

Oakland County Bar Foundation Mini Grant Application

In order to fund additional programs within Oakland County and to reach more people in need, the Oakland County Bar Foundation has created a mini grant program. The limit for each mini grant request is \$500. A maximum of 10 mini grants may be funded in a year. The application must still meet the requirements of the OCBF grant guidelines and mission statement. Priority will be given to new mini grant applicants.

Date of Application: _____ Tax I.D. # _____

Legal name of organization applying: _____

(Should be same as on IRS determination letter and as supplied on IRS Form 990)

Year Founded: _____

Executive Director: _____

Contact person / title (if different from executive director): _____

Address (principal / administrative office): _____

City / State / Zip: _____

Phone Number: _____ Fax Number : _____

E-mail address: _____

List any previous support or requests for support from the Foundation in the last 5 years:

DATE OF GRANT	PROJECT NAME	AMOUNT	COMPLETION DATE
1.			
2.			
3.			
4.			
5.			

- 1.
- 2.
- 3.
- 4.
- 5.

Person Preparing Application: _____

Project Name: _____

Geographic Area Served: _____

Dates of the Project: _____ Amount Requested: \$ _____

Total Project Cost: \$ _____ We have tax exempt eligibility: Yes _____ No _____

Check Payable to: _____

Attention of: _____

I, on behalf of _____, have been provided with a copy the Foundation's Grant Guidelines and Application and agree to comply with their terms and conditions.

Signature, Chairperson, Board of Directors

Date

Typed Name and Title

Signature, Executive Director

Date

Typed Name and Title



Grant Application Format

A. Narrative

1. Organization Information

- Organization's Mission and Goals

2. Purpose of Mini Grant

- Statement of needs/ problems to be addressed; description of target population and how they will benefit.
- Indicate how the grant will be used to assist in accomplishing the project's purpose.

3. Evaluation: Submit a brief written report on the results of the project.

B. Attachments

IRS determination letter indicating 501(c)(3) tax-exempt status