



<b>ADDITIONAL COSTS (approximate costs):</b>	
• Secretary of State Filing Fee	\$115.00
• Corporate Name Searches	\$24.00-\$52.00
• Secretary of State Statement of Information Filing	\$25.00
• Commissioner of Corporations Filing Fee	\$25.00-\$50.00
• Corporate Minute Book, Stock, Seal and Over the Counter Filing	\$145.00
<b>Does not include (Accountant Related Services). Subject to an additional fee by the attorney</b>	<b>Additional fees</b>
• Obtaining Federal and State Tax I.D. Numbers	
• S Tax Election	
• Value/Nature of Capital Contributions in Exchange for Stock	
• Accounting/Taxation Advice	

**LLC FORMATION**  
**FLAT FEE PROGRAM SERVICES**  
**(Start Up Business, 1 Person)**

<b>Start Up Business, 1 Person</b>	<b>Fee: \$1,000.00</b> <b>Does not include attorney costs (filing fees)</b>
<b>Legal work performed:</b>	<b>Attorney Checklist: Please initial</b>
• Check LLC Name Availability (up to 3 names)	
• Prepare Articles of Organization	
• Prepare Operating Agreement	
• Prepare Organizational Minutes	
• File Secretary of State Statement of Information Form	
• File Notice of Issuance of Membership Interests with Department of Business Oversight	
• Issue Membership Certificates	

<b>ADDITIONAL COSTS (approximate costs):</b>	
• Secretary of State Filing Fee	\$85.00
• LLC Name Searches	\$24.00-\$52.00
• Secretary of State Statement of Information Filing	\$25.00
• Department of Business Oversight Filing Fee	\$25.00-\$50.00
• LLC Minute Book, Membership Certificates, Seal and Over the Counter Filing	\$140.00
<b>Does not include (Accountant Related Services). Subject to an additional fee by the attorney</b>	<b>Additional fees</b>
• Obtaining Federal and State Tax I.D. Numbers	
• Accounting Elections	
• Value/Nature of Capital Contributions in Exchange for Membership Shares	
• Accounting/Taxation Advice	

I have read the program guidelines and agree to abide by them.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_