

Printing House Press Questions to the Senior Appellate Counsel

Please be aware of a significant change to the rules governing the format of electronic brief submissions filed in the New York State Supreme Court, Commercial Division. Effective November 16, 2020, Administrative Order 133/20 will modify Commercial Division Rule 6 of section 202.70(g) of the Uniform Rules for the Supreme and County Courts (Rules of Practice for the Commercial Division).

The key change of this order requires electronic hyperlinks for all citations to documents previously filed electronically through NYSCEF on a case's docket. The amendment also permits individual judges to require hyperlinks to case law, statutes, regulations, and other legal authorities, and strongly encourages litigants to use hyperlinks even in the absence of an individual judge's rule requiring their use. The new rule will make it easier for judges, court staff and litigants to access cited documents, as they will no longer need to be pulled separately from the case docket or from legal research databases. Please note that this requirement impacts only digital submissions, not hard copies.

Additionally this order modifies the text in briefs, affidavits, memos of law, etc., including footnotes, which will now need to be in a 12 point, proportionally spaced, serif typeface, like Times New Roman.

Read the full text of Administrative Order 133/20, [here](#). For a complete list of all the rules and legislation for NYSCEF under the New York Unified Court System, click [here](#).

As you are aware, many rule changes have taken place recently. Should you need assistance with bookmarking or hyperlinking authorities in the digital version of your brief, please do not hesitate to contact me. Counsel Press employs a team of experts skilled at all aspects of electronic submission who can promptly oversee this task on your behalf.

Need a bit more help? The Counsel Press Legal Research Group is available to assist on multiple matters.

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