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## GRANT APPLICATION

Upon completion of this form, please email to [Monica.Mackie@nashvillebar.org](mailto:Monica.Mackie@nashvillebar.org) or mail to the Nashville Bar Foundation:

Nashville Bar Foundation  
c/o Monica Mackie  
150 4<sup>th</sup> Ave N, Ste 1350  
Nashville, TN 37219

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### Summary of Grant Request

You must complete the space below. Use only this space. Do not attach a separate sheet. Please write this summary suitable for use in press releases related to any grant that may be awarded.

### Grant Request

Please answer the following questions in the space provided.

1. Describe your organization and its major services/activities.
  
  
  
  
  
  
  
  
  
  
2. How will the grant be used?
  - a. Describe the specific objectives of this project. Include project objectives and plan of action for accomplishing them, the needs to be met, geographic area(s) and population(s) to be benefited, and the anticipated results/impacts.
  
  
  
  
  
  
  
  
  
  - b. Note whether this is a new initiative or ongoing program.
  
  
  
  
  
  
  
  
  
  - c. List the plan and time schedule to accomplish the stated objectives.

3. How would a grant to you further the Nashville Bar Foundation's mission?
  
4. Identify the key individuals who will be involved in the project and list their qualifications.
  
5. List sources to which other applications for funding for this project that have been made and the amounts of each request and commitments. Indicate with an asterisk those sources from which commitments have been received.
  
6. Describe future funding plans if this is to be an ongoing project.
  
7. List any grants previously received and/or grant applications denied from the Nashville Bar Foundation in the past five years.

### **Financial Information**

What is the fiscal year for the organization? \_\_\_\_\_

For this project? \_\_\_\_\_

Attach the budget for the organization and for the project for the fiscal year in which the grant is being requested. Please include the sources and amounts of other funding, actual or projected, for the project; and a statement of any projected deficit or surplus for the project.

### **Additional Information**

Please attach the following information:

1. The most recent financial statements, audited if available.
2. A copy of the IRS determination letter of tax-exempt status.
3. A list of current Officers and Directors of the organization.

In order to be considered for an additional grant, if funds were received in the prior year, you must complete an Evaluation Report which can be found at [NashvilleBar.org/NBFEvaluationReport](http://NashvilleBar.org/NBFEvaluationReport). Thank you!