

CASE EVALUATION SUMMARY

For Persons Not Represented by an Attorney

Plaintiff's Name
(party bringing lawsuit)

District Court Number

Case Evaluation Number
(From Notice of Case Evaluation)

Defendant's Name
(party responding to lawsuit)

Date of Case Evaluation Hearing: _____

Time of Case Evaluation Hearing: _____

Statement of Facts

For Plaintiffs:
Why did you file this lawsuit, in your own words?

For Defendants:
Your response to this lawsuit in your own words?

(Attach additional pages, if necessary)

Statement of Liability

What proof (documentation, photographs, or other evidence) do you have that money is owed or not owed? (Attach copies of documents or photographs).

Your Theory of the Case

Why do you think that the law supports your position?

(Attach additional pages, if necessary)

Specific Recommended Relief

How much money, if any, do you think is owed, and why?

Signature

Printed Name

Address

City, State, Zip

Phone

CHECKLIST

- \$75.00 FEE
- Completed Summary
- Attached copies of documents and photos, if any
- Completed Proof of Service
- Mail three (3) copies to District Case Evaluation Service
- Mail one (1) copy to other party

PROOF OF SERVICE

I hereby certify that on _____ (date) I mailed three (3) copies of this Summary and all attachments to the District Court Case Evaluation Service, c/o Oakland County Bar Association, 1760 S. Telegraph Road, Ste. 100, Bloomfield Hills, Michigan 48302 and One (1) copy of this Summary and all attachments to _____ (the other party) at _____ (other party's address).

Signature

Printed Name

The Judge in your case has ordered this case to Case Evaluation, requiring your participation. Failure to file summaries to evaluation clerk and each attorney or party, if not represented by an attorney of record, by the required date with proof of service will result in a \$150.00 fine. The Case Evaluators will not hear your side of the case unless your summary and \$75.00 fee is received 14 days prior to the hearing date. Allow at least five (5) days for mailing.

