



2018 ANNUAL CONVENTION CALL FOR PROPOSALS

The National Employment Lawyers Association invites proposals for its **2018 Annual Convention**, which will be held on **June 27–30, 2018** at the **Hilton Chicago Hotel** in Chicago, IL. The 2018 Convention will offer three or more plenary sessions and 36 concurrent sessions over three days. Generally, concurrent sessions are 75-90 minutes long, and feature a moderator and two speakers. Individuals interested in submitting proposals must agree to: (1) work cooperatively with the moderator and co-speaker(s) of his/her session in coordinating the oral presentations and written materials; (2) submit a substantive paper on the topic he/she has agreed to address by the specified deadline; (3) assume hotel and travel expenses; and (4) pay the Convention registration fee. Please complete the reverse side of this form if you are recommending someone other than yourself for the Annual Convention. NELA hopes to enhance the quality and diversity of its Annual Convention by including your ideas through this Call for Proposals. NELA reserves the right to modify proposals that are accepted and to select speakers other than those proposed. Please note NELA will contact you only if your proposal is accepted by the Annual Convention Committee. Thank you for sharing your ideas with us!

The deadline for submission of proposals is Friday, September 8, 2017.

Please type or print clearly

NAME _____

ADDRESS _____

TEL (_____) _____ FAX (_____) _____ Email _____

Do you have previous experience delivering CLE presentations? Yes No

Please describe the nature of your presentation (e.g., topic, description of issues to be addressed, experience level (basic, intermediate, advanced), suggested co-speakers, etc.), and state whether you have given this presentation before. Use a separate sheet of paper if necessary.

List your three most recent CLE presentations (include topic, name of event, and dates):

- 1.
- 2.
- 3.

Please provide three references (name, firm/organization, telephone number, and email address):

- 1.
- 2.
- 3.

RETURN THIS FORM TO NELA VIA FAX OR EMAIL:
Fax: (866) 593-7521 • Email: nelahq@nelahq.org

Please provide the following information if you are recommending someone other than yourself for the 2018 Annual Convention:

NAME _____

FIRM/ORGANIZATION _____

ADDRESS _____

TEL (_____) _____ FAX (_____) _____ Email _____

Please describe the topic(s) that the individual can address:

Have you heard the individual you are recommending deliver a presentation on the topic(s) specified? If so, please describe the quality of the oral presentation and written materials.

At what program was the presentation(s) made (include program sponsor and date)?

Additional comments:

PLEASE USE ADDITIONAL SHEETS OR COPY THIS FORM AS NECESSARY.