

JUDICIAL PREFERENCES – REMOTE PROCEEDINGS
Prepared for Civil District Hearings CLE • SABA Signature CLE Series
April 14, 2020 (subject to change)

COURT	HRG INFO PROVIDED	DOCUMENT SUBMISSION	FILE NAMING	OBJECTIONS	RECORD ON ZOOM?	OPEN COURTS COMPLIANCE	COURT-SPECIFIC SETTINGS	OTHER PREFERENCES
37TH Dist. Court Judge Michael Mery	Via email.	Via email to clerk, judge & court reporter.	Include case style and/or cause #.	Raise blue "Zoom" hand or physical hand.	No.	Zoom hearing broadcast into courtroom itself.	Email clerk; DO NOT cc Judge.	Be patient. Be alert. Be prepared. You can do it!
45TH Dist. Court Judge Mary Lou Alvarez	Via both email and phone, if needed.	Via email.	No preference.	Orally lodge when deemed timely.	No.	Email clerk to obtain telephone call in number and Zoom access code.	Call clerk.	Please provide emails for yourself & opposing party to avoid delays; & please confer as much as possible.
57TH Dist. Court Judge Antonia Arteaga	Via email.	For basic motions & responses, via email to court, cc opposing counsel; If voluminous, then via Google Drive or Dropbox link.	No preference.	Depends.	Depends.	Zoom live streamed into courtroom; clerk to provide ID upon request; and link posted in Comments on YouTube page as listed on OCA website.	No preference, but most simply, email clerk as usual.	Please follow local rules & confer before hearing; if >1 week w/o a ruling/order, call Court; respect & kindness between O/Cs; learn Zoom to enhance case.
73RD Dist. Court Judge David A. Canales	Via both email and phone, if needed.	Via 1) Google Drive (preferred), 2) Dropbox, or 3) if preferred by parties, email to judge, cc court reporter.	No preference.	Raise blue "Zoom" hand or physical hand.	At times, but only to assist court reporter with accuracy.	Via live stream onto YouTube page at https://www.youtube.com/channel/UCVpJCVYCF4HNu134aEQfDvg	Email clerk; cc Judge.	I disable Zoom Chats; and I invoke The Rule and ask all witnesses show me no one else is in the room so they are not distracted or influenced.
131ST Dist. Court Judge Norma Gonzales	Via Zoom Invite.	If voluminous, parties may agree to use a shared drive link of their choice; if emailed cc court reporter & judge.	Will likely discuss with parties and court reporter before hearing.	Orally lodge when deemed timely.	No.	Zoom streamed into open court on big screen w/ bailiff present in court. Clerk or Judge provide ID to anyone who requests via email or call.	Email clerk; cc Judge.	None.
150TH Dist. Court Judge Monique Diaz	Via both email and phone, if needed	Via a shared Google Drive link provided to parties by court.	Include case style and/or cause #.	Orally lodge when deemed timely.	No.	Via Zoom link in Comments of YouTube page at www.youtube.com/channel/UCP2r4i5aQpN7_2sRt5y4wSg .	Call or email clerk.	Please review materials provided with today's presentation.

166TH Dist. Court Judge Laura Salinas	Via email	Via a shared Google Drive link provided to parties by court.	Include basic identifying info.	Physically raise hand & orally state "objection", then I call on you to state objection.	Yes, but only to assist court reporter with accuracy.	Hearing conducted in open court with all parties appearing remotely.	Email clerk; DO NOT cc Judge.	My preferences are flexible due to the special circumstances we are in and all trying to adjust to.
224TH Dist. Court Judge Cathy Stryker	Via email	Via email	Include basic identifying info.	Orally lodge when deemed timely.	No.	Hearing conducted in open court with all parties appearing remotely; Zoom ID and phone number provided upon request.	Email clerk; cc Judge.	Please list your email & emails of all pro se litigants & O/Cs on your fiat. Designate 1 person to receive Zoom info & forward to others (vs. asking court to copy all).
254TH Dist. Court Judge Peter Sakai	Via both email and phone, if needed	Via email	Include case style and/or cause #.	Orally, after an individual is done speaking.	At times, but only to assist court reporter.	Hearing conducted in open court with all parties appearing remotely.	Email clerk; cc Judge.	None.
285TH Dist. Court Judge Aaron Haas	Via both email and phone, if needed	Via 1) Dropbox link provided by court (preferred) 2) Google Drive, or 3) if by email, cc all parties.	Include basic identifying info.	Orally lodge after an individual is done speaking.	No.	Via YouTube page at https://www.youtube.com/channel/UCZQw-hBSV8ocSsFLpkg15sA	Email clerk; DO NOT cc Judge.	None.
288TH Dist. Court Judge Cynthia Marie Chapa	Via both email and phone, if needed	Via a shared Google Drive link provided by the court; but if email necessary, cc clerk & all parties.	Include basic identifying info.	Orally lodge when deemed timely.	No.	Zoom link provided on YouTube page listed on Bexar County Webpage; and Zoom hearing broadcast into courtroom.	Email clerk; DO NOT cc Judge.	None.
407TH Dist. Court Judge Karen H. Pozza	Via email	Via email, cc all parties and court reporter	Include case style and/or cause #.	Orally lodge when deemed timely.	No.	Via YouTube page at https://www.youtube.com/channel/UCI3QY2llp20RbRG3MQDWHBQ/	Call clerk.	Thank you for catching on so quickly to our temp. procedures. Please call if you have questions.
408TH Dist. Court Judge Angelica Jimenez	Via email	Via a shared Google Drive link provided to parties by court.	Include basic identifying info.	Orally lodge when deemed timely.	No.	Via YouTube page for Court; and the public may join the Zoom meeting.	Email clerk; DO NOT cc Judge.	I prefer attorneys confer as much as possible re: issues, exhibits, witnesses, prior to hearing.
438TH Dist. Court Judge Rosie Alvarado	Via both email and phone, if needed	Via a shared Google Drive link provided to parties by court.	Include basic identifying info.	Orally lodge when deemed timely.	No.	Email clerk to obtain telephone call in number and Zoom access code.	Call clerk.	No ex parte communications by email. Please copy all parties.