



Voir Dire

Guidelines for Contributors

DEADLINE

All articles must be submitted electronically to DeAnna Burrell, deanna@msaj.org as Microsoft Word documents. The deadline for 2017 *Voir Dire* submissions is **April 4, 2017**.

FORMAT

All submission must be single-spaced, using Times New Roman, with 12-point font size. Don't forget a title and brief bio.

- Only use one space after periods
- Do not use the Oxford comma for series (i.e. The dog, cat and mouse played well together).
- Do not use contractions.
- Only capitalize proper nouns (i.e. plaintiff, defendant).
- MAJ's preferred citation method is footnote style, but articles written with in-text citations are also accepted.

PHOTOS

A headshot of the author in high-resolution JPEG should be attached separately. Any other graphics you wish to include may also be submitted separately in high-resolution JPEG format.

BIOS

A short biography should be included at the end of the article and consist of the exact spelling of the author's name, city of practice, and firm name. Do not include additional information other than offices and/or positions held in MAJ. (ex. Jane Doe is a partner at Red, White & Blue, PLLC, in Nowhere, Mississippi)