



STATE OF NEW YORK  
**UNIFIED COURT SYSTEM**  
**OFFICE OF THE ADMINISTRATIVE JUDGE**  
**NINTH JUDICIAL DISTRICT**

RICHARD J. DARONCO WESTCHESTER COUNTY COURTHOUSE  
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**HON. LAWRENCE K. MARKS**  
Chief Administrative Judge

**HON. VITO C. CARUSO**  
Deputy Chief Administrative Judge  
(Outside NYC)

**HON. KATHIE E. DAVIDSON**  
District Administrative Judge  
Ninth Judicial District

**JAMES M. MCALLISTER**  
District Executive

## MEMORANDUM

To: Ninth JD Bar Associations  
From: Hon. Kathie E. Davidson, District Administrative Judge  
Date: April 10, 2020  
Re: Invitation to Attend Skype Conference on Virtual Court Appearances

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Good Morning Members of the Bar and Legal Advocates,

During these unprecedented times as we face a global pandemic, I hope that you and your families are taking care of yourselves. Certainly, the days have been challenging, but I wanted to assure you that the court system is working diligently to serve the needs of the public as we navigate these uncharted waters.

I very appreciate your concerns regarding the representation of your clients in cases beyond essential matters as described in Judge Marks' memo and order of March 22, 2020. On April 6th, Judge Marks issued a memo and pursuant to my 9<sup>th</sup> JD Administrative Order issued yesterday (see attached), the court system is now open to hear "non-essential matters" by case conferencing with a Judge's Virtual chambers effective **Monday, April 13, 2020**. This next step will help to ensure continued access to justice for all.

Since case conferencing is now available, the judges will and have been reaching out to lawyers, law firms and pro se litigants to schedule pending cases that have the potential to be resolved. However, please inform your respective Bar members that if they have not heard from the court already, they should reach out to the individual Judge's chambers to schedule any conferences they may deem essential.

Finally, sometime next week or the following, I will be back in touch with you to discuss any issues or concerns you may have. If you have any questions, please feel free to contact my Court Attorney Referee, Maria-Alana Recine, Esq., via e-mail at [mrecine@nycourts.gov](mailto:mrecine@nycourts.gov).

Thank you all for all that you are doing to keep your members informed as we continue to address the needs of our community. I look forward to speaking with you soon.

Cc: James M. McAllister, District Executive