

NOTICE

CONVERSION FROM SKYPE FOR BUSINESS TO MICROSOFT TEAMS

Effective **September 14, 2020**, Queens Supreme Court – Civil Term will transition its audiovisual platform for all Court proceedings from Skype for Business to Microsoft Teams. Over the next several-month period, Microsoft Teams will be the preferred method of conducting remote Court proceedings, however, Skype for Business will remain available for remote Court proceedings until its phase out by the Courts on December 31, 2020.

The Microsoft Teams platform will bring substantial improvements including:

- Superior layout options and improved video quality with the anticipated capacity to stream up to 49 high quality video feeds. Teams can support meetings and proceedings attended remotely by thousands of viewers.
- Flexibility in “pinning” video feeds allowing for enhanced screen usage for ASL (American Sign Language) interpreting and CART (Communication Access Realtime Translation) reporting.
- Enhanced ability to share video content including documents, videos, audioclips and materials in a wide range of formats for viewers on the call for ease of evidence presentation.
- A “Breakout Room” feature allowing users, including Judges, counsel and parties to conduct sidebar appearances and private side communications while the main proceeding continues.
- Additional features such as translation of messages and chats in over 60 languages, live captions, alternative backgrounds, and greater compatibility with third party applications.

Detailed information about Microsoft Teams can be found online at:

[https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/group-chat-software.](https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/group-chat-software)