

★ THE SAN ANTONIO BAR ASSOCIATION
LAWYER REFERRAL SERVICE
A Members-Only Benefit

INTERNAL USE ONLY	
DATE _____	MEMBER # _____
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ACTIVATION DATE: _____	

Expand your client list and take advantage of the San Antonio Bar Association's Lawyer Referral Service (LRS).

****The following LRS application is OPTIONAL. Joining the LRS is an add-on benefit exclusively for SABA members. If you chose to apply for the LRS, please complete the following pages in its entirety.****

Name _____
First, Middle Initial, Last

Foreign Language(s) Spoken: _____

Texas Bar Admission Year _____ Texas Bar Card # _____

San Antonio Bar Association Admission Year _____ Federal Bar Admission Year _____

Licensed in Other States _____ Admission Date _____

Texas Board of Legal Specialization Certification(s): _____

ALL MEMBERS OF THE LRS MUST CARRY A MINIMUM OF \$100,000/\$300,000 PROFESSIONAL LIABILITY INSURANCE

Name of Insurance Company: _____

Policy Number: _____ Policy Expiration Date: _____

Please attach a copy of your insurance declarations page and expiration date.

Senior Citizen Program

Become a Senior Citizen Aide and/or Caregiver Advocate by joining our Senior Citizen Program! **Give back to your community!** By opting in to this program, you agree to accept referrals for pre-qualified senior citizens at a **reduced rate of \$30/hour**. We encourage Senior Citizen Program members to agree to home/hospital visits.

I agree to accept referrals for qualified senior citizens at a reduced rate of \$30 per hour under the Senior Citizen Program

I agree to meet with homebound or hospitalized senior citizens under the Senior Citizen Program.

Disciplinary Matters

Applicants must disclose disciplinary matters. Failure to report any matter within 30-days of the proceedings is grounds for revocation of your LRS membership. **You are required to submit a written, detailed explanation if any of the following apply:**

- You have been subject to any disciplinary sanctions by the State Bar of Texas, by a district court in Texas, or by an entity in another state which has authority over attorney discipline. Discipline sanctions include: disbarment, resignation, suspension, reprimand (private or public), order or rehabilitation, or referral to the Professional Enhancement Program of the State Bar of Texas.
- You have been convicted, given probation (whether deferred or not), or fined for a felony or misdemeanor involving moral turpitude or other serious crime as defined in the Standards.
- A suit(s) for legal malpractice or other private civil action alleging attorney misconduct has been concluded (by settlement or judgement) against you.

I have attached a detailed explanation disclosing disciplinary matters as required.

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Areas of Practice

Please indicate the areas of law (**a maximum of four**) and any number of subcategories within each chosen area in which you feel proficient to accept referrals. If you desire to limit referrals to less than four categories, you may have multiple listings in one category, please indicate the number of listings per category, with a maximum of four listings.

Administrative Law

- School Law
- Social Security

Bankruptcy

- Creditor
- Debtor (Personal)

Civil Rights

Collections

Commercial Law

- Banking
- Contracts

Corporation

- Business Agreements
- Incorporate
- Partnerships

Criminal

- DWI
- Felony
- Juvenile
- License Suspension
- Misdemeanor
- Traffic Tickets
- Pardon/Parole

**Deceptive Trade Practice /
Consumer Law**

- Consumer Credit Records
- Debt Collection Harrassment

Estate/Probate

- Guardianship
- Mental Health
- Wills
- Probate Estate
- Power of Attorney
- Miller's Trust

Entertainment

Family Law

- Adoption
- Change of Custody
- Change of Name
- Child Support
- Divorce
- Paternity
- Visitation Rights
- Child Protective Services
- Domestic Violence

Immigration

International Law

Labor

- Emp. Civil Rights
- Emp. Contracts
- Emp. Discrimination
- Unemployment Comp.
- Sexual Harrassment
- Wage Claims
- American Disability

Landlord/Tenant

Malpractice

- Medical
- Legal
- Dental

Military Law

- Military Law
- VA Claims

Oil & Gas

Patents & Copyrights

Personal Injury

- Personal Injury
- Federal Workers Comp
- Libel/Slander
- Products Liability
- Auto Collision
- Workers Comp
- Property Damage

Real Estate

- Foreclosure
- Deed Transfer
- Real Property
- Boundary/Zoning
- Farm/Ranch
- Condemnation

Tax

Internet/Computer

Environment Law

Elder Law

Securities

Please select a
**MAXIMUM of
FOUR areas of law
(bolded) and any
number
of subcategories.**

Terms of Membership

By signing and completing this application (including, as necessary, attached documentation), **I agree to the terms of membership as detailed on the following pages of the LRS application.** I certify I am competent to handle cases in the area(s) which I indicated and am not requesting referrals for the sole purpose of referring those cases to other attorneys. I am a member in good standing of the State Bar of Texas, engaged in the private practice of law, maintaining a professional office within the San Antonio metropolitan area.

Signature

Date

Please mail application and payment to: SABA - DUES; 100 Dolorosa, Suite 500; San Antonio, TX 78205.

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TERMS OF MEMBERSHIP

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ALL MEMBERS OF THE LAWYER REFERRAL SERVICE (“LRS”) MUST CARRY A MINIMUM OF \$100,000/\$300,000 PROFESSIONAL LIABILITY INSURANCE.

DISCIPLINARY MATTERS:

Failure to report any matter within 30-days of the proceeding is grounds for revocation of your membership. You are required to submit a written, detailed explanation if any of the following apply:

- You have been subject to any disciplinary sanctions by the State Bar of Texas, by a district court in Texas, or by an entity in another state which has authority over attorney discipline. Discipline sanctions include: disbarment, resignation, suspension, reprimand (private or public), order or rehabilitation, or referral to the Professional Enhancement Program of the State Bar of Texas.
- You have been convicted, given probation (whether deferred or not), or fined for a felony or misdemeanor involving moral turpitude or other serious crime as defined in the Standards.
- A suit(s) for legal malpractice or other private civil action alleging attorney misconduct has been concluded (by settlement or judgement) against you.

SPECIAL SERVICES:

If you agree to accept referrals through the LRS Senior Citizen Program (You become an advocate for Senior Citizens/Caregiver Program), you agree to accept referrals for qualified senior citizens at a reduced rate of \$30.00 per hour under the Senior Citizen Program (“SCP”). You may also agree to meet with homebound or hospitalized (confined) senior citizens under the Senior Citizen Program by selecting Hospital Visits / Confined Clients during the LRS renewal process or during SCP sign up. It is your responsibility to update your LRS profile or notify LRS staff of your intent to leave the SCP program or change your agreement on homebound/hospitalized visits.

LRS RULES:

To enroll in the LRS, you must be a member of the San Antonio Bar Association.

LRS Members can choose up to four areas of law (also called “panels”) with any number of subcategories within each chosen area of law. Enrolling in the Senior Citizen Program will not count toward the maximum four panels.

In lieu of reaching the maximum panel amount, you may also choose to receive multiple listings in one category. Please indicate this desire during renewal or sign-up.

By enrolling in the LRS, you (the applicant) understand and/or agree to the following conditions:

- You will make no charge to a client referred by the LRS for the first half-hour of consultation. After the first half-hour, I will make my own fee arrangement with the client and forward a 10% referral fee to the LRS. You will transmit the referral fee on a periodic or installment basis. You shall transmit the referral fee within ten (10) days of receiving payments from the client;
- You will maintain in full force and effect professional liability insurance in the minimum limits of \$100,000/\$300,000 and will furnish the LRS with a copy of the declarations page of said policy. You authorize your insurance carrier to supply the LRS with any information concerning the policy which it may request, including notification of cancellation or renewal. You are responsible for keeping an active copy of your insurance on file with the LRS;
- You will keep the LRS informed of the status of referred clients by returning the follow-up reporting forms or monthly status requests, noting the status code, within fifteen (15) days of receipt. This may be done through your online LRS portal. You agree that consistent failure to return the follow-up reports and status requests within fifteen (15) days constitutes grounds for removal from the service;
- You understand that if you are retained to handle a matter referred by the LRS, you shall maintain responsibility and control of such matter and shall not transfer responsibility or control unless required by law or court order. You understand that the foregoing rule shall not prevent a member who is associated with a firm or group from having aspects of the matter handled by another attorney in the firm or group under the member’s supervision, provided the member retains the responsibility;
- You understand that when the LRS has made a referral to me, you may not recommend or refer another attorney who is not a member of the LRS to the client. If you refer the client or matter to another LRS attorney, it is your responsibility to provide the LRS with the name of that attorney in a timely manner. You understand that if you transfer a referred matter to a non-member attorney, you shall be contractually liable to the LRS for any fees owed and for the collection of those fees;
- You agree to indemnify and save harmless the LRS and/or the San Antonio Bar Association (“SABA”), including but not limited to its sections, committees, divisions, affiliates, directors, officers, employees, members, agents, successors, assigns and/or representatives [all such persona collectively hereinafter referred to as “Indemnities”] from and against any and all

TERMS OF MEMBERSHIP

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liabilities, penalties, demands, claims, causes of action, suits, losses, damages, costs and expenses (including but not limited to any and all costs of defense, settlement and reasonable attorney's fees), of every kind and character which any or all of the indemnities may hereafter in face and/or allegedly suffer, incur, be responsible for or pay out as a result of and/or in any way related to, arising out of or from any and all referrals to you by or through the LRS and/or SABA (or any lack thereof) and/or any of your acts and/or omissions in the course of any legal representation of any persons or entities resulting from such referrals [collectively hereinafter referred to as the "Liabilities"] which are, were, is, was or may have been caused in whole or in part you or any of your employees or agents, regardless of whether or not caused in part by the negligence (whether, active, passive, joint or concurrent) of any person indemnified hereunder (except only for any Indemnities sole negligence) and/or by any Indemnities breach of contract and/or breach of any legal duty or any other fault of any Indemnities. Upon the request of the LRS and/or SABA, you shall promptly defend, and fully indemnify the LRS and/or SABA concerning, any such demand, claim, cause of action or suit. The indemnification provided by the provisions of this section shall not be limited to damages, compensation or benefits payable actually or purportedly under any insurance policies, workers' compensation acts, disability benefit acts, other employee benefits acts and/or any other contract, statute and/or regulation. Your liability to any of the Indemnities under this section shall not be limited to and/or by any liability limits of any insurance policies procured and/or by any insurance policies procured and/or maintained by you and/or which otherwise may be required of you by the LRS and/or SABA;

- You agree to abide by the Texas Professional Code of Ethics, the Texas Disciplinary Rules of Professional Conduct and the Texas Lawyers Creed;
- You understand acceptance of your membership is discretionary with the Lawyer Referral Service Committee;
- You understand the disclosure requirements listed in the aforementioned Disciplinary Matters section and ensure that any submissions of detailed explanations as required in that section are accurate and truthful;
- You understand that by agreeing (by verbal agreement to SABA and/or LRS staff, by signed, paper application agreement and/or by electronic agreement through the online LRS portal) and completing the LRS application process and submitting requested information, you authorize all persons, firms, officers, corporations, associations, organizations, State or Federal agencies, and institutions to furnish to the San Antonio Bar Association, the State Bar of Texas, or any of their authorized representatives, all relevant documents, records or other information that may be requested in the investigation of this application, supplemental request or any attachments to it, specifically including the records of grievances in possession or the Grievance Committee or the General Counsel of the State Bar of Texas. You further agree that all information received by the San Antonio Bar Association shall be treated confidentially;
- You certify you are competent to handle cases in the area(s) of law which you indicated and are not requesting referrals in these areas for the sole purpose of referring those cases to other attorneys. You are a member in good standing of the State Bar of Texas, engaged in the private practice of law, maintaining a professional office within the San Antonio metropolitan area.

Please do not hesitate to contact us if you have any questions.

San Antonio Bar Association Membership

membership@sabar.org

(210) 227-8822

Lawyer Referral Service

lrs@sabar.org

(210) 227-8822

www.sabar.org