



Superior Court of California County of San Diego

HALL OF JUSTICE
330 WEST BROADWAY, ROOM 225
SAN DIEGO, CA 92101
Mediation Program

TO: Represented Litigants and Counsel

FROM: Alternative Dispute Resolution Committee, San Diego Superior Court

DATE: November 5, 2019

RE: Pilot Program - Settlement Days

The ADR Committee of the San Diego Superior Court is pleased to invite your participation in a pilot program known as "Settlement Days". The program is designed to assist represented litigants and their counsel mediate their matter at no cost to the participants, while getting to know more members of the Civil Mediation Panel.

The Settlement Days program will take place over two days in December 2019, namely **December 2nd and 6th, from 8:00am to 5:00pm**. Each case accepted to the program will be assigned a 2-hour mediation session to be conducted by one of the members of the Civil Mediation Panel. The mediations will be held in the **San Diego Superior Court Conference Center, located in the Hall of Justice, at 330 West Broadway**. Only 40 slots are available during this inaugural program, and cases will be assigned on a first-come, first-served basis.

If you are interested in registering for the program, please review the attached criteria to determine if your case is appropriate for the program. If so, please alert the Court by emailing Jessica Young at ADR@SDCourt.CA.Gov for additional instructions by Wed, 11/20/19.

Settlement Days Criteria

1. This Pilot Program is currently being offered only for cases filed in the Central Division.
2. The mediated settlement conference will be a maximum of two hours in length. If there is no potential for resolution within a two-hour window, please do not take a time slot away from a resolvable case.
3. Both parties should be represented by counsel.
4. Cases should be a single plaintiff and defendant, and not be multi-party. The case should be fully at issue, with DOES dismissed and no empty chair defendants.
5. Parties, counsel and all individuals with settlement authority must be present. There is no availability of telephone or remote participation.
6. The parties should be apprised of a current settlement demand and offer at time of the mediation, and have full settlement authority for resolution within that range.
7. The mediator will not have prior notice of the underlying facts of the case. Therefore, due to time constraints, briefing and documents should be limited to summaries and the absolutely necessary. Any exhibits deemed necessary to achieve settlement should be very high quality in terms of explanatory or probative value.
8. The parties should anticipate that resolution, if reached, will be memorialized in a written term sheet that will be prepared by counsel, not the mediator. The parties should consider the terms each requires in settlement prior to the mediation.