



STATE OF NEW YORK  
UNIFIED COURT SYSTEM  
ELEVENTH JUDICIAL DISTRICT, SUPREME COURT  
(OFFICE OF COURT ADMINISTRATION)  
88-11 SUTPHIN BOULEVARD  
JAMAICA, NEW YORK 11435  
(718) 298-1100

**LAWRENCE K. MARKS**  
Chief Administrative Judge

**GEORGE J. SILVER**  
Deputy Chief Administrative Judge  
New York City Courts

**MARGUERITE A. GRAYS**  
Administrative Judge  
Civil Term  
Eleventh Judicial District  
Supreme Court

December 30, 2020

Dear Bar President:

Re: Preliminary Notification of Intent to Request Expansion/Modification of the  
Mandatory E-filing Program in Queens County Supreme Court

Based on the successful mandatory e-filing program in Queens County Supreme Court, please be advised that we are specifically requesting expansion/modification of the current program to include **all civil actions in Queens County Supreme Court, except for the following:**

- CPLR Article 70 proceedings
- CPLR Article 78 proceedings
- Election Law proceedings
- Matrimonial matters
- Mental Hygiene Law matters
- Consumer Credit transactions as defined in CPLR 105(f)\*  
(\*except initial filing of commencement papers by a represented party, which is mandatory)

In addition, we are also requesting authorization to modify the existing consensual e-filing program to include the case types listed above that are not subject to mandatory e-filing and to include the e-filing of all subsequent documents in consumer credit transactions as defined in CPLR 105(f).

The implementation of the mandatory e-filing program in Queens County Supreme Court is tentatively scheduled for February 1, 2021.

In addition, this notice is to advise you that we will be submitting our request to implement this program to the Chief Administrative Judge, who is required by statute to post this proposal on the UCS website inviting comments from attorneys and all affected parties (<http://www.nycourts.gov/rules/efiling>).

This request and any public comment received will be presented for consultation purposes to an advisory committee. After the committee has reported its review of the proposal to the Chief Administrative Judge, he will consider our request and may issue an Order thereon.


The NYSCEF Resource Center training staff will offer free virtual CLE training for attorneys, as well as training to their staff and all other interested filers. (For further training information see [www.nycourts.gov/efile](http://www.nycourts.gov/efile)). Additionally, please know, the staff at the Queens County Clerk's Office and the Supreme Court will work closely with the Bar to ensure the success of this important program.

Also, as you may be already be aware, by legislation and statute all unrepresented parties are exempt from participating in e-filing in any case. However, unrepresented parties may choose to e-file.

Please distribute this preliminary notice to your members in a manner you deem appropriate.

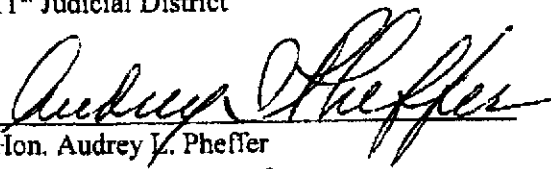
We look forward to your continued cooperation and thank you for your support.

Sincerely,



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Hon. Marguerite A. Grays  
Administrative Judge-Civil Term  
11<sup>th</sup> Judicial District



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Hon. Audrey J. Pheffer  
County Clerk, Queens County

cc: Hon. George J. Silver, Deputy Chief Administrative Judge  
John McConnell, Executive Director  
Nancy Barry, Chief of Operations  
Eileen D. Millett, Esq., OCA Counsel  
Jeffrey Carucci, Director-Division of E-Filing  
Tamara Kersh, Chief Clerk  
Jessica M. Cherry, Esq.  
Mindy Jeng, Esq.