees or the SDCBA)

**Law Week Poster Contests**

### **II. Other Community Service Opportunities**

Members are welcome to post community service opportunities on the SDCBA community service calendar and a link will be established on the Community Service page to submit an opportunity for the calendar.

Criteria to post community service opportunities on an SDCBA community calendar is as follows:

1. Program is a sponsored program of an approved law related organization or local bar association;
2. Program has some link to the legal community i.e. a legal clinic or legal information sponsored by a local group or local group is looking for lawyers to assist in their effort;
3. The opportunity is not political or religious in nature (i.e. not a rally or a program in support of a political or religious cause).

What is **not** considered a community service opportunity:

“Meet ups” to coordinate volunteers for a share purpose i.e. to hike, run, walk or a community clean up. Those projects can be coordinated using “meet up” technology through the SDCBA but not promoted as a SDCBA “event” in order avoid liability issues.

Once a program has been added, any section or committee may promote the opportunity once approved to do so by the CSC Ex Comm using the following criteria:

1. The opportunity does not compete with an existing SDCBA sponsored program, event or activity
2. The date for the opportunity does not compete with an existing SDCBA sponsored program, event or activity
3. The opportunity is in conflict with the SDCBA’s fundraising policy
4. The opportunity does not discriminate against any member from participating

### **III. Process to get a new community service project approved.**

Each section and committee’s executive committee should designate a point person who is responsible for liaising with the SDCBA’s Community Service Committee. The CSC meets quarterly and each liaison is invited to attend as the representative of the section or committee to review the current programs and discuss new opportunities for members.

When a section, committee or member has an idea for a project or partnership with a local organization, the proposal should be brought to the CSC Exec Comm to discuss and vet the specific project. The CSC Exec Comm will assess the proposed project and run it through the Strategic Framework Working Group’s evaluation matrix. If the project fits within the framework or is approved in concept by the committee, the program it will be taken to the Board’s Section and Committee Council for approval including a review of any potential conflicts. If the project is approved, the CSC chair or ED will notify the section or committee chair and any other chairs involved in the project and planning may proceed.

### **IV. Information for Volunteers and Waivers**

Information about most SDCBA community service projects is available in This Week at the Bar and on the Volunteer Opportunities page of the SDCBA website. For some opportunities, volunteers will receive event guidelines and may be required to sign a waiver indicating 1) their understanding of the scope of project and 2) that they covered their own malpractice insurance to cover the activity. The current waiver and information sheet are posted on the volunteer opportunities page of the SDCBA website.

Revised November 2012, 2014, 2015 and June 2016